

Regular Board Meeting
Meeting Minutes
5/20/2024

Present: Director Waller, Director Adams, Director Fleurkens, Student Representative to the Board Kadie McMullen, Tim Payne

1. Call to Order

Director Waller called the meeting to order at 6:00 pm.

2. Flag Salute

Director Waller asked all present to stand for the flag salute.

3. Public Comments

1. Ali Mantese, Hoping that Columbia Ridge custodian Blane Cochrane can be moved back in the fall as the staff and students miss having him in the building.

4. Changes or Additions to the Agenda

There were no changes or additions to the posted agenda.

5. Action Items

a. Consent Agenda

- i. Approve Minutes from 4/22/24 Meeting**
- ii. Approve Minutes From 4/23/24 Special Meeting**
- iii. Hires**

- 1. Lauren Rathbone, 2nd Grade Teacher at Columbia Ridge, effective 2024/25 school year.
- 2. Jayma Mears, 6.5 Hr Para at Grant School, effective 2024/25 school year.
- 3. Heidi Quade, 6.5 Hr Para at Grant School, effective 2024/25 school year.
- 4. Susie Johnson, 6.5 Hr Para at Grant School, effective 2024/25 school year.
- 5. Lisa Nguyen, 2nd Grade Integrated Teacher at Grant, effective 2024/25 school year.
- 6. Kristin Jacobsen, 4th Grade Integrated Teacher at Grant, effective 2024/25 school year.
- 7. Ashlie Miller, Principal at Ephrata High School, effective 2024/25 school year.

8. Scott Merrick, 4 Hr Night Custodian at EMS
9. Daisy Cruz, Route #2 Bus Driver
10. Rosa Santillan Chagollan, 6th Grade ELA/SS with ELL Teacher at Parkway, effective 2024/25 school year.
11. Levi Spencer, Assistant Principal at EMS, effective 2024/25 school year.

iv. **Donations**

1. Tiger Boosters, \$2,500 to purchase Ephrata "E" Flags and flagpoles. The District is looking to develop a "Flag Day" program. 100 "E" flags will be placed in existing sidewalk holes along Basin Street for district events like, homecoming, graduation, and state send-offs, etc.

v. **Second Reading Policy**

3241 Student Discipline
6610 Video and Audio Surveillance

- vi. **Approve Summer Athletic Programs**
- vii. **2024-25 Service Agreements for Special Education Department**
- viii. **Accounts Payable**
- ix. **Approve 2023/24 Highly Capable Program**

b. **Updated 2024/25 Complex Needs Grant for ECEAP**

The Ephrata School District received a Complex Needs Fund grant from the Washington State Department of Children, Youth and Families to support an additional 1.5 staff members and additional time for a school psychologist to help plan and deliver behavior interventions at Tiger Cub Preschool. This \$74,755 grant will allow the school to provide staffing and support that provides classrooms that are more inclusive with students of differing abilities and challenging behaviors. Director Fleurkens made a motion to approve and accept the updated 2024/25 Complex Needs Grant for ECEAP. Director Adams seconded the motion. Vote was unanimous, motion carried.

c. **Approve Roof Replacements**

The district anticipates that both buildings, Grant Elementary and Beezley, will be part of a school improvement bond that will be voted on by Ephrata taxpayers in 2026. As the future of these buildings is uncertain, the district selected a 5-10 year silicone roofing material to save money and allow flexibility as future building plans are studied. Roof replacement at both

buildings will be completed by Tremco Roofing. The Grant Elementary will cost \$387,000 plus Washington State Sales Tax and any needed abatement costs. The Beezley roof will cost \$149,000 plus tax and any needed abatement. Tremco Roofing is part of the state bid process through KCDA so there is no need to get three quotes for this project. Director Fleurkens made a motion to approve the quotes for the roof replacements at Grant and Beezley. Director Adams seconded the motion. Vote was unanimous, motion carried.

d. Approve Pole Building Grading Quote

The property, which is directly to the East of the EHS Soccer Complex, is in a flood plain. Prior to construction, the county requires that the elevation of the land be raised to three feet above the adjacent grade. Three quotes were obtained to complete this work. Adam Roduner, Maintenance Supervisor, recommends accepting the quote from Kamstra Construction for a total of \$31,051. The work is expected to be complete before June 1. Director Adams made a motion to approve accepting the bid from Kamstra Construction. Director Fleurkens seconded the motion. Vote was unanimous, motion carried.

e. Approve 2023-24 Missing Tech Inventory

Each year, the district's Technology Department completes an inventory audit of the nearly 6,800 devices they manage. As part of this process, they physically inspect technology equipment like laptop and desktop computers, cameras, Promethean screens and projectors in every building in the district. The department reported a list of equipment that could not be found during the inventory process. This could be because an item was used for parts or recycled and not removed from the list, the item could be missing or not in the district at the time of inventory. Of the approximately 6,800 items, 45 were not found. Though the items on the list are presently marked as missing, they have the potential to reappear on a future inventory audit as items return to the district. Director Fleurkens made a motion to approve the 2023-24 Missing Technology inventory list. Director Adams seconded the motion. Vote was unanimous, motion carried.

f. Approve Computer Purchase for Grant Staff

Current desktops are 6-10 years old and due for replacement on the district's technology replacement schedule. Many of these computers were not new when they were placed at Grant. Some were hand-me-downs from the high school Career and Technical Education (CTE) computer labs. The computers will be purchased from Dell using the National Association of State Procurement Officials (NASPO) cooperative purchasing program for \$41,809. Director Adams made a motion to approve the purchase of new staff computers for Grant School. Director Fleurkens seconded the motion. Vote was unanimous, motion carried.

6. Non-Action Items

a. Budget Report

Alison Razey, Director of Business and Finance, reviewed with the Board the current budget report. She did point out for the sake of being fully transparent that one of the funds showed a negative balance in error. This was posted incorrectly by the County and will be updated in the May budget report. She also informed the Board that the Washington State Auditor's Office recently completed our Federal Compliance audit and that there were no material compliance or deficiencies found in our review. A full exit interview will be held soon to review the results in full.

b. Superintendent Report

1. Thank you to both Charles Flynn and Kadie McMullan for being the Representatives to the Board this year. Your participation in regular meetings and the Legislative Conference in Olympia this year was invaluable.
2. Ken Murray, Mike Crowder, Director Sainsbury and Tim recently debriefed the WalMart spoof and the Richland shooting. Key items discussed were communication and who has authority at the time of the incident and how important background checks are in school settings.

c. First Reading Policy/Procedures

2019 Video Use – Director Adams feels that parents need to be informed any time that a video is being shown in class. Tim will look into this. Thank you to Amy Adams for bringing this policy to the attention of the board.

7. Adjournment

Director Waller adjourned the meeting at 6:48 pm.

Anita Waller, Board President

Timothy A Payne, Secretary to the Board