Travis Unified School District

# Certificated Teacher Evaluation Instrument

# FORMATIVE OBSERVATION

*(Reference: Collective Bargaining Agreement, Article 12)*

Date:

Start time:

End time:

Unit Member:_____ School Year:_____

Grade/Subject Area:_____ Site/Location:_____

Unit Member Status: Temporary ☐ Intern ☐ Probationary-1 ☐ Probationary-2 ☐ Permanent ☐
*(circle one)*

Evaluator:_____ Title:_____

*Circle unit member's two (2) focus standards below:*

## CALIFORNIA STANDARDS FOR THE TEACHING PROFESSION

| Preliminary Rating on Standard 1: | | | STANDARD I – Engaging and Supporting All Students in Learning |
|---|---|---|---|
| Meets/ Exceeds | Needs Improvement | Does Not Meet | |
| | | | Observations/Comments: |
| * Using knowledge of students to engage them in learning | | | |
| * Connecting learning to students' prior knowledge, backgrounds, life experiences, and interests | | | |
| * Connecting subject matter to meaningful, real-life contexts | | | |
| * Using a variety of instructional strategies, resources, and technologies to meet students' diverse learning needs | | | |
| * Promoting critical thinking through inquiry, problem solving, and reflection | | | |
| * Monitoring student learning and adjusting instruction while teaching | | | |

| Preliminary Rating on Standard 2: | | | STANDARD II – Creating and Maintaining Effective Environment for Student Learning |
|---|---|---|---|
| Meets/ Exceeds | Needs Improvement | Does Not Meet | |
| | | | Observations/Comments: |
| * Promoting social development and responsibility within a caring community where each student is treated fairly and respectfully | | | |
| *Creating physical or virtual learning environments that promote student learning, reflect diversity, and encourage constructive and productive interactions among students | | | |
| *Establishing and maintaining learning environments that are physically, intellectually, and emotionally safe | | | |
| *Creating a rigorous learning environment with high expectations and appropriate support for all students | | | |
| *Developing, communicating, and maintaining high standards for individual and group behavior | | | |
| *Employing classroom routines, procedures, norms, and supports for positive behavior to ensure a climate in which all students can learn | | | |
| *Using instructional time to optimize learning | | | |

| Preliminary Rating on Standard 3: | | | STANDARD III – Understanding and Organizing Subject Matter for Student Learning |
|---|---|---|---|
| Meets/ Exceeds | Needs Improvement | Does Not Meet | |
| | | | Observations/Comments: |
| *Demonstrating knowledge of subject matter, academic content standards, and curriculum frameworks | | | |
| *Applying knowledge of student development and proficiencies to ensure student understanding of subject matter | | | |
| *Organizing curriculum to facilitate student understanding of the subject matter | | | |

| | |
|---|---|
| *Utilizing instructional strategies that are appropriate to the subject matter | |
| *Using and adapting resources, technologies, and standards aligned instructional materials, including adopted materials, to make subject matter accessible to all students | |
| *Addressing the needs of English learners and students with special needs to provide equitable access to the content | |

| Preliminary Rating on Standard 4: | | | STANDARD IV – Planning Instruction & Designing Learning Experiences for all Students |
|---|---|---|---|
| Meets/ Exceeds | Needs Improvement | Does Not Meet | |
| | | | Observations/Comments: |
| *Using knowledge of students' academic readiness, language proficiency, cultural background, and individual development to plan instruction | | | |
| *Establishing and articulating goals for student learning | | | |
| *Developing and sequencing long-term and short-term instructional plans to support student learning | | | |
| *Planning instruction that incorporates appropriate strategies to meet the learning needs of all students | | | |
| *Adapting instructional plans and curricular materials to meet the assessed learning needs of all students | | | |

| Preliminary Rating on Standard 5: | | | STANDARD V – Assessing Student Learning |
|---|---|---|---|
| Meets/ Exceeds | Needs Improvement | Does Not Meet | |
| | | | Observations/Comments: |
| *Applying knowledge of the purposes, characteristics, and uses of different types of assessments | | | |
| *Collecting and analyzing assessment data from a variety of sources to inform instruction | | | |
| *Reviewing data, both individually and with colleagues, to monitor student learning | | | |
| *Using assessment data to establish learning goals and to plan, differentiate, and modify instruction | | | |
| *Involving all students in self-assessment, goal setting, and monitoring progress | | | |
| *Using available technologies to assist in assessment, analysis, and communication of student learning | | | |
| *Using assessment information to share timely and comprehensible feedback with students and their families | | | |

| Preliminary Rating on Standard 6: | | | STANDARD VI – Developing as a Professional Educator |
|---|---|---|---|
| Meets/ Exceeds | Needs Improvement | Does Not Meet | |
| | | | Observations/Comments: |
| *Reflecting on teaching practice in support of student learning | | | |
| *Establishing professional goals and engaging in continuous and purposeful *professional growth and development | | | |
| *Collaborating with colleagues and the broader professional community to support teacher and student learning | | | |
| *Working with families to support student learning | | | |
| *Managing professional responsibilities to maintain motivation and commitment to all students | | | |
| *Demonstrating professional responsibility, integrity, and ethical conduct | | | |

*Attach additional pages if needed for additional comments.*

| Additional Comments – Evaluator | Additional Comments – Unit Member |
|---|---|
| | |

_____ _____

Evaluator's Signature Date Unit Member's Signature Date

(Unit member's signature does not necessarily indicate agreement.)

☐ Additional comments by evaluator are attached

☐ Additional comments by unit member are attached