

Meeting Minutes

Trinity Lutheran PTO



830 E Plaza Circle
Litchfield Park, AZ 85340
623-935-4690

Date: 09/15/2022

Location: Trinity Lutheran School: Founders Hall

Meeting Called to Order By: Angela Kirschner, President **Time:** 6:09PM

Attendance: 7 plus Officers = 11 Total

Minutes: Minutes of 08/18/2022 e-mailed, no questions or comments, read as accepted.

PTO Mission Statement

To build community and support teachers and faculty while showing Christ's love to those around us.

Officers' Reports:

President: Angela Kirschner:

Meeting introduction and update on recent and future events.

Snack Shack, Santa Shop, Trunk or Treat, Christmas Program

Vice President: Lily Logid:

Shared success of snack shack and excitement throughout school.

Secretary: Ashley Herndon:

Addressed previous meeting minutes e-mailed out, no questions/comments, read as accepted.

Treasurer: Krystal Bolf:

Treasurers report read and accepted.

Gift Card forms left in office and how room parents are to utilize forms.

Principal: Mrs. Rohloff:

Discussed snack shack success.

Went over H.E.R.O. week in October and where and how PTO can be involved.

Coordinator Updates:

Room Parent Committee: Jess Kociemba

Watch D.O.G.S. Committee: Bill Kirschner

Fundraising Committee: Karie Wagon

Hospitality Committee: DeAnn Vedder

Coordinator Updates:

Room Parent Coordinator: Jess Kociemba

Not present. Angela Shared on behalf.

Blank Cards (Birthday, Holiday, Ect.) are available in Mrs. Rohloff's office, Gift Card request forms and Gift Cards are available in office.

Hospitality Coordinator: DeAnn Vedder:

Not present. No new updates. Please feel free to contact and nominate an individual or family. The Hospitality Coordinator will work closely with the teacher(s)/faculty to identify individuals or families that may need additional blessings during life events (i.e., illness, deployment, births).

Watch D.O.G.S. Coordinator: Bill Kirschner

Not present. Angela Shared on behalf.

First Meeting to be held on 09/19/2022 to include Pizza (in which it was).

Those interested need to have background checks on file, if not already done so via field trip or school volunteer process.

Watch D.O.G.S. Sign Up Genius is active, please review and sign up for available slots:

<https://m.signupgenius.com/#!/showSignUp/20F0E45A8A629A0FA7-watch>

Fundraising Coordinator: Karie Wagon

Present.

1. Penny Wars are set for October 3rd – 6th
Flyer created, explained how it works, more information to come for the school.
Looking for 5-gallon jugs, please bring to office or contact PTO for drop off
2. Stickers have been ordered and will be for purchase at snack shack, the funds from the stickers will go towards purchasing car stickers to be sold throughout the year at school events.

Chairs:

New Parent Orientation and Meet the Teacher: Angela Kirschner

Uniform Exchange: Sheila Benavides

Christmas Program: Lily Logid

Auction: Ashley Herndon

Teacher Appreciation Week: Jenny Sullivan

8th Grade Graduation: Karie Wagon

Snack Shack: Ashley Herndon

Santa Shop: Christine Tucker and Kim Thornton

Chair Updates:

Snack Shack: Ashley Herndon

Snack Shack was a success, the kids loved it and cannot wait until the next one. We will make this an on-going event throughout the year. For the time being we will plan for 1x a month.

Next Snack Shack will be in coordination with H.E.R.O Day, October 6th from 8:30am to 11:30am

For those that were interested in helping out, please e-mail me at: ptoashleyherndon@gmail.com

Christmas Program: Lily Logid

Lily and Mrs. Rohloff will get together to discuss what role PTO will play for this special event.

New Business:

H.E.R.O. Week – Mrs. Rohloff has asked if the PTO can assist in providing a meal to the Faculty Members on October 6th. This is a half day of school as the teachers will be hosting parent teacher conferences as well.

The PTO and members present at the meeting have decided to provide a small breakfast spread and/or snack bags as well as a lunch. A sign-up genius is being created and will be sent out for food donations and volunteers to assist in serving our faculty.

Santa Shop – is coming to Trinity Lutheran School! The kids will have an opportunity to shop, wrap and get gifts for their family members this holiday season.

Christine Tucker and Kim Thornton have stepped up to co-chair this exciting event! Thank you, ladies!

Old Business:

Calling ALL FALL ENTHUSIASTS!

Trunk or Treat is fast approaching and we are still in need of a TRUNK! *

Trunk or Treat is a lot of fun and definitely a highlight of the Fall Season for the families of Trinity Lutheran School as well as gathering the local community together.

What would you do? Decorate your Trunk and we the PTO will supply the treats for you to hand out! **Are there any PTO Families interested in heading this up?**

*Any interest please contact Angela Kirschner at: angelakirschner5@gmail.com

Open Discussion:

Volunteers - we need you! We are a brand-new PTO. In order for us to be successful in showing our support to our school faculty and planning fun events for the kids, we need your support. Whatever time you can give volunteering on a committee, organizing, creating flyers, ect... is a true blessing to our community.

Announcements:

Meetings will be held the 3rd Thursday of each month, alternating between morning and evening.

The Next meeting will be held October 20th at 7:45 am Founders Hall

Meeting Adjourned At: 6:59PM

Meeting Number: 2

Minutes Compiled By: Ashley Herndon, Secretary