

Huntley Community School District 158

Physical Restraint, Time Out, Isolated Time Out Reduction Plan

RTO Reduction Plan

**Implementation
2022-2025**

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| Goal Expectations | The plan's objective shall be a 25 percent reduction in the use of physical restraint, time out, and isolated time out over a 12 month period subsequently over three years for reducing students experiencing five plus instances in a 30 day period. |
| Goal Deliverables | PBIS Procedural & Process Handbook <ul style="list-style-type: none"> ● PBIS Practices Vision Statement ● PBIS Practices Guidance Document <ul style="list-style-type: none"> ○ SEL Intervention Outlines & Review Cycles |

| Action Items | Completion Steps | Timeline Dates | | Team Members |
|--------------|------------------|----------------|--|--------------|
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| | | Timeline Dates | | | |
|---|---|---|---------|---------|----------------|
| | | Start | End | | |
| 1 | Define and explain vision and philosophy of positive behavioral interventions and supports for all students | 1. Develop PBIS Practices Vision Statement | 07/2022 | 06/2023 | Oversight Team |
| | | 2. Develop Guidance Document for PBIS Practices | 07/2022 | 06/2023 | |
| | | 3. Review PBIS Practices Guidance Document with multiple stakeholders | 12/2022 | 08/2023 | |

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|---|---|--|---------|---------|----------------|
| 2 | Establish and implement PBIS Practices Framework | <p>1. Create PBIS Practices Procedural & Process Handbook</p> <p>2. Review PBIS Practices Procedural & Process Handbook with multiple stakeholders to ensure understanding of the non-negotiables of PBIS Framework</p> <p>3. Develop rationale and timeline of implementation plan for PBIS Framework</p> | 07/2022 | 06/2023 | Oversight Team |
| | | | 05/2022 | 08/2023 | |
| | | | 05/2022 | 08/2023 | |
| 3 | Create and implement process to achieve and maintain consistent teams that support PBIS Practices Framework | <p>1. Collaborate to make staffing allocations and decisions that align with PBIS Framework and Guidance Document</p> <p>2. Identify responsibilities of team members relative to specific components of PBIS Framework, including processes for disclosure of relevant student information with appropriate staff members</p> | 12/2022 | 06/2023 | Oversight Team |
| | | | 12/2022 | 06/2023 | |
| 4 | Develop and maintain positive and proactive behavioral interventions and supports that reduce the likelihood of escalated behaviors as well as help de-escalate situations that include escalated behaviors | <p>1. Complete audit of current interventions to determine additional interventions needed at each grade level so there is consistent alignment of interventions across buildings</p> <p>2. Create expectations for specially designed instructional activities to implicitly teach PBIS Practices in all classrooms</p> <p>3. Identify crisis intervention techniques to be used in response to escalated behaviors</p> | 08/2022 | 06/2023 | Oversight Team |
| | | | 08/2022 | 06/2023 | |
| | | | 08/2022 | 06/2023 | |

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| | | 4. Create protocol and template for individualized student safety plans that incorporate use of specific PBIS Practices | 08/2022 | 06/2023 | |
| 5 | Create and implement data review protocol to ensure accountability for implementation of PBIS Practices with fidelity and integrity | 1. Identify types of data used to assess growth as a result of PBIS Practices, i.e. Achievement Data; DLM; Grades; STAR; IAR; Progress Monitoring Data; Screening Data; BESS 2. Create expected guidelines and timelines for debriefing meetings following situations that include escalated behaviors | 08/2022 08/2022 | 06/2023 06/2023 | Oversight Team |
| 6 | Create and implement professional development plan for staff members to build capacity for assurance of accountability and fidelity | 1. Identify ongoing professional development needs 2. Build teachers' capacity of PBIS Practices for all learners 2. Facilitate monthly meetings with Building Crisis Team Members | 08/2022 08/2022 08/2022 | 06/2023 05/2025 06/2023 | Oversight Team |
| 7 | Create PBIS Practices Parent Guide | 1. Identify how PBIS Practices are represented as part of service delivery options in District 158 2. Identify parents' increased understanding of PBIS Practices through use of parent surveys 3. Utilize established district communications to offer parents access to revisions and updates to the plan, i.e. publish PBIS Practices Parent Guide and the plan on the district website | 08/2022 08/2022 08/2022 | 06/2023 06/2023 06/2023 | Oversight Team |

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| 8 | Develop review cycle and process to monitor effectiveness and relevance of RTO Reduction Plan | 1. Collect ongoing feedback from multiple stakeholders through use of survey tools | 01/2023 | 06/2025 | Oversight Team |
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