

5 District-Owned Vehicles

7 The District owns and maintains certain vehicles, including but not limited to pickups, school  
8 buses, and vans. These are for use by properly authorized personnel of the District for District  
9 business purposes.

11 Accidents involving District-owned vehicles, regardless of citation or injury, will be reported to  
12 the Superintendent or designee immediately. Drivers shall make themselves readily available for  
13 questioning by the District or its designees, absent those that need immediate medical attention.

15 Any driver who receives a citation for a driving violation while operating a District vehicle shall  
16 personally pay all fines levied. All citations received while the driver is a District employee,  
17 whether operating a District vehicle or not, must be reported and may result in disciplinary action  
18 up to and including termination.

20 Bus and Vehicle Maintenance, District

22 Buses used in the District's transportation program shall be in safe and legal operating condition.  
23 All buses shall be inspected by the Department of Justice, Montana Highway Patrol before the  
24 beginning of each semester. The Superintendent or designee will establish a specific list of tasks  
25 bus drivers will perform on a daily basis. All other District vehicles shall be maintained  
26 following established programs as developed by the Superintendent or designee.

28 Policy History:

29 Adopted on: July 1, 2000

30 Revised on: June 10, 2024