Travis Unified School District

Certificated Evaluation Instrument

PORTFOLIO EVALUATION

(Reference: Collective Bargaining Agreement, Article 12)

Date of Visit:
Approx. 20 minutes

_____

Employee:_____ School Year:_____

Position:_____ Site/Location:_____

Employee Status: Permanent (must be Permanent to be eligible for Portfolio Evaluation)
(circle one)

Evaluator:_____ Title:_____ Date:_____

INQUIRY QUESTION
RELATED PROFESSIONAL STANDARD # ____ (Write standard here)
How does the Inquiry Question relate to the standard? Please explain:

Portfolio development should take approximately 1 hour

PORTFOLIO SUMMATION

CERTIFICATED EMPLOYEE'S COMMENTS
(Also include remaining evidence: artifacts, student or teacher products, lesson design, curriculum development, student work samples, student case studies,training materials, etc.)
ADMINISTRATOR'S COMMENTS

☐ Satisfactory Evaluation

☐ Needs Improvement To be evaluated next year using the standard evaluation instrument. If checked, evaluator must attach evidence of support offered or given to employee during current year to address areas of concern. In addition, an Improvement Plan is required. Evaluator and unit member shall mutually develop a written performance improvement plan within fifteen (15) working days of the final recommendation.

Evaluator's Signature:_____ Date:_____

Employee's Signature:_____ Date:_____

Signature does not indicate agreement. A written response may be attached within 10 working days.