

**CULBERTSON SCHOOL DISTRICT #17 J/R/C**  
**RICHLAND/ROOSEVELT COUNTIES**  
**CULBERTSON, MONTANA**

**NOTICE OF REGULAR SCHOOL BOARD MEETING**

**Monday–December 16, 2013, 6:30 PM**

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

**ROLL CALL**

- 01. Action, establish quorum

**RECOGNITION OF VISITORS**

- 02.

**APPROVE AGENDA**

- 03. Action, approve agenda

**PUBLIC COMMENT FOR AGENDA ITEMS**

- 04.

**MINUTES OF PREVIOUS MEETINGS**

- 05. Action, approve minutes from the following meeting(s)
  - a. November 19, 2013 (Regular Board Meeting)
  - b. December 12, 2013 (Facility Committee Meeting)

**FINANCE REPORT**

- 06. Action, Pay Bills/Approve Investments/Review Extra-curricular Accounts

**REPORTS**

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

**UNFINISHED BUSINESS**

- 14. Action, Building Project Update
- 15. Action, Teacher Housing

**NEW BUSINESS**

- 16. Action, College Graduate Credit Request(s)
- 17. Action, Guest Teacher Application(s)
- 18. Action, Student Enrollment Requests
- 19. Action, Band/Choir Tour
- 20. Action, 2013-2014 Classified Staff Contract(s)
  - a. Title I Aide
  - b. Special Education Aide
  - c. Custodian
- 21. Action, 2013-2014 Extra-Curricular Contract(s)
  - a. Elementary Boys' Basketball Coach
  - b. Elementary Girls' Basketball Coach
  - c. High School Track Head Coach
- 22. Action, 2014-2015 Extra-Curricular Contract(s)
  - a. High School Cross Country Head Coach
  - b. High School Football Head Coach
  - c. High School Volleyball Head Coach
- 23. Action, Elementary Classroom Addition
- 24. Action, Extra-Curricular Busing
- 25. Action, Board Policy
  - a. 2-03-131 Certified Staff Compensated Absence Leave
  - b. 2-04-116 Classified Staff Compensated Absence Leave
- 26. Action, MHSA Annual Meeting Proposals
- 27. Action, High School Basketball Saturday Game Times
- 28. Action, Superintendent Evaluation

**PUBLIC COMMENT FOR NON-AGENDA ITEMS**

- 29.

**REPORTS (Continued)**

- 30. Information, Trustees Reports/Requests.

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**DATE/TIME FOR NEXT MEETING**

31.     Date:   Tuesday, January 21<sup>st</sup>                     Time: 6:30 p.m.  
          Potential Conflicts:   MHSA Annual Meeting @ Helena  
          Suggested Change:    Thursday, January 16<sup>th</sup> or Thursday, January 23<sup>rd</sup>

**ADJOURNMENT**

32.     Time of adjournment: \_\_\_\_\_

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# Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions at that time.

Thank you.

SCHOOL BOARD MINUTES  
REGULAR MEETING  
November 19, 2013  
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, November 19, 2013, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Amanda Cullinan, Cheryl Kirkaldie, Ron Larsen, and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, Dave Solem and Lora Finnicum.

Visitors were recognized. Ron Larsen made motion to approve the agenda. Cheryl Kirkaldie seconded motion. Motion carries unanimously. Notice for public comment given.

Ron Larsen made motion to approve the minutes of October 22, 2013 (regular board) meeting. Cheryl Kirkaldie seconded motion. Motion carries unanimously. Gy Salvevold entered meeting at 6:31 p.m.

Gy Salvevold made motion to pay the November bills, approve investments, and note extra-curricular balances. Ron Larsen seconded motion. Motion carries unanimously.

Payroll Warrants	48772 to 48821
Claims Warrants	59611 to 59709

Field work was completed for the 2012-2013 audit and report should be presented in the next couple months.

Amanda Cullinan made motion to approve the Policies 1-04-151 Staff Dress Code, 1-04-152 Staff Cell Phone Use, 1-04-153 Staff Social Media Use, 1-04-154 Activity Bus/School Van Ridership, and 1-04-155 Extra-Curricular Team Support Staff. Comment received for staff to be dressed more professional than students. Gy Salvevold seconded motion. Motion carries unanimously.

Trustees discussed teacher housing and would like to see some deadlines before moving forward. A building committee should be scheduled.

Cheryl Kirkaldie made motion to hire Jessica Russell as Guest Teacher, pending successful fingerprint and background check. Ron Larsen seconded motion. Motion carries unanimously.

Amanda Cullinan made motion to hire Doreen Martin as National Honor Society Advisor, Tara Nickoloff as Assistant BPA Advisor, Paula Dehner as Assistant Speech & Drama Coach, and Erica Reid as Assistant Girls' Basketball Coach. Gy Salvevold seconded motion. Motion carries unanimously.

Mr. Crowder presented a request by the Fort Peck Tribes to host a Meth/Suicide Prevention Workshop. Ron Larsen made motion to approve the workshop tentatively for May 14-16<sup>th</sup>. Amanda Cullinan seconded motion. Motion carries unanimously.

Cheryl Kirkaldie made motion to approve the letter of resignation from Sabrina Montoya effective October 28, 2103. Ron Larsen seconded motion. Motion carries unanimously.

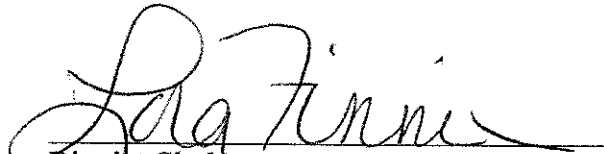
SCHOOL BOARD MINUTES  
REGULAR MEETING  
November 19, 2013  
Tuesday – 6:30 p.m.

Mr. Olson presented a technology request to purchase 11 elementary staff ipads and support devices from the Sheridan Electric donation. Ipads can be engraved with donated by line and publicity given to Sheridan Electric. Gy Salvevold made motion to approve the purchase. Amanda Cullinan seconded motion. Motion carries unanimously.

Ron Larsen made motion to approve 8<sup>th</sup> Grade participation in HS Girls' Basketball. Amanda Cullinan seconded motion. Motion carries unanimously.

Notice for public comment on non-agenda items given. Our extracurricular bus contractor is having difficulties and still plans on selling. The Board might have to consider purchase of busses. Mr. Crowder and Paul Finnicum travelled to Terry for a trimester presentation. Our veterans program received praise. Next regular meeting scheduled for December 16<sup>th</sup> at 6:30 p.m. Amanda Cullinan made motion to adjourn. Cheryl Kirkaldie seconded motion. Meeting adjourned at 7:28 p.m.

\_\_\_\_\_  
Board Chair

  
District Clerk

SCHOOL BOARD MINUTES

COMMITTEE MEETING

December 12, 2013

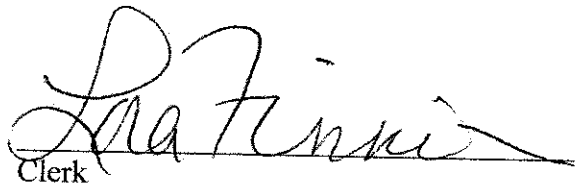
Thursday – 7:00 a.m.

The Facility Committee met to discuss teacher housing at 7:04 a.m. Trustees present were: Paul Finnicum, Cheryl Kirkaldie, and Ron Larsen. Representatives were: Larry Crowder and Lora Finnicum.

No visitors were present. Notice for public comment given. Mr. Crowder presented a list of local houses for purchase. Committee agreed to advertise for the purchase/build of a 4- plex. The spec list would be developed and presented at the board meeting. Mr. Crowder would be contacting area schools that provide housing to get their staff rental agreements.

Meeting adjourned at 7:20 a.m.

\_\_\_\_\_  
Chairman of the Board

  
Clerk

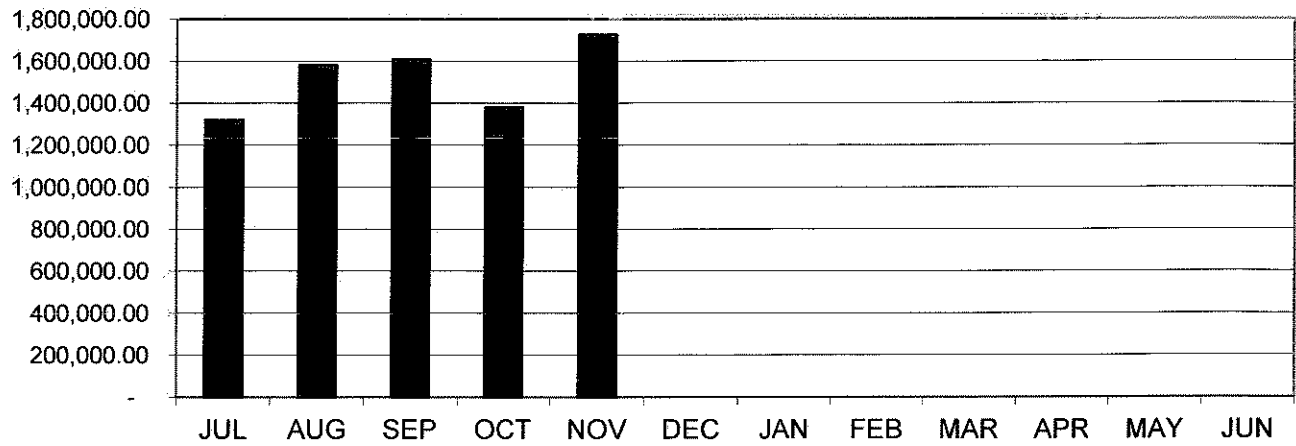
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
101 General	82,752.00	240,075.00	418,810.00	364,027.00	423,571.00							
110 Transport	147,492.00	175,746.00	156,271.00	161,132.00	166,900.00							
114 Retirement	89,051.00	81,387.00	66,397.00	43,971.00	30,797.00							
115 Misc Fed	34,031.00	34,031.00	60,204.00	60,210.00	60,220.00							
117 Adult Ed	19,946.00	19,184.00	18,749.00	18,521.00	22,830.00							
121 Comp Abs	3,866.00	9,609.00	9,610.00	9,611.00	9,613.00							
126 Impact Aid	84,037.00	60,390.00	60,404.00	60,414.00	60,424.00							
128 Technology	1.00	2.00	910.00	834.00	793.00							
129 Flex	255,884.00	196,946.00	179,963.00	107,631.00	254,977.00							
182 Interlocal	126,738.00	253,657.00	203,090.00	159,739.00	123,693.00							
201 General	74,143.00	93,189.00	47,134.00	-	142,280.00							
210 Transport	51,669.00	65,625.00	52,557.00	54,673.00	81,304.00							
212 Hot Lunch	5,962.00	8,329.00	2,216.00	5,169.00	21,663.00							
214 Retirement	81,404.00	73,202.00	63,426.00	66,767.00	55,891.00							
215 Misc Fed	37,520.00	37,520.00	37,539.00	37,546.00	37,552.00							
217 Adult Ed	14,753.00	13,858.00	13,424.00	13,200.00	17,604.00							
218 Drivers Ed	1,237.00	2,638.00	2,638.00	2,639.00	2,639.00							
221 Comp Abs	5,001.00	8,302.00	8,303.00	8,304.00	8,305.00							
226 Impact Aid	178,933.00	178,992.00	179,020.00	179,052.00	179,081.00							
228 Technology	1.00	1,764.00	993.00	696.00	402.00							
229 Flex	-	-	-	-	-							
281 Endow	26,159.00	26,169.00	26,173.00	26,178.00	26,182.00							
<b>TOTAL</b>	<b>1,320,580.00</b>	<b>1,580,615.00</b>	<b>1,607,831.00</b>	<b>1,380,314.00</b>	<b>1,726,721.00</b>							

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
101 General	100,011.00	123,476.00	219,639.00	155,073.00	240,404.00	343,750.00	258,054.00	165,961.00	305,581.00	220,520.00	23,991.00	82,752.00
110 Transport	34,885.00	41,392.00	59,520.00	53,031.00	87,798.00	149,513.00	135,511.00	117,630.00	128,752.00	109,231.00	87,097.00	147,492.00
114 Retirement	97,627.00	95,257.00	82,268.00	101,335.00	89,815.00	127,839.00	113,051.00	100,889.00	108,423.00	95,817.00	60,578.00	89,051.00
115 Misc Fed	62,236.00	62,251.00	62,266.00	60,721.00	61,718.00	61,350.00	61,363.00	61,375.00	61,386.00	61,395.00	61,406.00	34,031.00
117 Adult Ed	14,590.00	14,710.00	16,389.00	15,887.00	19,531.00	23,466.00	23,545.00	23,239.00	23,023.00	22,650.00	24,822.00	19,946.00
121 Comp Abs	8,701.00	8,702.00	6,014.00	6,016.00	6,017.00	5,599.00	5,634.00	5,635.00	5,603.00	5,604.00	5,605.00	3,866.00
126 Impact Aid	116,762.00	112,524.00	96,500.00	99,200.00	234,187.00	282,208.00	188,780.00	188,837.00	197,459.00	274,033.00	293,796.00	84,037.00
128 Technology	-	1,207.00	1,207.00	1,207.00	1,208.00	1,208.00	1,208.00	1,188.00	570.00	570.00	570.00	1.00
129 Flex	65,001.00	65,017.00	53,715.00	53,732.00	41,022.00	33,833.00	34,142.00	34,149.00	34,154.00	34,160.00	34,344.00	255,884.00
182 Interlocal	285,597.00	202,732.00	220,194.00	246,426.00	268,235.00	178,145.00	154,644.00	172,860.00	271,709.00	242,182.00	170,428.00	126,738.00
201 General	20,793.00	31,037.00	28,406.00	-	186,995.00	168,582.00	145,520.00	108,370.00	70,212.00	32,962.00	9,383.00	74,143.00
210 Transport	43,448.00	43,565.00	30,572.00	26,737.00	44,802.00	56,470.00	46,984.00	34,291.00	41,254.00	28,429.00	16,076.00	51,669.00
212 Hot Lunch	5,015.00	5,150.00	4,581.00	9,113.00	3,875.00	18,294.00	9,371.00	5,728.00	436.00	458.00	5,694.00	5,962.00
214 Retirement	81,255.00	78,014.00	68,309.00	87,222.00	79,541.00	123,646.00	115,315.00	106,047.00	116,318.00	107,508.00	82,155.00	81,404.00
215 Misc Fed	37,437.00	37,446.00	37,455.00	37,465.00	37,473.00	37,480.00	37,488.00	37,496.00	37,502.00	37,508.00	37,514.00	37,520.00
217 Adult Ed	5,380.00	5,240.00	4,802.00	4,297.00	8,622.00	10,569.00	10,699.00	10,714.00	9,971.00	9,569.00	12,302.00	14,753.00
218 Drivers Ed	2,853.00	4,534.00	4,534.00	4,536.00	4,537.00	4,537.00	4,538.00	4,053.00	4,540.00	4,541.00	4,542.00	1,237.00
221 Comp Abs	7,679.00	7,680.00	4,992.00	4,994.00	4,995.00	4,996.00	4,997.00	4,998.00	4,999.00	4,999.00	5,000.00	5,001.00
226 Impact Aid	43,886.00	43,896.00	37,211.00	34,324.00	87,652.00	106,500.00	90,825.00	90,846.00	94,258.00	159,716.00	168,005.00	178,933.00
228 Technology	-	894.00	894.00	894.00	894.00	894.00	874.00	875.00	757.00	758.00	758.00	1.00
229 Flex	-	-	-	-	122.00	122.00	122.00	122.00	122.00	122.00	154.00	-
281 Endow	27,036.00	27,043.00	27,050.00	27,057.00	27,062.00	27,068.00	30,717.00	31,094.00	31,099.00	31,104.00	31,109.00	26,159.00
<b>TOTAL</b>	<b>1,060,192.00</b>	<b>1,011,767.00</b>	<b>1,066,518.00</b>	<b>1,029,267.00</b>	<b>1,536,505.00</b>	<b>1,766,069.00</b>	<b>1,473,382.00</b>	<b>1,306,397.00</b>	<b>1,548,128.00</b>	<b>1,483,836.00</b>	<b>1,135,329.00</b>	<b>1,320,580.00</b>

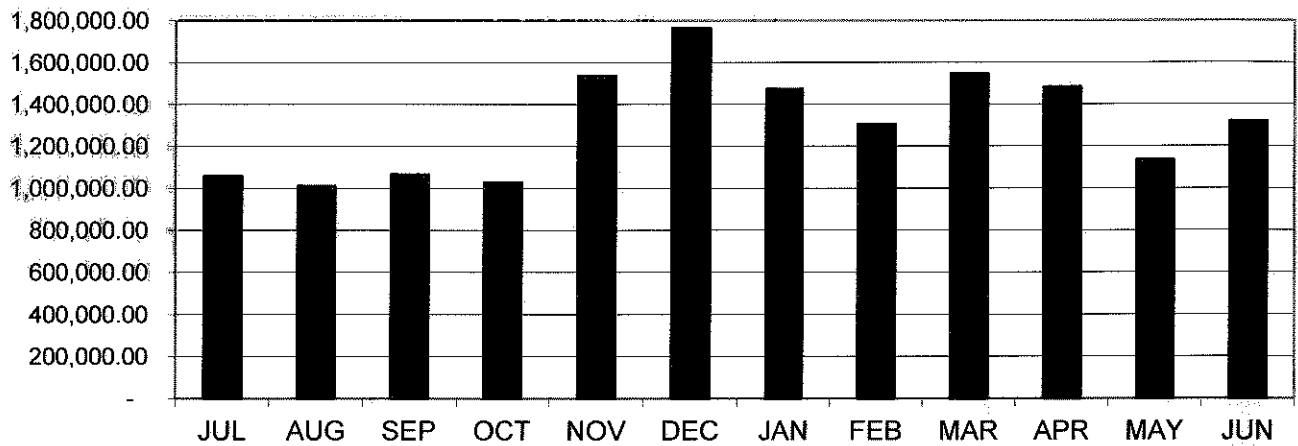
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
101 General	18,494.00	95,214.00	-	-	-	231,018.00	167,433.00	56,064.00	144,713.00	105,730.00	-	144,082.00
110 Transport	44,979.00	44,001.00	-	-	-	46,710.00	29,833.00	10,254.00	15,891.00	4,085.00	-	33,902.00
114 Retirement	105,631.00	102,618.00	4,222.00	-	89,708.00	134,039.00	125,528.00	114,936.00	114,249.00	103,924.00	70,715.00	100,505.00
115 Misc Fed	38,730.00	-	-	-	37,633.00	38,000.00	37,643.00	62,154.00	62,173.00	62,187.00	62,204.00	62,219.00
117 Adult Ed	22,240.00	20,660.00	-	-	15,208.00	16,186.00	15,708.00	15,108.00	14,378.00	12,889.00	13,771.00	14,618.00
121 Comp Abs	9,531.00	9,533.00	-	-	9,019.00	9,019.00	9,021.00	9,021.00	9,026.00	9,028.00	9,031.00	5,252.00
126 Impact Aid	9,987.00	-	-	-	8,702.00	136,220.00	81,459.00	145,162.00	143,917.00	155,216.00	155,255.00	170,451.00
128 Technology	2.00	1,206.00	-	-	321.00	269.00	270.00	270.00	164.00	164.00	164.00	164.00
129 Flex	210.00	210.00	-	-	521.00	521.00	521.00	521.00	521.00	521.00	655.00	65,655.00
201 General	2,798.00	-	-	-	-	71,240.00	42,867.00	14,452.00	-	982.00	-	94,897.00
210 Transport	34,563.00	33,985.00	-	14,164.00	1,991.00	39,975.00	30,324.00	17,870.00	21,151.00	13,268.00	7,471.00	42,987.00
212 Hot Lunch	4,847.00	4,402.00	2,381.00	5,928.00	7,928.00	905.00	6,847.00	8,705.00	8,310.00	7,158.00	1,963.00	2,121.00
214 Retirement	81,911.00	76,762.00	1,807.00	33,053.00	74,605.00	102,333.00	94,485.00	84,984.00	89,115.00	80,784.00	52,853.00	82,496.00
215 Misc Fed	17,930.00	17,403.00	-	-	12,597.00	12,597.00	12,597.00	37,393.00	37,399.00	37,408.00	37,418.00	37,427.00
217 Adult Ed	13,595.00	6,676.00	6,142.00	5,546.00	5,298.00	6,905.00	6,405.00	5,856.00	5,071.00	4,151.00	4,961.00	5,420.00
218 Drivers Ed	1,565.00	3,641.00	3,642.00	3,643.00	3,645.00	3,646.00	3,646.00	3,647.00	3,649.00	3,331.00	2,995.00	1,852.00
221 Comp Abs	7,956.00	7,957.00	7,960.00	7,892.00	7,445.00	7,447.00	7,447.00	7,449.00	7,453.00	7,455.00	7,457.00	4,540.00
226 Impact Aid	8,492.00	1,087.00	1,067.00	781.00	32,185.00	76,875.00	21,556.00	55,158.00	55,172.00	34,769.00	34,784.00	41,180.00
228 Technology	2.00	960.00	143.00	64.00	64.00	64.00	64.00	64.00	64.00	64.00	64.00	64.00
229 Flex	8.00	8.00	8.00	8.00	14.00	14.00	14.00	14.00	14.00	14.00	16.00	16.00
281 Endow	23,441.00	23,449.00	28,720.00	28,730.00	28,742.00	28,751.00	31,286.00	31,294.00	31,310.00	31,317.00	31,325.00	27,028.00
<b>TOTAL</b>	<b>446,912.00</b>	<b>449,772.00</b>	<b>56,092.00</b>	<b>99,809.00</b>	<b>335,626.00</b>	<b>962,734.00</b>	<b>724,954.00</b>	<b>680,376.00</b>	<b>763,740.00</b>	<b>674,445.00</b>	<b>493,102.00</b>	<b>936,876.00</b>



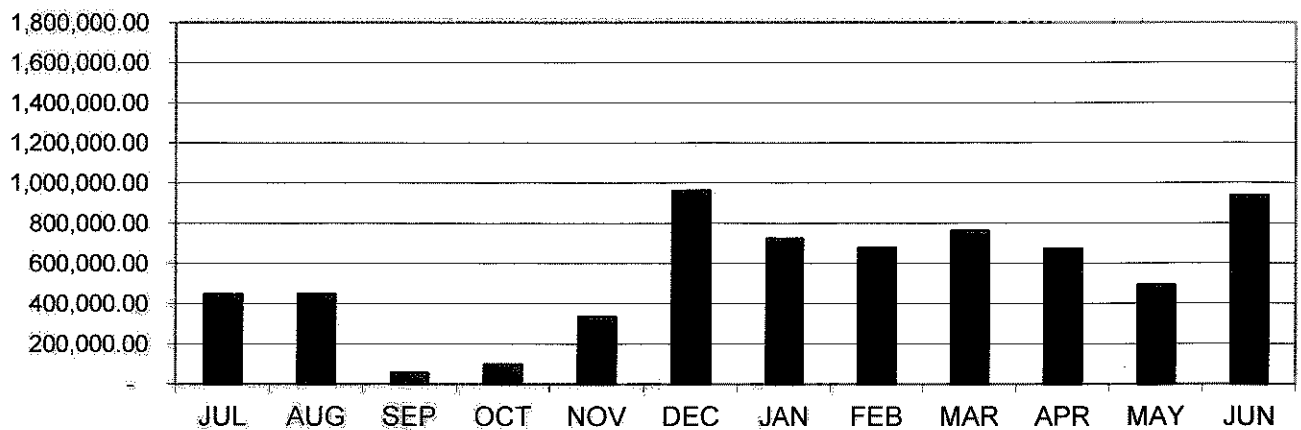
### 2013-14 INVESTMENTS



### 2012-13 INVESTMENTS



### 2011-12 INVESTMENTS



# BALANCE ACCOUNTS FOR NOVEMBER

Cash on Hand		300.00
Checking Statement Balance:	61,425.23	
Outstanding Deposits (In Transit):	0.00	

## OUTSTANDING CHECKS THROUGH NOVEMBER

14282	BRIAN MANNING	09-10-2013	36.00
* 14290	DAWSON COUNTY HIGH	11-12-2013	20.00
* 14303	MEDICINE LAKE SCHOOL	09-10-2013	144.00
* 14314	CALEB FELL	09-10-2013	48.75
* 14343	DAVE FAIMAN	11-15-2013	46.32
* 14348	DAVE FAIMAN	11-15-2013	70.32
* 14377	TIM POLK	11-15-2013	129.54
* 14380	DIANNE LARSEN	11-15-2013	119.59
* 14382	DIANNE LARSEN	11-15-2013	39.74
14383	JERI GUSTAFSON	11-15-2013	26.83
* 14402	TIM POLK	11-15-2013	129.54
* 14405	THE GI GO FUND	11-15-2013	200.00
14406	TIM POLK	11-15-2013	147.54
* 14416	HI LINE SPORTS	11-15-2013	3,420.39
* 14418	WILD WEST DINER	11-15-2013	36.00
* 14424	DAR'S DESIGNS	11-15-2013	265.50
* 14429	JILL HERNESS	11-15-2013	45.00
* 14432	LANA HEKKEL	11-15-2013	60.00
14433	CALEB FELL	11-15-2013	30.00
14434	TY SCHNEEKLOTH	11-15-2013	15.00
* 14437	JACE QUALLEY	11-15-2013	30.00
Outstanding Checks:			-5,060.06

Bank Balance:	56,365.17
Investment Balance:	0.00
Savings Balance:	0.00

Adjusted Balance:	56,365.17	
Balance From Ledger:		56,365.17
(Balance From Ledger = Checking + Savings + Investment Balance)		

Balance From Ledger + Cash on Hand:	56,665.17
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Cash on Hand:	300.00
Adjusted Balance + Cash on Hand:	\$56,665.17

Account #	Account Name	Beginning Balance	Receipts	Expenditures	Transfers	New Balance
1	ANNUAL	5,243.72	2,385.00	1,725.93	0.00	5,902.79
2	ATHLETICS	8,164.51	12,618.85	19,983.60	-75.50	724.26
26	CLASS OF 2013-SENIOR	332.86	0.00	0.00	0.00	332.86
3	CLASS OF 2014-SR	4,473.47	0.00	559.27	0.00	3,914.20
4	CLASS OF 2015-JR	2,319.80	0.00	173.56	0.00	2,146.24
5	CLASS OF 2016-SOPH	1,713.63	1,169.58	553.38	110.00	2,439.83
8	CHEERLEADERS G/B	187.62	110.00	0.00	0.00	297.62
9	FEA	7,949.37	9,101.87	12,046.02	75.50	5,080.72
10	BAND/CHOIR	2,671.58	20.00	739.23	0.00	1,952.35
11	STUDENT COUNCIL	1,723.78	346.50	1,286.68	0.00	783.60
12	SCHOOL PLAY	472.47	0.00	0.00	0.00	472.47
14	VO AG REVOLVING	2,602.42	0.00	0.00	0.00	2,602.42
7	8TH GRADE CLASS	0.00	326.00	145.85	0.00	180.15
16	JMG	1,544.29	1,195.30	2,013.59	0.00	726.00
17	BPA	8,483.16	9,064.32	5,550.41	0.00	11,997.07
18	EXPLORE AMERICA	1,292.00	10,956.84	4,068.50	0.00	8,180.34
21	MUSIC PARENTS	2,391.30	0.00	0.00	0.00	2,391.30
6	CLASS OF 2017-FRESH	631.76	263.75	46.25	0.00	849.26
24	ART	3,907.82	0.00	474.40	0.00	3,433.42
27	LIBRARY	433.22	3,929.18	3,909.39	-75.00	378.01
25	SPANISH CLUB	1,007.00	4,242.29	3,634.03	-35.00	1,580.26
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	TOTALS	\$57,545.78	\$55,729.48	\$56,910.09	\$0.00	\$56,365.17

December 16, 2013

Culbertson Board of Trustees,

JH basketball season ended last week with the North Tournament in Froid/Lake. At the time of this writing the girls team had 0-10 record and the boys were 4-6. High school basketball and cheerleading seasons are progressing. There are 7 cheeleaders out, 23 boys, and 16 girls out for basketball. Speech and drama will finish 2013 at the Billings Central invitational on December 14. MHSA has awarded Culbertson with Certificate of Excellence for an ejection free 2012-2013 year.

Sincerely,

David Solem

Mr. Olson

Technology Report

December School Board Meeting

December 16, 2013

I am working with Gaffney's on making the schools wireless access private to the school. Casey is doing some research into our system and then will be onsite to make the final adjustments. The reasoning for this is with smartphones and iPods accessing our bandwidth it is bogging the system down. Casey informed me that other schools have taken this approach and it has made a great improvement in bandwidth and operations.

The projectors have been ordered for the elementary project with iPads. With Steve's help we will mount projectors hopefully over Christmas break so teachers will be able to use them upon their return. I will update the board when the project is complete.

I am currently working on the technology end of how our school will implement the Smarter Balance testing for this school year. This will be on going as the testing window opens in March.

Mr. Olson  
Principal's Report  
December School Board Meeting  
December 16, 2013

The Science Olympiad team competed very well in Bozeman during this year. The JH team placed 9<sup>th</sup> overall and the HS team placed 11<sup>th</sup>. In both divisions we had 5 teams in the top 10.

The State of Montana filed a double-testing waiver so the whole state can implement the Smarter Balance Testing this year. The request was granted so our school will only take the Smarter Balance test along with the science portion of the CRT. The official letter is attached for more information.

The iPads have been distributed to the elementary teachers to start getting familiarized with apps and functions. Many of the teachers will be attending ipad training. I will be working on the rest of the project over the Christmas Break.

The November principal's meeting was cancelled in Wolf Point due to weather. We will have a meeting in December.

I am in the process of teacher observations though K-12. The new process seems to go very smooth as all forms can be emailed and feedback can be immediate.

The student enrollment numbers (as of 12-12-13) are as follows:

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	21	21	19	26	22	30	17	18	16	20	19	21	23	276
Sept	21	21	19	26	22	30	17	18	17	20	20	22	23	276
Oct	21	22	20	26	23	29	17	18	16	20	20	22	22	276
Nov	23	23	21	25	23	31	18	18	15	21	20	21	22	281
Dec	23	24	21	26	23	29	18	18	14	21	20	20	21	278
Jan														
Feb														
March														
April														
May														

Change	2	3	2	2	1	5	1	0	4	1	1	3	2	27
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Students that have enrolled or transferred during this school year.

# Culbertson School Board Meeting

## Superintendent's Report

### December 16, 2013

#### A. Events that I plan to attend for December and January.

Dec. 10 <sup>th</sup>	Culbertson Fire Department Meeting
Dec. 12 <sup>th</sup>	Culbertson Lions Club Meeting
Dec. 13 <sup>th</sup>	HS Basketball vs. MonDak HERE
Dec. 14 <sup>th</sup>	HS Basketball vs. Scobey HERE
Dec. 16 <sup>th</sup>	Culbertson School Board Meeting
Dec. 17 <sup>th</sup>	Culbertson School Winter Music Concert
Jan. 4 <sup>th</sup>	HS Basketball vs. Savage HERE
Jan. 9 <sup>th</sup>	NEMASS Meeting @ Wolf Point Roose-Valley SPED Cooperative Meeting @ Wolf Point Culbertson Lions Club Meeting
Jan. 11 <sup>th</sup>	Culbertson Elementary Basketball Jamboree HERE HS Basketball vs. Circle HERE
Jan. 14 <sup>th</sup>	Culbertson Fire Department Meeting
Jan. 17 <sup>th</sup>	HS Basketball vs. R&L HERE
Jan. 19 <sup>th</sup>	MHSA Annual Meeting @ Great Falls
Jan. 20 <sup>th</sup>	MHSA Annual Meeting @ Great Falls Trimester Presentation @ White Sulphur Springs
Jan. 23 <sup>rd</sup>	Culbertson Lions Club Meeting
Jan. 24 <sup>th</sup>	HS Basketball vs. Fairview HERE
Jan. 28 <sup>th</sup>	Culbertson Fire Department Training
Jan. 30 <sup>th</sup>	Parent/Teacher Conferences
Jan. 31 <sup>st</sup>	HS Basketball vs. Brockton HERE

#### B. We are still working on the following items:

- Completing a 3 year asbestos inspection by Northern Industrial Hygiene.
- All custodial staff will receive the required 2 hour asbestos training.
- Completing the Accelerated Reader Incentive Program details before presenting it to the Board.

- Completing the Reading Journal Incentive Programs details before presenting it to the Board.
- Time schedules and other details for the Trimester Class Schedule Bonus Period before presenting it to the Board.
- Plus the list of matters that are addressed on the agenda, which include:
  - Extra-curricular busing
  - Teacher housing
  - North-side and South-side building additions

C. There is an oil & gas impact grant available to our high school due to the small amount of oil & gas revenues received. We will apply for the impact grant (up to \$75,000 per school) toward our high school Title I tutoring needs. The grant is due on January 15<sup>th</sup>.

D. The Impact Aid application is due at the end of January. We will be completing the application by mid-January.

E. We have registered our intent to apply for the Title VII Indian Education grant. This is the first step of the three-step process. Step two is usually due by the first part of February with the last step completed by April.

F. I have been asked to be on a four-school panel for measuring impacts from oil & gas. There is a conference call scheduled for Monday, December 16<sup>th</sup> at 1 pm on this topic with Dr. Bobbi Evans from the University of Montana.

G. White Sulphur Springs has contacted our school about making a trimester class presentation at their school in January in coordination with the MHSA Annual meeting in Great Falls in January.

H. Mike and I will begin meeting with the CEA Calendar Committee members prior to the holiday break to work on the 2014-2015 school calendar options. This work will continue into January with options being presented to the Board for review and adoption at the February Board meeting.



As always.....if you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at your earliest convenience. I can be reached at the school at 787-6246, my home at 787-5779, my cell at 478-3330, or by email at [crowderl@nemont.net](mailto:crowderl@nemont.net) at any time.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 14

**AGENDA TITLE:** Building Project Update

**SUMMARY:** The permits finally arrived for the project on the north side of the school. We have asked Dave Geib to be at the meeting to give a detailed update to the Board on the status of the project.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 15

**AGENDA TITLE:** Teacher Housing

**SUMMARY:** There will be a facility committee meeting on Thursday, December 12<sup>th</sup> on this topic. I assume that the committee members will be able to share the results of the committee meeting discussion and provide input on this matter.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 16

**AGENDA TITLE:** College Graduate Credit Request(s)

**SUMMARY:** Attached are the requests that I have received at this time.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					

# Culbertson School District #17

## Teacher Graduate Credit Request Form

Teacher: Lanette Bidegaray

#CM5010  
College Course Title: iPad Revolution: 21<sup>st</sup> Century Technology in the Classroom

Number of Graduate Credits: 1    2    3    4    5    (6)    7    8

Type of Graduate Credits:          semester          quarter

Name of Institution: The Heritage Institute

Description of college course and potential impact for Culbertson students:  
(Please attach all appropriate documentation)

*This course will familiarize myself with the iPad I received. I will learn about educational apps to use in the classroom and will develop curriculum to use the iPad with.*

---

**For Culbertson School District Use Only**

\_\_\_\_\_ College Course Approved by the Culbertson School Board

\_\_\_\_\_ College Course Denied by the Culbertson School Board

Culbertson School Board Meeting Date: \_\_\_\_\_

# Culbertson School District #17

## Teacher Graduate Credit Request Form

Teacher: Amy Fink

College Course Title: iPad Revolution: 21<sup>st</sup> Century Technology in the Classroom  
CM5010

Number of Graduate Credits: 1    2    3    4    5    6    7    8

Type of Graduate Credits:            semester    quarter

Name of Institution: The Heritage Institute

Description of college course and potential impact for Culbertson students:  
(Please attach all appropriate documentation)

*This course will familiarize myself with the iPad I received. I will learn about educational apps, how to use them in my classroom, and will develop curriculum to use the iPad with.*

---

**For Culbertson School District Use Only**

\_\_\_\_\_ College Course Approved by the Culbertson School Board

\_\_\_\_\_ College Course Denied by the Culbertson School Board

Culbertson School Board Meeting Date: \_\_\_\_\_

# Culbertson School District #17

## Teacher Graduate Credit Request Form

Teacher: Dianne Larsen

College Course Title: #CM 5010 iPad Revolution: 21<sup>st</sup> Century

Number of Graduate Credits: 1 2 3 4 5 6 7 8 9  
Technology in the  
classroom

Type of Graduate Credits: semester quarter

Name of Institution: The Heritage Institute

Description of college course and potential impact for Culbertson students:  
(Please attach all appropriate documentation)

Course will teach how to  
incorporate iPad into my classroom.  
read Amy Fink's for syllabus.

---

### For Culbertson School District Use Only

\_\_\_\_\_ College Course Approved by the Culbertson School Board

\_\_\_\_\_ College Course Denied by the Culbertson School Board

Culbertson School Board Meeting Date: \_\_\_\_\_

# Culbertson School District #17

## Teacher Graduate Credit Request Form

Teacher: Theresa McDonald

College Course Title: ipad Revolution: 21<sup>st</sup> Century Technology in the classroom #CM5010

Number of Graduate Credits: 1 2 3 4 5 6 7 8

Type of Graduate Credits: semester quarter

Name of Institution: The Heritage Institute

Description of college course and potential impact for Culbertson students:  
(Please attach all appropriate documentation)

This course will familiarize myself with the ipad I received. I will learn about educational apps to use in the classroom and will develop curriculum to use the ipad with.

---

**For Culbertson School District Use Only**

\_\_\_\_\_ College Course Approved by the Culbertson School Board

\_\_\_\_\_ College Course Denied by the Culbertson School Board

Culbertson School Board Meeting Date: \_\_\_\_\_



**COURSE TITLE:** IPAD REVOLUTION: 21<sup>ST</sup> CENTURY TECHNOLOGY IN THE CLASSROOM

**NO OF CREDITS:** 6 QUARTER CREDITS  
[semester equivalent = 4.0 credits]

**WA CLOCK HRS:** 60  
**OREGON PDUs:** 60

**INSTRUCTOR:** Debora Supplitt M.Ed.  
supplitt@comcast.net

**360/254-1200**

#### LEARNING ENVIRONMENT:

This course requires assignment responses to be posted in a password-secured ONLINE website hosted by The Heritage Institute.

#### COURSE DESCRIPTION:

The 21<sup>st</sup> century is witnessing a revolution within education. Educators are rapidly discovering the power of integrating iPad learning into their classroom curriculum. With the use of many interactive curriculum apps students are becoming engaged, interested, motivated and eager to learn. Classroom test scores are improving and teachers find their classrooms become an enhanced technology-based center for learning. Walk into the 21<sup>st</sup> century and discover the pedagogical shift from the past Industrial Revolution teaching practices to today's Technology Revolution.

The iPad ranks as one the most significant educational computer applications ever created; it has the potential to be a highly impactful teaching and learning tool for all subject areas, and will heighten your student's level of achievement and technology awareness. This powerful educational resource has successfully been used in homeschool settings, birth-five preschool programs, special education, primary, middle, secondary and University programs.

Participants in this course will learn how to explore the countless ways the iPad can be utilized in the classroom, how to access online iPad apps, explore suggested apps, download books, apply Bloom's Revised Taxonomy to curriculum development, visit virtual support sites, review articles from successful programs and develop iPad classroom curriculum to fit their specific needs.

#### LEARNING OUTCOMES:

Upon completion of this course, participants will have:

1. Learned to download iPad apps (application) onto the iPad from various web sites.
2. Accessed educational web sites for the latest apps available.
3. Developed a strong working knowledge of the navigation techniques and tools for the iPad.
4. Thoroughly perused the iPad tutorial from the Apple Store to build a solid foundation for this course.
5. Explored a number of websites articles, blogs and sites offering examples of iPads in the classroom.
6. Become knowledgeable about and have practice with Bloom's Revised Taxonomy for a variety of academic disciplines, grades and ability levels for curriculum development.
7. Developed curriculum for the iPad classroom.
8. Discussed the integration of iPad apps and tools for classroom use.

#### COURSE REQUIREMENTS:

Participants will complete assignments and post responses to specific questions outlined for each assignment online. Completion of all specified assignments is required for issuance of hours or credit. The Heritage Institute does not award partial credit.

#### HOURS EARNED:

Completing the basic assignments (*Section A. Information Acquisition*) for this course automatically earns participant's their choice of 60 Washington State Clock Hours or 60 Oregon PDUs. The Heritage Institute is an approved provider of Washington State Clock Hours and Oregon PDUs.

## UNIVERSITY QUARTER CREDIT INFORMATION

### REQUIREMENTS FOR UNIVERSITY QUARTER CREDIT

Continuing Education Quarter credits are awarded by Antioch University Seattle (AUS). AUS requires 75% or better for credit at the 400 level (Upper Division) and 85% or better to issue credit at the 500 level (Post-Baccalaureate). These criteria refer both to the amount and quality of work submitted.

- |  |     |
|--|-----|
| 1. Completion of Information Acquisition assignments | 30% |
| 2. Completion of Learning Application assignments    | 40% |
| 3. Completion of Integration Paper assignment        | 30% |

### CREDIT/NO CREDIT

Antioch University Seattle (AUS) Continuing Education (CE) Quarter credit is offered on a Credit/No Credit basis; neither letter grades nor numeric equivalents are on a transcript. 400 level credit is equal to a "C" or better, 500 level credit is equal to a "B" or better. This information is on the back of the transcript. AUS CE quarter credits may or may not be accepted into degree programs. Prior to registering determine with your district personnel, department head or state education office the acceptability of these credits.

## ADDITIONAL COURSE INFORMATION

### COURSE MATERIAL and/or TECHNICAL REQUIREMENTS

You will need an iPad 2 or 3 system 5.0 or higher, high-speed (DSL) Internet access in order to easily view online resources. Some of the reading materials may be provided in the online course environment as PDF documents, a format readable by computers with the latest Adobe Acrobat Reader.

### REQUIRED TEXTBOOKS:

- *An Educator's iPad 2012*, Chris Smith (2012) Cost: \$2.99 eBook (download at the Amazon site onto your predownloaded Kindle. Kindle is a free app that can easily be downloaded on the iPad).
- *iPad Free Apps for Education*, Abbe Kay. (2012). Cost \$.99 Amazon.com: eBook/Kindle download directly to your iPad.
- *The Rule of 6: How to Teach With an iPad*, Jim Norton (2012). eBook/Kindle download.
- *Edudemic Magazine*: (October, 2011) The Teacher's Guide To Keeping Student's Safe Online. Cost: \$1.99 per downloaded issue.

### GETTING STARTED

- After registering for the course, you will be sent an email with the website address, password and course key you will need to access your online course, along with log in instructions.
- Access each assignment listed here in the online course environment and enter your responses.
- Write your responses in a WORD document and then 'copy/paste' them into the Responses box.
- When all assignments are completed, CLICK the 'ALL ASSIGNMENTS COMPLETED.' The instructor will be notified that you have completed all assignments.
- After the instructor reviews your work and enters his/her responses you will be notified by email. You will be instructed to log in and view those responses. SAVE a copy of assignments and responses.

### NOTES TO ALL PARTICIPANTS

- You are not required to be present (i.e. online) specific days or times. You will work at your own pace.
- All responses will be posted online. Large documents, files, photographs Prezis or PowerPoint presentations may be attached as part of your response by using the "Share A File" option.
- You may work collaboratively and submit similar responses on all assignments except the Integration Paper, which must be individually authored.
- To maintain privacy, please do not refer to students in your papers by their actual names, but rather use an alias or designation such as "Student A."

## ASSIGNMENTS REQUIRED FOR HOURS OR UNIVERSITY QUARTER CREDIT

### A. INFORMATION ACQUISITION

#### Assignment #1:

##### *Introduce Yourself*

- Introduce yourself by describing your professional situation.
- Include reasons for being interested in this course, what you expect to take away, and your general level of experience and proficiency with instruction that incorporates some level of technology, including the Internet.
- Post 1-2 pages in the online response box.

#### Assignment #2:

##### *iPad 'User Guide': Navigation Techniques and Tools*

- From your iPad open the program or download the iPad 'User Guide' from the 'Help' menu.
- Thoroughly explore the User Guide, and practice the techniques for using iPad as described: follow all of the links from the User Guide to learn about more advanced iPad settings, techniques and features.
- Your goal should be to develop a solid working knowledge of the potential of the iPad.
- Write a 1-2 page paper and post it in the online response box, describing your experience with the 'User Guide' in learning the features of the iPad.
- Create an outline or lesson plan in which you summarize the steps needed to introduce the iPad in the classroom. Post online.

#### Assignment #3:

##### *Download Text eBooks and Materials*

After reading the 4 download texts write a 1-2 page paper per book (8 pages max.) and magazine, describing the concepts, applications and suggested apps that may be useful in your classroom. Post in the online response box.

#### Assignment #4:

##### *iPads in the Classroom Resources*

- Explore the Internet to learn how other educators are using the iPad in their classrooms.
- Focus on material that is relevant to your teaching situation (grade level and/or discipline).
- Explore at least 5 classroom models or examples, describing how the lessons may be useful to you in your teaching situation, as well as modifications that you feel may be warranted; include the web address (URL) for each model you choose. Post in the online response box.

Such websites can be found at the following address:

- iPads in the Classroom are Changing the Face of Education.  
[http://www.maclife.com/article/features/ipads\\_classroom\\_are\\_changing\\_face\\_of\\_education](http://www.maclife.com/article/features/ipads_classroom_are_changing_face_of_education)
- Government Technology March 29, 2011. Chicago Public schools use the iPad in the classroom:  
<http://www.govtech.com/education/iPads-In-The-Classroom.html>
- App Helps California Teachers Stay Current With Standards:  
<http://www.govtech.com/education/App-Helps-California-Teachers-Standards.html>

#### **Assignment #5:**

##### **Langwitch's Blog: Bloom's Taxonomy for the iPad**

Access: Langwitches Blog at: <http://langwitches.org/blog/2011/08/21/blooms-taxonomy-and-ipad-apps/>

- Review the August 2011 post that includes the "Blooming Butterfly" and the "Bloom's Taxonomy for the iPad". Simply clicking on the picture will allow access to a visual display of 54 free education apps that cover each of the facets of Bloom's Newly Revised Taxonomy. You may wish to review some of these apps for your classroom.
- Also review the post: "The digital learning Farm: Apps for the iPad." December 29, 2011. This visual covers the 6 areas of Bloom's Newly Revised Taxonomy and is an excellent resource that will provide another 54 apps on how to learn technology, classroom presentations and digital applications.
- From this site explore any apps that you may find interesting for your iPad classroom.
- Write a 1-2 page paper reviewing the six areas of Blooms Newly Revised Taxonomy for the iPad, a minimum of 6 apps (or more) covering each one of the 6 areas, how your chosen app aligns with the content area of Blooms Revised Taxonomy and your curriculum, the reason for your choice, how you may use this app in the classroom. Post in the online response.

#### **Assignment #6:**

##### **Kahn Academy**

- Download and view the "60 minutes" 'Kahn Academy: The Future of Education'. March 11, 2011 (Sal Kahn) 13:27 segment from: <http://www.cbsnews.com/video/watch/?id=7401696n>
- Download Sal Kahn talks at TED 2011 (Take a 20 minute glimpse of the future of education). March 9, 2011 segment 20:27 from: <http://www.youtube.com/watch?v=gM95HHI4gLk>
- Download the Kahn Academy App from the Apple Store. Cost: Free. (A free world class education for the world).
- Select any 10 modules of your choice to review.  
(Side note: Check out the SAT Prep tutorials, a very powerful tool for today's high school students.)
- Explore the teacher section and student dashboard.
- Download and read the following article:  
Bergmann, J. & Sams, A. (2012) How the Flipped Classroom is Radically Transforming Learning: The Daily Riff: 4/15/2012: <http://www.thedailyriff.com/articles/how-the-flipped-classroom-is-radically-transforming-learning-536.php>
- In 2-3 pages, discuss your chosen modules. Include your opinion on the flipped classroom. Would you see any benefit for your classroom using this model? How might you implement this with your iPad classroom? Post in the online response box.

#### **Assignment #7**

##### **The Apps**

- From your readings or reviewed materials select and download a minimum of 5 apps.
- Focus on app material that is relevant to your teaching situation (grade level and/or discipline).
- Review the apps in a 1-2 page paper including the clipping of the icon, badge or Logo. Post online.
- Include the developer, URL address, version and price.

#### **Assignment #8:**

##### ***Creative Solutions: iPads in the classroom***

Create an iPad classroom, virtual or real, which you could either use for your class or implement for another one. To do this adequately you will need to incorporate many of the techniques that you learned from the texts, apps and user guides. Additional help can be found at a number of websites, which can be found by using a search engine (keywords – iPads in the Classroom)

- Incorporate as many resources, tools, apps and techniques as possible that will demonstrate your mastery of establishing the iPad in the classroom.
- Include what hardware, apps, and/or programs you would include in an outline for a projected grant request and as well as possible funding sources for your iPad program. Discuss how any of these lessons or examples of programs could be useful to you in your teaching situation.
- Post a minimum 5-page description of your iPad classroom or virtual iPad classroom online. Address any concerns you may have. Discuss the iPads strengths as well as problems that you may have or have encountered. Include creative classroom solutions for minimal iPad availability in the classroom.

#### **Assignment #9**

##### ***Culminating Activities***

Based on this iPad course, develop an "Introduction to iPad" Unit Plan for your classroom, grade level and/or subject area. Your teaching unit should contain the following:

- Written instructions for the iPad use, equipment, tools and form necessary to develop a program within your core subject (minimum 2 pages).
- Create at least 1 lesson that will involve students working directly with downloaded iPad apps. The instructions should contain a detailed goal and steps describing the learning objectives for any chosen program, subject or project. Include the specific subject the lesson is geared towards and grade level. A number of lesson plan formats can be downloaded from: <http://www.siopinstitute.net/classroom.html> (1-2 pages).
- Create a 1-2 page final evaluation for this lesson plan (rubric, quiz or summative assessment).
- Post 4-6 pages in the online response box.

***This completes the assignments required for Hours.***

***Continue to the next section for additional assignments required for University Quarter Credit.***

## ADDITIONAL ASSIGNMENTS REQUIRED FOR UNIVERSITY QUARTER CREDIT

### B. LEARNING APPLICATION (Required for 400 and 500 Level)

In this section you will apply your learning to your professional situation. This course assumes that most participants are classroom teachers who have access to students. If you are not teaching in a classroom, please contact the instructor for course modifications. If you are a classroom teacher and start or need to complete this course during the summer, please try to apply your ideas when possible with youth from your neighborhood, at a local public library or parks department facility (they will often be glad to sponsor community-based learning) or with students in another teacher's summer classroom in session.

#### Assignment #10:

##### **Implement Your iPad Classroom Teaching Unit**

- Implement your iPad teaching unit or present to colleagues or faculty.
- For elementary target the teaching unit to your grade level. For middle and secondary to your subject.
- The student work can be done in a school computer lab or use a Kahn Academy model (assignment #6) of the flipped classroom.

Complete and post the following assignments in the online response box:

- A 3-4-page narrative with reflection on the presentation and/or experience, detailed discussion of activities, goals and learning outcomes. What went well? What could be improved? Post samples of any exemplary student work, including, if you choose, photos or videos links using the 'Share a file' option.
- Include an outline showing the scope and sequence of learning activities that may have engaged your students.
- Discuss how your unit incorporates Bloom's Newly Revised Taxonomy.

### 500 LEVEL ASSIGNMENT

#### Assignment #11: (500 Level only)

In addition to the 400 level assignments, complete one of the following:

**Option A)** Prepare a PowerPoint or Prezi presentation for an in-service for other teachers on what you learned in this course. Upload your response in the online environment using the "Share A File" option.

**OR**

**Option B)** Work collaboratively with a colleague to develop a conceptualized plan that describes how you would use the iPad within a cross-curricular application. Write and post 2-3 pages in the online response box describing the plan, emphasizing the learning applications that the iPad apps can provide, as compared with other means.

**OR**

**Option C)** Evaluate the online iPad course materials from the Apple Web Site in 2-4 pages and post online.

## ADDITIONAL ASSIGNMENT REQUIRED FOR UNIVERSITY QUARTER CREDIT

### C. INTEGRATION PAPER (Required for 400 and 500 Level)

#### Assignment #12:

Complete the requirements for university quarter credit by submitting a final 2-3 page Integration paper. A heading is required. Please use the following format:

Your Name:	Date:
Course Name:	Course Number:
Number of Credits:	Level: (400 or 500)
Advisor Name:	

Respond online to each of the 5 questions below. (First list the question and then write your answer)

1. What did you learn vs. what you expected to learn from this course?
2. What aspects of the course were most helpful and why?
3. What further knowledge and skills in this general area do you feel you need?
4. How, when and where will you use what you have learned?
5. How and with what other school or community members might you share what you learned?

#### INSTRUCTOR COMMENTS ON YOUR WORK:

Be sure to mark the "All Assignments Completed" section in the online course environment to notify the instructor that you have completed the course. Upon receiving notification of your completion of all your course assignments, your instructor will post final written comments in the HOL online environment.

#### QUALIFICATIONS FOR TEACHING THIS COURSE:

Debra Supplitt M.Ed., is busy receiving her third Masters of Art Degree in Art Education from Boston University. Presently she holds dual Masters Degrees and a Bachelors degree from San Francisco State University.

She has worked with students of all levels, including pre-school, elementary, middle school, high school and professional educators, since 1980. She is certified in Washington, Oregon and California in Pre/K-12 Special and Elementary, and Middle School Education. She is highly-qualified in the core areas of Art, Music, Reading, and Special Education as well as being a Washington State trained Intervention Specialist.

Debra knows the importance of providing a creative environment where all students and teachers can thrive. Presently she is working in her dream position as a full-time middle school Art Teacher.

Debra provides classroom teachers with the tools and resources needed to integrate engaging and current curriculum into the daily programs. She is passionate about providing exciting, meaningful, useful and fun filled continuing education for all teachers.

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**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 17

**AGENDA TITLE:** Guest Teacher Application(s)

**SUMMARY:** Attached is an application that was received.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					

# CULBERTSON PUBLIC SCHOOLS

P.O. Box 459  
425 First Avenue West  
Culbertson, Montana 59218-0459  
Phone: (406) 787-6241 • Fax: (406) 787-6244

## GUEST TEACHER APPLICATION

Name: MICHAEL R. ELANORE

Address (street or P.O. Box): Box 212, 210 1st Ave E.

City/State/Zip Code: CULBERTSON, MT 59218

Phone Number: (406) 478-1162 Message/alternate phone number: (406) 787-5290

Please complete the following:

Do you have a high school diploma? ☐ Yes ☒ No Where from: GED

Do you have a college degree? ☒ Yes ☐ No Where from: DENVY UNIVERSITY

Do you have any teaching/education experience? ☒ Yes ☐ No Please provide details below.

Cub MASTER Culbertson, MT

The following is a list of classes in which you may be called to guest teach. Please indicate the classes that you would like to guest teach in by placing a ✓ next to each one.

<input checked="" type="checkbox"/> Kindergarten	<input checked="" type="checkbox"/> JH/HS Science	<input type="checkbox"/> K-12 Art
<input type="checkbox"/> 1 <sup>st</sup> Grade	<input type="checkbox"/> JH/HS English & French	<input type="checkbox"/> K-12 Music
<input type="checkbox"/> 2 <sup>nd</sup> Grade	<input checked="" type="checkbox"/> JH/HS Mathematics	<input type="checkbox"/> K-12 P.E.
<input type="checkbox"/> 3 <sup>rd</sup> Grade	<input checked="" type="checkbox"/> JH/HS Social Studies	<input type="checkbox"/> K-6 Special Education
<input type="checkbox"/> 4 <sup>th</sup> Grade	<input checked="" type="checkbox"/> 7-12 Business	
<input type="checkbox"/> 5 <sup>th</sup> Grade	<input type="checkbox"/> 7-12 Agriculture Education	
<input checked="" type="checkbox"/> 6 <sup>th</sup> Grade	<input type="checkbox"/> 7-12 Special Education	

You will receive a copy of the Culbertson School District Guest Teacher Handbook and you will be responsible for the contents. The Culbertson School District would also like to request a short, informal interview with you prior to recommending your name to the School Board of Trustees along with a finger print and name background check to be completed prior to employment. Thank you very much for your time and consideration of guest teaching at the Culbertson School District.

Would you like Teacher's Retirement withheld from your paycheck? ☐ Yes ☒ No

Michael R. Elanore  
Signature of Applicant

12/16/13  
Date

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 18

**AGENDA TITLE:** Student Enrollment Requests

**SUMMARY:** We have received a parental request for the enrollment of up to 3 students. I recommend the Board go to executive session to review this request.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 19

**AGENDA TITLE:** Band/Choir Tour

**SUMMARY:** I believe that Mrs. Hekkel will be at the meeting to make a request for a band/choir tour.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 20

**AGENDA TITLE:** 2013-2014 Classified Staff Contract(s)

**SUMMARY:** I do not have any recommendations for the Board to consider at this time, but may at the time of the Board meeting.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 21

**AGENDA TITLE:** 2013-2014 Extra-Curricular Contract(s)

**SUMMARY:**

- a. Elementary Boys' Basketball Coach – Dave Solem would like to recommend DJ Hauge.
- b. Elementary Girls' Basketball Coach – Dave Solem would like to recommend Cassie Williams.
- c. High School Track Head Coach – I would like to recommend Dave Solem.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 22

**AGENDA TITLE:** 2014-2015 Extra-Curricular Contract(s)

**SUMMARY:** The following head coaches of the high school fall sports seasons are:

Cross Country: Dave Solem

Football: Dave Helmer

Volleyball: Tiffany Marchwick

The Board usually makes a choice for each sport to either rehire the head coach or to advertise the position.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 23

**AGENDA TITLE:** Elementary Classroom Addition

**SUMMARY:** Based on the current enrollment in the elementary, the steady increases in enrollment over the past three years, and the eminent construction and completion of the 143 unit subdivision on the northeast side of town....I would like to recommend that the Board authorize the architectural drawings for the addition of four (4) elementary classrooms on the south side of the school.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					



**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 24

**AGENDA TITLE:** Extra-Curricular Busing

**SUMMARY:** First, the resignation letter from Loretta Dowse. It is attached for your review and consideration.

Larry Birch has been so kind as to cover our busing needs for the remainder of the December.

I believe that the Board has three options for consideration (in no particular order):

1. Hire a replacement contractor. We are currently advertising, but have received no interest.
2. Lease or purchase activity buses.
3. Discontinue providing busing for activities.

As you can imagine, each option has pros and cons. I have been contacting bus sales and leasing companies for the past two weeks and hope to have some viable options and suggestions should the Board to select that option.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					

## C & L'S CHARIOT

1702 Crocus Dr  
Sidney, MT 59270  
Phone: (406) 488-4015  
Fax: (406) 488-4309

November 25, 2013

Larry Crowder  
Culbertson School Board  
Culbertson,  
Montana 59218

Gentlemen:

We regret to inform you that we will no longer be able to provide bus service for the extra-curricular activities for the Culbertson School System after December 7<sup>th</sup>. We have enjoyed doing the Athletic Trips for you the last several years. If you have any questions, please feel free to call.

Thank You,



Loretta Dowse  
Bookkeeper

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 25

**AGENDA TITLE:** Board Policy

**SUMMARY:** Currently we do not have policies for compensated absence for our certified or our classified staff.

Attached please find copies of the first draft of each of these policies for the Board's consideration.

I recommend posting these policies for comment and reviewing them again at the January meeting with the possibility of adoption.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					

## **2-03-131. Certified Staff Compensated Absence Leave.**

The Culbertson School District recognizes the importance of having certified staff instructing students each day of the school year. Therefore, the District will establish policy to allow certified teachers to accrue and utilize compensated absence leave time.

### Earning Compensated Absence Leave Time

Certified Teachers may earn compensated Absence Leave Time by voluntarily forgoing all or part of their preparation period to cover another teachers' class.

### Utilizing Compensated Absence Leave Time

Compensated Absence Leave Time can be utilized in the same manner as personal leave.

### Carry Over

Teachers may carry over up to sixteen (16) hours of time from the conclusion of one school year to the start of the next school year.

Adopted:

Revised:

**2-04-116. Classified Staff Compensated Absence Leave.**

Earning Compensated Absence Leave Time:

Classified staff may earn compensated Absence Leave Time by voluntarily working above and beyond their regular contracted hours.

Additionally, Classified Instructional Staff may earn compensated Absence Leave Time by voluntarily forgoing all or part of their preparation period to cover another teacher's class.

All Compensated Absence Leave Time will be approved by the Superintendent prior to being earned.

Utilizing Compensated Absence Leave Time:

Compensated Absence Leave Time can be utilized in the same manner as vacation leave.

No Carry Over Balance:

Classified Staff will be paid for the balance of their Compensated Absence Leave each year at the conclusion of their annual contract and at their contracted hourly rate of wage.

Adopted:

Revised:

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 26

**AGENDA TITLE:** MHSA Annual Meeting Proposals

**SUMMARY:** Attached please find the Annual Meeting Proposals for 2014.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					



**MONTANA HIGH SCHOOL ASSOCIATION  
2014 ANNUAL MEETING**

**Monday, January 20, 2014  
Holiday Inn  
Great Falls, Montana**

**PROPOSALS**

1. Proposal to Amend the Due Date for Annual Membership Dues ----- 1  
*Presented by: MHSA Executive Board*
2. Proposal to Amend Eighth Grade Participation/Academic/Transfer By-Laws -----2-3  
*Presented by: Centerville High School and Ennis High School*
3. Proposal to Amend Visa Classification for Foreign Exchange ----- 3  
*Presented by: MHSA Executive Board*
4. Proposal to Add Golf to the Transfer Interpretations for Varsity/JV Competition----- 4  
*Presented by: Billings Senior High School*
5. Proposal to Amend Jewelry Rule for Golf----- 4  
*Presented by: Billings Senior High School*
6. Proposal to Delete Prohibition of Sunday Activities ----- 5  
*Presented by: MHSA Executive Board*
7. Proposal to Eliminate Master Basketball Scheduling -----5-6  
*Presented by: Rapelje High School*
8. Proposal to Amend Cooperative Sponsorship Limits for Six-Player Football ----- 6  
*Presented by: Alberton High School*

## 1. PROPOSAL TO AMEND THE DUE DATE FOR ANNUAL MEMBERSHIP DUES

The MHSA Executive Board proposes the following amendments to By-Laws, Article I, Section (2) Dues, 2.2 on page 11 and to Rules and Regulations, Section (17) Liability Catastrophe Plan on page 46 of the current MHSA Handbook:

Page 11

### Section (2) DUES

- 2.2 Annual dues are payable on or before ~~August 1~~ **July 15** of each year of membership. Any schools failing to pay the annual dues on or before August 1 of each year of membership shall become ineligible from that date until such dues are paid, and shall be required to pay a penalty of fifty dollars (\$50.00) in addition to the regular dues before reinstatement.

**Note:** Refunds will be made, upon written request, up to and including the first allowable date for competition in that sport/activity.

Page 46

### Section (17) LIABILITY CATASTROPHE PLAN

The MHSA member schools, at the 1973 Annual Meeting, adopted a catastrophic insurance plan. This plan was revised and adopted by the MHSA Executive Board in 1993. It is a claims-made excess liability policy which has a \$25,000 deductible. Also included is excess medical coverage subject to a lifetime benefit of two million dollars. All member schools are automatically enrolled for the insurance and the premium will be collected from each school by the MHSA Executive Director by ~~August 1~~ **July 15** of each year according to the schedule approved and listed as follows: Any school failing to pay the premium on or before August 1 will become ineligible from that date until such premium is paid and shall be required to pay a penalty of fifty dollars (\$50.00) in addition to the regular premium before reinstatement. This plan covers all MHSA sanctioned activities during the defined season.

#### Rationale:

These amendments modify the deadline for receipt of annual membership dues and catastrophic insurance. An earlier due date will still allow schools to make payment after the start of the fiscal year but provide MHSA financial staff enough time to resolve issues with late-paying schools before the first date of practice in any given year. Each year there are a number of schools that delay the payment until the deadline, and as a result several pay *after* the deadline. Late dues interfere with the printing of the MHSA Handbook and could create issues with participation and insurance coverage, and the fine that is already in place hasn't proven to be a sufficient deterrent.



## 2. PROPOSAL TO AMEND EIGHTH GRADE PARTICIPATION/ACADEMIC/TRANSFER BY-LAWS

Centerville High School and Ennis High School propose the following amendments to By-Laws, Article II, Section (5) Students Below Ninth Grade on page 21 and to Section (10) Transfer Rule on page 22 of the current MHSA Handbook:

Page 21

### Section (5) STUDENTS BELOW NINTH GRADE

- 5.1 No student who is enrolled in a grade below the ninth shall be eligible to participate in an Association Contest, except as noted in 5.3 or eighth grade students meeting the following requirements:
- a. Eighth grade students may play on a high school ~~volleyball, track relay and/or basketball~~ team ***if the school wants their participation to fill a roster for a particular sports squad. Any eighth grade student may participate if approved by a school district's local school board.***
  - b. ~~Permission for eighth grade participation must be requested by the school and authorization granted by the Executive Director of the MHSA. Once granted approval, those eighth grade participants are eligible to participate in varsity and JV competition.~~ ***Schools must notify the MHSA Executive Director that they will be utilizing eighth grade participants and for what sports they will be competing. After notification those eighth grade participants are eligible to participate in any school stipulated MHSA sport.***
  - c. Any eighth grade student allowed to participate will have eight semesters of high school eligibility remaining.
  - d. All eighth grade students participating must meet the academic requirements ***after their first semester of participation.***

The official MHSA waiver form must be used.

- 5.2 A ninth grade student may not play on a 7th and/or an 8th grade team.
- 5.3 Any student who is at least fifteen (15) years old on or before midnight August 31 may be declared eligible for participation in Montana High School Association contests by the Executive Director. The Montana high school for which the student will participate must file a request with the Executive Director for consideration. Any student who is declared eligible under this section must participate in athletics at the high school level (grades 9-12) only.

Page 22

### Section (10) TRANSFER RULE

- 10.1 Any student ***(including eighth grade students allowed high school participation)*** who transfers from one member high school, home school, or non-member school to a member high school is ineligible to participate in a varsity Association Contest for 90 P.I. days or its equivalent in districts with extended school days/four day weeks from the date of enrollment in the school to which he/she transfers. A student and his/her parents or legal guardians must reside in the attendance area of the school in which he/she is enrolled except for a student enrolling in ninth grade for the first time (see Section (12) Record of Transfer.) This rule applies to a student who transfers after twenty (20) days of enrollment or after he/she participates in an athletic contest while enrolled in grades 9, 10, 11 and 12, **EXCEPT** the following students may be declared eligible:

(continued)

Rationale:

- 1) This is the next logical step with the eighth grade rule. In 2012-13, 173 eighth graders were approved for participation, and 135 eighth graders have been approved to date in 2013-14. The vast majority of approvals were for the team sports of volleyball and basketball, while a few were for track relay teams.
- 2) All schools have the option of using eighth graders, not just schools with small rosters.
- 3) This proposal will alleviate the need for the MHSA to rule on every eighth grade request on an individual basis.
- 4) The use of eighth graders will be made by individual school boards if they so choose. In no way are schools required to use eighth graders.

### **3. PROPOSAL TO AMEND VISA CLASSIFICATION FOR FOREIGN EXCHANGE**

The MHSA Executive Board proposes the following amendments to By-Laws, Article II, Eligibility, Section (10) Transfer Rule on page 23 of the current MHSA Handbook:

#### **Section (10) TRANSFER RULE**

- b. Students transferring from one high school to another under any bona fide foreign exchange program will be eligible for two (2) consecutive semesters of eligibility for participation in activities under the administration of any NFHS member association, after the principal properly certifies that they meet all eligibility requirements. The exchange student will not be eligible beyond these two semesters even if he/she chooses to stay at that school, transfer to a different high school or remain under a bona fide program." The student would be ineligible for 90 P.I. days following the two consecutive semesters of eligibility. A student who returns to the school at which he/she was enrolled directly before attending a bona fide foreign exchange program will be eligible immediately upon re-enrollment. (A student who has graduated from a high school in his/her own country and is now in the United States under a foreign exchange program would not be eligible.) Refer to Article II, Section (4).
3. The foreign exchange student must possess a current J-1 **or F-1** visa, issued by the U.S. State Department.

Rationale:

Council for Standards on International Educational Travel (CSIET) now approves foreign exchange programs that service students with F-1 Visas. In the past CSIET only approved programs that dealt with students with J-1 Visas. Students, whether they possess a J-1 or F-1 Visa, must still be enrolled in a CSIET Program to be eligible. The CSIET has separate listings for J-1 Inbound approved programs and for F-1 Inbound approved programs.

#### 4. PROPOSAL TO ADD GOLF TO THE TRANSFER INTERPRETATIONS FOR VARSITY/JV COMPETITION

Billings Senior High School proposes the following amendment to By-Laws, Article II, Eligibility, Section (10) Transfer Rule Interpretations on page 24 of the current MHSA Handbook:

##### Section (10) TRANSFER RULE

##### INTERPRETATIONS

1. A transfer student who changes high schools without the corresponding change of residence by parents or legal guardian (legal guardianship must be established at least one calendar year before the transfer) is eligible to compete as a member of a non-varsity team, only, if his/her school is in a contest against non-varsity teams, only, of other member schools, providing he/she meets all other eligibility requirements. No student may compete unattached or independently.

NOTE a: Athletes participating in cross-country, track and swimming, **and golf** will be allowed to compete in the contests where varsity and sub-varsity team members compete at the same time to conserve time and expense, but are scored separately. Example: cross-country meet where varsity and sub-varsity runners run at the same time but are identified and scored separately.

##### Rationale:

At home tournaments, the sub varsity golfers play in these events. This would save time in forming tee times on the second day according to their score. It would allow same score players to play in groups with others of the same score. This does not let designated sub varsity players be scored with the varsity team scores on the second day. They may not switch teams after the first day.

#### 5. PROPOSAL TO AMEND JEWELRY RULE FOR GOLF

Billings Senior High School proposes the following amendment to Rules and Regulations, Section (6) MHSA Jewelry Policy on page 40 of the current MHSA Handbook:

##### Section (6) MHSA JEWELRY POLICY

No jewelry, which includes visible body piercing objects, shall be worn in any sport. Any piece of jewelry that is visible at the start of or during a contest is in violation of the MHSA Jewelry Policy. Religious medals must be taped to the body and under the uniform. Medical medals must be taped to the body so they are visible. ***The MHSA Jewelry Policy does not apply to the sport of golf.***

##### Rationale:

Golf is non-contact sport. Golf recognizes the minimal risk of injury when wearing jewelry, but acknowledges an increased risk in other sports. This change would eliminate enforcement of the rule.

## 6. PROPOSAL TO DELETE PROHIBITION OF SUNDAY ACTIVITIES

The MHSA Executive Board proposes the following deletion of Rules and Regulations, Section (14) No Activities Participation on Sunday on page 44 of the current MHSA Handbook:

### ~~Section (14) NO ACTIVITIES PARTICIPATION ON SUNDAY~~

~~The Association prohibits member schools or students of a member school from participating in any interschool contest or activity, or practice including chalk talks or meetings for such contests or activities, including cheerleading, on Sunday, EXCEPT that member Catholic high schools may hold religious speech meets on Sunday when such religious speech meets are under the auspices of that religious group, or are held with the approval of that religious group, and when all participating schools are members of that religious group. Also, an exception will be made for All Northwest music groups PROVIDING local school districts realize that students are not required to audition and also have the opportunity to not accept the invitation if they are selected. Other exceptions to the Sunday rule may be made by the Executive Director when tournaments or meets at the state, divisional or district level must be extended because extraordinary circumstances cause delays or postponements of scheduled competitions.~~

#### Rationale:

Having a rule that specifically prohibits participation by Association schools or students on Sunday (Christian day of celebration/commemoration) may lead to legal action by other religious groups. When the Seventh Day Adventists brought their religious discrimination claim against the Oregon School Activities Association, the state association was advised by its legal counsel to eliminate its policy prohibiting Sunday competition. The OSAA did eliminate this Sunday prohibition, but the case ultimately ended with the court still ruling against the OSAA. The OSAA spent hundreds of thousands of dollars defending the suit brought against them.

Local school districts could still implement a Sunday restriction, and the MHSA would not schedule events on Sundays unless, as in the past, emergency situations arose.

In addition, if the local school districts choose, this change would allow another day to be used in consideration of weather or holiday-related issues to fulfill the required initial practice days before the start of the season.

## 7. PROPOSAL TO ELIMINATE MASTER BASKETBALL SCHEDULING

Rapelje High School proposes the following amendments of Rules and Regulations, Section (25) MHSA Standing Committees, item D on page 48 and Basketball, I-General Rules and Regulations, items (9) and (11) on page 100 of the current MHSA Handbook:

Page 48

### **Section (25) MHSA STANDING COMMITTEES**

~~D. **Master Basketball Scheduling Committee:** A Master Basketball Scheduling Committee shall be appointed by the Executive Board of the Montana High School Association as a standing committee of at least sixteen members, consisting of administrators, athletic directors and/or coaches from each of four regions—southern, northern, eastern and western. The Executive Director of the MHSA or his/her appointee shall serve as secretary of this committee. The membership of the committee shall be reviewed annually and appropriate appointments made.~~

[Re-letter remaining items.]

(9) Schools must ~~participate in the basketball schedule~~ **comply with their annual conference schedules** and play the majority of their scheduled games to be eligible to participate in the MHSA tournaments.

~~(11) Master basketball schedules are for varsity competition only. Any deviation must be approved by the MHSA Executive Director.~~

Rationale:

The master schedule no longer accomplishes some of the goals initially intended. Most of this is due to instability of districts and divisions, caused by declining enrollments. This has lead to many co-ops being formed, and more movement of schools between classifications, which has created the need for many conferences to realign. Consequently, more schedules are affected on a yearly basis. It is extremely difficult to do justice to the number of schedules affected each year.

The original intent was to be a regional schedule. Now it is a master schedule. MHSA does not provide a master schedule for any other sport. Why is it possible for schools to fill football and volleyball schedules, but need MHSA to do the majority of their basketball schedule for them? Could this be an equity issue?

Districts with more than 8 teams are sometimes unable to play a balanced schedule due to the master schedule.

Schools would have the option to schedule challenging non-conference games, rather than being forced to play a team with more, or less, talent. This would lead to fewer lopsided scores.

Scott McDonald and the scheduling committee do an excellent job with the task they are given, but they are working with a system that was not built to deal with the issues we face today.

<b>8. PROPOSAL TO AMEND COOPERATIVE SPONSORSHIP ENROLLMENT FOR SIX-PLAYER FOOTBALL</b>
--

Alberton High School proposes the following amendment to Rules and Regulations, Section (35) Cooperative Sponsorship of Activities on page 59 of the MHSA Handbook (which was passed at the 2013 Annual Meeting and is set to take effect in 2014-2015) and the corresponding language in Football, VII-Six-Player Football, item (2) on page 142:

**Section (35) COOPERATIVE SPONSORSHIP OF ACTIVITIES**

E. To be eligible to participate in six-player football, schools must be Class C and have a high school enrollment at or below 65 students. No football cooperative contracts may exceed an enrollment of ~~65~~ **85** students when two or more participating member schools are combined. New applications must be filed with MHSA by November 15th of each year. The enrollment count will meet or exceed this number for two consecutive years in order to be mandated to switch to eight-player football.

Rationale:

There are five reasons for this proposal:

1. Looking at this year's enrollment and assuming that next year's enrollment will be close to the same, the six-player league could be looking at possibly having only 28 teams. Two of those 28 will play junior varsity only. Having only 26 teams in the state will increase the travel time, which

will increase cost for already financially struggling districts. More travel also means more time out of school for some teams.

2. We are also concerned because there are many districts and co-ops near the current 65 enrollment number. We foresee between eight and ten teams in constant flux, having to change from six-player to eight-player, waiting the mandatory two years, only to drop back down to six-player again.
3. There may be some schools over the 65 enrollment number, even over this year's current co-op number of 85 who will still be allowed to participate in six-player football.
4. If our proposal does not pass, most concerning to all of us is there may be schools that will not provide football opportunities because of broken co-ops. Several current football co-ops will break because they will be over the current 65 enrollment number and will choose to stay in six-player and stay competitive. Some schools that currently co-op provide less than five players to their respective co-ops. If the schools in the co-op dissolve, that will mean some schools, some kids, will be without football. The only alternative for these left out would be to find another cooperating school that will certainly be larger, perhaps even play eleven-player, and put Class C football players at a distinct disadvantage because of a lack of experience in a different game and at a different level.
5. In past seasons there were some teams that finished games playing 5-on-5 or 4-on-4, and other games were forfeited due to extremely low numbers. The integrity of the league is at stake with the new rule because fewer teams will be allowed to play six-player. There are several teams examining the viability of continuing to play a varsity schedule with their low numbers, and in the end with the new rule there will be fewer teams and more schools discouraged from co-opping to field teams. The current structure provides for balanced leagues with reasonable travel and gives schools that have struggled to field teams the past several years the option to pursue co-ops and remain playing six-player football.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 27

**AGENDA TITLE:** High School Basketball Saturday Game Times

**SUMMARY:** A few of the schools (Savage and Circle that we know of so far) in our district are adopting a slightly modified game times for Saturday evenings. The modification simply moves up game times earlier to allow teams and fans to return home earlier than in previous years. We would like the Board to consider moving up the Culbertson home high school games on Saturdays by one hour.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 12-16-2013

**AGENDA ITEM #:** 28

**AGENDA TITLE:** Superintendent Evaluation

**SUMMARY:** As in previous years, I would like to respectfully request the Board go to executive session to conduct my evaluation.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Larsen					
Kirkaldie					
Cullinan					



# Public Comment

(Non-Agenda Items)

The Culbertson School Board of Trustees would also like to invite public comment on any matter that was not on the agenda for this meeting. If any visitor would like to provide such comment, we would ask that you please raise your hand so that you can be properly recognized.

Thank you.