

Student Parking Instructions 2024-2025

Students interested in driving to NPHS and parking on school grounds during the 2024-2025 school year must meet the following requirements to be considered for a parking permit:

- Be classified a junior or senior during the 24-25 school year.
- Hold a valid driver's license (photo ID required).
- Maintain a **2.25** GPA or better.
- No attendance concerns (including multiple tardies to 1st block and frequent absences from school).

Consideration for a parking permit will be based on the following priorities:

- a. **Priority 1: Seniors** who are on College Waiver, Principal Waiver, or CTE/AMP Apprenticeship or Internship (with verification of approval). (*Documentation from school counselor or verification letter into the CTE/AMP apprenticeship program is required to be uploaded on the Online Vehicle Registration.*)
- b. **Priority 2: Seniors** who are involved in extracurricular activities. (*Documentation from sponsor/coach is required to be uploaded to the Online Vehicle Registration for participation verification.*)
- c. **Priority 3: Seniors** who work after school and must leave school to go directly to their place of employment. (*Letter required from place of employment with times you work on company letterhead.*)
- d. **Priority 4: Juniors** who are involved in extracurricular activities. (*Documentation from sponsor/coach is required to be uploaded to the Online Vehicle Registration for participation verification.*)
- e. **Priority 5: Juniors** who work after school and must leave to go directly to their place of employment. (*Letter required from place of employment with times you work on company letterhead.*)
- f. **Priority 6: Seniors** without a specific need.
- g. **Priority 7: Juniors** without a specific need.

The following items need to be completed and submitted as part of the parking application process before a permit can be issued:

- Read the Driving and Parking Policy pamphlet.
- Take a 10-question quiz on the Parking Policy.
- Complete the Student Driver Registration form to include:
 - A list of student riders that may be permitted in your vehicle (your parent and their parent must sign).
 - Acknowledgement of information included in the Online Vehicle Registration is correct and complete. Both parent and student must sign the form.
 - Upload the form to the Online Vehicle Registration.
- Completed the online Vehicle Registration and uploaded the following documents:
 - Copy of your Valid Driver's License (Must be a copy of the valid photo ID and not the paper issued copy.)
 - Copy of the vehicle registration for the primary vehicle being driven to school.
 - Copy of your vehicle insurance.
 - Copy of your last quarter's report card (4th Quarter 2024 for Summer/Fall Applicants).
 - Completed Student Driver Registration form.
 - Upload the following if necessary:
 - Documentation from school counselor if enrolled in College Waiver and/or Principal's Waiver **or**
 - Acceptance letter or CTE/AMP verification document **or**
 - Documentation of participation in after-school sport/activity from the coach or sponsor **or**
 - Letter from employer on letterhead if you will go to work at the end of the school day.

All applications and supporting documents must be uploaded to the online Vehicle Registration form. You can find the Vehicle Registration on the school website at [HOME - North Point High School \(ccboe.com\)](http://HOME - North Point High School (ccboe.com)) under the student tab.

Applications for consideration to be ready for permit pick-up prior to the school year beginning are due **by August 9, 2024, by 3:00 pm.**

*A student may not apply prior to receiving a driver's license. Paper copies of the licenses will not be accepted. Students obtaining their license over summer break may apply before the start of the school year once they receive the photo ID. Applications will continue to be accepted throughout the school year as space permits.

Parking Permit Pick up Information

1. **Students** who have returned the completed application by **August 9th at 3 PM** will be allowed to pick up their parking pass prior to school opening. Applications completed and submitted by the deadline, will be processed, and an email confirming pick up will be sent. Students receiving confirmation for a completed application, will be allowed to pick up and pay for their permit at the Pool entrance on the following dates:

August 15th from 10:00 a.m. to 12:00 p.m.- SENIORS ONLY*

August 16th from 10:00 a.m. to 12:00 p.m.- SENIORS AND JUNIORS*

2. Beginning with the start of school year, interested students may complete and submit applications until parking spots are filled. **(Upon submission of the student registration form, online vehicle registration, and supporting documents, Mr. Daniels will review the information and let the student and parents/guardians know when the student can pick up the parking tag. DO NOT SUBMIT MONEY UNTIL APPLICATION HAS BEEN APPROVED).**
3. When picking up your permit, please have \$25 (exact change) or a check payable to NPHS with the student's name in the memo section.
4. All student drivers **MUST** park in their assigned space (nose first) with the parking permit visible and able to be read from the exterior of the vehicle.
5. **No student may apply prior to obtaining a valid driver's license.**
6. All students applying for a parking permit must hold a valid driver's license with photo ID **at the time of application.**
7. Students who receive their license during the school year may apply for a permit **once they receive their photo ID.** No paper licenses will be accepted! Permits will be assigned if spaces are available. **(NO EXCEPTIONS!)**

Only students with an approved parking application on file will be permitted to drive and park in the student parking lot. Students found parking without a permit and/or parking in a non-designated student area may be subject to towing at the owner's expense. Failure to follow safe driving rules, which includes the use of cell phones, as well as loud music, may result in the loss of privilege to drive to school. **The speed limit on school grounds is 10 MPH. A student who is in violation of the driving policy may lose his/her parking privileges and may have his/her vehicle towed at the owner's expense.**

*Dates and times subject to change.

Forms that are incomplete will not be accepted.