



**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Wednesday, June 26, 2024 at 6:30 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

AGENDA

A. Call to Order

B. Approval of Minutes:

- i. May 23, 2024 MRSC Meeting
- ii. June 13, 2024 MRSC Meeting

C. Public Comment: Speakers are limited to three minutes; additional time is at the discretion of the Chairperson

D. Reports and Discussions

- i. First Reading of Policy Files: DJ-A - Purchasing Policy: Credit Card Program; IHBA - Programs for Students with Disabilities
- ii. MASC Resolution in Support of Rural Schools Potential Vote
- iii. Workshop Topic Discussion (scheduled for July 31st)

E. Subcommittee, Representative, Liaison Reports

- i. Policy Subcommittee - Update

F. Superintendent's Report

- i. Recognition of Donations, Grants, and other Acknowledgments

G. Action Items - Vote Required

- i. MASC Resolution in Support of Rural Schools Potential Vote

H. Presentation of the Warrants

I. Adjournment

Authorized Posting Officer

Leah Tambolleo

June 23, 2024

Monomoy Regional School District - Monomoy Regional School Committee
Meeting Minutes for Thursday, May 23, 2024 at 6:30 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645

This meeting was broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

Members present: Betty Gray; Tina Games; Ryan Clarke; Meredith Henderson; Jackie Zibrat-Long; Brad Schiff

Members not present: Jessica Rogers

Administrators present: Dr. Scott Carpenter, Superintendent; Dr. Robin Millen; Michael MacMillan; Melissa Maguire; Joy Jordan

A. Call to Order The meeting was called to order at 6:30PM by Dr. Carpenter.

B. Vote for Chair, Vice Chair of the Monomoy Regional School Committee

Dr. Carpenter called for a motion to nominate a new Chair of the Monomoy Regional School Committee.

MOTION: Tina Games moved to nominate Betty Gray as the new Chair of the Monomoy Regional School Committee, seconded by Jackie Zibrat-Long.

UNANIMOUS the motion passes.

Chair Betty Gray then called for nominations for Vice-Chair.

MOTION: Ryan Clarke nominated Tina Games as Vice-Chair of the Monomoy Regional School Committee, seconded by Jackie Zibrat-Long.

UNANIMOUS the motion passes.

C. MRHS Student Representative

MRHS Senior Talia Perez shared her final report of the 23-24 school year. Some highlights included the seniors final exams, the senior 'walk-through' and spirit week. Miss Perez noted the completion of AP exams and also the Spring Concert. Miss Perez continued to note other events such as the Hope Squad, to support mental health awareness and the MRHS Cultural Festival.

MRHS Senior Kristina Tamasco and School Council Representative to the School Committee also shared her parting thoughts with the committee.

D. Public Comment: Harwich resident and Harwich Children's Fund member Sheila House shared that Circus Smirkus will be performing on July 17th & 18th this summer and invited committee members to attend.

E. Reports and Discussions

i. Welcome new School Committee members

New Chatham representative Brad Schiff was welcomed to the committee. The committee will also welcome new Harwich representative Bre Rose once she is sworn in.

ii. Feedback Presentation: Quebec/Montreal, Canada Trip - April 2024

MRHS World Language teachers Pauline Linnell and Laine Kotoski shared feedback of their April 2024 trip to Quebec with the committee. The teachers expressed their appreciation to the committee for having

approved the trip and looked forward to traveling again to Canada in the future. In discussion, committee members also shared their thanks and encouragement with the teachers especially for providing a culturally rich yet affordable trip for students.

iii. Latino Festival on Cape Cod at MRHS - Fall 2024

World Language teachers Claudio Berbeo and Laine Kotoski shared their vision and plans to host the first Latino Festival in the fall of 2024. The goal is to hold the festival at the HS in various spaces that will have different latino-based themes, foods, cultural items and end with a soccer tournament on the front field. In discussion, members expressed support of the plan and offered suggestions for next steps.

iv. SEPAC Presentation

Stephanie Goley from the Special Education Parent Advisory Council (SEPAC) reviewed the council's purpose, mission, training, and future plans. Ms. Goley also shared highlights from the Special Education Services survey, which yielded 50 responses from families (down from 89 in 2022). In discussion, Ms. Goley did note some difficulty in getting more involvement from families and reviewed the actions taken to try to get more parent/caregiver engagement.

v. Donation from MRHS to Sharing Kindness

MOTION: Jackie Zibrat-Long moved to the MRHS National Honor Society donation in the amount of \$1000.00 to Sharing Kindness. The motion was seconded by Ryan Clarke.

UNANIMOUS the motion passes.

vi. Subcommittee preferences - due by June 1, 2024

Chair Betty Gray presented the subcommittee sign up sheet with the members asking for folks to submit their committee preferences by June 1, 2024. Once collected, members will be assigned accordingly and the 24-25 subcommittee list will be presented to the full committee for review.

vii. Setting MRSC summer meeting schedule

Via general consensus, committee members agreed on three dates for their summer schedule:

Thursday, July 11, 2024, Wednesday, July 31, 2024 (as a workshop) and Wednesday, August 14, 2024.

F. Subcommittee, Representative, Liaison Reports - None

G. Superintendent's Report

i. Recognition of Donations, Grants, and other Acknowledgments

Dr. Carpenter shared the following recognitions:

On June 6th, Monomoy will be hosting the All Cape Special Olympics Game Day. We are projected to have approximately 550 athletes which is our largest group. Students from Barnstable HS, Centerville Elementary, Bourne Middle/High School, The CC Collaborative, D-Y, Nantucket, Nauset HS, Mashpee HS and Falmouth will be participating in the games. The theme this year is Candy Land ~ Land of Kindness. The SAIL and SHORE kids have been very busy creating an amazing event. Opening Ceremonies will begin at 9.30am with the Parade of Athletes around track, National Anthem, Special Olympics Oaths and Torch Ceremony, and then the Declaration of Games Open!

Earlier this week, we collaborated with the District Attorney's Office and Children's Cove to hold a Cyber Safety Summit for parents, caregivers, and educators. There was a great deal of helpful information shared about how we can all help our young people learn how to safely navigate technology and social media. The event was recorded and is posted on our website, for those who were unable to attend.

Chatham Elementary School held its annual Fun Run yesterday, with lots of support from families, businesses, and local organizations. The event celebrated sportsmanship, fitness, and friendship, with lots of high fives and supportive cheers for the runners.

ii. Reporting out: Chatham Town Meeting

Dr. Carpenter shared that at Chatham Town Meeting on May 13, 2024, the FY25 assessment, the \$2.5 million siding project for the middle school, and the MRHS pressbox were all approved.

H. Action Items - Vote Required

i. Second Reading of Policy Files: IJNDC - Technology Acceptable Use; KDC - Community Use of Digital Resources; KDCB - District Website & Social Media

On behalf of the Policy Subcommittee, Betty Gray presented these policies for a second reading and approval vote. No edits were suggested.

MOTION: Jackie Zibrat-Long moved to approve the policies as presented in the agenda packets. The motion was seconded by Meredith Henderson.

UNANIMOUS the motion passes.

ii. Donation from MRHS to Sharing Kindness

MOTION: Jackie Zibrat-Long moved to the MRHS National Honor Society donation in the amount of \$1,000.00 to Sharing Kindness. The motion was seconded by Ryan Clarke.

UNANIMOUS the motion passes.

I. Presentation of the Warrants

Accounts Payable and Payroll warrants were presented for school committee member signatures.

J. Adjourn

MOTION: Jackie Zibrat-Long moved to adjourn the meeting, seconded by Ryan Clarke.

UNANIMOUS the meeting adjourns at 7.59 PM.

Respectfully Submitted,

Leah Tambolleo
Recording Secretary

Monomoy Regional School District - Monomoy Regional School Committee
Meeting Minutes for Thursday, June 13, 2024 at 6:00 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645

This meeting was broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

Members present: Betty Gray, Chair; Tina Games, Vice Chair; Meredith Henderson; Jessica Rogers; Brad Schiff

Members not Present: Ryan Clarke; Jackie Zibrat-Long; Bre Rose

Administrators present: Dr. Scott Carpenter, Superintendent; Joy Jordan

A. Call to Order The meeting was called to order at 6:00 PM by Chair Betty Gray.

B. Adjournment to Executive Session Roll Call Vote to adjourn to Executive Session pursuant to G.L. c. 30A, sec. 21(a)(3) to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares it. Regular Open Session to resume at approximately 6:30 PM.

MOTION: Tina Games moved to adjourn to Executive Session, seconded by Meredith Henderson.

ROLL CALL VOTE: Brad Schiff: aye; Meredith Henderson: aye; Jessica Rogers: aye; Tina Games: aye; Betty Gray: aye.

UNANIMOUS the meeting adjourns to Executive Session at 6:01 PM.

Regular Open Session resumes at 6:34 PM.

C. Approval of Minutes:

i. May 9, 2024 MRSC Meeting

MOTION: Meredith Henderson moved to approve the minutes from the May 9, 2024 MRSC meeting, seconded by Tina Games.

The motion passes with 4 ayes and Brad Schiff abstaining from the vote.

D. Public Comment: None

E. Reports and Discussions

i. Eco-friendly Greenhouse at Monomoy - Aubrie Schneeberger

MRHS Junior Aubrie Scheeberger shared her proposal to bring a sustainable greenhouse to the Monomoy Regional High School gardens. In her presentation, Miss Schneeberger wrote the following: *"I hope to create an educational greenhouse for students at the High School to learn about sustainable nutrition and food systems through hands-on learning. Building on our Nutrition-101 and culinary electives will provide students with adequate knowledge and skills necessary for critical thinking regarding diet and health so they can make healthy food choices from an increasingly complex food supply. I hope to introduce the planting and harvesting of crops in a school greenhouse to students. Ultimately, these foods will either be available for lunch at the school cafeteria, could be given to low-income students to use at home, or sold at local farmers markets."*

In conversation, committee members offered suggestions to Miss Schneeberger of local resources she may want to tap into and Dr. Carpenter offered that the new District House Dr. Architects might be consulted for this type of project. MRHS Principal Jennifer Police also offered suggestions for next steps and stated once more research was done, Miss Schneeberger would come back before the committee with an update on her project proposal.

ii. 2024-2025 Subcommittee Assignments

At the May 23, 2024 MRSC meeting, members were asked to complete and submit their subcommittee preferences for the 24-25 school year. The main subcommittee assignments are as follows:

Superintendent Evaluation	Finance	Negotiations	Policy Subcommittee
1. Ryan Clarke	1. Meredith Henderson	1. Ryan Clarke	1. Meredith Henderson
2. Jackie Zibrat-Long	2. Brad Schiff	2. Tina Games	2. Bre Rose
3. Jessica Rogers	3. Jackie Zibrat-Long	3. Betty Gray	3. Brad Schiff
4. Bre Rose	4. Tina Games	4. Jessica Rogers	4. Betty Gray

The full 2024-2025 MRSC Subcommittee, Representative and Liaison Assignments can be found on the District's website [HERE](#) / or under School Committee > School Committee Subcommittee Meetings.

iii. Approval of MRHS Student Interns donation to the Family Table Collaborative

This donation is to be made from the Student Activity Interns account at the high school. As part of the Monomoy Intern 'Red Right Return' program, five Monomoy interns, Fiona Moore, Ashely Anderson, Grace Arnold, Kristina Tamasco, and Sarah Groves, organized the Empty Bowls, Full Hearts event to raise funds. See the attached letter to accompany the donation.

MOTION: Meredith Henderson moved to approve the donation of \$5,000 from the Monomoy Regional High School Student Activity Interns Account to the Family Table Collaborative. The motion was seconded by Brad Schiff.

UNANIMOUS the motion passes.

iv. Reporting out from Executive Session - Vote to approve CBA agreements for Units A, B & C

The committee met in Executive Session at the beginning of this meeting to review and discuss the collective bargaining agreements (CBAs) for Units A, B, & C. The MREA has agreed to the CBAs and ratified them on June 3, 2024. The Monomoy Regional School Committee must now vote to approve in open session, therefore:

MOTION: Meredith Henderson moved to approve the collective bargaining agreements (CBAs) for Units A, B, & C as discussed in Executive Session and ratified by the MREA on June 3, 2024. The motion was seconded by Tina Games.

UNANIMOUS the motion passes.

v. Revised 24-25 MRSD School Calendar

Potential Vote

As part of the 2024-2027 Collective Bargaining Agreement for Unit A, their work year shifted from 183 days to 184 days. As a result, there was one Professional Development day added to the 24-25 MRSD calendar.

MOTION: Meredith Henderson moved to approve the 2024-2025 MRSD Calendar as presented in the agenda packet. The motion was seconded by Tina Games.

UNANIMOUS the motion passes.

vi. Rescheduling June 27, 2024 MRSC Meeting to June 26, 2024

Due to a scheduling conflict, committee members agreed via general consensus to adjust the next MRSC meeting date from Thursday, June 27th to Wednesday, June 26th.

F. Subcommittee, Representative, Liaison Reports - None

G. Superintendent's Report

i. Recognition of Donations, Grants, and other Acknowledgments

Dr. Carpenter thanked and recognized the following:

-Harwich Elementary Field Day, held on Wednesday, was supported by many volunteers, including dozens of parents and caregivers, members of Harwich Fire and Harwich Police, and members of the Harwich Mariners - many thanks to them all.

-We are incredibly proud to applaud one of our Chatham Elementary School first-grade students. Wallace Goodwin-Wright was recognized yesterday by the Chatham Fire Department for his quick thinking in helping a classmate having a medical situation. Wallace paid attention, saw that something was wrong, and alerted adults -- thanks to his bravery, he saved his classmate's life. Great job, Wallace!

-This year, the MRSD All-Sports Booster Club has spent a total of \$10,191.10 to help support Monomoy Athletics, including purchases for Girls Soccer; The Hockey Team, Boys & Girls Cross Country; Boys & Girls Golf; MS Baseball and HS Softball. Thank you for your continued support!

H. Action Items - Vote Required

i. Approval of MRHS Student Interns donation to the Family Table Collaborative

MOTION: Meredith Henderson moved to approve the donation of \$5,000 from the Monomoy Regional High School Student Activity Interns Account to the Family Table Collaborative. The motion was seconded by Brad Schiff.

UNANIMOUS the motion passes.

ii. Vote to approve CBA agreements for Units A, B & C

MOTION: Meredith Henderson moved to approve the collective bargaining agreements (CBAs) for Units A, B, & C as discussed in Executive Session and ratified by the MREA on June 3, 2024. The motion was seconded by Tina Games.

UNANIMOUS the motion passes.

iii. Revised 24-25 MRSD School Calendar

Potential Vote

MOTION: Meredith Henderson moved to approve the 2024-2025 MRSD Calendar as presented in the agenda packet. The motion was seconded by Tina Games.

UNANIMOUS the motion passes.

I. Presentation of the Warrants

Accounts Payable and Payroll warrants were presented for committee member signatures.

J. Adjournment to Executive Session Roll Call Vote to adjourn to Executive Session pursuant to G.L. c. 30A, sec. 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares it. Coming out for Adjournment only.

MOTION: Tina Games moved to adjourn to Executive Session, seconded by Jessica Rogers.

ROLL CALL VOTE: Brad Schiff: aye; Meredith Henderson: aye; Jessica Rogers: aye; Tina Games: aye; Betty Gray: aye.

UNANIMOUS the meeting adjourns to Executive Session at 7:04 PM - coming out for Adjournment only.

Respectfully submitted,

Leah Tambolleo
Recording Secretary

Monomoy Regional School District

Programs for Students with Disabilities

Students with disabilities are protected by Section 504 of the Rehabilitation Act of 1973 and by ADA. They may also be covered by IDEA (Individuals with Disabilities Education Act) and by Massachusetts special education laws if the student's disability requires that they receive services in order to make progress in school.

~~Special needs~~ Students **with disabilities** who are eligible under IDEA and Mass law will have an IEP (Individual Education Program) developed by the Team. The IEP describes the special education and related services required for the student to make effective progress. **In order to foster a safe and collaborative environment for productive IEP development, videotaping any team/student meeting is prohibited. Request for audio recordings will be determined on a case-by-case basis based on a disability or parents' ability to understand the IEP or IEP process.**

In keeping with the intention of the Commonwealth of Massachusetts to offer educational opportunities to all students that will enable them to lead fulfilling and productive lives, the District shall provide appropriate educational opportunities to all enrolled students in accordance with the requirements of state and federal statutes.

Legal references: Rehabilitation Act of 1973, as amended, Section 504, **United States Department of Education, IDEA**

Adopted: March 27, 2013

Revised: March 12, 2020

Monomoy Regional School District

PURCHASING POLICY: CREDIT CARD PROGRAM

The purpose of this policy is to establish a framework for the Monomoy Regional School District credit card program and the appropriate use of the District issued credit cards (including p-cards).

- A. With the approval of the Superintendent, the Business Manager is authorized to issue credit cards or purchase cards (p-cards) on an as needed basis to staff.
- B. The District credit card is only to be used for purchases that cannot be made through any other means. If a vendor will invoice the District or if a check can be issued within the normal warrant process, that method must be used. This is the last resort. Examples of appropriate use of a district credit card are:
 - a. Vendor will not accept a purchase order
 - b. Hotel reservations (to hold the room)
 - c. Airline reservations
 - d. Emergencies that are of a public safety nature
- C. The available credit line for any card issued under this policy shall kept to the lowest amount practical on a case by case basis and shall in no case exceed \$25,000.
- D. School personnel shall take all measures necessary to ensure the security of the credit card and the card number.
- E. The Business Manager will issue a credit cards for specific purposes. No credit card should be used except for that express purpose.
- F. Prior approval is required, through the purchase order process, prior to each use of the credit card.
- G. Lack of proper documentation or authorizations will result in loss of credit card privileges and/or personal liability. Misuse of a District credit card by an authorized employee will result in loss of the credit card and/or disciplinary action against the employee.
- H. When using the credit card, School personnel must ensure that the goods or services to be purchased are budgeted and allowable expenditures. Unauthorized expenses will not be paid by the District. The District reserves the right to collect payment for unauthorized expenditures from the employee.
- I. All purchases made with credit cards shall be paid for within the grace period so that no interest charges or penalties will accrue.
- J. The employee is responsible for managing any returns or exchanges and ensuring that proper credit is received for returned merchandise.

- K. It is the responsibility of the employee to immediately notify the School Business of a lost or stolen credit card.
- L. The District is exempt from sales tax. Sales tax shall not be included with the cost of any purchase. Sales tax costs cannot be paid with District funds. The individual making the purchase may be personally responsible for payment of sales tax.
- M. No cash advances (ATM, traveler's check, money orders etc.) are allowed using the credit card.
- N. The District Business Office will maintain a written procedure to ensure the careful administration of the credit card program and adherence to this policy.

Adopted:

Revised:

RESOLUTION IN SUPPORT OF LEGISLATION TO IMPROVE THE FISCAL HEALTH OF RURAL SCHOOL DISTRICTS

WHEREAS, Rural school districts in Massachusetts face daunting threats to their financial sustainability and thus to their ability to provide rural students with the same quality of educational opportunity enjoyed by students in other parts of the state.

WHEREAS, The Commonwealth has rightly touted the state's significant increase in education funding following passage of the 2019 Student Opportunity Act (SOA), however the most needy rural and declining enrollment districts have received less than 1% of that increase in funding.

WHEREAS, No less than four recent state and legislative commissions have reviewed the looming crisis facing rural schools and concluded that rural school districts are seriously under-resourced and under-funded.

WHEREAS, The most recent of these commissions was specifically created by the SOA "...to study and make recommendations concerning the long-term fiscal health of rural school districts that are facing or may face declining student enrollment..." including recommendations for, among others things, "expanding the rural school aid grant program" and "establishing and including a low and declining student enrollment factor within the foundation budget."

WHEREAS, In its final report, issued in the December 2022, the Commission on the Fiscal Health of Rural School Districts, concluded that Districts with very low student enrollments cost 16.7% per student more to operate than the state average and that small K-12 regional school districts cost 22.7% per student more to operate than their larger counterparts.

WHEREAS, rural school districts have closed schools, regionalized and shared services with other districts wherever possible in an effort to remain viable and serve their students.

THEREFORE, be it:

RESOLVED: That MASC urges the Legislature to pass comprehensive legislation encompassing all recommendations from the Legislative Commission on the Fiscal Health of Rural Schools report: A Sustainable Future for Rural Schools.