



Emboss Design, PSC
906 Monmouth Street
Newport, KY 41071

ADDENDUM NO. 1

June 27, 2024

TO:

Request for Proposals
For Design-Build Services
Renovations to Covington ISD
Softball Field

FOR:

Covington Independent Schools
25 East 7th Street
Covington KY 41011

NOTE: This Addendum must be receipted in the Proposal. This Addendum issues complete replacement documents for the RFP. This Addendum is comprised of (1) cover page (29) pages of revised RFP, (13) pages of Appendix A – Design Criteria and (2) pages of Appendix B - Drawings.

RFP

1. The RFP is re-issued in its entirety. Changed text is highlighted except for revisions to Section 80 as those pages are to be turned in as part of the RFP response package.

Items of Note:

- Qualitative Proposal and Price Proposal to be delivered in a single sealed and identified package.
- Due Date has been extended.
- (5) hard copies of Price Proposal required.
- Dates following changed RFP Deadline have been changed.
- Separate public price proposal opening has been deleted.
- Reference to new paved vehicular Entries north and south of property have been deleted as pavement occurs in the public right-of-way.
- Scoring of proposals is revised.
- Scoring now includes Price Proposal.
- Price Proposal Form has changed.

Appendix A – Criteria Information

1. Appendix A is added in its entirety. Questions received as of this date are answered as best they can be and are intended to reflect minimum expectations.

Appendix B – Available Site Information

1. Appendix B is added in its entirety.

End of Addendum





REQUEST FOR PROPOSALS

For Design-Build Services



Renovations to Covington ISD Softball Field

DATE: June 17, 2024

Revised June 27, 2024

**Covington Independent Schools
25 East 7th Street
Covington, KY 41011**

INDEX

10	INSTRUCTIONS
20	ADMINISTRATIVE REQUIREMENTS
30	PROJECT DESCRIPTION
40	SCORING OF PROPOSALS
50	SELECTION PROCESS
60	VERIFIED STATEMENT OF QUALIFICATIONS
80	PRICE PROPOSAL FORM

Appendix A – Criteria Information

Appendix B – Available Site Information

END OF INDEX

SECTION 10 INSTRUCTIONS

PART 1 - COMMUNICATIONS

- 1.1 Questions: ALL QUESTIONS SHALL BE SUBMITTED IN WRITING TO THE SR PROJECT MANAGER, MARK PERRY, EMAIL: mperry@EMBOSSdesign.com
- 1.2 All communication until contract approval by the School Board of Covington Independent Schools shall be through the Sr. Project Manager. Any Design- Builder who contacts any school employee or School Board Member of Covington Independent Schools during the qualification and selection process for this project is subject to being disqualified.

PART 2 – PROJECT INFORMATION

- 2.1 Project Information:
 - A. Project or Work: Renovations to the Softball Field, Covington Independent School District, property location: 519 West 19th Street, Covington, KY 41014
 - B. Owner or School Corporation: Covington Independent School District, 25 East 7th Street, Covington, KY 41011
 - C. Sr. Project Manager: Mark Perry, 906 Monmouth Street, Newport, KY 41071
Email: mperry@EMBOSSdesign.com

PART 3 – SUBMITTAL REQUIREMENTS

- 3.1 Qualitative Proposal and Price Proposal:
 - A. Proposals must be submitted in two (2) separate packages as follows:
 - 1. A Qualitative Proposal.
 - 2. A Price Proposal.
- 3.2 Proposal Requirements:

REQUEST FOR PROPOSALS
COVINGTON INDEPENDENT SCHOOL DISTRICT

- A. The Qualitative Proposal and the Price Proposal shall be submitted simultaneously in a sealed and identified package. ~~separately sealed and identified packages. The Price Proposal will remain sealed until opened in public.~~

3.3 Submittal Packages:

- A. Due Date and Time: **July 26, 2024 @ 3pm**

Send To:

Ken Kippenbrock

Executive Director of Human Resources & Operations

25 East 7th Street

Covington, KY 41011

- Certified Postage (with confirmation receipt)
- Packages can be shipped via FedEx or other carrier, so as a delivery date/time receipt can be maintained to ensure submittals meet the listed deadline
- Packages can also be hand-delivered, so as a signed receipt by the school admin office receptionist with date/time is maintained so as to ensure submittals met the listed deadline.

- B. Number of Copies Required for Qualitative Proposal: five (5) physical copies of Qualitative Proposal in 8-1/2" x 11" three-ring binders. Provide dividers for each category. Provide electronic copies of the Qualitative Proposal on five (5) separate thumb drives.

- C. Number of Copies for Price Proposal: **Five (5) hard copies** (digital copy not required) of the Price Proposal, ~~which shall be submitted in a separate sealed security envelope, clearly labeled "Price Proposal, Do not open until AFTER the Scoring on 7/22/2024 with the Design Builder's name identified."~~

END OF SECTION 10

SECTION 20
ADMINISTRATIVE REQUIREMENTS

1.1 PROJECT BUDGET:

- A. The Covington Independent Board of Education has adopted the Design-Build procurement method for this project, and is prepared to approve the project scope of work as listed below.

1.3 DESIGN-BUILD CONTRACT

- A. AIA Document A141-2014 (Kentucky Version) as revised shall be used as the Form of Agreement between Owner and the Design-Builder.
- B. General and Special Conditions shall be Article 3 General Requirements of the Work of the Design-Build Contract AIA Document A141-2014 as revised by the Design Criteria Developer.
- C. The Design-Builder shall provide:
 - 1. All architectural, engineering and related design service required for the Project.
 - 2. All labor, materials, and other construction services for the Project including:
 - a. Permits and filing fees required for the project.
 - b. Design-Builder's overhead and profit.
 - c. Contingency allowances for design and construction.
 - d. Accounting.
 - e. Temporary facilities used for construction.
 - f. Testing agency and geotechnical investigation costs.
 - g. Any costs associated with variance requests.
 - h. Survey layout services
 - i. Utility location services.
 - j. Printing costs.
 - k. Mileage and postage.
 - l. Deliveries.
 - m. Removal and disposal of waste.

1.4 PROJECT SCHEDULE

REQUEST FOR PROPOSALS
COVINGTON INDEPENDENT SCHOOL DISTRICT

A. Anticipated Schedule (all times listed as EDT):

Date Event

June 14, 2024	Advertise project in local paper
June 17, 2024	Issue RFP
June 25, 2024 10:00am	Pre-Proposal Site Walk-Thru
July 26, 2024 3:00pm	RFP Deadline
August 5, 2024 12:00pm	Final Interviews
August 5, 2024 3:00pm	RFP Scoring
August 8, 2024 5:30pm	Recommendation to Award to Board
August 9, 2024	'Notice to Proceed' issued to Design-Builder

1.5 CODE AND ORDINANCE COMPLIANCE

A. The Design-Builder shall comply with all Federal, State and Local codes, ordinances, regulations, standards, rulings and interpretations that apply to this project including, but not limited to:

1. State of Kentucky
 - a. Kentucky Building Code
2. Federal Codes and Standards
 - a. American with Disabilities Act ("ADA")
 - b. ICC/ANSI 117.1 ("International Code Council / American National Standards Institute")
 - c. Occupational Safety and Health Administration ("OSHA")
 - d. National Fire Protection Association ("NFPA")
 - e. Sheet Metal and Air Conditioning Contractors' National Association ("SMACNA") Standards for Sheet Metal Work
 - f. Model Energy Code, ASHRAE Standard 90.1 (Latest)
 - g. American National Standards Institute S12.60 Standard for Classroom Acoustics
3. Local Jurisdiction Codes and Ordinance

1.6 DESIGN REVIEW MEETINGS

REQUEST FOR PROPOSALS
COVINGTON INDEPENDENT SCHOOL DISTRICT

- A. After award of the contract, the Design-Builder shall schedule all design meetings with Owner. The Design-Builder shall work with Owner to complete final design acceptable to Owner. The Design-Builder shall keep meeting minutes and distribute to all parties in a timely manner.

1.7 COORDINATION AND PROJECT CONDITIONS TO BE PROVIDED BY THE DESIGN-BUILDER:

- A. Coordinate scheduling, submittals, and work of various components of the Project to ensure efficient and orderly sequence of installation of interdependent construction elements, with provisions for accommodating items installed later.
- B. Verify utility requirements and characteristics of operating equipment are compatible with building utilities. Coordinate work of various sections having interdependent responsibilities for installing, connecting to, and placing in service, operating equipment.
- C. Coordinate space requirements, supports, and installation of mechanical and electrical work. Place runs parallel with lines of building. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance, and for repairs.
- D. In finished areas conceal pipes, ducts, and wiring within construction. Coordinate locations of fixtures and outlets with finish elements.
- E. Coordinate completion and clean-up of Work of separate sections in preparation for Substantial Completion and for portions of Work designated for Owner's occupancy.
- F. After Owner occupancy of premises, coordinate access to site for correction of defective Work to minimize disruption of Owner's activities.

1.8 FIELD ENGINEERING TO BE PROVIDED BY THE DESIGN-BUILDER:

- A. Employ land surveyor registered in state of the Project.
- B. Locate and protect survey control and reference points.
- C. Control datum for survey established by Owner provided survey.
- D. Verify set-backs and easements; confirm drawing dimensions and elevations.
- E. Provide field engineering services. Establish elevations, lines, and levels, utilizing recognized engineering survey practices.

- F. Maintain complete and accurate log of control and survey work as Work progresses.
- G. Protect survey control points prior to starting site work; preserve permanent reference points during construction.
- H. Replace dislocated survey control points based on original survey control.

1.9 PRECONSTRUCTION MEETING

- A. Prior to the start of any construction, the Design-Builder will conduct a pre-construction meeting with Owner.
- B. Agenda:
 - 1. Designation of Design-Build project manager and site superintendent.
 - 2. Review proposed project schedule.
 - 3. Review decision making processes.
 - 4. Use of premises by Owner and Design Builder, including any subcontractors of the Design-Builder.
 - 5. Owner's requirements.
 - 6. Security and housekeeping procedures.
- C. The Design-Builder will record minutes and distribute copies to participants.

1.10 PROGRESS MEETINGS

- A. The Design-Builder will schedule and administer meetings throughout progress of the Work at Bi-Weekly intervals.
- B. Agenda:
 - 1. Progress last 14 days.
 - 2. Anticipated progress next 14 days.
 - 3. Maintenance of progress schedule.
 - 4. Owner discussions, concerns and comments.
- C. The Design-Builder will record minutes and distribute copies to participants.

1.11 COORDINATION MEETINGS

- A. The Design-Builder shall schedule coordination meetings with its sub-contractors and distribute meeting minutes.

1.12 QUALITY CONTROL

- A. The Design-Builder shall be responsible for quality control.

- B. The Design-Builder shall hire and pay for a testing laboratory acceptable to Owner, to provide quality control services during construction.

1.13 TEMPORARY FACILITIES AND CONTROLS

- A. The Design-Builder shall provide all temporary facilities and controls required for performance of the Work.
- B. The Design-Builder may use the Owner's electrical supply and water supply without metering or paying for usage.

1.14 FINAL CLEANING

- A. Execute final cleaning prior to Owner occupancy.
- B. Clean interior and exterior glass, surfaces exposed to view; remove temporary labels, stains and foreign substances, polish transparent and glossy surfaces, vacuum carpeted and soft surfaces.
- C. Clean equipment and fixtures to sanitary condition with cleaning materials appropriate to surface and material being cleaned.
- D. Replace filters of operating equipment.
- E. Clean debris from roofs, gutters, downspouts, and drainage systems.
- F. Clean site; sweep paved areas, rake clean landscaped surfaces.
- G. Remove waste and surplus materials, rubbish, and construction facilities from site.

1.15 STARTING OF SYSTEMS

- A. Coordinate schedule for start-up of various equipment and systems.
- B. Notify Owner seven days prior to start-up of each item.
- C. Verify each piece of equipment or system has been checked for proper lubrication, drive rotation, belt tension, control sequence, and for conditions which may cause damage.
- D. Verify tests, meter readings, and specified electrical characteristics agree with those required by equipment or system manufacturer.
- E. Verify wiring and support components for equipment are complete and tested.

REQUEST FOR PROPOSALS
COVINGTON INDEPENDENT SCHOOL DISTRICT

- F. Execute start-up under supervision of applicable manufacturer's representative, Design-Builder's personnel and subcontractors in accordance with manufacturers' instructions.
- G. Permanent HVAC systems may not be used for temporary heat without the expressed permission of Owner, and when following appropriate SMACNA and LEED procedures for protecting duct internals.

1.16 DEMONSTRATION AND INSTRUCTIONS

- A. Demonstrate operation and maintenance of products to Owner's personnel two weeks prior to date of Substantial Completion.
- B. Demonstrate Project equipment by manufacturer's representative who is knowledgeable about the Project.
- C. For equipment or systems requiring seasonal operation, perform demonstration for other season within six months.
- D. Utilize operation and maintenance manuals as basis for instruction. Review contents of manual with Owner's personnel in detail to explain all aspects of operation and maintenance.
- E. Demonstrate start-up, operation, control, adjustment, trouble-shooting, servicing, maintenance, and shutdown of each item of equipment at scheduled time.
- F. Prepare and insert additional data in operations and maintenance manuals when need for additional data becomes apparent during instruction.

1.17 PROTECTING INSTALLED CONSTRUCTION

- A. Protect installed Work and provide special protection where required.
- B. Provide temporary and removable protection for installed products. Control activity in immediate work area to prevent damage.
- C. Provide protective coverings at walls, projections, jambs, sills, and soffits of openings.
- D. Protect finished floors, stairs, and other surfaces from traffic, dirt, wear, damage, or movement of heavy objects, by protecting with durable sheet materials.

REQUEST FOR PROPOSALS
COVINGTON INDEPENDENT SCHOOL DISTRICT

- E. Prohibit traffic or storage upon waterproofed or roofed surfaces. When traffic or activity is necessary, obtain recommendations for protection from waterproofing or roofing material manufacturer.
- F. Prohibit traffic from landscaped areas.

1.18 PROJECT RECORD DOCUMENTS

- A. Maintain on-site one set of the following record documents; record actual revisions to the Work:
 - 1. Drawings.
 - 2. Specifications.
 - 3. Addenda.
 - 4. Change Orders and other modifications to the Design-Build Contract.
 - 5. Reviewed Shop Drawings, Product Data, and Samples.
 - 6. Manufacturer's instruction for assembly, installation, and adjusting.
- B. Ensure entries are complete and accurate, enabling future reference by Owner.
- C. Store record documents separate from documents used for construction.
- D. Record information concurrent with construction progress, not less than weekly.
- E. Specifications: Legibly mark and record at each product section description of actual products installed, including the following:
 - 1. Manufacturer's name and product model and number.
 - 2. Product substitutions or alternates utilized.
 - 3. Changes made by addenda and modifications.
- F. Record Drawings and Shop Drawings: Legibly mark each item to record actual construction including:
 - 1. Measured depths of foundations in relation to finish first floor datum.
 - 2. Measured horizontal and vertical locations of underground utilities and appurtenances, referenced to permanent surface improvements.
 - 3. Measured locations of internal utilities and appurtenances concealed in construction, referenced to visible and accessible features of the Work.
 - 4. Field changes of dimension and detail.
 - 5. Details not on original Design-Build Contract drawings.
- G. Submit documents to the Owner.

1.19 OPERATION AND MAINTENANCE DATA

- A. Submit data bound on 8-1/2 x 11 inch pages, three D side ring binders with durable plastic covers, and electronic copies in .pdf format on disc or thumb drive.
- B. Prepare binder cover with printed title "OPERATION AND MAINTENANCE INSTRUCTIONS", title of the Project, and subject matter of binder when multiple binders are required.
- C. Internally subdivide binder contents with permanent page dividers, logically organized as described below; with tab titling clearly printed under reinforced laminated plastic tabs.
- D. Drawings: Provide with reinforced punched binder tab. Bind in with text; fold larger drawings to size of text pages.
- E. Contents: Prepare Table of Contents for each volume, with each product or system description identified, typed on white paper, in three parts as follows:
 - 1. Part 1: Directory, listing names, addresses, and telephone numbers of Architect/Engineer, Contractor, Subcontractors, and major equipment suppliers.
 - 2. Part 2: Operation and maintenance instructions, arranged by system and subdivided by specification section. For each category, identify names, addresses, and telephone numbers of subcontractors and suppliers. Identify the following:
 - a. Significant design criteria.
 - b. List of equipment.
 - c. Parts list for each component.
 - d. Operating instructions.
 - e. Maintenance instructions for equipment and systems.
 - f. Maintenance instructions for finishes, including recommended cleaning methods and materials, and special precautions identifying detrimental agents.
 - 3. Part 3: Project documents and certificates, including the following:
 - a. Shop drawings and product data.
 - b. Air and water balance reports.
 - c. Certificates.
 - d. Originals of warranties and bonds.

1.20 MANUAL FOR MATERIALS AND FINISHES

- A. For equipment, or component parts of equipment put into service during construction and operated by Owner, submit documents within ten days after acceptance.

REQUEST FOR PROPOSALS
COVINGTON INDEPENDENT SCHOOL DISTRICT

- B. Submit two sets of final volumes in final form within ten days after final inspection.
- C. Building Products, Applied Materials, and Finishes: Include product data, with catalog number, size, composition, and color and texture designations. Include information for re-ordering custom manufactured products.
- D. Instructions for Care and Maintenance: Include manufacturer's recommendations for cleaning agents and methods, precautions against detrimental agents and methods, and recommended schedule for cleaning and maintenance.
- E. Moisture Protection and Weather Exposed Products: Include product data listing applicable reference standards, chemical composition, and details of installation. Include recommendations for inspections, maintenance, and repair.

1.21 MANUAL FOR EQUIPMENT AND SYSTEMS

- A. For equipment, or component parts of equipment put into service during construction and operated by Owner, submit documents within ten days after acceptance.
- B. Submit two sets of final volumes in final form within ten days after final inspection.
- C. Each Item of Equipment and Each System: Include description of unit or system, and component parts. Identify function, normal operating characteristics, and limiting conditions. Include performance curves, with engineering data and tests, and complete nomenclature and model number of replaceable parts.
- D. Panelboard Circuit Directories: Provide electrical service characteristics, controls, and communications; typed.
- E. Include color coded wiring diagrams as installed.
- F. Operating Procedures: Include start-up, break-in, and routine normal operating instructions and sequences. Include regulation, control, stopping, shut-down, and emergency instructions. Include summer, winter, and special operating instructions.
- G. Maintenance Requirements: Include routine procedures and guide for preventative maintenance and troubleshooting; disassembly, repair, and

REQUEST FOR PROPOSALS
COVINGTON INDEPENDENT SCHOOL DISTRICT

reassembly instructions; and alignment, adjusting, balancing, and checking instructions.

- H. Include servicing and lubrication schedule and list of lubricants required.
- I. Include manufacturer's printed operation and maintenance instructions.
- J. Include sequence of operation by controls manufacturer.
- K. Include original manufacturer's parts list, illustrations, assembly drawings, and diagrams required for maintenance.
- L. Include control diagrams by controls manufacturer as installed.
- M. Include Design-Builders' and all of its subcontractor's coordination drawings, with color coded piping diagrams as installed.
- N. Include charts of valve tag numbers, with location and function of each valve, keyed to flow and control diagrams.
- O. Include list of original manufacturer's spare parts, current prices, and recommended quantities to be maintained in storage.
- P. Include test and balancing reports.

1.22 SPARE PARTS AND MAINTENANCE PRODUCTS

- A. Furnish spare parts, maintenance, and extra products in quantities specified in individual specification sections.
- B. Deliver to Project site and place in location as directed by Owner; obtain receipt prior to final payment.

1.23 PRODUCT WARRANTIES AND SUBCONTRACTOR BONDS

- A. Obtain bonds executed in duplicate by responsible subcontractors within ten days prior to commencement of applicable item of the Work.
- B. Obtain warranties from suppliers and manufacturers is submitted within ten days after completion.
- C. Execute and assemble transferable warranty documents and bonds from subcontractors, suppliers, and manufacturers.
- D. Verify documents are in proper form, contain full information, and are notarized.

REQUEST FOR PROPOSALS
COVINGTON INDEPENDENT SCHOOL DISTRICT

- E. Co-execute submittals when required.
- F. Include Table of Contents and assemble in three 'D' side ring binders with durable plastic cover.
- G. Time Of Submittals:
 - 1. Bonds shall be submitted at least ten days prior to commencement of applicable item of Work.
 - 2. Warranties shall be submitted within ten days after acceptance, listing date of acceptance as beginning of warranty period.

1.24 MAINTENANCE SERVICE

- A. Furnish service and maintenance of components indicated in specification sections.
- B. Examine system components at frequency consistent with reliable operation. Clean, adjust, and lubricate as required.
- C. Include systematic examination, adjustment, and lubrication of components. Repair or replace parts whenever required. Use parts produced by manufacturer of original component.
- D. Do not assign or transfer maintenance service to agent or subcontractor without prior written consent of Owner.

1.25 APPLICATIONS FOR PAYMENT

- A. Submit two copies of each application on a form acceptable to Owner.
- B. Content and Format: Utilize Schedule of Values for listing items in Application for Payment.
- C. Submit updated construction schedule with each Application for Payment.
- D. Payment Period: Submit at intervals stipulated in the Agreement.
- E. Submit with transmittal letter.
- F. Submit waivers required by Owner.
- G. Substantiating Data: When Owner requires substantiating information, submit data justifying dollar amounts in question. Include the following with Application for Payment:
 - 1. Current construction photographs.

2. Partial release of liens from major subcontractors and vendors.
3. Affidavits attesting to off-site stored products and insurance.
4. Construction progress schedules, revised and current.

1.26 CHANGE PROCEDURES

- A. The Design-Builder may propose changes by submitting a request for change to Owner, describing proposed change and its full effect on the Work. Include a statement describing reason for the change, and effect on Contract Sum/Price and Contract Time with full documentation and a statement describing effect on Work by separate or other Contractors.
- B. Stipulated Sum/Price Change Order: Based on Proposal by the Design-Builder's request for Change Order as approved by Owner.
- C. Document each quotation for change in cost or time with sufficient data to allow evaluation of quotation.
- D. Change Order Forms: As issued by the Design-Builder.
- E. Execution of Change Orders: Design-Builder will issue Change Orders for signatures of parties as provided in Conditions of the Contract.
- F. Correlation Of Contractor Submittals:
 1. Promptly revise Schedule of Values and Application for Payment forms to record each authorized Change Order as separate line item and adjust Contract Sum/Price.
 2. Promptly revise progress schedules to reflect change in Contract Time, revise sub-schedules to adjust times for other items of work affected by the change, and resubmit.
 3. Promptly enter changes in Project Record Documents.
- G. Change Orders will only be effective if acceptable by Owner in its sole discretion on its requested change of scope of the Work by Owner and accepted by the Design-Builder

END OF SECTION 20 - ADMINISTRATIVE REQUIREMENTS

SECTION 30
PROJECT DESCRIPTION

-
- I. Project Location: 501 West 19th Street, Covington, KY 41011.
 - II. Project Description:

This project includes renovations / additions to the existing Covington ISD softball field. The District's intent is to host KHSAA regular season and post-season competitions at the Softball Field and the Design-Builder shall include scope of work and specifications to meet these requirements.

See links later in this Section 30 for more information.

Included in the project scope of work is as follows (see graphic at end of section)

- A. Scope of Work (Refer also to Appendix A - Criteria Information):
 - a. New Turf Softball infield with fencing/netting to protect homes
 - b. New Softball Dugouts
 - c. New Softball Bullpens
 - d. New Entry Signage
 - e. New Press box / Restroom / Concessions with provisions for winterizing
 - f. New Grandstand spectator seating, scoreboards / sound system & field lighting
 - g. New Storage Building not to exceed 600 square feet
 - h. Resurface Existing Parking Lot
 - i. ~~New paved vehicular Entries at north and south of property~~

REQUEST FOR PROPOSALS
COVINGTON INDEPENDENT SCHOOL DISTRICT

- j. New Batting Cage for Softball
- k. New parking lot lighting for parking areas.
- l. New field lighting for Softball
- m. New pedestrian Site lighting for all walking paths

III. KHSAA Post-Season Requirements and Specifications:

- A. Softball: <https://khsaa.org/softball-postseason-site-specifications/>

(see graphic layout next page)





SECTION 40
SCORING OF PROPOSALS

- 1.1 The Technical Review Committee will rate the potential design-builders responding to this Request for Qualifications/Request for Proposals based on the rating system below.
- 1.2 Pass/Fail Criteria: Proposals must meet the following minimum criteria:
- A. Design-Builder shall provide list of names of professional along with their Kentucky Registration Numbers as required to design and construct the project.
 - B. Design-Builder shall provide a letter from Surety indicating capacity to bond the project.
 - C. Design-Builder shall provide Certificates of Insurance for amounts indicated in Section 60 Verified Statement of Qualifications and Request for Proposal.

1.1 Minimum Requirements		Score
A. License and Registrations to complete project	Pass or Fail	
B. Capacity to obtain Performance & Payment Bonds	Pass or Fail	
C. Certificate of Insurance	Pass or Fail	
1.2 Design-Builder's Team Qualifications (20 points possible)		
A. Key staff	0-10 points	
B. Team Composition	0-10 points	
1.3 Design-Builders Past Performance and Ability to Perform (35 points possible)		
A. Similar K12 project experience	0-5 points	
B. Design-Build experience	0-10 points	
C. Ability to perform the work of the project	0-10 points	
D. References	0-10 points	
1.4 Proposed Schedule and Work Plan (20 points possible)		
A. Proposed schedule and work plan. Are there ways to accelerate the project? What is the impact on your fees?	0-10 points	
B. Design-Builder's Understanding of the Project	0-10 points	
1.5 Safety (5 points possible)		
A. Safety record and plan.	0-5 points	
1.6 Price Proposal (20 points possible)		
A. Price Proposal.	0-20 points	
Total Possible Points	100 Points	

END OF SECTION 40

SECTION 50
SELECTION PROCESS

1.1 PROCESS FOR COMMUNICATIONS

- A. All communication shall be through the EXECUTIVE DIRECTOR OF HUMAN RESOURCES & OPERATIONS. Any Design-Builder who contacts any employee, School Board Member, or Technical Review Committee Member with Covington Independent School District during the qualification and selection process for this project is subject to being disqualified.

1.2 TECHNICAL REVIEW COMMITTEE PROCEDURE

- A. Covington Independent School District has appointed the following Technical Review Committee (TRC):

Voting Members of the Technical Review Committee

- | | |
|-------------------|---|
| - Alvin Garrison | - Covington ISD Superintendent |
| - Ken Ellis | - Covington ISD Athletic Director |
| - Dan Curtis | - Covington ISD Softball Coach |
| - Steve Gastright | - Covington ISD Board Member |
| - Ken Mastin | - Covington ISD Lead Maintenance Worker |

- B. Procedure: The Technical Review Committee will rate the potential design-builders responding to the Request for Qualifications/Request for Proposals based on the rating system described herein. The Technical Review Committee **WILL** consider cost related or price related evaluation factors when rating the potential design-builders.
- C. A single design-builder will be selected by the committee based on the formula of qualifications and price proposal. ~~(not considered during the scoring and rating of qualifications)~~ divided by the average TRC scoring of qualifications.

END OF SECTION 50

SECTION 60
VERIFIED STATEMENT OF QUALIFICATIONS AND REQUEST FOR PROPOSAL

1.1 **DATE:** _____

1.2 **DESIGN-BUILDER**

- A. Name of Design–Builder: _____
- B. Address: _____
- C. City/State/Zip Code: _____
- D. Telephone Number: _____
- E. Primary Contact Person: _____
 - a. Email: _____
 - b. Phone Number: _____
 - c. Cell Phone Number: _____

1.3 **DESIGN-BUILD TEAM QUALIFICATIONS**

- A. Provide a listing of all prime contractors and architectural and engineering firms that participate as part of team and their role as a team member.

- B. Provide information confirming team experience with design-build.

- C. Provide a statement that the Design-Builder or the team members have completed or demonstrated the experience, competency, capability, and capacity to complete the projects of similar size, scope, or complexity. _____

- D. Provide a list of projects completed by the Design-Build Team similar in size, scope and complexity of the proposed project. Include team performance record, quality, schedule and cost of each project.

- E. Provide a statement why this team should be considered a highly qualified Design-Builder including organizational resources and depth.

REQUEST FOR PROPOSALS
COVINGTON INDEPENDENT SCHOOL DISTRICT

-
-
-
- F. Provide a statement that key personnel have sufficient experience and training to competently manage and complete the design and construction of the project.

G. Provide resumes of each key personnel on the team under a separate tab.

H. Provide your management plan for this project.

I. Describe your quality assurance plan for this project.

J. Describe your ability to complete the work of this project in a timely manner.

K. Provide a statement that the design-builder or team members have the licenses, registrations, and credentials required to design and construct the project, including information on the revocation or suspension of a license, credential, or registration.

L. Provide a list of names of professionals on the Design-Build team who will provide the certifications necessary for this project along with their Kentucky Registration Numbers.

M. Provide a statement that the Design-Builder has the capacity to obtain all required payment and performance bonding, liability insurance and errors and omissions insurance.

N. Provide experience of Design-Builder dealing with bonding authorities and a letter from Surety indicating that the Design-Builder has the capacity to Bond a \$3,000,000 project.

REQUEST FOR PROPOSALS
COVINGTON INDEPENDENT SCHOOL DISTRICT

- O. Provide Certificates of Insurance under a separate tab in the following minimum amounts:

Worker's Compensation & Liability

Employer's Liability

Bodily Injury by Accident

\$500,000

Employer's Liability

Bodily Injury by Disease

\$500,000

Employer's Liability

Bodily Injury by Disease

\$500,000

Commercial General Liability (Occurrence Based)

General Aggregate Limit (Per Job)

Other than products/completed operations

\$2,000,000

Products / Completed Operations \$2,000,000

Personal & Advertising Injury Limit \$1,000,000

Each Occurrence Limit \$1,000,000

Comprehensive Auto Liability

Single limit – each accident

Owned, Hired & Non-Owned

Bodily Injury & Property Damage

\$1,000,000

Umbrella Excess Liability

Each Occurrence & Aggregate \$5,000,000

- P. Provide the experience modifier rate, the United States Occupational Safety and Health Administration total recordable case incident rate (TCIR) and days away, restricted or transferred case incident rate (DART) for the design-builder and each design build team, and the average United States Occupational Safety and Health Administration TCIR and DART rates for the industrial classification of the design-builder and each design build team.

- Q. Provide a copy of the Design-Builder's Occupational Safety and Health Administration Form 300A, Summary of Work-Related Injuries and Illnesses for the most recent year available.

- R. Provide information concerning the debarment, disqualification, or removal of the design-builder or a team member from a federal, state, or local government public works project.

- S. Provide information concerning the bankruptcy or receivership of the design-builder or a team member.

- T. Provide information concerning any litigation and disputes history of the Design-Builder and team members with School Districts.

- U. Provide a list of five client references with Name, phone number and email address.

- V. Under a separate tab, provide any additional information about the Design Builder and Team Members.

1.4 Proposal response shall include the following:

- A. A fully developed project schedule and work plan.

a. Are there ways to accelerate the project?

b. What is the impact to your fee?

- B. Design-Builders Understanding of the Project

- a. This can be illustrated through narratives, graphics (site plans and floor plans, concept sketches, renderings, etc.), and similar project examples

REQUEST FOR PROPOSALS
COVINGTON INDEPENDENT SCHOOL DISTRICT

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the facts and information contained in this Verified Statement of Qualifications are true and correct.

Dated at _____ this _____ day of _____

(Name of Organization)

By: _____

(Title of Person Signing)

ACKNOWLEDGEMENT

STATE OF _____)

) SS:

COUNTY OF _____)

Before me, a Notary Public, personally appeared the above named _____ and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to before me this _____ day of _____, _____

Notary Public

My Commission Expires: _____

County of Residence: _____

END OF SECTION 60

**SECTION 80
PRICE PROPOSAL FORM**

To: COVINGTON INDEPENDENT SCHOOL DISTRICT

Project: ADDITIONS AND RENOVATIONS TO HOLMES SOFTBALL FIELD

Date:

Submitted by:.....
(full name)

(full address)

.....

(phone number).....

1. COSTS

Pre-Construction Scope (provide details on a separate sheet)

Architect / Design Fees:_____

Pre-Construction Costs:_____

Construction Scope & Qualifications (provide details on a separate sheet)

Architect Fees:_____

General Conditions:_____

Design-Builder / CM Proposed Fee:_____

General Liability Cost:_____

Proposed Contingency:_____

Bond Cost:_____

Construction Cost:_____

TOTAL COST: (Words)_____

(Number)_____

2. ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for ninety days from the price proposal opening date.

If this bid is accepted by the Owner within the time period stated above, we will:

- Execute the Agreement within seven days of receipt of Notice of Approval of Agreement by School Board.
- Furnish the required bonds within seven days of receipt of Notice of Approval of Agreement by School Board.
- Commence work within seven days after written Notice to Proceed.

3. ADDENDA

The following Addenda have been received. The modifications to the Request for Proposal noted below have been considered and all costs are included in the Price Proposal.

Addendum # Dated

Addendum # Dated

Addendum # Dated

Addendum # Dated

Addendum # Dated

Appendix A - Criteria Information

Below is a list of criteria specific questions asked to date. Answers to questions below are intended to reflect minimum expectations.

A. Scope of Work: General Questions

1. are there criteria drawings?

- *No.*

2. are there criteria specifications?

- *Only to the extent communicated here.*

3. is there a master site plan?

- *No conceptual or criteria plan exists.*
- *See Appendix B (page 1) for Site Plan drawing 1 of 7 dated March 1994. This site drawing is being provided by the Owner for information only relative to existing utilities.*
- *See Appendix B (page 2) for an Image from LINK-GIS indicating possible fenced lay-down areas and extents of mill and top asphalt work.*

4. where is the changing area for officials?

- *Provide a small 5'x5' minimum private space in press box to serve the purpose.*

5. how is the official's changing area outfitted?

- *No amenities needed. Simple changing room. Will use public restroom.*

6. where are tickets sold?

- *Table with pop-up tent. No booth.*

7. how is the ticket booth to be secured?

- *No booth.*

8. how is the field configured such that ticket sales controlled?

- *Dictated by the design. Easiest to control if all seats are between the dugouts, whether there is a fence with gates or not.*
- *Field perimeter must be fenced and secured.*
 - *Dugouts to be accessed via lockable gates from public side.*
 - *Buildings are to be lockable.*
 - *Spectator seating can be left outside secured perimeter for field.*

- *Bullpens and one batting cage to be accessed from the field via gates, no direct access from outside the field.*
9. how are tickets sales transactions performed?
- *Cash.*
10. are yard hydrants required?
- *Yes.*
11. how many yard hydrants?
- *Minimum of three. One for cleaning surfaces between the dugouts outside of the secured field, one in a dugout for cleaning dugouts, one quick couple connection in the outfield provided as part of the outfield irrigation system.*
12. where are the yard hydrants located?
- *See above.*
13. how is trash disposal and pick up handled?
- *Trash will be carted to existing on-site dumpster(s).*
14. are there drinking fountains on the site? where?
- *Provide at restrooms or concessions, secured behind a coiling door when site not hosting a district/school approved event.*
15. are security cameras required at the site?
- *Yes.*
16. what are the specifications for the security cameras?
- *Field verify existing system inside the school.*
17. how many security cameras are required?
- *A minimum of three for the purposes of monitoring vandalism.*
18. where are the security cameras located?
- *One mounted to parking lot light pole aimed toward press box, one at each end of the press box aimed down each fence line / base line.*
19. where are the security cameras controlled from?
- *Existing head end inside building.*
20. where is are the utilities coming into the site?
- *All existing utilities are believed to enter on West 19th Street side of building.*

- *See Appendix B (page 1) for Site Plan drawing 1 of 7 dated March 1994. This drawing is being provided by the Owner for information only.*

21. is there adequate power?

- *TBD by design/build team. It is anticipated a new service will have to be run to the softball field or service to the building upgraded and distributed to the softball field.*

22. is there adequate water?

- *Existing 3" water service to the building. Design/build team to determine adequacy.*

23. is there adequate sanitary?

- *TBD by design/build team.*

24. is there a topo survey?

- *No. Provide as part of design/build package.*

25. is there a boundary survey?

- *No. Provide as part of design/build package.*

Scope Items:

a. New Turf Softball infield with fencing/netting to protect homes

1. are there soil borings?

- *No. Provide as part of design/build package.*

2. what type of turf is to be used?

- *Outfield: Sod with automatic irrigation system, drainable.*
- *Infield: Triple Play by The Motz Group defines the baseline expectations. Other material providers and installers are welcome. The "infield" should be established by a 100' radius from the apex of homeplate extending from 1st base fence line to 3rd base fence line, with infield 'dirt', grass, warning track and baseline colors.*

3. what type of fencing is desired?

- *Black polymer over zinc-coated chain link fence. 2" mesh size, wire with a diameter of 0.192 inch.*

4. how high should the fencing be?

- *24' at backstop, dugout to dugout.*
- *8' elsewhere.*

5. how far down the first and third base side does the tall fencing extend?
 - *Dugout to dugout.*
6. is there short fencing on the outfield?
 - *No. 8' only (unless 10' is required to comply with KHSAA requirements discussed elsewhere).*
7. what is the outfield barrier?
 - *8' polymer coated chain link fence shall be in front of the site retaining wall (assuming orientation of field matches existing). No concrete or modular retaining wall shall act as the outfield barrier. Provide a minimum of 4' between retaining wall and fence.*
8. is the outfield barrier padded?
 - *The outfield barrier shall be 8' polymer coated chain link fence. No padding.*
9. is there a warning track?
 - *Yes. Provide a 10' wide crushed brick warning track at the outfield fence and extending from both outfield corners, along the fence lines in foul territory to the edge of the infield sports turf surface. Sports turf should be colored to mimic the same 10' warning track along the dugouts and backstop.*
10. how large is the warning track?
 - *10' wide.*
11. are there elevated foul ball poles?
 - *Provide two permanent 15' foul poles (Jaypro BBSBFP-15 or equal, yellow).*
12. how far down the left field line?
 - *Desired is 185'. Down to 175' would be acceptable with 10' fence, per KHSAA regulations.*
13. how far down the right field line?
 - *Desired is 185'. Down to 175' would be acceptable with 10' fence, per KHSAA regulations.*
14. how far to center field?
 - *185'*
15. what is the back stop dimension?
 - *Locate at the minimum 20' recommended for post-season host sites per KHSAA regulations.*
16. what is the back stop height?

- *A masonry or concrete backstop is not required unless dictated by grading/design. If so, provide wall padding. Otherwise, need is for a 24' tall polymer coated chain link backstop fence from dugout to dugout.*

17. where does the netting go?

- *Assuming field remains in current orientation, expectation would be for netting to extend along the alley parallel to the existing third base line from dugout (end of backstop fence) to left field corner.*

18. how high is the netting?

- *30', straight pole.*

19. what type of netting?

- *Max 1-3/4" x 1-3/4" knotted black mesh designed for use at baseball fields.*

b. New Softball Dugouts

1. what is the construction of the dugouts?

- *Concrete masonry walls, wood rafters, plywood roof sheathing, standing seam metal roof.*

2. how large are the dugouts (dimensions)?

- *Visitor: 8' deep x 40'-8" (minimum) long (out to out).*
- *Home: 8' deep x 40'-8" (minimum) long (out to out) with a small storage room added to the outfield end extending the length an additional 8'.*

3. is there to be storage attached to an end?

- *One dugout only, per above.*

4. is there to be power in the dugout?

- *Yes*

5. how much power?

- *A minimum of two lockable weather resistant GFI duplex outlets, one at each (interior) end of both dugouts.*
- *One weather resistant GFI duplex outlet in lockable storage room in home dugout.*

6. is there a bench?

- *Yes.*

7. what type of bench?

- *Themed/branded units constructed of composite lumber material.*
- 8. what is the size of the bench?
 - *As required to seat 24 players.*
- 9. what is the floor construction of the dugout?
 - *Concrete slab on grade.*
- 10. where are the dugouts located?
 - *One along each base line.*

c. New Softball Bullpens

1. where are the bullpens located?
 - *One bullpen along each base line between dugout and foul pole.*
2. how many pitching circles in the bullpens?
 - *One.*

d. New Entry Signage

1. where is the new entry sign located?
 - *This is not a monument sign for the school, nor is it a message board. A static sign mounted to the press box building facing the vehicular entrance to the site.*
2. what is the construction of the new entry sign?
 - *Non-illuminated flat panel sign.*
3. what are the dimensions of the new entry sign?
 - *16' x 2'*
4. is the new entry sign lit?
 - *No.*
5. how is it lit?
 - *See above.*
6. what does the new entry sign say?
 - *TBD by Owner.*
7. is the new entry sign programmable?

- *No.*

e. New Press box / Restroom / Concessions with provisions for winterizing

1. are the press box, restroom and concessions all one building?
 - *Intent would be to accommodate all three uses in a single building – restrooms and concessions at ground level with the press box above. Press box does not need to be as large as the building's footprint.*
 - *At designer's discretion, an acceptable alternative solution (to reduce footprint behind the backstop, where the press box needs to be located) would be to provide storage below the press box with a separate building containing the restrooms, concessions, and additional storage in a location OTHER than behind the backstop.*
2. what is the construction of the press box, restrooms, and concession building?
 - *Similar to dugouts, though insulated to allow cooling (similar to Meinken Field) to be better maintained: Concrete masonry walls, wood joists and rafters, plywood sheathing, standing seam metal roof.*
 - *Upper floor walls may be wood framed (in lieu of CMU) with exterior metal siding and painted T1-11 sheathing at the interior.*
 - *Press box and concessions require cooling and therefore must be insulated, whether in the same building or separated.*
3. how is the press box accessed?
 - *Exterior composite lumber decking on PT wood stringers or interior wood stairs with rubber treads & risers.*
4. how is the press box laid out?
 - *Room for up to 4 people for scoring, stat keeping, announcing, and observing.*
 - *A separate changing room for umpire use (minimum 5' x 5') is desired.*
5. how is the press box outfitted?
 - *Sliding window(s) to allow line-of-site to and communication with umpire, PA system head end with microphone and auxiliary inputs, built-in work surface for staff use.*
 - *Counter space and view of the field for four seated individuals.*
 - *Thru-wall air conditioner.*
 - *Scoreboard control to be wireless.*
6. How is the press box finished?
 - *Painted CMU or painted T1-11 walls if wood framed.*

- *LVT floor, rubber base.*
7. how many people can enter the press box at a time?
- *Design for 4 occupants during games.*
8. what technology is in the press box?
- *Two exterior PA speakers.*
 - *A minimum of two exterior rated wireless access points.*
 - *A minimum of two hard wired data drops.*
 - *See security cameras listed elsewhere.*
9. how much power is in the press box?
- *A minimum of four duplex convenience outlets.*
10. where is it located?
- *Behind backstop.*
11. what is the size of the concessions building?
- *As required to accommodate owner furnished equipment, two workers, health department required plumbing fixtures, and at least one 2'x4' wire shelving unit.*
12. how is the concessions building laid out?
- *A stainless steel service window with coiling counter shutter, minimum 5'-4" wide.*
 - *View of merchandising refrigerator.*
13. how is the concessions building outfitted?
- *One three-basin sink, one hand-wash sink, one mop sink. Water heater as required.*
 - *Stainless steel service/transaction counter.*
 - *Stainless steel table for merchandise and owner furnished countertop equipment.*
14. how is the concessions building finished?
- *Epoxy painted CMU walls, sealed concrete floor, rubber base, painted gypsum board ceiling.*
15. what is ofoi?
- *Countertop equipment: Hot dog warmer, pretzel warmer, nacho cheese warmer, nacho warmer, coffee maker. Cash register or point-of-sale device.*
 - *Ice maker, merchandising refrigerator, refrigerator, chest freezer.*

16. what is ofci?

- *None identified.*

f. New Grandstand spectator seating, scoreboards / sound system & field lighting what are the specifications and locations for the:

1. grandstand spectator seating?

- *A minimum of 200 seats located between the dugouts in aluminum grandstands with appropriate ADA accommodation.*

2. scoreboards?

- *One baseball/softball scoreboard, approximately 20' wide x 6'-6" high with name / logo branding panel above and sponsor panel below (Daktronics BA-2030 or equal).*
 - *Team name message center (not vinyl letters for team names)*
 - *Ball, strike, out indicators.*
 - *9 inning score with total.*
 - *Wireless controller.*

3. sound system?

- *TBD by design/build team.*

4. field lighting?

- *See item 'l' below.*

5. how is the scoreboard controlled?

- *See above.*

6. where is the scoreboard controlled from?

- *Dugout and/or press box.*

g. New Storage Building not to exceed 600 square feet

1. where is the new storage building to be located?

2. *At designer's discretion, though see item 3 below. what is the construction of the new storage building?*

- *Similar to other buildings on site. Concrete masonry walls, wood trusses, plywood roof sheathing, standing seam metal roof.*

3. how is the new storage building laid out?

- *Intent is for storage building to be subdivided with a galvanized chain link divider if it all occurs in a single building. One area with it's own access (pair of doors) for school use, one area for softball use with a minimum 8' wide coiling door and a single swing door.*
4. what are the finishes for the new storage building?
 - *Painted CMU interior, sealed concrete slab on grade.*
 5. what is stored in the new storage building?
 - *Softball equipment, sports turf groomer, possibly a Gator on one side. Misc. exterior equipment, maintenance materials on the school side.*
 6. is power required at the new storage building?
 - *Yes*
 7. how much power?
 - *A minimum of four duplex outlets should be provided inside the building.*
 8. is lighting required in the new storage building?
 - *Yes. Surface mounted 4' vandal proof LED.*
 9. what type of lighting is required?
 - *All lighting should be LED.*
 10. is water to the building required?
 - *No.*
 11. is there a sink in the new storage building?
 - *No.*

h. Resurface Existing Parking Lot

1. what are the boundaries of the parking lot to be paved?
 - *Entirety of main parking lot within the boundaries of school property.*
 - *See Appendix B (page 2) for an Image from LINK-GIS indicating possible fenced lay-down areas and extents of mill and top asphalt work.*
2. what are the specifications for the paving?
 - *1-1/2" mill and top.*
3. are curbs required?
 - *No.*

4. where are the curbs located?

- *Existing to remain except where removal required for new design or as necessitated by new design and proper surface drainage.*

5. is the existing stormwater management system adequate?

- *Unknown.*

i. New paved vehicular Entries at north and south of property

1. what are the boundaries of the parking lot to be paved?

- *None. Entries to the site are in public right-of-way.*

2. what are the specifications for the paving?

- *None.*

j. New Batting Cage for Softball

1. what is the specification for the new batting cage?

- *15'W x 60'L x 12'H batting tunnel frame, cabling, and netting similar to item MPCTF-55S by Jaypro Sports. Concrete slab on grade with applied turf surfacing.*

2. where is the batting cage located?

- *On the home side of the field, beyond the home bullpen. Batting cage to be fenced and accessed from the (secured) playing field.*

3. is power required at the new batting cage?

- *No.*

4. what are the power requirements?

- *None required.*

5. is lighting required at the new batting cage?

- *No. Will rely on light from field lighting.*

6. what are the lighting requirements?

- *None required.*

k. New parking lot lighting for parking areas.

1. what are the specifications for the parking lot lighting?

- *LED area light, single or double head as required to cover existing parking lot, with 28' steel pole.*

2. where are the lights to be located?

- *Total of two poles with new concrete bases. Replace existing.*
- 3. how are the lights to be controlled?
 - *Photocell with manual override.*
- 4. where are the lights controlled from?
 - *Main electrical room inside the school.*

I. New field lighting for Softball

1. what are the specifications for the new field lighting?
 - *LED outdoor sports field lighting intended for illumination of softball fields. Provide 50fc at infield, 30fc at outfield.*
2. where are the new softball field lights located?
 - *Two poles (60' to 70', depending on final design) near infield, two poles (60' to 70') in outfield.*
3. how are the new field lights controlled?
 - *Wireless control system capable of on/off/dimming.*
4. where are the controls for the new field lights located?
 - *See above.*

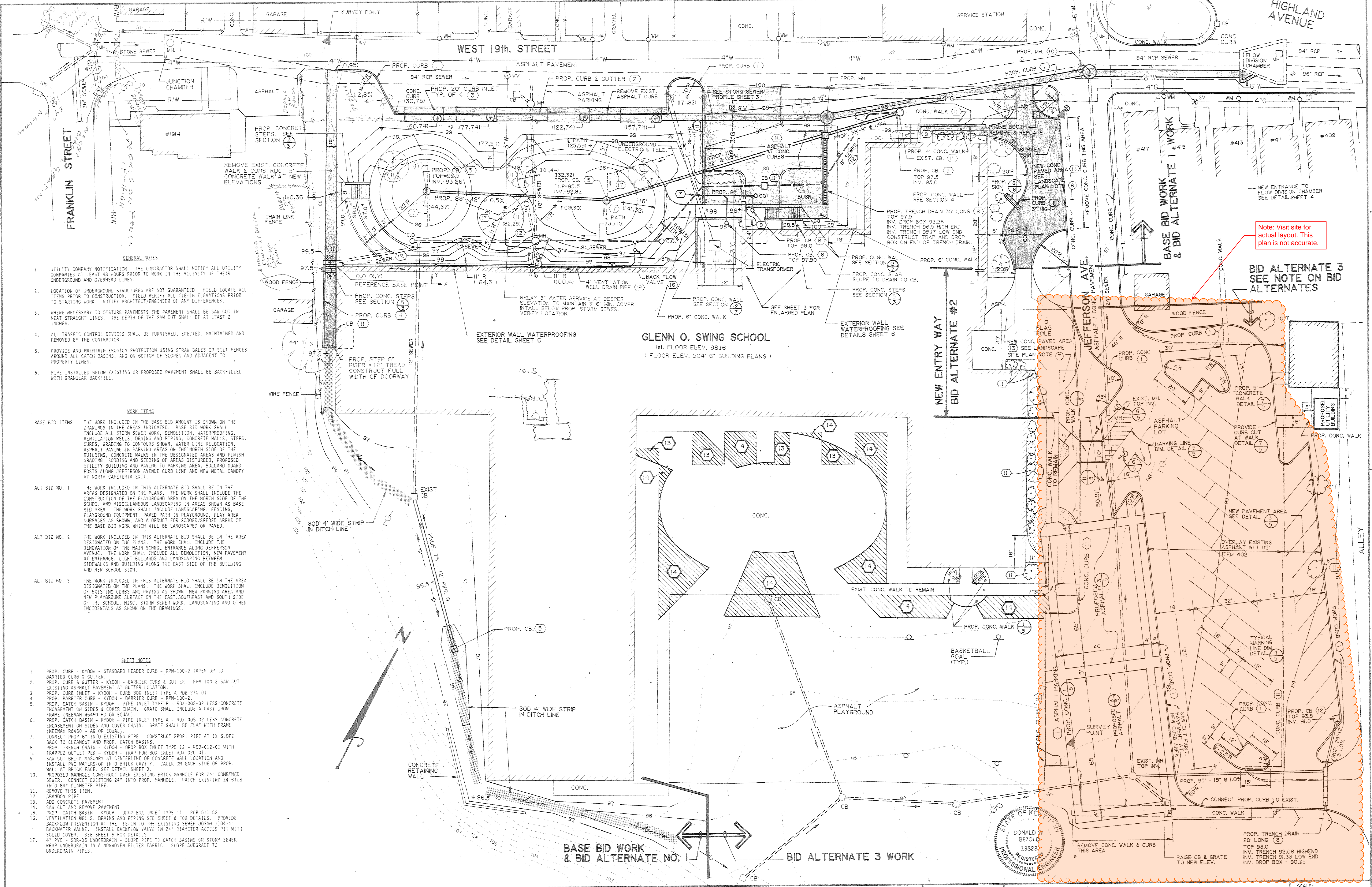
m. New pedestrian Site lighting for all walking paths

1. where are the walking paths located?
 - *Only as needed to connect spectator accessed locations to parking lot.*
2. how are the walking paths constructed?
 - *Concrete sidewalks, minimum 4' wide.*
3. what are the specifications for the new pedestrian site lighting?
 - *LED.*
4. where are the new pedestrian site lights located?
 - *Locate as needed to illuminate walking paths from spectator accessed locations to parking lot. May be wall mounted (new buildings), new pedestrian scale poles, or mounted to field lighting poles where acceptable to sport lighting provider.*
5. how are the new pedestrian site lights controlled?

- *Photocell with manual override.*
6. where are the controls for the new pedestrian site lights located?
- *Lighting control cabinet and electric panel(s) located in press box / restroom / concessions building.*

END

07-MAR-94 N:\PROJECTS\PR15136\ADD\PROF1.E



NO.	REVISIONS	DATE	BY	CHK.

Burgess & Niple, Limited CINCINNATI, OH

BURGESS
& NIPLE
ENGINEERS
ARCHITECTS

SITE IMPROVEMENTS
GLENN O. SWING ELEMENTARY SCHOOL
COVINGTON, KENTUCKY
FOR THE
COVINGTON INDEPENDENT PUBLIC SCHOOLS

JOB NO.	15136
DESIGNED BY:	TZ
DRAWN BY:	TZ
CHECKED BY:	DB
APPROVED BY:	DS
DATE:	MARCH 1994

SITE PLAN
For Information Only

SCALE:	1" = 20'
SHEET NO.	OF
1	7

