



The 2024-2025 Budget Hearing was held at 6:00 p.m.

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, May 13, 2024 at 5:15 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Jenny Tessororf, Beth Thomas

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: On file

Executive Session

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider with all present voting yes, the Board of Education approved calling an Executive Session at 5:15 p.m. discuss the employment of one particular person.

Return to Open Session

Upon a motion made by Mrs. Personale, seconded by Dr. Schneider, with all present voting yes, the Board of Education returned to Open Session at 5:55 p.m.

The Board took a break from 5:55 p.m. to 6:30 p.m.

Public Comments

There were no public comments.

Board Meeting Minutes

Upon a motion made by Mrs. Personale, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved the April 24, 2024 Regular Board Meeting minutes.

APPROVED: MINUTES

April 2024 Warrant Review

Upon a motion made by Mrs. Thomas, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved the September Warrants.

APPROVED: APRIL WARRANTS

- A-102 General 009971-9010022 (ACH)
- A-103 General 18758-18776, 18788-18828 (Check Print)
- A-104 General 18749-18757, 18777-18787 (In House)
- A-107 General 9010023-9010090 (ACH)
- A-108 General 18839-18945 (Check Print)
- A-109 General 18829-18838, 18946 (In House)
- C-20 Cafeteria 3063-3075
- C-21 Cafeteria 3076-3090
- F-39 Federal 953-954 (Check Print)
- F-40 Federal 9000491-9000493 (ACH)
- F-41 Federal 955-956 (Check Print)
- H-36 Capital 684, 686-688 (Check Print)
- H-37 Capital 9000231-9000232 (ACH)



H-38 Capital 685 (In House)
H-39 Capital 9000233-9000234 (ACH)
H-40 Capital 689-690 (Check Print)

Board Student Representative

Taryn Bjorling reported that National Honor Society (NHS) inductions were recently held, NHS will be hosting a blood drive soon, art students held an art showcase, sports season is coming to an end.

President's Comments

Mrs. Grimm thanked Taryn for all her reports and dedication this school year.

Superintendent's Report

Superintendent Farr began his report with an acknowledgement for Taryn receiving Eagle Scout Honor. She created a disc golf course for her church camp site on Seneca Lake logging 188 service hours.

Student Government

Ashley Fisher and Jen Miller along with Lindsey LeTran, Shirley Chen, Jeremy Loblaw and Helin Engin talked about the work student government this school year.

Presentation- Comprehensive Counseling Plan

The Board of Education received an update about the content and activities associated with our Comprehensive Counseling Plan. This annual update was facilitated by Mrs. Leanne Ducharme, Curriculum Area Lead Teacher for Counseling K-12.

Consensus Agenda

Upon a motion made by Mrs. Calabrese, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved/accepted the Consensus Agendas.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDAS

Business

1. Election Inspectors

the following to serve as election inspectors: Dick Onze, Elaine Williard, Larry Williard, Diane Olivet, Karen Demay, Jim Demay, Judith Flamini, Patricia Neprud-Mehls, Joan Houle, Sandy Delmonte, Pam Gilison, Dolores Thompson, Diane Rocca, Mike Mahar, Anne Olvany, Aline Clement, Lisa Brunelli, Diane Kemp and others as need will be approved for May 21, 2024 at a future Board meeting.

2. Canon of Literature- *Initial Approval*

Kindergarten is requesting the following addition be made to our Canon of Literature and were approved by Council of Instructional Excellence on April 10, 2024.

- *Chalk* by Bill Thompson
- *Good Dog Carl Goes to School* by Alexandra Day

Third grade is requesting the following addition be made to our Canon of Literature and were approved by Council of Instructional Excellence on April 10, 2024.

- *A Boy Called Bat* by Elana K. Arnold



3. School Social Worker Internship/Field Placement

the request of Mrs. Emily Bonadonna, Primary School Principal, and Mr. Brian Amesbury, Elementary School Principal for:

- Taylor Dixon, Nazareth University with Deanna Dramer- Early September 2024-Early May 2025

4. Fall 2024 Student Teacher Placement

the request of Mr. Matt Schrage, Assistant Superintendent for Instruction, to change:

- Replace Rachel Kugler (*approved March 25, 2024*), with Charlotte Salotto, SUNY Geneseo with Julie Leahey- September 3, 2024-October 18, 2024

5. Surplus Books

the request of Mrs. Marissa Logue, Academy Principal, to declare as surplus items the listing of books.

6. Donation

of a donation from The American Dairy Association a mobile milk cooler valued at \$3,679.

7. Budget Transfer

the below budget transfer is over \$20,000 and requires Board approval. This is related to pre-referendum architectural design work.

From: A9711.700-00-0000	Serial Bond Interest	\$120,000
To: A1621.400-00-CAPT	Maintenance-Capital Projects	\$120,000

8. Agreement

the negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Bus Drivers Association for the 2024-2025, 2025-2026 and 2026-2027 school years and authorization for the Superintendent to sign the contract for the District.

9. Professional Services Agreements

an agreement with Randall Standridge, Composer, to work with school band students. This will be paid through an Educational Enrichment Fund grant.

an agreement with Berline Beauvais as a Haitian Creole and French interpreter for the district.

10. 2024 Capital Improvement Pre-Referendum

WHEREAS, the Board of Education of the Canandaigua City School District (the “Board of Education”) has determined that it is in the best interest of the Canandaigua City School District (the “School District”) to retain an architect/engineer to provide architectural and engineering consultation and services as set forth herein prior to a voter referendum, including but not limited to: preliminary conceptual design and project planning; prepare and update as needed a proposed project milestone schedule; assist with market analysis in connection with the required competitive bidding process; provide status reports; provide assistance with compliance with applicable environmentally related laws and regulations; and provide related professional services (“Pre-Referendum Services”) in connection with its 2024 Capital Improvement Project (the “Project”); and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to continue its professional relationship with LaBella Associates, DPC (“LaBella”) for the purpose of providing Pre-Referendum Services for the Project; and



WHEREAS, the Board of Education authorizes the Superintendent of Schools to negotiate one or more contracts with LaBella for Architectural Services in connection with the Project for Board of Education review and approval; and

WHEREAS, LaBella has proposed a contract for Pre-Referendum Phase Architectural Services for the Project (the "Pre-Referendum Contract") which has been reviewed by the District's legal counsel and approved as to form and submitted to the Board of Education for consideration; and

WHEREAS, the School District's Superintendent recommends approval of the Pre-Referendum Contract as being in the best interest of the School District;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education approves the retention of LaBella to provide Pre-Referendum Services for the Project in accordance with the terms and conditions of the Pre-Referendum Contract.
2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into the approved Pre-Referendum Contract with LaBella on behalf of the Board of Education in substantially the form presented to the Board of Education with such modifications, additions, and revisions (other than a material change to the fees or reimbursable expenses) as may be approved by the Superintendent of Schools, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Pre-Referendum Contract in connection with the Pre-Referendum Phase of the Project.
3. The Board of Education hereby authorizes the President of the Board, the Superintendent of Schools, and the School District's legal counsel, Ferrara Fiorenza, PC, to negotiate one or more contracts with LaBella for Architectural Services in connection with the Post-Referendum Phase of the Project for Board of Education review and approval.
4. Upon Board of Education approval, this Resolution shall take effect immediately.

11. Athletic Hall of Fame

of the inductees to the 2024 Athletic Hall of Fame class. Induction October 17, 2024.

12. Field Trip- Initial and Final

of the eighth-grade trip to Albany, June 6-7, 2024.

13. Alternative CSE Chairperson

Megan Meyers to serve as an alternate CSE Chairperson (K-5).

14. Recommendations of the Committee on Special Education

of the Committee on Special Education meeting dates of: January 22, 30, February 1, 2, 3, 5, 6, 7, 8, 9, 12, 13, 27, 28, 29, March 1, 4, 5, 6, 8, 11, 14, 17, 18, 19, 20, 21, 22, 27, 28, April 9, 11, 12, 15, 16, 17, 18, 19, 22, 23, 24, 25, 26, 29, May 1, and 2.



Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Alvin Wolfanger Jr.	Custodial Worker	Resignation	4/24/2024
Michael P. Smith	Building Maintenance Assistant	Resignation	4/25/2024
Advije Cakolli	School Monitor	Resignation	6/30/2024
Rebecca Naylor	School Monitor	Resignation	5/3/2024
Karolyn Gaydosh	Secretary I	Resignation	5/17/2024

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Theophile Santos	Information Technology Support Technician I	5/20/2024	Per Contract
Mari Lynn Shaw	Substitute Teacher Aide	4/22/2024	\$15.00/hr.
Samantha Cook	School Monitor	5/6/2024	\$15.07/hr.
Steven Lloyd	Substitute Teacher Aide	5/15/2024	\$15.00/hr.

2. Instructional Personnel

A. Resignation

- 1) of Morgan Preston, Special Education Teacher at the Elementary School, her resignation from the District effective June 30, 2024.
- 2) of Korina Farwell, Interim Substitute 4th Grade Teacher, has resigned from the District effective May 10, 2024.

A. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) of Matthew Groot received his Bachelor's degree in History Education from Nazareth College. He earned his Master's degree in Special Education from National University. He has been working in public education for the past 18 years. Mr. Groot is appointed to a 1.0 FTE, 3-year probationary Special Education Teacher with a tenure area of Special Education effective September 1, 2024.
- 2) of Sarah Ducar received her Bachelor's degree in Childhood/Inclusive Early Childhood Education from Nazareth College. She has been a Long-term Substitute 2nd Grade Special Education Teacher for the 2023-2024 school year. Ms. Ducar is appointed to a 1.0 FTE, 4-year probationary UPK Teacher with a tenure area of Elementary effective July 1, 2024.
- 3) of Melissa Armsden received her Bachelor's degree in History from SUNY Brockport where she also earned her Master's degree in Education and Human Development. She has been working in public education for the past 12 years. Ms. Armsden is appointed to a 1.0 FTE, 3-year probationary Special Education Teacher with a tenure area of Special Education effective September 1, 2024.



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- 4) of Keyla Bay received her Bachelor’s degree in Psychology from Fairfield University where she also earned her Master’s degree in Elementary Education. She has been working for the District as a Long-term Substitute 4th Grade Teacher for the 2023-24 school year. Ms. Bay is appointed to a 1.0 FTE, 3-year probationary Elementary Education Teacher with a tenure area of Elementary effective July 1, 2024.
- 5) of Jessica Mahoney received her Bachelor’s degree in Early Childhood Education from SUNY Geneseo. She earned her Master’s degree in TESL from SUNY Brockport. She has been teaching full-time for the past year. Ms. Mahoney is appointed to a 1.0 FTE, 4-year probationary Elementary Education Teacher with a tenure area of Elementary effective September 1, 2024.
- 6) of Jennifer Rhode received her Bachelor’s degree in Psychology from St. John Fisher University. She earned her Master’s degree in Speech & Language Pathology from Nazareth University. She has been working in public education for the past 7 years. Ms. Rhode is appointed to a 1.0 FTE, 3-year probationary Speech Therapist with a tenure area of Speech effective September 1, 2024.

<u>Name</u>	<u>Certification</u>	<u>Appointment Effective</u>	<u>Step/Rate</u>
Matthew Groot	Social Studies 7-12; Students With Disabilities – Grades 7-12 – Social Studies	9/1/2024	Step 19
Sarah Ducar	Childhood Ed 1 – 6; Students w/ Disabilities 1 – 6; Students w/ Disabilities N – 2; Early Childhood Ed B – 2	7/1/2024	Step 2
Melissa Armsden	Students w/ Disabilities 7-12 Social Studies; Social Studies 7-12	9/1/2024	Step 13
Keyla Bay	Childhood Ed 1 – 6	7/1/2024	Step 2
Jessica Mahoney	Childhood Ed 1 – 6; Early Childhood Ed B – 2	9/1/2024	Step 2
Jennifer Rhode	Speech & Language Disabilities	9/1/2024	Step 8

7) Substitute Dean of Students at Middle School

Kelly Edinger-Scammell

8) Tenure Appointments

for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Stephanie Scheemaker	Elementary	1/15/2024

9) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable:

- Sydney Close
- Margaret Adams
- Julia Ross-McGuire
- Emma Landrigan
- Quinn Nolan
- Allison Drake
- Emma Grace Wade



Matthew Belles

10) Co-Curricular Position

Heidi Reybrouck – Assistant Musical Director for the Academy Spring Musical.

11) Spring Coach

the following individual to a Spring Coach position at a rate in accordance with contract:

Kyle Stanney – Assistant Varsity Boys Lacrosse; Step 7C

12) New Compensated Club

the following club to be added to the CTA Contract, Co-Curricular, Appendix A as compensated club under Group A beginning the 2024-2025 school year:

Primary-Elementary School Student Musical Production

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mr. Milton Johnson reported out on behalf of the Audit Committee which met on May 10, 2024. The Committee had a pre-audit discussion with Mr. Tom Zuber, Mengel, Metzger & Barr, a quarterly claims audit report and discussed fund balance projections.

District Committee Reports

Council for Instructional Excellence (CIE)

Mrs. Beth Thomas reported out on behalf of CIE which met on May 8, 2024. The Committee reviewed a Pilot program for K-5 called Great Body Shop which will return with further information, membership for the 2024-2025 school year was reviewed and Ms. Kris VanDuyne provided a professional development update.

Upcoming Events

- May 16- District Health and Safety
- May 21- District Budget and Board of Education Vote
- May 22- Board Meeting
- May 23- Middle School Small Ensemble Concert
- May 27- Memorial Day- No School
- May 29- Middle School Orchestra Concert
- May 30- Academy Spring Concert I
- June 4- 4th and 5th Grade Chorus Concert
- June 5- Middle School Concert
- June 6- Academy Spring Concert II
- June 7- Audit Committee Meeting
- June 8-9 Madrigal Dinner
- June 9- Senior Sunset
- June 10- Board Meeting
- June 10- 5th Grade Band & Orchestra Concert
- June 11- Transitional & Kindergarten Parent Night
- June 11- Middle School Choir Concert
- June 12- Policy Committee Meeting
- June 12- 4th Grade Band and Orchestra Concert



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Minutes -May 13, 2024-

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- June 13- Senior Awards Ceremony
 - June 14- Flag Day Ceremony
 - June 19- Juneteenth- No School
 - June 23- Class of 2024 Commencement

Adjournment

Upon a motion made by Ms. Tessendorf, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:15 p.m. The next Regular meeting will be on June 10, 2024 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk