

Rules and Responsibilities regarding Assistance Animals

All students are responsible for complying with the University's policies, procedures, and Honor Code with regards to an Assistance Animal (Emotional Support (ESA) or Service Animal).

Responsibility for the Animal

The student is fully responsible for:

- The care & supervision of the animal (including toileting, feeding, grooming, veterinary care, and cleaning up after the animal and including associated costs),
- The well being of the animal, and
- Any damage or injury caused by the animal, beyond ordinary wear and tear, including, but not limited to any replacement of furniture, flooring, drapes or wall covering
- Specific to ESA
 - Providing a crate for the animal to safely and comfortable that will not damage university property or create a burden for others in housing when animal and student are not together
 - Cooperating with the University personnel in meeting the terms of this policy and developing procedures for the care of the animal (cleaning, feeding, disposing of waste, etc.)
 - Filling up to date medical forms and veterinary shots records in the DSS office annually
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The student is expected to reimburse any cost upon repair and/or move out. If repair is made prior to move-out, charges will be posted to the student's account for payment.

- Evidence of mistreatment or abuse may result in immediate removal of the Animal and/or discipline for the student
- For the avoidance of doubt, University personnel are not required to provide food or care of an Assistance Animals (Service or ESA)
- An Assistance Animal may not be left overnight, in the University Housing to be cared for by any individual other than the approved student

Animal Health & Hygiene

- Animals must be current on all state and local vaccination requirements
- Animals must be housebroken (i.e. trained so that, absent illness or accident, the animal controls its waste elimination)

Control over the Animals

- The student (handler) must always be in full control of the animal
- The animal may not be left unattended at any time, except for animals left in student's University residence, which may be for no longer than a reasonable period of time.

Removal of Animal

An Assistance animal may be removed from campus if it is allowed to run loose or if it is out of control (uncontrolled barking, wandering, displaying aggressive behavior) and the student does not take effective action to control it. If the animal's presence results in a fundamental alteration of the nature of University Housing

Identification

It is recommended, but not required, that the animal wear some type of commonly recognized identification symbol indicating the animal is a working animal.

Notice to Others

It may be necessary for Residence Life staff to provide notice to certain members of the campus community living in close proximity to the animal (such as potential and/or actual roommate(s)/neighbor(s)). The information shared will be limited to notice about the animal's presence and will not include information about the student's disability or the specific reason that the animal is required.

- Students who have a registered Assistance Animal may request an identification sticker from the DSS office. This is not a requirement

Conflicts

Individuals who come into contact with a Assistance Animal regularly and who experience reactions to the animal (for example, as a result of allergies or a fear of dogs) should request accommodations through the Office of Disability Support Services.

Appeals and Grievances

Students dissatisfied by a decision made in accordance with this policy may appeal through the University's [Grievance Procedure for Students with Disabilities](#).

I, _____, have read and understand the Wingate University Assistance Animal policies and procedures for students, and I agree to abide by its requirements. I have read and understand my responsibilities as an owner/handler of an assistance animal, as outlined above. I understand that if I fail to meet the requirements set forth in the policy, Wingate University has the right to remove my Assistance Animal, and I will nonetheless be required to fulfill my housing, academic, and other obligations as applicable.

Student's Name

Date

Note

- If fleas, ticks, or other pests are detected as result of routine inspection or otherwise), the residence will be appropriately treated by a University-approved pest control service, and the student will be billed for the associated expense
- University Housing is unique in a number of respects, including the mandatory assignment of roommates for many individuals and the mandate that certain individuals must share a room, suite, or apartment in certain residences. To ensure that the presence of Assistant Animals is not an undue administrative burden or a fundamental alteration of University Housing, please note that Wingate may assign an individual with an Assistance Animal to a single room without a roommate.