# BERGENFIELD BOARD OF EDUCATION

## BOARD OF EDUCATION

## ORGANIZATIONAL MEETING AGENDA

**Monday January 6, 2020** | **7:00 PM** | **District Conference Room**

1. Meeting Called to Order by the President
2. Roll Call

| Attendee Name | Present | Absent | Late | Arrived |
|---|---|---|---|---|
| Trustee Deborah Podwin | ☐ | ☐ | ☐ | |
| President Joseph Amara | ☐ | ☐ | ☐ | |
| Vice-President Eileen Ryder | ☐ | ☐ | ☐ | |
| Trustee William Jaeger | ☐ | ☐ | ☐ | |
| Trustee Nelson Reynoso | ☐ | ☐ | ☐ | |
| Trustee Guadalupe Ruiz-Catala | ☐ | ☐ | ☐ | |

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised on December 20, 2019; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and the District Website on Wednesday, December 20, 2019."

3. Purpose

   "This meeting has been called for the purpose of organizing the Bergenfield Board of Education for its 2019/2020 meetings and to conduct any business that may come before it."

4. Verbal Comments:

   The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

5. Business Administrator - David DiPisa

   Motion to accept and approve the official counts for the November 5, 2019 School Election for Candidates.

   The total votes for: Joseph Amara 1951
   Deborah Podwin 1775

   Voice Vote: _____ YES _____ NO

6. Administering Oath of Office

   Elected Board Member:

   Please repeat after me:

   I, Joseph Amara, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States.

   I, Joseph Amara, do solemnly swear that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all the duties of that office according to the best of my ability. So help me God. Furthermore, I affirm and declare that I am not disqualified as a voter pursuant to R.S. 19:4-1. So help me God.

   I, Deborah Podwin, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States.

   I, Deborah Podwin, do solemnly swear that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all the duties of that office according to the best of my ability. So help me God. Furthermore, I affirm and declare that I am not disqualified as a voter pursuant to R.S. 19:4-1. So help me God.

7. Organization Actions

   A. Nominations: _____

      Election of President of the Board._____

      Voice Vote: _____ YES _____ NO

8. President continues with Organizational Meeting

   B. Nominations:_____

      Election of Vice-President of the Board._____

      Voice Vote: _____ YES _____ NO

1. Motion to accept and approve the adoption of the existing Policy Manual, Curriculum, Job Descriptions, Textbooks, Student Code of Conduct, position control roster, standard operating procedures, and other rules and regulations consistent with Board practice in effect, for the continuation of school operations for this 2020 meeting, and that changes, corrections or additions thereto may be determined by subsequent Board actions.

2. Motion to accept and approve the following financial institutions as official depositories of school funds:

   TD Bank

   The State of New Jersey Cash Management Fund

3. Motion to accept and approve the President, Vice President, Business Administrator/Board Secretary, and Treasurer of School Monies as authorized signatories for all official documents, payrolls, warrants, contracts, etc., for the 2019/2020 school year.

4. Motion to accept and approve the preceding Monday as the regular meeting day of each month as the Executive Work Session and that the District Conference Room of the High School or designated other school building as the place(s) for holding said meetings, and that said meetings will commence no later than 7:00 P.M., or as provided for in the statute; the fourth Monday of each month as the regular meeting day, and there will only be one scheduled meeting for the months of July, August and December, and that the cafeteria of the High School or designated other school building as the place(s) for holding said meetings, and that said meetings will commence no later than 8:00 P.M., or as provided for in the statutes; also, a meeting be held on April 27, 2020 to approve the 2020/2021 school budget; also, that said meetings will be advertised in one of two (2) official newspapers so designated by the Board.

5. Motion to accept and approve the following as official newspapers of the Board of Education:

   The Record The Star Ledger

6. Motion to accept and approve the appointment of Sean Gately, as Treasurer of School Monies.

7. Motion to accept and approve the continued appointment of David DiPisa as Board Secretary through June 30, 2020.

8. Motion to accept and approve the appointment of the firm of Fogarty and Hara as School Attorney from January 1, 2020 through December 31, 2020.

9. Motion to accept and approve the appointment of School Auditors, Lerch, Vinci & Higgins through June 30, 2020.

10. Motion to accept and approve the appointment of Solutions Architects as District Architect of Record through June 30, 2020.

11. Motion to accept and approve the appointment of The Vozza Agency as the District's Insurance Agent and Risk Manager through June 30, 2020.

12. Motion to accept and approve the appointment of Darlene Markman as District Affirmative Action Officer for the 2019/2020 school year.

13. Motion to accept and approve the Bond Renewal for David DiPisa and Sean Gately with the Vozza Agency from 7/1/19-7/1/20.

14. Motion to accept and approve David DiPisa as IPM Coordinator for the 2019/2020 school year.

15. Motion to accept and approve David DiPisa as the Designated Public Agency Compliance Officer (P.A.C.O.).

16. Motion to accept and approve to appoint David DiPisa the Districts Official Wellness Champion for the NJ Well Program provided by the Division of Pensions and Benefits School Employees Health Benefit Program.

17. Motion to accept and approve Petty Cash funds for the 2019/2020 school year. (Maximums, withdrawals etc.)

18. Motion to accept and approve the Parliamentary Procedures for the 2019/2020 school year.

19. Motion to accept and approve the following Tax Shelter Annuity Companies for the 2019/2020 school year.

    AXA Equitable MetLife

    Lincoln Investments Oppenheimer Security Benefit

20. Motion to accept and approve Omni Group, Inc. to continue as The Board's 403b and 457b Third Party Plan Administrator.

21. Motion to accept and approve the Chart of Accounts.

22. Motion to accept and approve the Procurement of Goods & Services through State Agencies Contracts.

23. Motion to accept and approve David DiPisa as Custodian of Records for the 2019/2020 school year.

24. Motion to accept and approve Dr. Christopher Tully as Designated NJ Department of EPA Person for the 2019/2020 school year.

25. Motion to accept and approve Dr. Christopher Tully as Indoor Air Quality Designee for the 2019/2020 school year.

26. Motion to accept and approve Dr. Christopher Tully as PEOSHA and Asbestos Management Coordinator for the 2019/2020 school year.

27. Motion to accept and approve the re-adoption of the Safety and Security Plan and Carl Mittelhammer as the District Safety Committee Co-chair person.

28. Motion to accept and approve Jacqueline Gagliardo as Homeless Liaison for the 2019/2020 School Year.

29. Motion to accept and approve Steve Neff as primary and Joseph Scaglione as secondary Chemical Hygiene Officers for the 2019/2020 school year.

30. Motion to accept and approve Linda DePinto as Substance Awareness Coordinator for the 2019/2020 school year.

31. Motion to accept and approve Jacqueline Gagliardo as the Anti-Bullying Coordinator for the 2019/2020 school year.

32. Motion to accept and approve the collection and maintenance of student records according to 6A:32-7.3.

33. Motion to accept and approve participation in NJSIAA.

34. Motion to accept and approve Robert's Rules of Order.

35. Motion to accept and approve the implementation of the 2019/2020 School Budget.

36. Motion to accept and approve the schedule to receive the tax levy.

37. Motion to accept and approve that the district is in compliance with the Gun Free Schools Act of 1990.

38. Motion to accept and approve the attached Code of Ethics for School Board Members.

39. Motion to accept and approve Joseph Scaglione as Right to Know Officer for the 2019/2020 school year.

40. Motion to accept and approve the appointment of Carl Mittlehammer as primary and Dr. Christopher Tully as secondary District School Safety Specialists.

41. Motion to accept and approve that the Bergenfield Board of Education approves the participation in the New Jersey School Employee Health Benefits Program to provide health benefits for school district employees for the calendar year 2020 at the established rates.

42. Motion to accept and approve the Second Reading of Regulation # R 8420.7 - Lockdown Procedures.

43. Motion to accept and approve the Second Reading of Regulation # R9320 - Cooperation with Law Enforcement Agencies.

9. Old Business: None

10. Verbal Comments

    The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

11. Adjournment

12. FYI Items