RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, May 15, 2024

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President Carol Flament, and the following Board Members were present to the call of the roll: Mrs. Garry, Mrs. Ott, Mrs. Glaneman, Mrs. Wilhelm, Mrs. Fine, Mr. Mountain, Mr. Toprani, and Mrs. Flament live and Mr. Briscoe participating through a virtual platform.

ROLL CALL

President	Mrs. Carol F. Flament
First Vice President	Mr. Steven Toprani
Second Vice President	Mrs. Heather Wilhelm
	Mrs. Sherrie L. Garry
	Mrs. Gail A. Glaneman
	Mrs. Maureen A. Ott
	Mrs. Sarah Fine
	Mr. Paul M. Mountain
	(participating virtually) Mr. Jason Briscoe

Also Present

Superintendent	Mr. Randall S. Skrinjorich
Assistant Superintendent	Mr. Thomas Grierson
Director of Finance & Board Secretary	Ms. Kimberley Moore
Solicitor	Mr. Timothy R. Berggren

II. SUPERINTENDENT'S REPORT – MR. SKRINJORICH

Mr. Skrinjorich recognized the education staff for their dedication in honor of teacher appreciation.

Mr. Skrinjorich also congratulated our Indoor Percussion Team that took 1st place at the Atlantic Coast Championships in Wildwood, NJ! Their score during the final competition was the highest score earned this season.

RESN and RESS held a combined mother-son night on Monday, May 6. The event was very successful and hosted 250 mothers and sons.

We have some great events coming up these next few weeks. The prom will be held May 23, the last day of school is June 5, and graduation will take place that same evening.

III. SECRETARY'S REPORT

No report.

IV. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the- nine members participating, approved a motion by Mrs. Garry, seconded by Mr. Briscoe and Mrs. Fine, to accept the following minutes as presented:

A. Regular Board Meeting of Wednesday, April 17, 2024

V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MRS. WILHELM

No report.

VI. SHASDA REPORT – MRS. OTT

SHASDA held their Spring Conference on April 27, 2024. Two Ringgold High School Students presented at the conference.

VII. PSBA REPORT – MRS. OTT

No report.

VIII. ACSHIC REPORT – MRS. OTT

Mrs. Ott reported that the Allegheny Health Network partners with talent agencies for talent attraction. This program covers full tuition, transportation, and several other costs. This is available to our students once they graduate.

IX. SOLICITOR'S REPORT – MR. BERGGREN

No Report.

X. PRESIDENT'S REPORT – MRS. FLAMENT

Mrs. Flament, announced that the Board met in Executive Session prior to tonight's meeting, to discuss the following items:

A. Litigation
B. Receive Legal Counsel
C. Personnel
D. Student Discipline
E. Receive Information from the Administration
F. Contract Negotiations

XI. VISITORS' REQUESTS TO ADDRESS THE BOARD

Joe Ravasio	Monongahela, PA	**Topic**: Senior Prayer Breakfast and Children's Bible Ministries Update
Paula Harshaw	Eighty Four, PA	**Topic**: Student Discipline Consistency

XII. COMMITTEE REPORTS

A. Business And Financial Services – Chairperson: Mrs. Glaneman Co-chairpersons: Mrs. Garry and Mrs. Wilhelm

1. Treasurer's Reports

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mr. Toprani, to accept the Treasurer's Reports as presented. A copy of the Treasurer's Reports can be found in the Appendix of these minutes.

2. Payment of Bills

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry,

to pay the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

3. **Approval of Mon Valley Career and Technology Center 2024-2025 Proposed Budget**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, Mrs. Ott, and Mr. Mountain, to adopt the Mon Valley Career and Technology Center 2024-2025 Proposed Budget that totals $3,918,604.00 with Ringgold's share being $765,405.90. Copies of the Proposed Budget are enclosed in the Board packets.

4. **Approval of the 2024-2025 Preliminary Budget**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mr. Briscoe, to approve the Preliminary Budget for the 2024-2025 school year. If approved, the Preliminary Budget, as required by the School Code, will be made available for public viewing in the office of the superintendent or on the District's Website. The Budget must be officially adopted by June 30, 2024, and represents $56,003,354 in Expenditures with a 1 mill increase. A copy of the Budget is enclosed in the Board packet.

5. **Appointment of a Treasurer for 2024-2025**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mr. Toprani, to approve naming Kimberley Moore as Treasurer for 2024-2025. According to the School Code, the Treasurer must be appointed in May of each year.

6. **Renewal of Food Service Contract**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry and Mr. Briscoe, to renew the Food Service Contract with AVI Food Systems. AVI Food Systems is guaranteeing a $60,000.00 profit. This approval includes any changes made to the contract documents by the Pennsylvania Department of Education, including the guaranteed amount. A copy of the contract was enclosed in the Board packet. Approval is subject to final review by the Solicitor and Administration.

7. **Acceptance of an Addendum with Interware Development Company, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry,

accepting the Addendum to the existing IDC Web Services Agreement with Interware Development Company, Inc. for the processing of credit and debit card transactions. A copy of the addendum is enclosed in the Board packet. Approval is subject to final review by the Solicitor and Administration.

8. **Payment to Ringgold Youth Basketball Association**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Fine, for payment of the elementary basketball account balance as of June 30, 2024, to the Ringgold Youth Basketball Association.

B. Personnel and Administration – Chairperson: Mr. Toprani
Co-chairpersons: Mrs. Garry and Mrs. Ott

1. **Resignation of Personnel**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mr. Toprani, seconded by Mrs. Fine and Mr. Briscoe, to accept the following resignations:

Sarah Grogan - Elementary Teacher for the Ringgold School District effective the last working day of the 2023-2024 school year.

Sariah Tovar - Paraprofessional for the Ringgold High School effective end of the day May 3, 2024.

Janet Keffer - Custodian for the Ringgold School District effective end of the day May 9, 2024.

2. **Letters of Retirement**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mr. Toprani, seconded by Mrs. Ott, to accept the following retirements:

Kevin McCabe - Director of Educational Technology for the Ringgold School District effective end of the day June 30, 2024.

John Egan - Bus Driver for Ringgold School District effective end of the day May 10, 2024.

Robert Stine - Custodian for the Ringgold Middle School effective end of the day June 14, 2024.

3. **Employment of Personnel**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mr. Toprani, seconded by Mr. Mountain, granting permission to employ the following individual, pending receipt of proper documentation:

Laura Castaneda - Elementary Teacher for the Ringgold School District at a salary of Bachelor's Step 1, which equates to $44,000 based on the 2024-25 school year.

Amanda McLay - Elementary Teacher for the Ringgold School District at a salary of Master's Step 1, which equates to $45,000 based on the 2024-25 school year.

Courtnee Snyder - 7-Hour Utility Worker for the Ringgold High School effective Monday, May 20, 2024.

4. **Ratification of Hirings**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mr. Toprani, seconded by Mrs. Fine, to ratify and confirm the hiring of the following individuals, pending receipt of proper documentation:

Alyse Atkins - Building Administrative Assistant for the Ringgold School District at a salary of $27,425.00 and to be part of the Building Administrative Assistants Agreement and with a six month probationary period. Ms. Atkins employment was effective Monday, May 13, 2024.

Ronald Hatfield - Full-time Bus Driver for the Ringgold School District effective April 29, 2024.

5. **Hiring for Summer Programs**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mr. Toprani, seconded by Mrs. Garry, to hire the following individuals for 2024 summer programming, pending receipt of proper documentation. Lil' Rams Camp and ESY will operate daily from 8:30am to 12:30pm at Ringgold Elementary South, Monday through Thursday beginning June 10th through June 27th.

Lil' Rams and ESY Substitute Teachers

Hannah Patton
Jackie Wilson

Lil' Rams Paraprofessionals

Cathy Wardle
Alyssa Pagliei
Amanda Rothrauff

6. **Additions to the Substitute Roster**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mr. Toprani, seconded by Mrs. Ott, granting permission to add the following individuals to the substitute roster, pending proper documentation:

Custodial

John Rippel	Monongahela, PA
Janet Keffer	Belle Vernon, PA
Sierra Trunzo	Monongahela, PA
Kelli Sala	Monongahela, PA
Traci Miller	Finleyville, PA
Denice Mimidis	Monongahela, PA

Paraprofessional

Kayla McCormick Monongahela, PA

Teacher

Hope Martin Finleyville, PA

7. **Requests To Attend A Conference**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mr. Toprani, seconded by Mrs. Garry, granting permission for the following conference requests:

Ukeru Training
Tracy Tatar, Donna Vaccari, Lisa Mumau
Jefferson Hills, PA
June 18-19, 2024
Total $3,640.00

ASBO International Annual Conference
Randall Skrinjorich
Nashville, TN
September 17-20, 2024
Total $3,838.00

8. **Selection of Voting Delegates to the PSBA Delegate Assembly Meeting**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mr. Toprani, seconded by Mrs. Fine, naming Mrs. Maureen Ott and Mrs. Gail Glaneman as Voting Delegates for the PSBA Delegate Assembly Meeting (virtual) of November 2, 2024.

C. Curriculum, Education & Technology – Chairperson: Mrs. Ott
Co-chairpersons: Mrs. Glaneman and Mr. Briscoe

1. **Exclusion of Students**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry:
to accept and approve the Agreement between the District and the parents of Student "24DA04", whereby Student "24DA04" shall be excluded from in-person instruction under the terms contained in the Agreement;
to accept and approve the Agreement between the District and the parents of Student "24DA05", whereby Student "24DA05" shall be excluded from in-person instruction under the terms contained in the Agreement;
to accept and approve the Agreement between the District and the parents of Student "24DA06", whereby Student "24DA06" shall be excluded from in-person instruction under the terms contained in the Agreement; and
to accept and approve the Agreement between the District and the parents of Student "24DA07", whereby Student "24DA07" shall be excluded from in-person instruction under the terms contained in the Agreement.

2. **Approval of Agreement for use of Drivers' Ed Vehicle**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Toprani, retroactively entering into an agreement with Eric Shaffer, a teacher in the District, to utilize his drivers' training car for the District's Drivers Ed Program. This agreement will be effective May 10, 2024, and will expire at the end of the School Year. The District will reimburse Mr. Shaffer per the IRS mileage rate and reimburse gasoline in lieu of rental charges. Approval is subject to final review by the Solicitor and Administration and pending the submission of proper documentation.

3. **Foster Care Transportation MOU**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Fine, to enter into a Memorandum of Understanding with Washington County Children and Youth Services related to transportation procedures for students in foster care, as required for federal funding compliance. A copy of the memorandum is

included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

4. **Varsity Tutors - Free Student Resources**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Toprani, agreeing to the Terms for Varsity Tutors for Schools Platform Access, which will provide Ringgold School District students access to select services such as 24/7 chat tutoring, on demand essay review, live group classes, enrichment classes, college and career readiness tools, practice problems, and practice tests, at no cost to the District or students, through June 2030. A copy of the terms and information related to the free services were included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

5. **Allegheny Intermediate Unit – Waterfront Learning Contract**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry, entering into a contract with the Allegheny Intermediate Unit to provide instructional services to District students and professional development to District staff. This contract expires on June 30, 2025, and is subject to final review by the Administration and Solicitor. A copy of the contract and pricing were included in the Board packet.

6. **Approval of Service Agreements for 2024-2025**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Toprani, to enter into service agreements with the following local agencies, programs, and schools for the 2024-2025 school year. Services will be utilized as necessary throughout the course of the school year. The terms of each agreement have been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

- Chestnut Ridge/New Directions
- The Day School at the Children's Institute
- Hanna Interpreting Services
- GHR Education
- ARC
- AIU Services Agreement and Special Education Addendum
- IU 1 Services including ACCESS Billing, Educational Services, AEDY Program, Partial Hospitalization Program, Outpatient Therapy and Professional Development
- Dental Services with Dr. Rodriquez and Dr. Heemstra
- Bentworth Partial Hospitalization Program

7. **Approval of SMARTS Agreement**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to enter into an agreement to purchase SMARTS an executive function curriculum tool to be used with students with an identified need in this area. The cost for 10 teacher licenses is $5,700 and professional development is $2,950. A copy of the invoice and agreement have been provided in the Board packet. Approval is subject to final review by the Solicitor and Administration.

8. **Approval of AIMS Web Plus**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Toprani and Mr. Briscoe, to purchase AIMS Web Plus as a benchmark and progress monitoring tool to be used with identified students to measure their progress toward defined goals. The cost for the assessment tool and professional development is $7,380. A copy of the invoice has been provided in the Board packet. Approval is subject to final review by the Solicitor and Administration.

9. **Request To Attend an Overnight Field Trip**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Wilhelm, granting permission for the following overnight trip request:

Media Design State Finals
RMS GEAR Media Design 6th Grade - Krista Klorczyk
Dickinson College - Carlisle, PA
May 21-22, 2024
Approximate number of students: 3
Price per student: Covered by families
Price for Staff Member: $382.35 to be paid with District Funds

Ms. Klorczyk will follow the chaperone policy set by the District.

10. **Authorization to Distribute Flyers**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Fine, granting permission to Children's Bible Ministries to place flyers in the Ringgold Elementary School North and Ringgold Elementary School South buildings' common areas regarding Release of Pupils for Religious Instruction as permitted by Section 15-1546 of the Pennsylvania Public School Code. The

Administration and Solicitor are directed to monitor this for compliance with applicable laws.

D. Athletics – Chairperson: Mrs. Garry
Co-chairpersons: Mrs. Fine and Mr. Briscoe

1. **Resignations of Coaches**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, to accept the following resignations:

Bridget Oder – Volleyball First Assistant Coach
Elizabeth Eslep – Middle School Cheer Head Coach

2. **Appointment of Coaches**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mr. Briscoe and Mrs. Fine, to hire the following coaches. Appointments are subject to contract documents prepared by the Administration and Solicitor, receipt of clearances and other required paperwork.

Volleyball
Adam Thomas – Head Volleyball Coach at a salary of $5,630.40.
Ina Helmick – First Assistant Volleyball Coach at a salary of $3,600.00.
Jenna Albert – Second Assistant Volleyball Coach at a salary of $2,448.00.

Cheerleading
Tabitha Coven – Middle school Head Cheerleading Coach at a salary of $2,500.00.
Elizabeth Eslep – Middle School Cheerleading Volunteer.

Football
Alfon Cook - High School Defense Coordinator at a salary of $7,000.00 (moved from an assistant coach to Coordinator position and annual contract).
Dylan Sapp – Assistant High School Football Coach at a salary of $5,100.00.
Austin Young – High School Football Volunteer Coach.

Swimming
Elizabeth Sprowl – Head Swimming Coach at a salary of $6,367.00.

E. Health, Wellness, and Security – Chairperson: Mr. Mountain
Co-chairpersons: Mr. Toprani and Mrs. Wilhelm

No report.

F. Facilities, Planning, and Transportation – Chairperson: Mrs. Fine
Co-chairpersons: Mrs. Glaneman and Mr. Mountain

1. Use of Facility Requests

The Board, by a unanimous vote to the call of the roll of the nine members participating , approved a motion by Mrs. Fine, seconded by Mr. Toprani, to approve the following Use of Facilities requests. The granting of the use of facilities shall be subject to change as determined by the Administration.

Ringgold Youth Athletic Football Association (Krissy Lexie)
a. Use of the Joe Montana Stadium, concession, and bathrooms for 2024 Ringgold Youth Football games on August 31, September 7, September 14, September 21, September 28 (games on Sundays only).
b. Fees - $30/hour Custodial and $27/hour Security fee.

G. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Mountain, to adjourn.

The Board adjourned at 8:00 PM.

Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Directors