

# Meeting Minutes

## Trinity Lutheran PTO



830 E Plaza Circle  
Litchfield Park, AZ 85340  
623-935-4690

**Date:** 2/22/2024

**Location:** Trinity Lutheran School: Founders Hall

**Meeting Called to Order By:** Ashley Herndon, Secretary

**Time:** 7:45 AM

**Attendance:** 5 including Officers

**Minutes:** 6/7 Minutes, E-Mailed and accepted as is.

### PTO Mission Statement

To build community and support teachers and faculty, and to enrich the educational experience of the students, all while showing Christ's love to those around us.

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### **I. Welcome and Opening Prayer**

### **II. Officers Report**

VP – Lily L.: No new updates. Maternity break anticipated March 16<sup>th</sup> 2024

Treasurer – Krystal B.: Spending January/Feb. 2024 \$85.91 on Donuts and Coffee (Kinder Day)

Secretary – Ashley H.: No new updates.

### **III. Auction – Looking towards May 3<sup>rd</sup> date now**

Open for ideas: Bringing into a planetarium exhibit and/or carnival activities.

Meeting over Spring Break to finalize date and event details.

#### **Need Chairs and team members for the following:**

- Donations
- Making Baskets
- Decorating
- Setting Up the day of
- Advertising

\*Focus for money earned will be to Enhance School Safety

**If you are interested in assisting with the auction, please reach out to the PTO. We can use all the helping hands we can get for this event.**

### **IV. Updates from Chairs**

o Room Parents – Stephanie L.

o Hospitality - Jenny S.

PTO will be providing lunch for Parent Teacher Conferences on March 7th.

Jenny will be getting items for a salad bar

o Watch DOGS – Need to get sign-up going.

o Teacher Appreciation Week (May 6-12) – Tania C. and Stephanie L.

- o Organizing meal, theme and gift for faculty.

Fundraising – Tania C.

- Looking into hosting a color run.
- We will be having some restaurant nights this spring:

**Panada Express:**

The PTO is having another Panda Express Fundraiser this Tuesday, March 5. So, ditch those tacos and make it Teriyaki Tuesday! Simply order online for pick-up, dine-in or delivery and 28% of proceeds will go directly to the Trinity PTO.

The PTO is dedicated to putting all funds raised back into the teachers, students, staff, and school. Some of the many projects they are raising money for include updated playground and sporting equipment, safety equipment and money for Teacher Appreciation Week.

A Panda Express Fundraiser is a win-win for all. This is a nationwide fundraiser, so feel free to share with out-of-town family and friends as well. That's right Aunt Tina in Tallahassee can also experience Teriyaki Tuesday and help the school too!

Click on the link below to order (online orders only for the fundraiser):

<https://www.community-fundraiser.com/virtual-fundraiser/events/promotions/2200331b-993e-0a29-b5d9-cc484c1282cf/en/landing>

**IV. Upcoming**

- Memorial for Ms. Blau: Possibly putting a memorial bench and plaque at the school.
- Dress Down Fundraiser March or April
- Snack Shack: March 7th (Early Dismissal)
- Purchasing Balls/Equipment for the Playgrounds, not to exceed \$2500 will be purchasing by grade levels to have after spring break
- Purchasing supplies to support the Art program, not to exceed \$500 - getting a list from Ms. Hogan to have after spring break
- A fun activity for students in April – suggestions welcome as well as volunteers
- 8 grade promotion - Ashley and Lily will help if there is not another volunteer, provide a dessert table.
- Field Day – PTO will support with funding and volunteers

**Announcements:**

- PTO is a great way to support the students and faculty, please consider helping out. As little or as much as you would like. Anytime you can give is appreciated!
- PTO Meetings are the 3<sup>rd</sup> Thursday of each Month at 7:45 AM Founders Hall
- Next Meetings: March 21<sup>st</sup>, April 18<sup>th</sup> and May 16<sup>th</sup>

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Meeting Adjourned At: 9:10 AM

Meeting Number: 7

Minutes Compiled By: Ashley Herndon, Secretary