

# Meeting Minutes

# Trinity Lutheran PTO



830 E Plaza Circle  
Litchfield Park, AZ 85340  
623-935-4690

**Date:** 3/23/2023

**Location:** Trinity Lutheran School: Founders Hall

**Meeting Called to Order By:** Angela Kirschner, President **Time:** 7:45 AM

**Attendance:** 10 includes Officers

**Minutes:** Minutes of 2/23/2023 e-mailed, no questions or comments, read as accepted.

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## PTO Mission Statement

To build community and support teachers and faculty while showing Christ's love to those around us.

## Officers' Reports:

### **President: Angela Kirschner**

Opening Prayer, Meeting introduction and update on recent and future events.

PTO can now reserve spaces on campus.

Created checklist for event chairs/coordinators on explanation of planning process, follow-up, expectations through chaired event.

Coordinator Updates.

### **Vice President: Lily Logid**

Present: New application filed for non-profit.

### **Secretary: Ashley Herndon**

Addressed previous meeting minutes e-mailed out, no questions/comments, read as accepted.

Review bylaws and mission statement at following meeting(s) to come.

### **Treasurer: Krystal Bolf**

Not present. Financial Report, available for review at meetings.

Coordinators/Chairs please operate within budget so we are not in a deficit.

### **Principal: Mrs. Rohloff**

Present: No updates discussed.

## Coordinators:

Room Parent Committee: Jess Kociemba

Watch D.O.G.S. Committee: Bill Kirschner

Fundraising Committee: Karie Wagnon

Hospitality Committee: DeAnn Vedder

## Coordinator Updates:

### **Room Parent Coordinator: Jess Kociemba**

Not present. **Open position next year, is anyone interested in being the coordinator? Liaison between room parents, PTO and teachers.**

### **Hospitality Coordinator: DeAnn Vedder**

How to serve Families, Current family requests have received cards.

Classrooms are able to go above and beyond as well.

Please feel free to contact and nominate an individual or family.

The Hospitality Coordinator will work closely with the teacher(s)/faculty to identify individuals or families that may need additional blessings during life events (i.e., illness, deployment, births).

**Watch D.O.G.S. Coordinator: Bill Kirschner**

Not present. Angela Shared on behalf.

**Donuts and Dads turn-out was way more than anticipated! Thankful to see all the new faces and have 7 additional volunteers sign-up.**

**Please Volunteer! Any and All of your time is valued and appreciated. 2 hours, half a day or even a full day.**

Watch D.O.G.S. needs additional volunteers to make this program work and successful.

**Sign Up:** <https://m.signupgenius.com/#!/showSignUp/20F0E45A8A629A0FA7-watch>

**Fundraising Coordinator: Karie Wagnon**

Present: No New Updates

**Chairs:**

Digital Safety Class: Angel/Krystal

Fun Run: Tanya Romo/Courtney

Snack Shack: Ashley Herndon

Concession Stand: Karie Wagnon

Movie Night: Christine Tucker

Auction: Ashley Herndon

Teacher Appreciation Week: Jenny Sullivan

8th Grade Graduation: Karie Wagnon

**Chair Updates:**

**Digital Safety Class: Angela/Krystal**

April 25th Southwest Advocacy will be on campus for an Internet Safety Class.

This class is offered for 6<sup>th</sup> to 8<sup>th</sup> grade kids, along with their parents/guardians to attend.

Watch for flyer containing further information.

**Fun Run: Tanya Romo/Courtney**

Went well, kids had fun! Event will need additional support if this will be held again in the future. Possibly combined with another school event.

**Snack Shack: Ashley Herndon**

Last snack shack went well, still have some snacks leftover for future.

None schedule at this time.

**Concession Stand: Karie Wagnon**

Cancelled due to late schedule and schedule changes.

**Family Movie Night: Christine Tucker**

**March 24<sup>th</sup>**

Chairs were ready for event, update to be held at April meeting.

**Auction: Ashley Herndon**

April 28<sup>th</sup>

Finalizing Details.

\*See enclosed flyer.

Teacher Experiences, Classroom Projects, Auction Item Donations Wanted!

Drop off at April PTO meeting.

**Please let me know if you are interested in assisting.**

**Teacher Appreciation Week: Jenny Sullivan**

Coordination and prep underway.

**8th Grade Graduation: Karie Wagnon**

Coordination and prep underway.

**Open Discussion:**

**Announcements:**

Trinity Lutheran School Stickers are now available for sale in the Front Office

\$2.00 for Small

\$5.00 for Car

Meetings will be held the 3<sup>rd</sup> Thursday of each month, in the mornings moving forward.

The Next meeting will be held April 20th 7:45 AM Founders Hall