

**SCHOOL BOARD MEETING
KENNEWICK SCHOOL DISTRICT NO. 17**

Meeting Date: Wednesday, June 26, 2024
Time: 5:30 p.m.
Location: District Administration Building
Remote Viewing Access: <https://bit.ly/3VybGNq>
Remote Public Comment Sign-Up Form: <https://bit.ly/3dn9dyk>
Interpretación al español estará disponible.

AGENDA

1. **Call to Order** – 5:30 PM **MICAH VALENTINE**

2. **Pledge of Allegiance**

3. **Communications from Parents, Staff, and District Residents**

4. **Consent Items**

Approval of Board Minutes

A. Minutes of School Board Meeting May 22, 2024

B. Minutes of Semi-Annual School Board Retreat June 5, 2024

Board Business Items

A. 2024 – 2025 School Board Meeting Calendar

Human Resources Reports

A. Personnel Actions – Certificated, Classified, and Extracurricular

B. Out of Endorsement Teacher Plans 2023 - 2024

Business Office Items

A. Budget Status Report Ending April 30, 2024

B. Payroll and Vouchers Ending April 30, 2024

C. Resolution No. 8, 2023 - 2024: Sale of Surplus Property

D. 2024-2025 READY & TEAM Read Agreements

E. 2024-2025 Sodexo Contract Amendment

Teaching and Learning Reports

A. Annual Approval for Kennewick School District 4-year and Tri-Tech Skills Center 5-year Plan for Career & Technical Education.

5. **Communications Follow-up**

- 6. **Superintendent/Board Member Report**
- 7. **Public Hearing**
 - A. Public Hearing of Proposed 2024 – 2025 Budget **VIC ROBERTS**
Resolution No. 9, 2023-2024: Adoption of Proposed 2024-2025 Budget
- 8. **Reports and Discussions**
 - A. Student Goal Report: Course offerings & Extracurricular Activity and Athletics Participation **ALYSSA ST. HILAIRE**
 - B. 2023-24 School Volunteer Data **ALYSSA ST. HILAIRE**
 - C. Get to Know KSD Year-End Report **ROBYN CHASTAIN**
- 9. **Unfinished Business**
 - None
- 10. **New Business**
 - A. Curriculum Adoption Cycle **ALYSSA ST. HILAIRE**
 - B. Policy 3419 STUDENTS: Self-Administration of Asthma and Anaphylaxis Medications **DR. TRACI PIERCE**
 - C. Appointment of 2024-25 Student Board Representative-Elect
 - D. Resolution No. 10, 2023-2024: Title IX Regulations Supporting Fairness in Competition and Student Safety
- 11. **Next Meeting Agenda**
 - Consent agenda items only. Board members attend remotely.*
 - A. Alternative Learning Experience (ALE) Annual Reports
- 12. **Other Business as Authorized by Law**
- 13. **Adjourn**

KENNEWICK SCHOOL DISTRICT NO. 17
SCHOOL BOARD MEETING
Administration Building
May 22, 2024

MINUTES

MEMBERS PRESENT

Board Members: Gabe Galbraith, President of the Board; Micah Valentine, Vice President of the Board; Brittany Gledhill, Legislative Representative of the Board; Dr. Josh Miller, Board Member (arrived at 5:39 pm); Mike Connors, Board Member; Mallory Dupaquier, Student Representative to the Board; and Dr. Traci Pierce, Superintendent and Secretary of the Board.

Student Board Member-Elect: Annie Maltos, excused.

Cabinet Members: Matt Scott, Assistant Superintendent of K-12 Education; Vic Roberts, Executive Director of Business Operations; Robyn Chastain, Executive Director of Communications and Public Relations.

Excused: Ron Cone, Executive Director of Information Technology.
Alyssa St. Hilaire, Assistant Superintendent of Teaching & Learning.

CALL TO ORDER

President Gabe Galbraith called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance with approximately 31 online and in-person staff and guests.

RECOGNITION

District Volunteer Recognition

Dr. Pierce recognized individuals who volunteered on district committees. Special volunteer pins were given to those in attendance.

Student Board Representative Mallory Dupaquier

Board members joined Superintendent Dr. Traci Pierce in recognizing Mallory Dupaquier for serving as the Student Board Representative for the 2023 – 2024 school year. Dr. Pierce presented Mallory with a plaque from the Board.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

Kathryn Schoeder commented on Critical Race Theory and how it is not taught in the Kennewick School District.

CONSENT ITEMS

President Galbraith shared that Paracuellos, a graphic novel, was being removed from the consent items at the Board's request and placed under New Business for Board discussion.

Motion by Mike Connors to approve the consent items as presented.

Roll call vote:	Mr. Galbraith	Yes
	Mr. Valentine	Yes
	Ms. Gledhill	Yes
	Dr. Miller	Yes
	Mr. Connors	Yes

Motion carried 5-0.

The consent items were as follows:

- Minutes of Regular Board Meeting May 8, 2024
- Personnel Actions – Certificated, Classified, and Extracurricular
- Out of Endorsement Teacher Plans 2023 – 2024
- Recommendation of Instruction Materials – (with the removal of Paracuellos, graphic novel)

COMMUNICATIONS FOLLOW UP

Superintendent Dr. Pierce followed up on a status report on the 21st Century Program. She shared that the 21st Century Program is an extended day program provided and administered by ESD 123. Dr. Pierce shared that she understands that this is the final year of a grant that has paid for the 21st Century Program, which is currently at Fuerza Elementary School and Highlands Middle School. She stated that Fuerza Elementary also has a YMCA program that provides before- and after-school care options for families at its site. Dr. Pierce has asked her team to connect with ESD 123 to learn more about how to help families understand the available before and after-school options.

SUPERINTENDENT/BOARD MEMBER REPORT

Student Representative to the Board Mallory Dupaquier reported attending the Superintendent's Student Advisory Council (SSAC) meeting and participating in the interview process for next year's Student Board Representative-Elect.

Superintendent Dr. Traci Pierce reported visiting Eastgate and Vista Elementary, and Kamiakin High School and speaking at the National Junior Honor Society Induction Ceremony at Highlands Middle School. She also shared that she attended the annual District Retirement Celebration and participated in the Student Board Representative-Elect interviews. She stated that tomorrow she will be attending the district's second annual signing day event for the students who will be part of the Teaching Bridge Program at Washington State University Tri-Cities next year

Board Member Mike Connors shared that he was invited to attend the Highlands Middle School National Junior Honor Society induction ceremony but was disappointed that he could not attend. He stated that he was also invited to speak to Amanda Brown's 4th-grade class and share what it is like to be a school board member.

Board Member Brittany Gledhill shared that she visited Vista Elementary School and attended the Highlands Middle School National Junior Honor Society Induction Ceremony. She stated that she also participated in the district audit exit meeting and the Board's committee on graduation and post-secondary. Ms. Gledhill shared that she toured Sunset View and Sage Crest Elementary Schools and participated in the Student Board Representative-Elect interviews.

Board Member Micah Valentine stated that he attended an online forum with the Badger Club and Richland School Board President Rick Jansons. He shared that he and President Galbraith handed out awards to the Cottonwood and Washington Elementary recipients of the Benton Franklin Special Education PTA Award for Outstanding Educators. Mr. Valentine also shared that he attended the Fuerza Elementary School Carnival Night and the ATP Annual Celebration at Chinook Middle School, he met with Dr. Pierce and Brittany Mercer and Amy Martinez, as they have new roles for next year. Mr. Valentine also shared that he participated in the interviews for Student Board Representative-Elect.

President Gabe Galbraith stated that he spoke at the Highlands Middle School National Junior Honor Society Induction Ceremony. He shared that he attended the Ridgeview Coyotes Community event, where care packages were assembled for foster families, and met with a parent that evening. Mr. Galbraith also shared that he helped Mr. Valentine hand out awards to the recipients of the Cottonwood and Washington Elementary Benton Franklin Special Education PTA Awards for Outstanding Educators. He also shared that he attended Donuts for Dragons at Southgate Elementary School.

REPORTS AND DISCUSSIONS

2024 – 2025 Preliminary Budget

Executive Director of Business Operations Vic Roberts reported on the preliminary 2024-2025 General Fund budget. He reviewed revenue and staff cost changes and shared a General Fund budget outlook for 2024-25 through 2027-28. Mr. Roberts shared 2024-25 funding and program updates, Materials/Supplies & Operating Costs, ASB Fund, and Self-Insured Fund updates. He reminded the Board that the public hearing for adopting the district budget would be June 26.

Academic Growth Targets and Assessment Pilot Study Results

Matt Scott, Assistant Superintendent of K-12 Education, presented data from the spring assessments and the assessment pilot study results. He shared plans to fully move to the Star assessment platform beginning in the 2024-25 school year.

Financial Literacy and Board Committee Update

Superintendent Dr. Traci Pierce presented an update on both financial literacy and the work of the Board Graduation and Post-Secondary Preparation Committee. She shared the next

steps and the following recommendation: Complete a feasibility study prior to making a recommendation to implement a financial literacy graduation requirement and continue to expand financial literacy learning opportunities and incorporate financial literacy standards throughout existing K-12 courses.

UNFINISHED BUSINESS

None

NEW BUSINESS

Policy No. 2420, INSTRUCTION: Grading and Progress Reports, First Reading

Superintendent Dr. Pierce presented updates to Policy No. 2420 to better align with the WSSDA model policy.

Motion by Brittany Gledhill to approve Policy No. 2420, INSTRUCTION: Grading and Progress Reports for first reading.

Brittany asked to add the wording "or earned credit " at paragraph two's end.

Amended motion by Brittany Gledhill to approve Policy No. 2420, INSTRUCTION: Grading and Progress Reports with changes as presented for first and second reading.

Advisory Vote:	Mallory Dupaquier	Yes
Roll call vote:	Mr. Galbraith	Yes
	Mr. Valentine	Yes
	Ms. Gledhill	Yes
	Dr. Miller	Yes
	Mr. Connors	Yes

Motion carried 5-0.

Recommendation Instructional Material

Ms. Gledhill asked the Board for more time to review the Instructional Materials Committee recommendation for Paracuellos, a graphic novel. President Galbraith suggested returning the recommendation to the Board at the June 26 School Board Meeting.

NEXT MEETING AGENDA

The Board reviewed items for the next Semi-Annual Retreat on June 5, 2024:

- A. Annual Board Self-Assessment
- B. Board Goal Setting
- C. 2024 – 2025 Board Priorities
- D. 2024 – 2025 Board Calendar

OTHER BUSINESS AS AUTHORIZED BY LAW.

There being no further business, the Board adjourned at 7:37 p.m.

RECORDING SECRETARY

PRESIDENT OF THE BOARD

SECRETARY OF THE BOARD

Approved: June 26, 2024

KENNEWICK SCHOOL DISTRICT NO. 17
SPECIAL SCHOOL BOARD MEETING/RETREAT
DISTRICT ADMINISTRATION CENTER
06-05-2024
M I N U T E S

MEMBERS PRESENT

Board Members: Gabe Galbraith, President of the Board; Micah Valentine, Vice President of the Board; Brittany Gledhill, Legislative Representative of the Board; Dr. Josh Miller, Board Member; Michael Connors, Board Member; and Dr. Traci Pierce, Superintendent and Secretary of the Board.

Cabinet Members: Matt Scott, Assistant Superintendent of K-12 Education; Alyssa St. Hilaire, Assistant Superintendent of Teaching & Learning; Vic Roberts, Executive Director of Business Operations; Robyn Chastain, Executive Director of Communications and Public Relations; and Ron Cone, Executive Director of Information Technology.

Guest: Cindy McMullen, Eastern/Central Washington WSSDA Consultant

CALL TO ORDER

President Gabe Galbraith called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance with approximately 29 online and in-person staff and guests in attendance.

SPECIAL RECOGNITION

Assistant Superintendent of K-12 Education Matt Scott recognized Athletic Directors, Coaches, and state participants in spring sports and activities.

SUPERINTENDENT/SCHOOL BOARD RETREAT

The retreat's purpose is for the superintendent and School Board to conduct a semi-annual review of the district and plan for continued quality education and efficient operation of the Kennewick School District.

DISCUSSION TOPICS: The Board discussed the following topics:

- Annual board Self-Assessment/Goal Setting
- 2024 – 2025 Priorities
- 2024 – 2025 Calendar

President Galbraith announced a five-minute break at 7:15 p.m.

The Board reconvened at 7:20 p.m.

No final decisions were made after any of the discussions.

NEXT MEETING AGENDA:

- Public Hearing – Budget Adoption 2024 – 2025
- Student Goal Report: Course Offerings, Activities, and Athletics
- Get to Know KSD Year-End Report
- School Volunteer Data

EXECUTIVE SESSION

President Gabe Galbraith announced at 8:58 p.m. that discussion topics open to the public were concluded and moved the Board into executive session for 30 minutes at approximately 9:10 p.m. per RCW 42.30.110 (1) (g) to conduct the Superintendent/Cabinet Performance Review with no formal action of the Board to be taken.

OTHER BUSINESS AS AUTHORIZED BY LAW

There being no further business, Gabe Galbraith adjourned the meeting at 9:40 p.m.

PRESIDENT OF THE BOARD

SECRETARY OF THE BOARD

Approved: June 26, 2024

2024 – 2025 School Board Meeting Calendar

DRAFT

Month	Day	Meeting Type	Recognition/ Special Items	Goal Focus/Board Focus	Reports/Data	New Business	Presenters
September	11	Business Meeting	<i>Introduce/welcome student Board representatives</i> <i>Introduce new administrators</i>	All students are engaged learners All families are key partners	<ul style="list-style-type: none"> • 2024-25 Strategic Objectives • K-12 Student growth and proficiency targets (district and state assessments) • Get to Know KSD (plan for the year) 		Traci Alyssa Robyn
September	25	Study Session Business Meeting		All families are key partners	<ul style="list-style-type: none"> • Family/Parent Involvement and Engagement Efforts (family survey data, ATPs) 		Robyn Alyssa
October	9	Business Meeting	<i>Exec Session: Quarterly Legal Briefing</i>	The district is innovative, proactive and accountable All students are safe, known and valued	<ul style="list-style-type: none"> • Enrollment Update • Capital Projects Update • Capital Budget • Student Safety (Building safety goals/SEL/facility safety updates) 		Vic/Tom Ryan Matt
October	23	Business Meeting	<i>School Improvement Plans</i>	All community members are important collaborators All students are ready for their future	<ul style="list-style-type: none"> • CIS • Reading Foundation • Hi-Cap • Career and College Readiness/CTE 		Matt Alyssa

Month	Day	Meeting Type	Recognition/ Special Items	Goal Focus	Reports/Data	New Business	Presenters
November	13	Study Session Business Meeting	<i>Native American Heritage Month</i> <i>Foreign Exchange Students</i>	The district is innovative, proactive and accountable	<ul style="list-style-type: none"> Legislative Priorities 		Traci
December	11	Business Meeting	<i>Officer elections</i>	The district is innovative, proactive and accountable All students are ready for their future	<ul style="list-style-type: none"> 2023-24 Financial Closeout Tri Tech Delta High School Student Goal Report: All Students are Ready for Their Future (graduation rates, algebra, credit, dual credit) 		Tom Paul and K.C. Matt Alyssa Traci
January	8	Semi-Annual Retreat	<i>Supt-Cabinet Performance Goals</i> <i>Board compensation (option to waive form)</i>		<ul style="list-style-type: none"> Board Discussion and Planning 		
January	22	Business Meeting	<i>Fall Sports/Activities</i> <i>School Board recognition</i>	All staff members are safe, respected, and valued professionals	<ul style="list-style-type: none"> Nutrition Services Staff Safety <ul style="list-style-type: none"> Staff Training – Safeschools L & I - Staff Injuries/Claims 		Christine Mollie
February	12	Study Session Business Meeting	<i>National School Counseling Week</i>	The district is innovative, proactive and accountable All students are engaged learners	<ul style="list-style-type: none"> Capital Budget Update Special Education 		Tom Matt/Lexie

Month	Day	Meeting Type	Recognition/ Special Items	Goal Focus	Reports/Data	New Business	Presenters
February	26	Business Meeting	<i>Nat'l Board Cert Teachers</i> <i>CTE Month</i> <i>Exec Session: Quarterly Legal Briefing</i>	The district is innovative, proactive and accountable	<ul style="list-style-type: none"> 2024-2025 Budget Update 		Tom
March	12	Business Meeting	<i>Music in our Schools Month – student performances</i> <i>Education Support Professionals Week</i>	The district is innovative, proactive and accountable	<ul style="list-style-type: none"> 2025-26 Preliminary Budget Legislative Update Academic Progress Update 		Tom Traci Alyssa
March	26	Business Meeting	<i>Music in our Schools Month – student performances</i> <i>Winter Sports and Activities</i> <i>School Retirees recognition</i> <i>School Bus Driver Appreciation Day – April 23</i>	The district is innovative, proactive and accountable	<ul style="list-style-type: none"> 2025-26 Preliminary Budget Transportation – Annual Bus Purchase Asset Preservation/Capital Projects Update 		Tom April Ryan
April	9	Business Meeting	<i>Exec Session: Quarterly Legal Briefing</i>	The district is innovative, proactive and accountable All staff members are safe, respected, and valued professionals	<ul style="list-style-type: none"> Preliminary Budget 2025-26 Annual Staff/Human Resources Update 		Tom

April	23	Study Session Business Meeting	<i>Study Session</i>	All students are engaged learners	<ul style="list-style-type: none"> • Preliminary Budget 2025-26 		Tom
Month	Day	Meeting Type	Recognition/Special Items	Goal Focus	Reports/Data	New Business	Presenters
May	14	Business Meeting	<i>Certificated Employees</i>	The district is innovative, proactive and accountable All students are safe, known and valued	<ul style="list-style-type: none"> • Preliminary Budget 2025-2026 • K-12 Student Goal Report <ul style="list-style-type: none"> ○ Attendance rates ○ K-12 Discipline rates ○ K-12 Student survey data ○ HYS – our data and agency use • Capital Projects Update • 10-Year Capital Facility Plan 		Tom Matt
May	28	Business Meeting	<i>Exec Session: Quarterly Legal Briefing</i> <i>MS Music District Volunteer Recognition /Reception</i> <i>Recognize Student Board Member</i> <i>Spring Sports and Activities</i>	All students are engaged learners	<ul style="list-style-type: none"> • Preliminary Budget 2025-2026 • K-12 Student growth and proficiency targets (reading and math) 		Tom Alyssa
June	4	Semi-Annual Retreat	<i>Board Meeting Calendar</i> <i>Supt-Cabinet Performance Goals</i>	Strategic planning & Board development	<ul style="list-style-type: none"> • Annual Board Self-Assessment • Board Goal Setting • 2025-2026 Priorities • 2025-2026 Calendar 		

Month	Day	Meeting Type	Recognition/ Special Items	Goal Focus	Reports/Data	New Business	Presenters
June	18	Business Meeting		<p>The district is innovative, proactive and accountable</p> <p>All students are engaged learners</p>	<ul style="list-style-type: none"> Public Hearing - Budget Adoption 2025-26 Course offerings, arts, extracurricular activities, and athletics School volunteer data presented Get to Know KSD year-end report 		Tom Matt Robyn
July	16	Business Meeting: <i>Board Members Attend Remotely</i>			<p>Consent Only:</p> <ul style="list-style-type: none"> ALE Annual Reports 		
August	14	Business Meeting Study Session for WSSDA priorities		<p>The district is innovative, proactive, and accountable</p>	<ul style="list-style-type: none"> Technology Operations Update 		Ron

**CERTIFICATED PERSONNEL
ELECTIONS, LEAVES OF ABSENCE, TRANSFERS AND TERMINATIONS**

Exhibit A: Lists new employment contracts, requests for leaves of absence, and terminations which have occurred for certificated employees since the last meeting of the Board of Directors.

DATE: Wednesday, June 26, 2024

EXHIBIT A

	<i>Name</i>	<i>School</i>	<i>Position</i>	<i>Justification</i>	<i>FTE</i>	<i>Date</i>
NEW POSITIONS	Desiree Carroll	Tri-Tech	Teacher - HS	Program Need	1.0	2024-25
	Todd Miller	KaHS/KeHS	Teacher - HS	Program Need	1.0	2024-25
	Amanda House-Tapuy	KeHS	Teacher - HS	Program Need	1.0	2024-25
	Crystal Pana	Park MS	Teacher - MS	Program Need	1.0	2024-25
	Mark Dalbeck	HMS	Teacher - Spec Srvc MS	Program Need	1.0	2024-25
	Kyle Rucker	Delta High	Teacher - HS	Program Need	1.0	Contingent upon certification
REHIRE						
REPLACEMENT	Aidan Cain	KaHS	Teacher - HS	Schlekewey retirement	1.0	2024-25
	Christine Korenko	Tri-Tech	Teacher - HS	Tipps resignation	1.0	Contingent upon certification
	Daniel Sonderland	DHMS	Teacher - Spec Srvc MS	D'Aquila move	1.0	2024-25
	Kurtis Reser	KaHS	Assistant Principal	Scotto-Rodriguez resignation	1.0	7/1/2024
	Julianne Ferlan-Wilson	District	Nurse	Bakker retirement	1.0	Contingent upon certification
	Ines Capetillo	Eastgate	Principal	Mercer move	1.0	7/1/2024
	Jennifer Flores-Romero	Park MS	Teacher - MS	Chavez resignation	1.0	2024-25
	Rebecca Holcomb	District	Nurse	Lind resignation	1.0	2024-25
	Maira Ramon	Fuerza	Teacher - Elem Spec Srvc	Gies resignation	1.0	Contingent upon certification
	Dakota Wharton	Washington	Teacher - Elem Spec Srvc	Ibarra move	1.0	2024-25
	Emma Sanders	Edison	Teacher - Elem Spec Srvc	Peres move	1.0	2024-25
	Suzanne Brasker	District	Speech Language Pathologist	Weaver resignation	1.0	2024-25
LEAVE OF ABSENCE	Nicole Yost	KeHS	Teacher - HS	Requesting temporary LOA	1.0	Eff. 6/7/24
	Katherine Pechtel	Ridge View	Teacher - Elem	Requesting leave of absence	1.0	Eff. 11/26/24
	Danielle Safford	KDC	Teacher - PS Spec Srvc	Requesting leave of absence	1.0	2023-24
	Tyson Childs	KDC	Teacher - PS Spec Srvc	Requesting temporary LOA	1.0	9/3-11/24/24

**CERTIFICATED PERSONNEL
ELECTIONS, LEAVES OF ABSENCE, TRANSFERS AND TERMINATIONS**

LEAVE OF ABSENCE REPLACEMENT	Rachel Lind	Ridge View	Teacher - Elem	Cossio LOA	1.0 NON	2024-25	
	Angel Cruz	DHMS	Teacher - MS	Pratt LOA	1.0 NON	2024-25	
	Larry Dewitt	KeHS	Teacher - HS	Okerman LOA	1.0 NON	2024-25	
RETIREMENTS	Kelly Wellenbrock	Amistad	Teacher - Elem		1.0	8/20/2024	
	Lisa Hill	Amon Creek	Librarian		1.0	8/20/2024	
RESIGNATIONS	Denelle Lind	K-12 Student Services	Nurse		1.0	8/20/2024	
	Morgan Gamboa	Eastgate	Teacher - Elem		1.0	8/20/2024	
	Mariana Karnesky	Sunset View	Teacher - Elem		1.0	8/20/2024	
	Jessica Sanchez	Chinook	Assistant Principal		1.0	6/28/2024	
	Cindy Chavez	Special Services	Psychologist		1.0	6/30/2024	
	Suzanne Siekawitch	Amistad	Teacher - Elem		1.0	8/31/2024	
	Callie Gies	Fuerza	Teacher - Elem Sp Srvcs		1.0	8/15/2024	
	Elizabeth Ramos De La Cruz	Fuerza	Teacher - Elem		1.0	8/20/2024	
	Courtney Riley	Canyon View	Teacher - Elem		1.0	8/20/2024	
	Suzanne Armstrong	Sunset View	Teacher - Elem		1.0	8/20/2024	
	Nancy Jimenez	Fuerza	Teacher - Elem		1.0	8/20/2024	
	Abigail Bennett	Canyon View	Teacher - Elem Sp Srvcs		1.0	8/20/2024	
	Sandra Bushnell	Special Services	Speech Language Pathologist		0.4	6/14/2024	
	Braden Cox	Special Services	Psychologist		1.0	6/20/2024	
	Jilene Kennedy	Sunset View	Teacher - Elem		1.0	8/20/2024	
	Chester Ferrell	Eastgate	Teacher - Elem		1.0	8/20/2024	
	IN DISTRICT TRANSFERS	Diann Johnson	Chinook	Teacher - MS	Crowell retirement	1.0	2024-25
		Luz Herrera	Fuerza to SrHS	Counselor - Elem to HS	Goetz retirement	1.0	2024-25
Makenzie Christensen		Hawthorne to Vista	Teacher - Elem Sp Srvcs	Didier move	1.0	2024-25	
Randy Hoover		SrHS to KaHS	Teacher - HS	Abersfeller resignation	1.0	2024-25	
Kay Sullivan		Chinook	Teacher - MS	Capetillo resignation	1.0	2024-25	
Michelle Piatt		Haw. to Sage Crest	Teacher - Elem	Simpson retirement	1.0	2024-25	
Fiona Estrellado		Edison to HMS	Teacher Elem to MS	Malone resignation	1.0	2024-25	
John Fager		Haw to District	Teacher Elem to Nurse	Osborne retirement	1.0	2024-25	
Patricia Haggard		SrHS	Teacher to Librarian	Stiles retirement	1.0	2024-25	
Zachary Schrader		HMS/Phoenix to HMS	Teacher - Secondary Spec Srvcs	Lusk resignation	1.0	2024-25	
Haley Poznanski		Canyon View	Teacher - Elem	Butterfield resignation	1.0	2024-25	

**CERTIFICATED PERSONNEL
ELECTIONS, LEAVES OF ABSENCE, TRANSFERS AND TERMINATIONS**

Jacqueline Cone	Eastgate	Teacher - Elem	Rodriguez resignation	1.0	2024-25
Brian Talbot	Cascade to Eastgate	Teacher - Elem	Ontiveros resignation	1.0	2024-25
Christopher Becker	Wgate to Chinook	Teacher - Elem to MS	Johnson move	1.0	2024-25
Angela Johnson	Legacy	Teacher - HS	Program Need	1.0	2024-25

**CLASSIFIED PERSONNEL
ELECTIONS, LEAVES OF ABSENCE AND TERMINATIONS**

EXHIBIT B: Lists new employment personnel actions and terminations for classified employees that have occurred since the last meeting of the Board of Directors

DATE: June 26, 2024

EXHIBIT B

	<i>Name</i>	<i>School</i>	<i>Position</i>	<i>Justification</i>	<i>Hours</i>	<i>Date</i>
NEW POSITONS	Dawn Brown	Amon Creek	Para/SS/Tier III Autism	Program Need	6.5	8/28/2024
REPLACEMENT	Karoline Joachims	Lincoln	Para/FP/LAP	Replaces Laurie Welch	5.0	6/3/2024
	Elida Soto-Lemos	Human Resources	Classified HR Coordinator	Replaces Amy Martinez	8.0	6/17/2024
	Sadie Smith	Southgate	Para/FP/LAP	Repalces Jennifer Davidson	6.25	8/28/2024
	Michael Reidt	Transportation	Bus Attendant		4.17	5/31/2024
REHIRE						
RESIGNATION	Adam Schwartz	Hawthorne	Para/SS/Tier II Behavior	To sub para	6.0	6/3/2024
	Maria Andrade	Amistad	Cook		6.0	5/31/2024
	Emma Millet	Ridge View	Para/SS/Resource Room		6.0	8/20/2024
	Fernanda Mendez	Fuerza	Para/FP/Bilingual		5.5	8/20/2024
	Viviana Mercado	Amistad	Para/FP/LAP		6.0	8/20/2024
	Tiffani Ramirez	Kennewick	Para/SS/Tier III Autism		6.5	8/20/2024
	Maribel Ruiz	Fuerza	Para/FP/Bilingual	To sub para	6.5	8/20/2024
	Cheylee Hiatt	Cascade	Para/FP/LAP		6.5	8/20/2024
	Cielo Castor Pascual	Vista	Para/FP/ELL/ESL		6.0	8/20/2024
	Preston Melick	Kamiakin	Para/FP/LAP		6.0	8/20/2024
	Kevin Johnson	Chinook	Para/SS/LifeSkills		6.5	8/15/2024
	Tania Alvarez	K-12	Health Room Assistant/Temp		6.0	8/20/2024
	Elizabeth Todd	Washington	Para/SS/Tier III Autism	To sub para	6.5	6/7/2024
	Corey Fisk	Highlands	Custodian/Swing		8.0	6/11/2024
	Jessica Judd	Southridge	Para/SS/LifeSkills 1-1		6.5	6/30/2024
LEAVE OF ABSENCE						
RESIGNED FROM LOA	Charity Patton	Special Services	Para/SS/LifeSkills/CET		6.5	8/20/2024
	Tabitha Zinsli	N/A	Para		N/A	6/12/2024
RETIREMENT						
RETURN FROM LOA						
TERMINATION	Zoe Cortez	Southridge	Para/FP/ELL		6.0	6/17/2024

**EXTRACURRICULAR
ELECTIONS, LEAVES OF ABSENCE AND TERMINATIONS**

Exhibit C: Lists new employment contracts and terminations that have occurred for supplemental contracts since the last meeting of the Board of Directors.

BOARD MEETING DATE: Wednesday, June 26, 2024

**EXHIBIT C
SUPPLEMENTAL CONTRACTS
ELECTIONS AND TERMINATIONS**

	<i>NAME</i>	<i>SCHOOL</i>	<i>POSITION</i>	<i>JUSTIFICATION</i>	<i>HOURS</i>	<i>DATE</i>
NEW POSITIONS						2024-2025 Sc Yr
REPLACEMENTS						2024-2025 Sc Yr
	Brittney Pogue	Southridge HS	Head Dance Coach	Replaces Stephanie Calderon		2024-2025 Sc Yr
	Lora Dohrman	Kamiakin HS	Head Dance Coach	Replaces Ashley Hissam		2024-2025 Sc Yr
	Jason Hart	Southridge HS	Head Girls Swim	Replaces Ashton Pollick		2024-2025 Sc Yr
	Jaid Lopez	Chinook MS	Head Boys Basketball	Replaces Jaid Lopez – Emerg Hire 2023-24		2024-2025 Sc Yr
	Corey Scherbarth	Chinook MS	Asst Boys Basketball	Replaces Corey Scherbarth – Emerg Hire 2023-24		2024-2025 Sc Yr
	Darian Brown	Highlands MS	Asst Football	Replaces Jeff Wiens		2024-2025 Sc Yr
						2024-2025 Sc Yr
						2024-2025 Sc Yr
						2024-2025 Sc Yr
						2024-2025 Sc Yr
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						2024-2025 Sc Yr
						2024-2025 Sc Yr
						2024-2025 Sc Yr

LEAVE OF ABSENCE	NAME	SCHOOL	POSITION	COMMENTS	DATE
					2024-2025 Sc Yr
RESIGNATIONS					
	Renee Kitchen	CHINOOK MS	Head Cross Country	Resigned	2024-25 Sc Yr
	Micah Lampkin	Southridge HS	Assist Track	Resigned	



Toni Neidhold
Director of Human Resources
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To: School Board Members

From: Toni Neidhold

CC Traci Pierce, Superintendent

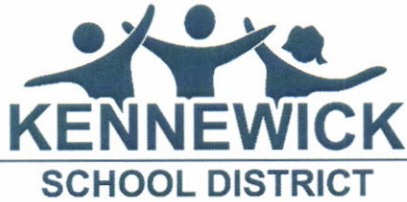
Date: June 26, 2024

Re: Out of Endorsement Teacher Plans (2023-24)

OSPI requires that school districts keep support plans on file for teachers who may be teaching one or more classes outside of their endorsement area(s). WAC 181-82-110 states that these plans must be approved by the school board. This memo serves as the approval request to the School Board for the current "Out of Endorsement" plans that have been developed between the teachers and their principals. The Human Resources Department has also signed off and approved all plans. (See page 2)

RECOMMENDATION: Approve the Out of Endorsement Plans of Support developed by the KSD via principals and teachers. (See page 2)

NAME	CERT #	ENDORSEMENTS	BUILDING	GRADES	SUBJECT
Alex Kohan	525958E	Sped	KaHS	9-12	General Math
Maritza Muniz Jimenez	580625B	Emergency Sub	Eastgate	Kinder	Kinder
Mary Nett	307533J	Physical Educ, Sped	SrHS	10-12	ELA, General Math
Thor Ostrom	481204F	Health/Fitness, Sped	Chinook	8	Math



To: Kennewick School Board Members

From: Brandon Lord, Fiscal Officer

Re: Budget Status Report

Attached are the Budget Status Reports through, April 30, 2024

	BUDGET		PERCENTAGE TO BUDGET
GENERAL FUND			
Revenues	313,940,501.00	209,858,954.51	0.67
Expenditures	320,002,599.00	201,716,639.07	0.63
CAPITAL PROJECTS FUND			
Revenues	14,590,300.00	14,475,604.98	0.99
Expenditures	21,990,300.00	7,835,337.67	0.36
DEBT SERVICE FUND			
Revenues	17,550,080.00	16,460,156.37	0.94
Expenditures	17,335,000.00	14,185,634.38	0.82
ASSOCIATED STUDENT BODY FUND			
Revenues	3,426,854.00	1,212,451.67	0.35
Expenditures	3,309,268.00	1,277,538.34	0.39
SELF-INSURED WORKERS COMP / DENTAL FUND BALANCE			
Revenues	1,450,000.00	74,339.26	0.05
Expenditures	2,192,500.00	1,113,553.64	0.51
TRANSPORTATION VEHICLE FUND			
Revenues	1,238,000.00	10,014.78	0.01
Expenditures	1,600,000.00	0.00	0.00

Kennewick SD #17
Budget Status - General Fund

Location ⁰⁰⁰

Report Date: 04/30/2024

		Budget	MTD Actual	YTD Actual	Encumbrance	Balance	% Remaining
A. Revenue/Other Fin. Sources							
1000	Local Revenues	12,500,500.00	9,591,243.70	11,643,933.60	0.00	856,566.40	6.85
2000	Local State Non-Tax	2,165,930.00	151,603.04	1,536,652.68	0.00	629,277.32	29.05
3000	State Revenues	189,532,681.00	20,846,811.41	125,125,492.98	0.00	64,407,188.02	33.98
4000	State Revenues Special Purpose	59,138,306.00	5,850,435.98	41,436,316.86	0.00	17,701,989.14	29.93
5000	Federal Revenues	0.00	0.00	0.00	0.00	0.00	0.00
6000	Other Revenue	49,690,459.00	6,127,412.51	29,387,512.92	0.00	20,302,946.08	40.85
7000	Sale of Bonds	624,564.00	133,570.72	437,943.12	0.00	186,620.88	29.88
8000	Sale of Property & Equipment	288,061.00	8,976.60	291,102.35	0.00	-3,041.35	1.05
Total Revenues/Other Fin. Sources		313,940,501.00	42,710,053.96	209,858,954.51	0.00	104,081,546.49	33.15
B. Expenditures							
00	Not Applicable	0.00	0.00	0.00	0.00	0.00	0.00
01	Basic Education	160,747,953.00	12,197,421.25	98,915,583.66	1,856,040.83	59,976,328.51	37.31
02	Alternative Learning Exp	3,948,857.00	195,733.91	1,634,496.85	11,325.42	2,303,034.73	58.32
03	Dropout Reengagement	416,000.00	0.00	343,696.12	159,490.88	-87,187.00	20.95
09	TK Education	149,760.00	22,884.13	79,362.53	0.00	70,397.47	47.00
10	TBD	0.00	0.00	0.00	0.00	0.00	0.00
11	Federal Stimulus	0.00	0.00	0.00	0.00	0.00	0.00
12	TBD	0.00	0.00	0.00	0.00	0.00	0.00
13	Fiscal Stabilization	3,641,598.00	1,081,427.57	9,011,215.86	27,040.00	-5,396,657.86	148.19
14	IDEA Stimulus	6,335,250.00	342,265.10	1,351,903.59	1,172,313.88	3,811,032.53	60.15
18	Mckinney Vento	0.00	0.00	0.00	0.00	0.00	0.00
19	ARRA	287,693.00	54,509.85	158,090.83	0.00	129,602.17	45.04
21	Special Education State	34,183,932.00	2,979,929.16	23,033,983.77	295,291.02	10,854,657.21	31.75
22	SPED St Inf/Toddlers	0.00	0.00	0.00	0.00	0.00	0.00
23	SPED-ARP-IDEA	0.00	0.00	0.00	7,929.85	-7,929.85	0.00*
24	Special Education Supp Fed	3,627,919.00	285,951.32	2,367,978.45	715,281.62	544,658.93	15.01
29	Special Education Other	16,503.00	744.05	5,270.51	0.00	11,232.49	68.06
31	Vocational Basic State	8,349,572.00	708,529.60	5,551,334.43	265,847.89	2,532,389.68	30.32
34	Vocational M S	1,278,993.00	151,420.58	786,164.02	0.00	492,828.98	38.53
38	Vocational Federal	185,864.00	25,874.71	130,316.67	2,983.82	52,563.51	28.28
39	Vocational Other	44,564.00	10,420.16	38,226.28	0.00	6,337.72	14.22

* Zero budget with charges against it.

Kennewick SD #17
Budget Status - General Fund

Location 000

Report Date: 04/30/2024

		Budget	MTD Actual	YTD Actual	Encumbrance	Balance	% Remaining
45	Skills Center Basic State	6,166,760.00	419,336.72	3,662,270.08	275,482.60	2,229,007.32	36.14
46	Skills Center Federal	84,428.00	8,070.16	55,602.41	0.00	28,825.59	34.14
51	Disadvantaged Fed	6,556,196.00	483,539.29	4,273,387.66	134,546.77	2,148,261.57	32.76
52	School Improvement Fed	1,229,143.00	82,964.97	599,522.33	74,564.90	555,055.77	45.15
53	Migrant Federal	2,499,868.00	185,271.62	1,444,370.57	67,275.36	988,222.07	39.53
55	Learning Assistance	10,671,538.00	796,294.15	6,921,210.96	154,532.87	3,595,794.17	33.69
56	Inst. Center & Homes Delin	562,260.00	35,902.71	306,183.38	498.87	255,577.75	45.45
57	Inst Neglected & Delinq	0.00	0.00	0.00	0.00	0.00	0.00
58	Special & Pilot Programs State	2,047,787.00	21,922.49	33,519.22	0.00	2,014,267.78	98.36
59	St Institution Co Jail	40,841.00	2,384.86	19,419.63	0.00	21,421.37	52.45
64	Limited English Porficiency	560,798.00	23,691.01	180,543.42	0.00	380,254.58	67.80
65	Transitional Bilingual State	4,122,658.00	354,787.75	2,843,020.47	140,516.46	1,139,121.07	27.63
66	Student Achievement	0.00	0.00	0.00	0.00	0.00	0.00
73	Summer School	54,251.00	0.00	0.00	0.00	54,251.00	100.00
74	Highly Capable	504,799.00	40,034.21	344,692.27	0.00	160,106.73	31.71
75	Flexible Education State	0.00	0.00	0.00	0.00	0.00	0.00
79	Instructional Programs Other	2,008,060.00	39,015.84	326,824.21	120,537.56	1,560,698.23	77.72
86	Community Schools	185,736.00	2,807.10	34,065.26	0.00	151,670.74	81.65
88	Day Care	2,977,421.00	230,989.62	2,010,620.52	93,244.91	873,555.57	29.33
89	Other Community Service	111,270.00	3,999.99	53,751.95	66,010.00	-8,491.95	7.63
97	Districtwide Support	32,730,315.00	2,061,962.16	20,052,795.20	1,470,206.38	11,207,313.42	34.24
98	Food Services	12,337,314.00	1,125,491.98	7,982,206.68	1,519,007.36	2,836,099.96	22.98
99	Pupil Transportation	11,336,698.00	859,568.43	7,165,009.29	436,551.32	3,735,137.39	32.94
	Total Expenditures	320,002,599.00	24,835,146.45	201,716,639.07	9,066,520.57	109,219,439.35	34.13
	C. Other Fin. Uses Trans. Out (GL 536)	0.00	0.00	0.00			
	D. Other Financing Uses (GL535)						
	E. Excess of Revenues/Other Fin. Srcs Over (Under) Expenditures And Other Fin Uses (A-B-C-D)	-6,062,098.00	17,874,907.51	8,142,315.43		-5,137,892.86	0.00

* Zero budget with charges against it.

Kennewick SD #17
Budget Status - General Fund

Report Date: 04/30/2024

Location ⁰⁰⁰	Budget	MTD Actual	YTD Actual	Encumbrance	Balance	%
						Remaining
F. Total Beginning Fund Balance	0.00		46,325,047.39			
G. GL 898 Prior Year Adjustments (+ or -)						
H. Total Ending Fund Balance (E + F + OR - G)	-6,062,098.00		54,467,362.82			
I. Ending Fund Balance Accounts						
GL 810 Restricted for Other Items	0.00		0.00			
GL 821 Rest for C/O of Restricted Rev	0.00		1,276,713.73			
GL 825 Restricted Skill Centers	0.00		1,080,652.00			
GL 828 Restricted C/O Food Service	0.00		0.00			
GL 831 Restricted Emp Comp Absences	0.00		0.00			
GL 840 Nonsp Fd Bal Inventory/Prepaid	0.00		861,865.72			
GL 862 Restricted from Levy Proceeds	0.00		0.00			
GL 863 Restricted from State Proceeds	0.00		0.00			
GL 870 Committed to Other Purposes	0.00		0.00			
GL 872 Committed To Economic Stabiliz	0.00		0.00			
GL 875 Assigned to Contingencies	0.00		25,939,315.94			
GL 884 Assigned to Capital Projects	0.00		5,000,000.00			
GL 888 Assigned to Other Purposes	0.00		966,500.00			
GL 889 Assigned to Fund Purposes	0.00		0.00			
GL 891 Unassigned Minimum Fd Bal Poli	0.00		11,200,000.00			
GL 890 Unreserved/ Fund Balance	-6,062,098.00		8,142,315.43			
	-6,062,098.00		54,467,362.82			

* Zero budget with charges against it.

KENNEWICK SCHOOL DISTRICT
Current Expenditure Budget by Activity

FISCAL YEAR: 2024

REPORT DATE: 04/30/2024

Activity	Expenditures Year-to-Date	Current Budget	Encumbered	Over/Under	
000	Not Applicable	0.00	0.00	0.00	
011	Board Of Directors	178,401.21	380,406.00	40,000.00	162,004.79
012	Superintendent Office	335,892.52	474,174.00	0.00	138,281.48
013	Business Office	1,099,173.11	1,828,459.00	157,797.31	571,488.58
014	Human Resources	782,757.50	1,275,562.00	54,191.02	438,613.48
015	Public Relations	365,034.95	637,582.00	64,500.00	208,047.05
021	Supervision	3,687,973.04	6,153,605.00	64,915.54	2,400,716.42
022	Learning Resources	3,387,632.56	5,451,559.00	4,894.20	2,059,032.24
023	Principals	11,893,239.71	19,358,624.00	12,460.17	7,452,924.12
024	Counseling	7,648,308.64	11,208,807.00	635,319.84	2,925,178.52
025	Pupil Mgnt & Safety	3,915,412.27	7,464,002.00	215,762.50	3,332,827.23
026	Health Services	7,411,758.86	11,867,321.00	280,217.18	4,175,344.96
027	Teaching	116,621,928.95	182,834,301.00	3,402,079.31	62,810,292.74
028	Extra Curricular	3,424,238.44	4,090,957.00	27,329.95	639,388.61
031	Professional Development	4,602,807.29	8,458,341.00	560,734.41	3,294,799.30
032	Inst Technology Equip	458,716.89	1,294,222.00	10,062.06	825,443.05
033	Curriculum	1,433,688.15	3,861,539.00	364,485.02	2,063,365.83
034	Professonal Learning State	1,183,806.65	2,095,062.00	0.00	911,255.35
035	Pupil Safety	548,713.37	0.00	0.00	-548,713.37
041	Food Service Supervision	797,891.28	1,148,972.00	288,058.26	63,022.46
042	Food	2,805,623.12	3,489,320.00	1,102,271.55	-418,574.67
043	Commodities	0.00	765,302.00	0.00	765,302.00
044	Food Service Operations	4,396,596.24	7,022,854.00	184,079.55	2,442,178.21
049	Transfers	-22,208.00	0.00	0.00	22,208.00
051	Transportation Supervision	684,642.46	955,611.00	4,225.87	266,742.67
052	Transportation Operations	4,602,861.98	7,454,163.00	365,215.92	2,486,085.10
053	Transportation Maintenance	638,193.67	1,054,109.00	67,109.53	348,805.80
054	Transportation Maintenance	0.00	0.00	0.00	0.00
055	Transportation Maintenance	0.00	0.00	0.00	0.00
056	Transportation Insurance	318,789.36	300,500.00	0.00	-18,289.36
058	TBD	0.00	0.00	0.00	0.00
059	Transfers	-275,635.20	-318,920.00	0.00	-43,284.80
061	Maintenance Supervision	437,561.48	923,562.00	0.00	486,000.52
062	Maintenance Grounds	1,223,379.72	2,317,001.00	335,347.07	758,274.21
063	Operations Buildings	4,513,508.35	7,410,959.00	1,943.33	2,895,507.32
064	Maintenance Of Bldg & Equip	3,071,326.16	5,180,253.00	472,280.94	1,636,645.90
065	Utilities	2,598,723.77	4,024,500.00	0.00	1,425,776.23

KENNEWICK SCHOOL DISTRICT
Current Expenditure Budget by Activity

FISCAL YEAR: 2024

REPORT DATE: 04/30/2024

Activity		Expenditures Year-to-Date	Current Budget	Encumbered	Over/Under
067	Bldg Security	41,610.24	95,000.00	7,589.04	45,800.72
068	Insurance	3,170,401.05	2,976,000.00	0.00	-194,401.05
072	Data Processing	2,885,638.82	4,962,997.00	263,229.05	1,814,129.13
073	Printing	276,994.42	380,191.00	25,579.63	77,616.95
074	Warehouse	422,729.10	707,833.00	1,585.51	283,518.39
075	Motor Pool	132,584.32	373,488.00	53,256.81	187,646.87
083	Interest	0.00	6,500.00	0.00	6,500.00
091	Public Activities	15,942.63	37,881.00	0.00	21,938.37
Total:		201,716,639.08	320,002,599.00	9,066,520.57	109,219,439.35

Report Selection:

GLK_KEY_MSTR.[glk_grp_part01] = '01'

KENNEWICK SCHOOL DISTRICT
Current Expenditure Budget by State Object

FISCAL YEAR: 2024

REPORT DATE: 04/30/2024

State Object	Expenditures Year-to-Date	Current Budget	Encumbered	Over/Under
0 Debit Transfer	415,641.61	472,320.00	0.00	56,678.39
1 Credit Transfer	-415,641.61	-472,720.00	0.00	-57,078.39
2 Certificated Salaries	95,672,930.74	147,028,086.00	0.00	51,355,155.26
3 Classified Salaries	31,974,687.19	52,433,969.00	0.00	20,459,281.81
4 Benefits & PR Taxes	45,914,498.86	73,131,389.00	0.00	27,216,890.14
5 Supplies	7,237,759.23	15,336,491.00	1,169,290.72	6,929,441.05
7 Contract Services	20,253,348.71	30,661,446.00	7,875,634.53	2,532,462.76
8 Travel	366,898.42	737,680.00	1,740.68	369,040.90
9 Capital Outlay	296,515.93	673,938.00	19,854.64	357,567.43
Total:	201,716,639.08	320,002,599.00	9,066,520.57	109,219,439.35

Report Selection:

GLK_KEY_MSTR.[glk_grp_part01] = '01'

Kennewick SD #17

Budget Status - Capital Projects Fund

Location 000

Report Date: 04/30/2024

	Budget	MTD Actual	YTD Actual	Encumbrance	Balance	% Remaining
A. Revenue/Other Fin. Sources						
1000 Local Revenues	4,490,300.00	1,886,832.50	4,067,901.33	0.00	422,398.67	9.40
2000 Local State Non-Tax	600,000.00	82,263.85	1,049,640.13	0.00	-449,640.13	74.94
4000 State Revenues Special Purpose	9,500,000.00	4,566,333.97	9,358,063.52	0.00	141,936.48	1.49
7000 Sale of Bonds	0.00	0.00	0.00	0.00	0.00	0.00
9000 Long-Term Financing	0.00	0.00	0.00	0.00	0.00	0.00
9999 Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues/Other Fin. Sources	14,590,300.00	6,535,430.32	14,475,604.98	0.00	114,695.02	0.78
B. Expenditures						
10 - Sites	2,000,000.00	0.00	0.00	0.00	2,000,000.00	100.00
20 - Buildings	10,650,000.00	196,962.72	6,643,442.15	6,908,764.99	-2,902,207.14	27.25
30 - Equipment	9,340,300.00	88,826.15	1,191,895.52	250,694.51	7,897,709.97	84.55
Total Expenditures	21,990,300.00	285,788.87	7,835,337.67	7,159,459.50	6,995,502.83	31.81
C. Other Fin. Uses Trans. Out (GL 536)						
D. Other Financing Uses (GL535)						
E. Excess of Revenues/Other Fin. Srcs Over (Under) Expenditures And Other Fin Uses (A-B-C-D)						
	-7,400,000.00	6,249,641.45	6,640,267.31		-6,880,807.81	0.00
F. Total Beginning Fund Balance						
	0.00		33,946,276.84			
G. GL 898 Prior Year Adjustments (+ or -)						
H. Total Ending Fund Balance (E + F + OR - G)						
	-7,400,000.00		40,586,544.15			
I. Ending Fund Balance Accounts						
GL 810 Restricted for Other Items	0.00		0.00			
GL 825 Restricted Skill Centers	0.00		0.00			
GL 861 Restricted from Bond Proceeds	0.00		0.00			

* Zero budget with charges against it.

Kennewick SD #17

Budget Status - Capital Projects Fund

Location 000

Report Date: 04/30/2024

	Budget	MTD Actual	YTD Actual	Encumbrance	Balance	% Remaining
GL 862 Restricted from Levy Proceeds	0.00		3,087,578.84			
GL 863 Restricted from State Proceeds	0.00		21,137,204.48			
GL 888 Assigned to Other Purposes	0.00		-20,546,772.15			
GL 889 Assigned to Fund Purposes	0.00		9,721,493.52			
GL 890 Unreserved/ Fund Balance	-7,400,000.00		27,187,039.46			

* Zero budget with charges against it.

Kennewick SD #17
Budget Status - Debt Service Fund

Location 000

Report Date: 04/30/2024

	Budget	MTD Actual	YTD Actual	Encumbrance	Balance	% Remaining
A. Revenue/Other Fin. Sources						
1000 Local Revenues	17,550,080.00	7,632,096.68	16,460,156.37	0.00	1,089,923.63	6.21
9000 Long-Term Financing	0.00	0.00	0.00	0.00	0.00	0.00
9999 Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues/Other Fin. Sources	17,550,080.00	7,632,096.68	16,460,156.37	0.00	1,089,923.63	6.21
B. Expenditures						
92 .	6,550,000.00	0.00	3,400,634.38	0.00	3,149,365.62	48.08
11 Debt Principal	10,785,000.00	0.00	10,785,000.00	0.00	0.00	0.00
Total Expenditures	17,335,000.00	0.00	14,185,634.38	0.00	3,149,365.62	18.16
C. Other Fin. Uses Trans. Out (GL 536)						
D. Other Financing Uses (GL535)						
E. Excess of Revenues/Other Fin. Srcs Over (Under) Expenditures And Other Fin Uses (A-B-C-D)						
	215,080.00	7,632,096.68	2,274,521.99		-2,059,441.99	957.52
F. Total Beginning Fund Balance						
	0.00		8,792,465.46			
G. GL 898 Prior Year Adjustments (+ or -)						
H. Total Ending Fund Balance (E + F + OR - G)						
	215,080.00		11,066,987.45			
I. Ending Fund Balance Accounts						
GL 810 Restricted for Other Items	0.00		0.00			
GL 830 Restricted Debt Service	0.00		8,792,465.46			
GL 889 Assigned to Fund Purposes	0.00		0.00			
GL 890 Unreserved/ Fund Balance	215,080.00		2,274,521.99			

* Zero budget with charges against it.

Kennewick SD #17
Budget Status - ASB Fund

Location 000

Report Date: 04/30/2024

		Budget	MTD Actual	YTD Actual	Encumbrance	Balance	% Remaining
A. Revenue/Other Fin. Sources		0.00	0.00	0.00	0.00	0.00	0.00
100	General Student Body	857,883.00	13,575.03	450,445.25	0.00	407,437.75	47.49
200	Athletics	986,216.00	0.00	383,694.45	0.00	602,521.55	61.09
300	Classes	109,180.00	0.00	11,422.87	0.00	97,757.13	89.53
400	Clubs	1,449,175.00	0.00	359,732.30	0.00	1,089,442.70	75.17
600	Private Moneys	24,400.00	0.00	7,156.80	0.00	17,243.20	70.66
Total Revenues/Other Fin. Sources		3,426,854.00	13,575.03	1,212,451.67	0.00	2,214,402.33	64.61
B. Expenditures							
100	General Student Body	782,775.00	39,454.75	274,124.84	42,765.32	465,884.84	59.51
200	Athletics	1,094,627.00	65,381.12	517,938.52	22,102.45	554,586.03	50.66
300	Classes	83,820.00	5,380.22	21,639.14	1,000.00	61,180.86	72.99
400	Clubs	1,309,046.00	55,931.47	458,142.09	34,727.52	816,176.39	62.34
600	Private Moneys	39,000.00	0.00	5,693.75	0.00	33,306.25	85.40
Total Expenditures		3,309,268.00	166,147.56	1,277,538.34	100,595.29	1,931,134.37	58.35
C. Other Fin. Uses Trans. Out (GL 536)							
D. Other Financing Uses (GL535)							
E. Excess of Revenues/Other Fin. Srcs Over (Under) Expenditures And Other Fin Uses (A-B-C-D)		117,586.00	-152,572.53	-65,086.67		283,267.96	240.90
F. Total Beginning Fund Balance		0.00		2,126,758.35			
G. GL 898 Prior Year Adjustments (+ or -)							
H. Total Ending Fund Balance (E + F + OR - G)		117,586.00		2,061,671.68			
I. Ending Fund Balance Accounts GL 810 Restricted for Other Items		0.00		0.00			

* Zero budget with charges against it.

Kennewick SD #17
Budget Status - ASB Fund

Location 000

Report Date: 04/30/2024

	Budget	MTD Actual	YTD Actual	Encumbrance	Balance	% Remaining
GL 819 Restricted to Fund Purpose	0.00		2,126,758.35			
GL 889 Assigned to Fund Purposes	0.00		0.00			
GL 890 Unreserved/ Fund Balance	117,586.00		2,061,671.68			
	117,586.00		4,188,430.03			

* Zero budget with charges against it.

Kennewick SD #17
Budget Status - Self Insurance

Location ⁰⁰⁰

Report Date: 04/30/2024

		Budget	MTD Actual	YTD Actual	Encumbrance	Balance	% Remaining
A. Revenue/Other Fin. Sources							
1000	Local Revenues	0.00	0.00	0.00	0.00	0.00	0.00
2000	Local State Non-Tax	1,450,000.00	1,728.07	74,339.26	0.00	1,375,660.74	94.87
Total Revenues/Other Fin. Sources		1,450,000.00	1,728.07	74,339.26	0.00	1,375,660.74	94.87
B. Expenditures							
97	Districtwide Support	2,192,500.00	247,478.77	1,113,553.64	0.00	1,078,946.36	49.21
Total Expenditures		2,192,500.00	247,478.77	1,113,553.64	0.00	1,078,946.36	49.21
C. Other Fin. Uses Trans. Out (GL 536)							
D. Other Financing Uses (GL535)							
E. Excess of Revenues/Other Fin. Srcs Over (Under) Expenditures And Other Fin Uses (A-B-C-D)		-742,500.00	-245,750.70	-1,039,214.38		296,714.38	0.00
F. Total Beginning Fund Balance		0.00		5,028,561.35			
G. GL 898 Prior Year Adjustments (+ or -)							
H. Total Ending Fund Balance (E + F + OR - G)		-742,500.00		3,989,346.97			
I. Ending Fund Balance Accounts							
	GL 889 Assigned to Fund Purposes	0.00		5,028,561.35			
	GL 890 Unreserved/ Fund Balance	-742,500.00		-1,039,214.38			
		-742,500.00		3,989,346.97			

* Zero budget with charges against it.

Kennewick SD #17

Budget Status - Transportation Fund

Report Date: 04/30/2024

		Budget	MTD Actual	YTD Actual	Encumbrance	Balance	% Remaining
A. Revenue/Other Fin. Sources							
2000	Local State Non-Tax	3,000.00	1,370.15	10,014.78	0.00	-7,014.78	233.82
4000	State Revenues Special Purpose	1,235,000.00	0.00	0.00	0.00	1,235,000.00	100.00
9999	Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues/Other Fin. Sources		1,238,000.00	1,370.15	10,014.78	0.00	1,227,985.22	99.19
B. Expenditures							
99	Pupil Transport	0.00	0.00	0.00	0.00	0.00	0.00
99	Pupil Transport Equipmt Purc	1,600,000.00	0.00	0.00	1,595,414.42	4,585.58	0.28
Total Expenditures		1,600,000.00	0.00	0.00	1,595,414.42	4,585.58	0.28
C. Other Fin. Uses Trans. Out (GL 536)							
D. Other Financing Uses (GL535)							
E. Excess of Revenues/Other Fin. Srcs Over (Under) Expenditures And Other Fin Uses (A-B-C-D)		-362,000.00	1,370.15	10,014.78		1,223,399.64	0.00
F. Total Beginning Fund Balance		0.00		556,385.41			
G. GL 898 Prior Year Adjustments (+ or -)							
H. Total Ending Fund Balance (E + F + OR - G)		-362,000.00		566,400.19			
I. Ending Fund Balance Accounts							
	GL 810 Restricted for Other Items	0.00		0.00			
	GL 819 Restricted to Fund Purpose	0.00		556,385.41			
	GL 889 Assigned to Fund Purposes	0.00		0.00			
	GL 890 Unreserved/ Fund Balance	-362,000.00		10,014.78			

* Zero budget with charges against it.

KENNEWICK SCHOOL DISTRICT #17
Regular Board Meeting
6/26/2024

WARRANT REGISTEF Dated: 4/01/24 - 4/30/24

Warrant Type	Date	Numbers	Amount	Totals
General	15-Apr-24	397382-397500	1,410,763.05	
	19-Apr-24	397501	563.87	
	23-Apr-24	397502	80,000.00	
	30-Apr-24	397503-397594	987,800.31	
	30-Apr-24	397595-397640	3,819,290.70	
	30-Apr-24	397641-397651	302,480.37	
Total Accounts Payable Warrants				6,600,898.30
	08-Apr-24	Fed Tax Wire/B/C	131.58	
	10-Apr-24	Fed Tax Wire/B/C	802.88	
	15-Apr-24	A/P EFT	6,536.82	
	15-Apr-24	Capital One	26,286.28	
	25-Apr-24	Use Tax	1,101.69	
	25-Apr-24	Wire BMO	567,032.41	
	30-Apr-24	Capital One	47,426.32	
	30-Apr-24	A/P EFT	11,298.76	
	30-Apr-24	P/R Dir Dep Wire	10,826,574.60	
	30-Apr-24	Fed Tax Wire/B/C	3,745,206.85	
	30-Apr-24	Child Supp wire	7,473.97	
	30-Apr-24	D Of R Wire	2,717,971.48	
Total Wire - Benton County				17,957,843.64
	08-Apr-24	702908-702909	2,131.18	
	10-Apr-24	702910	342.92	
	10-Apr-24	702911-702916	5,567.98	
	30-Apr-24	702917-702931	29,346.04	
Total Payroll General Warrants				37,388.12
Capital Projects	<u>Date</u>			
	4/15/2024	12970-12976	276,601.60	
	4/25/2024	Wire BMO/DoR/EFT/C	6,406.88	
Total Capital Projects Warrants				283,008.48
ASB	<u>Date</u>			
	4/15/2024	66181-66194	7,622.75	
	4/25/2024	Wire BMO/DoR/EFT/C	126,619.41	
	4/30/2024	66195-66226	40,234.63	
Total ASB Warrants				174,476.79
Transportation/Vehicle	<u>Date</u>			
Total Transportation/Vehicle Warrants				0.00
Self Ins Wkrs Comp	<u>Date</u>			
	4/15/2024	1206-1208	22,784.03	
	4/25/2024	Wire BMO/DoR/EFT	5,442.64	
	4/30/2024	1209-1211	219,359.85	
Total Self Ins Wkrs Comp/Dental Fund				247,586.52
Total Warrants Issued			25,301,201.85	25,301,201.85

^ 6/21/2024



QUANA BILLADO • PURCHASING MANAGER
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Resolution No. 8

**A RESOLUTION AUTHORIZING THE
SALE OF SURPLUS PROPERTY 2023/2024
SEE ATTACHMENT A**

WHEREAS certain equipment and supplies which are no longer economical to repair or maintain are currently in storage in the School District, and

WHEREAS, for the most part, said equipment is of such small value that it would be fiscally impractical, even at depreciated cost, for public and private school districts outside of the Tri-Cities area to acquire and then transport the surplus items,

IT IS RESOLVED that the Business Manager or designee is authorized to sell the surplus property; Provided said property is offered to the public to view and bid auction on said items with the items selling to the highest bidder on condition that the bid is tendered and items removed in a timely manner, as provided in the procedures established for this sale; and, Provided that the terms and conditions of sale are to be advertised in the Tri-City Herald, a newspaper of general circulation in the School District; and, Finally Provided that the Business Manager, or designee, shall give actual notice, as required by RCW 28A.335.180, of availability, at depreciated cost, of said surplus items to public and private school counterparts in the metropolitan Tri-Cities area.

Dated this 26th day of June 2024.

Secretary to the Board

President, Board of Directors

Vice President, Board of Directors

Member of the Board of Directors

Member of the Board of Directors

Member of the Board of Directors

2023-2024 SURPLUS SUPPLIES AND EQUIPMENT

ATTACHMENT A

CPU'S	MISC. CUSTODIAL EQUIPMENT/SUPPLIES	MISC. METAL CABINETS/SHELVES
COMPUTER MONITORS	MISC. PE/SPORTS EQUIPMENT/CLOTHING	MISC. WOOD CABINETS/SHELVES
KEYBOARDS	WEIGHT MACHINES	OFFICE CHAIRS/STUDENT CHAIRS
MISC. COMPUTER PARTS	MISC. GROUNDS EQUIPMENT	MISC. TEACHER/STUDENT DESKS
LAPTOPS-HARD DRIVES REMOVED	COMMERCIAL LAWN MOWER	MISC. SCHOOL FURNITURE
LASERJET/DESKJET PRINTERS	AUTOMOTIVE TOOLS/EQUIPMENT	MISC. SIZED/SHAPED TABLES
SCANNERS	WASHERS/DRYERS	MISC. SIZED FILE CABINETS
TABLETS	MICROWAVES	MISC. SHOP TOOLS
MISC. CAMERAS/CAMCORDERS	MISC. KITCHEN EQUIPMENT	MISC. SHOP EQUIPMENT
2-WAY RADIOS	REFRIDGERATORS	LAMINATORS
TELEVISIONS	FREEZERS	MAGAZINE/BOOK RACKS
DVD/VCR PLAYERS	MILK COOLERS	MISC. MICROSCOPES
OVERHEAD PROJECTORS	COMMERCIAL SINKS/COUNTERS	LARGE STORAGE RACKS
VISUAL PRESENTERS	MISC. LARGE SAWS/CUTTER	TEXTBOOKS
DOCUMENT CAMERS	MISC. MUSIC EQUIPMENT/INSTRUMENTS	COMMERCIAL OVENS/EQUIPMENT
COPY MACHINES	MUSIC STORAGE RACKS	MISC. MATS/PADS
MISC. TELEPHONES	MISC. OT/PT ITEMS	LIBRARY BOOKS
SPEAKERS	MISC. CARTS/ROLLING CARTS	EXCERSIZE EQUIPMENT
FAX MACHINES	MISC. OFFICE EQUIPMENT	LOCKERS
RADIO PLAYERS	MISC. CARPENTRY TOOLS/SAWS	WORKBENCHES
CASSETTE/CD PLAYERS	MISC. FURNITURE/COUCHES	SCIENCE MATERIALS
MISC. SCHOOL SUPPLIES	MISC. PRESCHOOL TOYS	MUSIC STORAGE RACKS
BOOKSHELFS	MISC. LIBRARY ITEMS	VACUUMS
PORTABLE CLASSROOMS, 12' X 40'		

2023-2024 SURPLUS MOTOR VEHICLES

UNIT #	YEAR/MAKE	LIC #	VIN #	ASSET #	MINIMUM BID
2	2006 International School Bus	75807C	4DRBUAAL56B196294	A74270	No Minimum
11	2006 International School Bus	75806C	4DRBUAAL76B196295	A74269	No Minimum
34	2005 International School Bus	72361C	4DRBUAAN15B984148	A65559	No Minimum
52	2004 International School Bus	69106C	4DRBRAAN04B964487	A74266	No Minimum
53	2004 International School Bus	69107C	4DRBRAAN24B964488	A74265	No Minimum
76	2004 International School Bus	69109C	4DRBRAAN04B964490	A74263	No Minimum
79	2004 International School Bus	69110C	4DRBRAAN24B964491	A74262	No Minimum
81	2004 International School Bus	69111C	4DRBRAAN44B964492	A74261	No Minimum
82	2004 International School Bus	76530C	4DRBUAAN46B259371	A74290	No Minimum



VIC ROBERTS

Executive Director of Business Operations

1000 W. 4th Avenue

Kennewick, WA 99336

(509) 222-6673 | vic.roberts@ksd.org | ksd.org

DATE: June 21, 2024
TO: Board of Directors
FROM: Vic Roberts, Executive Director of Business Operations
RE: **2024-25 READY & TEAM Read Agreements**

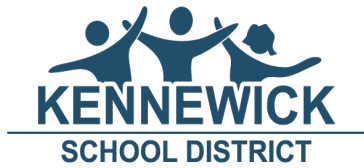
READY Agreement: The Children’s Reading Foundation of the Mid-Columbia agreement is up for renewal for the 2024-25 school year. The 2023-24 contract amount is increased from \$270,000 to \$275,590. The Agreement target participation is unchanged from 2,500 participants. Parent participation for 2023-24 is projected at 2,600. Final payment is based on actual cost of the READY program not to exceed the agreement amount of \$275,590.

TEAM Read Agreement: The 2024-25 TEAM Read Program agreement references a target to serve ten elementary schools with a student participation goal of 370 students. Student participation for 2023-24 is projected at 400. The contract amount is increased from \$115,500 to \$125,500 for the 2024-25 school year. The increase is largely due to increased in pay for the school site coordinators. Site coordinator hourly pay is increased from \$16.00 - \$17.00 per hour to \$17.50 - \$19.00 per hour. The base agreement amount is set at \$80,000 with the remaining balance to be paid dependent on actual costs incurred that exceed \$125,500.

Recommendation:

READY!: Approve READY! Agreement at \$275,590.

TEAM Read Program: Approve TEAM Read Agreement at \$125,500.



VIC ROBERTS • Director of Business Operations
1000 W. 4TH AVE. • KENNEWICK, WA 99336-5601
P: (509) 222-5040
Vic.Roberts@ksd.org WWW.KSD.ORG

DATE: June 21, 2024
TO: Board of Directors
FROM: Vic Roberts, Executive Director of Business Operations
RE: **KSD/Sodexo Food Services Management Contract For 2024-25**

The current nutrition services management contract with Sodexo was initially entered into for the 2022-23 school year. The district is allowed to renew the contract for four years. Year two of the renewal is for the 2024-25 term. The proposed renewal contract has been updated with the allowed fixed price per meal increase as well as other revisions listed below.

- References to the “2023-24” school year are changed to “2024-2025” school year.
- Revised the term of the agreement to August 22, 2024, through August 21, 2025.
- Fixed price per meal is increased by the allowed CPI index of 4.28% from \$1.936 to \$2.017.
- Updated Contract Attachments Reflecting 2024-2025 Information
 - School/Site Locations Listing
 - Updated School Calendar
 - Updated Accounts Payable Schedule
 - Updated Pro Forma Financial Statement

The financial pro forma for school year 2024-25 shows and estimated revenues exceeding expenses by \$14,097 based on revenues of \$13,798,288 and expenses of \$13,784,190. The goal is for the program to achieve a minimum financial break-even level.

Recommendation: Approve

To: Dr. Traci Pierce, Superintendent
Kennewick School District Board of Directors

From: Abby Mattson, Director-Career & College Readiness

Subject: Annual Approval for Kennewick School District 4-year and Tri-Tech Skills Center 5-year Plan for Career & Technical Education

Date: June 26, 2024

In compliance with RCW 28A.700.010 and the Office of Superintendent of Public Instruction for Washington State, I am submitting the KSD District Wide Four-Year Plan for CTE for annual approval by the Kennewick Board of Directors. To ensure high quality career and technical programs, the office of the superintendent of public instruction shall periodically review and approve the plans of local districts for the delivery of career and technical education. Plans should demonstrate how career and technical education programs will ensure academic rigor; align with the state's education reform requirements; help address the skills gap of Washington's economy; and maintain strong relationships with local career and technical education advisory councils for the design and delivery of career and technical education.

The attached district wide plan includes information for Kennewick School District as well as Tri-Tech Skills Center.

Quality Criteria include:

- Educator Licensing
- Curriculum, Instruction and Evaluation
- Instructional Materials
- Safe Practices
- Facilities & Equipment
- Long Range Planning
- Leadership & Employability
- Advisory Committee
- Career Guidance
- Certification & Work Based Learning
- Student Access to Program
- Post HS Articulation & Program of Study
- Program Evaluation
- Professional Development

Respectfully submitted,

Abby Mattson
Director of Career & College Readiness
(509) 222-6523



CTE Four Year Planning Requirement Template

District Goal: The mission of the **Kennewick School District** is to provide a collaborative learning community, which engages all students in learning the academic and work-life skills needed to achieve their individual potential and become responsible citizens. (Quality Criteria indicators are referenced on the Career & Technical Education Evaluation Form.)

Quality Criteria	2023-2024	2024-2025	2025-2026	2026-2027
Educator Licensing WAC 181-77-014 (Criteria 1)	<ul style="list-style-type: none"> Annually: opportunities for teacher PD, STEM/CTE clock hours and workshops CTE Conditionals are progressing toward initial, training plans on file. All CTE teachers are current on First Aid/CPR certification. Workshop for CTE teachers explaining WBL and IRC state requirements and how those need to be entered into PS 	<ul style="list-style-type: none"> Annually: opportunities for teacher PD, STEM/CTE clock hours and workshops. CTE Conditionals are progressing toward initial, training plans on file. All CTE teachers are current on First Aid/CPR certification. Explore requirements to get Ag Shop teachers OSHA 10 certified trainers 	<ul style="list-style-type: none"> Annually: opportunities for teacher PD, STEM/CTE clock hours and workshops CTE Conditionals are progressing toward initial, training plans on file. All CTE teachers are current on First Aid/CPR certification 	<ul style="list-style-type: none"> Annually: opportunities for teacher PD, STEM/CTE clock hours and workshops CTE Conditionals are progressing toward initial, training plans on file. All CTE teachers are current on First Aid/CPR certification
Curriculum, Instruction, and Evaluation RCW 28A.700.010 (Criteria 2) Academic Integration RCW 28A.700.010(2)(a) (Criteria 3) Accountability RCW 28A.700.040(1)(c) (Criteria 5) Instructional Materials RCW 28A.700.010 (Criteria 8)	<ul style="list-style-type: none"> New Course Approvals for: <ul style="list-style-type: none"> Sustainable Design & Technology-STEM Digital Electronics-STEM Mental Health & Counseling-FCS Intro to Health Careers-Health Science Advanced Programming-Computer Science Visual Art-Middle School Support District Initiatives: <ul style="list-style-type: none"> PLC's and Inclusionary Practices Curriculum & Instructional Materials are up-to-date 	<ul style="list-style-type: none"> New Course Approvals for: <ul style="list-style-type: none"> Drafting 1-2-state approved framework Robotics-state approved framework Business English-state approved framework Applied Geometry-state approved framework Update Yearbook and Photography 3-4 frameworks Follow Financial Literacy requirements from the state Explore ways to implement Financial Literacy units at the middle school 	<ul style="list-style-type: none"> Stay current on new course approvals Curriculum & Instructional Materials are up-to-date Curriculum & Instructional Materials are up-to-date Assess frameworks and edit as needed. Competencies aligned to state and national standards, and industry standards Employability and leadership/21st century skills integrated 	<ul style="list-style-type: none"> Stay current on new course approvals Curriculum & Instructional Materials are up-to-date Curriculum & Instructional Materials are up-to-date Assess frameworks and edit as needed. Competencies aligned to state and national standards, and industry standards Employability and leadership/21st century skills integrated



CTE Four Year Planning Requirement Template

Quality Criteria	2023-2024	2024-2025	2025-2026	2026-2027
	<ul style="list-style-type: none"> • Financial Algebra textbooks for Southridge HS • Business English textbooks for Kennewick and Kamiakin HS • Examine structure of MS Computers-create updated course outlines, aligned to essential standards • New PLTW curriculum for Sustainable Design and Technology 	<ul style="list-style-type: none"> • Curriculum & Instructional Materials are up-to-date • Look at updated edition of Teaching Academy textbook to align with CiHS-CWU • Assess frameworks and edit as needed. • Competencies aligned to state and national standards, and industry standards • Employability and leadership/21st century skills integrated 		
<p>Safe Practices RCW 28A.700.010 (Criteria 6) Facilities RCW 28A.700.010 (Criteria 7)</p>	<ul style="list-style-type: none"> • Ensure equipment is up to date with industry standards • H3MS-30 new ipads with apple pencils for visual arts and 2 new 3D printers • Highlands MS-four new computers and addition of some ipads for STEM Career labs • Park MS- 4 new computers and 2 new 3D printers • Additional STEM career lab units at all 5 middle schools • Ensure equipment rotation schedule is current; meet with IT regularly • 2 new computer lab replacements at Southridge • 1 new mac lab replacement at Kennewick 	<ul style="list-style-type: none"> • Ensure equipment is up to date with industry standards • Research new plasma cutter for Kamiakin Ag Shop • Purchase additional welders for Kamiakin Ag Shop • Ensure equipment rotation schedule is current; meet with IT regularly • Start Kennewick High BAM lab rotations • Update photo lab at Southridge • Remain current with software and technology systems • Ensure all labs are in alignment and compliant with safety requirements and recommendations 	<ul style="list-style-type: none"> • Ensure equipment is up to date with industry standards • Ensure equipment rotation schedule is current; meet with IT regularly • Continue Kennewick High BAM lab rotations • Remain current with software and technology systems • Ensure all labs are in alignment and compliant with safety requirements and recommendations • Safety is integrated into curriculum 	<ul style="list-style-type: none"> • Ensure equipment is up to date with industry standards • Ensure equipment rotation schedule is current; meet with IT regularly • Continue Kennewick High BAM lab rotations • Start Middle School computer lab replacement rotations • Remain current with software and technology systems • Ensure all labs are in alignment and compliant with safety requirements and recommendations • Safety is integrated into curriculum



CTE Four Year Planning Requirement Template

Quality Criteria	2023-2024	2024-2025	2025-2026	2026-2027
	<ul style="list-style-type: none"> • Remain current with software and technology systems • Ensure all labs are in alignment and compliant with safety requirements and recommendations • Addition of a storage shed for Southridge AG program • Update watering system in Southridge greenhouse • New roof for Kamiakin greenhouse • Removal of Oxy-acetylene gas lines in Kamiakin Ag shop • Purchase new welders for Kamiakin Ag shop • Surplus old plasma cutter- Kamiakin Ag shop 	<ul style="list-style-type: none"> • Work with teachers on safe lab practices-explore creation of CTE Lab Safety Manual • Safety is integrated into curriculum 		
<p>Student Access to Program RCW 28A.700.010 (Criteria 4)</p> <p>Long Range Planning RCW 28A.700.010(2)(b) (Criteria 10)</p>	<ul style="list-style-type: none"> • Annually: Promote CTE programs and non-traditional options/ opportunities; Career Construction Day, Careers in Manufacturing, Girls who Code, and other targeted programs, etc. • Creation of a CTE program promotional video-share on social media and in all secondary schools during CTE month 	<ul style="list-style-type: none"> • Annually: Promote CTE programs and non-traditional options/ opportunities; Career Construction Day, Careers in Manufacturing, Girls who Code, and other targeted programs, etc. • Share CTE program promotional video- • Provide opportunity for staff program teams to meet and plan/edit 4 year plans 	<ul style="list-style-type: none"> • Annually: Promote CTE programs and non-traditional options/ opportunities; Career Construction Day, Careers in Manufacturing, Girls who Code, and other targeted programs, etc. • Share CTE program promotional video- • Provide opportunity for staff program teams to meet and plan/edit 4 year plans 	<ul style="list-style-type: none"> • Annually: Promote CTE programs and non-traditional options/ opportunities; Career Construction Day, Careers in Manufacturing, Girls who Code, and other targeted programs, etc. • Share CTE program promotional video- • Provide opportunity for staff program teams to meet and plan/edit 4 year plans



CTE Four Year Planning Requirement Template

Quality Criteria	2023-2024	2024-2025	2025-2026	2026-2027
	<ul style="list-style-type: none"> • Provide opportunity for staff program teams to meet and plan/edit 4 year plans • Work with counselors to better understand course/program scope and sequences and CTE grad pathways • Add additional CTE Alternative graduation pathways 	<ul style="list-style-type: none"> • Work with counselors to better understand course/program scope and sequences and CTE grad pathways • Add additional CTE Alternative graduation pathways 	<ul style="list-style-type: none"> • Work with counselors to better understand course/program scope and sequences and CTE grad pathways • Add additional CTE Alternative graduation pathways 	<ul style="list-style-type: none"> • Work with counselors to better understand course/program scope and sequences and CTE grad pathways • Add additional CTE Alternative graduation pathways
<p>Leadership and Employability RCW 28A.700.010 (Criteria 9)</p>	<ul style="list-style-type: none"> • Annually: Support all staff to provide leadership opportunities for all students both in and out of the classroom • Annually: Encourage teachers to affiliate with state CTSO's where appropriate • Teachers maintain POW's for every CTSO per new OSPI requirements • Explore new WSL opportunity with Hapo Credit Union and JUB Engineering • Host Career & College Expo at each high school in the fall • Student Job Fair each year in the spring-resume and interviewing workshops offered through Career Center 	<ul style="list-style-type: none"> • Annually: Support all staff to provide leadership opportunities for all students both in and out of the classroom • Annually: Encourage teachers to affiliate with state CTSO's where appropriate • Help expand leadership in the middle school CTE programs-Robotics • Teachers maintain POW's for every CTSO per OSPI requirements • Host Career & College Expo at each high school in the fall • Student Job Fair each year in the spring-resume and interviewing workshops offered through Career Center 	<ul style="list-style-type: none"> • Annually: Support all staff to provide leadership opportunities for all students both in and out of the classroom • Annually: Encourage teachers to affiliate with state CTSO's where appropriate • Teachers maintain POW's for every CTSO per OSPI requirements • Host Career & College Expo at each high school in the fall • Student Job Fair each year in the spring-resume and interviewing workshops offered through Career Center 	<ul style="list-style-type: none"> • Annually: Support all staff to provide leadership opportunities for all students both in and out of the classroom • Annually: Encourage teachers to affiliate with state CTSO's where appropriate • Teachers maintain POW's for every CTSO per new OSPI requirements • Host Career & College Expo at each high school in the fall • Student Job Fair each year in the spring-resume and interviewing workshops offered through Career Center



CTE Four Year Planning Requirement Template

Quality Criteria	2023-2024	2024-2025	2025-2026	2026-2027
Advisory Committee RCW 28A.700.020(1) (Criteria 11)	<ul style="list-style-type: none"> Annually: Review committee membership and recruit additional members Facilitate review of frameworks, 4-year plan and program evaluation Execute goal follow-up more effectively Recruit additional members as needed Invite students to present at meetings Grow BAM advisory, encourage regular attendance Explore more area wide advisory committees 	<ul style="list-style-type: none"> Annually: Review committee membership and recruit additional members Facilitate review of frameworks, 4-year plan and program evaluation Recruit additional members as needed Invite students to present at meetings Grow Technology advisory Implement Area wide Family and Consumer Science and Ag advisory committees Restructure meetings to incorporate more industry feedback and less teacher talk 	<ul style="list-style-type: none"> Annually: Review committee membership and recruit additional members Facilitate review of frameworks, 4-year plan and program evaluation Recruit additional members as needed Invite students to present at meetings 	<ul style="list-style-type: none"> Annually: Review committee membership and recruit additional members Facilitate review of frameworks, 4-year plan and program evaluation Recruit additional members as needed Invite students to present at meetings
Post HS Articulation & Program of Study RCW 28A.700.020(2)(a)(b) (Criteria 12) Career Guidance RCW 28A.700.010(3) (Criteria 14)	<ul style="list-style-type: none"> Research and apply for articulation with Spokane CC: <ul style="list-style-type: none"> Business English, Multimedia, Interior Design, Yearbook, and Welding Annually: Update articulation agreements per timeline with CBC Update ASL articulation with new staff at Seattle Central Collaborate with CBC staff to promote FAFSA completion 	<ul style="list-style-type: none"> Annually update articulation agreements per timeline with CBC, Spokane CC, Spokane Falls CC, Walla Walla CC, Seattle Central Collaborate with CBC staff to promote FAFSA completion Investigate more impactful ways to promote career-related events. Continue to update SchoolLinks HSBP activities-increase communication with parents about HSBP 	<ul style="list-style-type: none"> Annually update articulation agreements per timeline with CBC, Spokane CC, Spokane Falls CC, Walla Walla CC, Seattle Central Collaborate with CBC staff to promote FAFSA completion Investigate more impactful ways to promote career-related events. Continue to update SchoolLinks HSBP activities-increase communication with parents about HSBP 	<ul style="list-style-type: none"> Annually update articulation agreements per timeline with CBC, Spokane CC, Spokane Falls CC, Walla Walla CC, Seattle Central Collaborate with CBC staff to promote FAFSA completion Investigate more impactful ways to promote career-related events. Continue to update SchoolLinks HSBP activities-increase communication with parents about HSBP



CTE Four Year Planning Requirement Template

Quality Criteria	2023-2024	2024-2025	2025-2026	2026-2027
	<ul style="list-style-type: none"> Investigate more impactful ways to promote career-related events. Update SchoolLinks lessons for HSBP, implement new lesson delivery model on ER days Support Career Specialists efforts with career fairs, student job fair, post-high school training and education promotion activities Continue development of partnership with WSU-Tri Cities, for year 1 Teaching Bridge CCW program Explore AG Bridge Program with CBC 	<ul style="list-style-type: none"> Support Career Specialists efforts with career fairs, student job fair, post-high school training and education promotion activities Start AG Bridge program in the summer, recruit students and industry partners Develop PD for year 1 and year 2 Teaching Bridge cohort 	<ul style="list-style-type: none"> Support Career Specialists efforts with career fairs, student job fair, post-high school training and education promotion activities 	<ul style="list-style-type: none"> Support Career Specialists efforts with career fairs, student job fair, post-high school training and education promotion activities
Certification & Work Based Learning RCW 28A.700.060(2)(c)(d) (Criteria 13A, 13B)	<ul style="list-style-type: none"> Expand industry partnerships to provide more opportunities for students in more areas of industry Audit courses, expand or add IRC offerings as needed. Explore adding SWIFT Certification, Adobe Photoshop, NOCTI-JROTC 	<ul style="list-style-type: none"> Expand industry partnerships to provide more opportunities for students in more areas of industry Audit courses, expand or add IRC offerings as needed. 	<ul style="list-style-type: none"> Expand industry partnerships to provide more opportunities for students in more areas of industry Audit courses, expand or add IRC offerings as needed. 	<ul style="list-style-type: none"> Expand industry partnerships to provide more opportunities for students in more areas of industry Audit courses, expand or add IRC offerings as needed.
Program Evaluation RCW 28A.700.020(1) (Criteria 15)	<ul style="list-style-type: none"> Each program area will develop a Four-Year Plan addressing 16 quality criteria to submit to their Advisory 	<ul style="list-style-type: none"> Each program area will develop a Four-Year Plan addressing 16 quality criteria to submit to their Advisory 	<ul style="list-style-type: none"> Each program area will develop a Four-Year Plan addressing 16 quality criteria to submit to their Advisory 	<ul style="list-style-type: none"> Each program area will develop a Four-Year Plan addressing 16 quality criteria to submit to their Advisory



CTE Four Year Planning Requirement Template

Quality Criteria	2023-2024	2024-2025	2025-2026	2026-2027
	<p>Committee for review and updating.</p> <ul style="list-style-type: none"> Once completed the Four-Year Plans will be merged to create a District-Wide Plan to be presented for review by the General Advisory Committee. Instructors will continually assess their equipment, space, and instructional materials for safety, relevancy, quality and rigor. 	<p>Committee for review and updating.</p> <ul style="list-style-type: none"> Once completed the Four-Year Plans will be merged to create a District-Wide Plan to be presented for review by the General Advisory Committee. Instructors will continually assess their equipment, space, and instructional materials for safety, relevancy, quality and rigor. 	<p>Committee for review and updating.</p> <ul style="list-style-type: none"> Once completed the Four-Year Plans will be merged to create a District-Wide Plan to be presented for review by the General Advisory Committee. Instructors will continually assess their equipment, space, and instructional materials for safety, relevancy, quality and rigor. 	<p>Committee for review and updating.</p> <ul style="list-style-type: none"> Once completed the Four-Year Plans will be merged to create a District-Wide Plan to be presented for review by the General Advisory Committee. Instructors will continually assess their equipment, space, and instructional materials for safety, relevancy, quality and rigor.
<p>Professional Development RCW 28A.700.005(4) (Criteria 16)</p>	<ul style="list-style-type: none"> Annually: opportunities for teacher PD, STEM/CTE, and equity clock hours Evaluate conditionally certified teachers on progress toward Initial CTE cert As applicable or appropriate, reduce number of teachers on conditional CTE certifications. Ensure teachers are progressing toward initial if so required. All CTE teachers carry current First Aid/CPR Research and provide relevant PD opportunities for CTE staff. 	<ul style="list-style-type: none"> Annually: opportunities for teacher PD, STEM/CTE, and equity clock hours Evaluate conditionally certified teachers on progress toward Initial CTE cert As applicable or appropriate, reduce number of teachers on conditional CTE certifications. Ensure teachers are progressing toward initial if so required. All CTE teachers carry current First Aid/CPR Research and provide relevant PD opportunities for CTE staff. 	<ul style="list-style-type: none"> Annually: opportunities for teacher PD, STEM/CTE, and equity clock hours Evaluate conditionally certified teachers on progress toward Initial CTE cert As applicable or appropriate, reduce number of teachers on conditional CTE certifications. Ensure teachers are progressing toward initial if so required. All CTE teachers carry current First Aid/CPR Research and provide relevant PD opportunities for CTE staff. 	<ul style="list-style-type: none"> Annually: opportunities for teacher PD, STEM/CTE, and equity clock hours Evaluate conditionally certified teachers on progress toward Initial CTE cert As applicable or appropriate, reduce number of teachers on conditional CTE certifications. Ensure teachers are progressing toward initial if so required. All CTE teachers carry current First Aid/CPR Research and provide relevant PD opportunities for CTE staff.



Washington Office of Superintendent of

PUBLIC INSTRUCTION

CTE Four Year Planning Requirement Template

Advisory Chairperson: Rebecca Williamson
Rebecca Williamson (May 30, 2024 09:44 PDT)

Date: May 30, 2024

CTE Director: Henry Mattson

Date: May 30, 2024










CTE Program Four Year Planning

Final Audit Report

2024-05-30

Created:	2024-05-30
By:	Kriss Bridgham (Kriss.Bridgham@ksd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZj47SEUvAtmsABmYtSI-E53KMYpE7EC3

"CTE Program Four Year Planning" History

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-  Document emailed to Abby Mattson (abby.mattson@ksd.org) for signature
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-  Signer rebecca.williamson@esd.wa.gov entered name at signing as Rebecca Williamson
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-  Document e-signed by Rebecca Williamson (rebecca.williamson@esd.wa.gov)
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**Tri-Tech Skills Center
Career & Technical Education
District Wide Plan ~ 2023-2028**

Focus Area	2023-2024– Current Year	2024-2025	2025-2026	2026-2027	2027-2028
<i>Curriculum</i>	<p>Refine whole school student interview process for spring 2023.</p> <p>Develop Pre-Medical Assisting program and seek OSPI program approval.</p> <p>SREB Curriculum and Instruction Review Process Completed Sept. 2024</p>	<p>Implement Pre-Medical Assisting program</p>		<p>Implement HVAC-R program</p>	
<i>Equipment/ Facilities</i>	<p>Occupy TT East building for Pre-Electrical and Pre-Vet Tech. Remodel space for Medical Assisting.</p> <p>Explore additional revenue streams for capital support in addition to Legislative provided funds.</p> <p>TT Core Modernization funded by 2024 Legislature. Continue Pre-Construction and Construction Efforts.</p> <p>Update skill center capital projects prioritization process in conjunction with OSPI</p> <p>Continue to provide funding to ensure equipment is up to date with industry standards and uniform by program</p> <p>Update equipment rotation schedule Evaluate software needs</p>	<p>Update TTSC Long Range Capital Plan and capital facility needs for submission to OSPI for consideration in the 2025-2027 biennia.</p> <p>Occupy remodeled space for Pre-Medical Assisting.</p> <p>Continue to provide funding to ensure equipment is up to date with industry standards and uniform by program</p> <p>Update equipment rotation schedule</p> <p>Evaluate software needs</p>	<p>Construction efforts for Core Modernization funded by the 2024 the Legislature.</p> <p>Continue to provide funding to ensure equipment is up to date with industry standards and uniform by program</p> <p>Update equipment rotation schedule Evaluate software needs</p>	<p>Occupy modernized space.</p> <p>Continue to provide funding to ensure equipment is up to date with industry standards and uniform by program</p> <p>Update equipment rotation schedule Evaluate software needs</p>	<p>Continue to provide funding to ensure equipment is up to date with industry standards and uniform by program</p> <p>Update equipment rotation schedule Evaluate software needs</p>
<i>Work-Based Learning</i>	<p>Expand outreach to business and industry specifically in the areas of manufacturing.</p> <p>Review committee membership and recruit additional members.</p> <p>Facilitate review of 4-year plan and program evaluation</p>	<p>Support the development and growth of career connected learning.</p> <p>Refine WSL support and coordination with revamped Career Specialist position.</p>	<p>Support the development and growth of career connected learning.</p>	<p>Support the development and growth of career connected learning.</p>	<p>Support the development and growth of career connected learning.</p>
<i>Advisory Committees</i>	<p>Expand outreach to business and industry specifically in the areas of manufacturing.</p> <p>Improve the Annual Program Evaluation and CLNA data collection and survey process.</p>	<p>Review committee membership and recruit additional members</p> <p>Facilitate review of Multi-year plan and program evaluation</p>	<p>Review committee membership and recruit additional members</p>	<p>Review committee membership and recruit additional members</p>	<p>Review committee membership and recruit additional members</p>

Tri-Tech Skills Center Career & Technical Education District Wide Plan ~ 2023-2028

Focus Area	2023-2024– Current Year	2024-2025	2025-2026	2026-2027	2027-2028
	<p>Review committee membership and recruit additional members.</p> <p>Facilitate review of Multi-year plan and program evaluation</p>		Facilitate review of Multi-year plan and program evaluation	Facilitate review of Multi-year plan and program evaluation	Facilitate review of Multi-year plan and program evaluation
<i>Program Improvement and Recruitment</i>	<p>Continue to improve elementary and middle school tours of Tri-Tech Skills Center</p> <p>Work with targeted programs to develop and implement a marketing strategy for elementary and middle school students i.e. variations using Kids can Code model and GRITT.</p> <p>Review and update outreach strategies and materials i.e program catalog, social media</p> <p>Promote non-traditional options/opportunities: Career Construction Day, GRITT, CBC Non-trad Day, Girls Can Code, targeted programs, etc.</p> <p>SREB Curriculum and Instruction Review Process Completed Sept. 2024</p>	<p>Continue to improve elementary and middle school tours of Tri-Tech Skills Center</p> <p>Facilitate the ongoing development and implementation of 4-year plans</p> <p>Work with targeted programs to develop and implement a marketing strategy: TBD</p> <p>Review and update outreach strategies and materials i.e program catalog, social media</p> <p>Promote non-traditional options/opportunities: Career Construction Day, GRIT, CBC Non-trad Day, Girls Can Code, targeted programs, etc.</p> <p>SREB CIR Professional Development Target: Collaboration (Staff, Student Business and industry and community partners)</p>	<p>Continue to improve elementary and middle school tours of Tri-Tech Skills Center</p> <p>Facilitate the ongoing development and implementation of 4-year plans</p> <p>Work with targeted programs to develop and implement a marketing strategy: TBD</p> <p>Review and update outreach strategies and materials i.e program catalog, social media</p> <p>Promote non-traditional options/opportunities: Career Construction Day, GRIT, CBC Non-trad Day, Girls Can Code, targeted programs, etc.</p>	<p>Continue to improve elementary and middle school tours of Tri-Tech Skills Center</p> <p>Facilitate the ongoing development and implementation of 4-year plans</p> <p>Work with targeted programs to develop and implement a marketing strategy: TBD</p> <p>Review and update outreach strategies and materials i.e program catalog, social media</p> <p>Promote non-traditional options/opportunities: Career Construction Day, GRIT, CBC Non-trad Day, Girls Can Code, targeted programs, etc.</p>	<p>Continue to improve elementary and middle school tours of Tri-Tech Skills Center</p> <p>Facilitate the ongoing development and implementation of 4-year plans</p> <p>Work with targeted programs to develop and implement a marketing strategy: TBD</p> <p>Review and update outreach strategies and materials i.e program catalog, social media</p> <p>Promote non-traditional options/opportunities: Career Construction Day, GRIT, CBC Non-trad Day, Girls Can Code, targeted programs, etc.</p>
<i>Post HS/Articulation</i>	<p>Explore College in the High School options.</p> <p>Update articulation agreements per timeline with CBC, YVCC, WWCC, etc.</p> <p>Support Career Specialists efforts with career fairs, post-high school training and education promotion activities</p>	<p>Update articulation agreements per timeline with CBC, YVCC, WWCC, etc.</p> <p>Support Career Specialists efforts with career fairs, post-high school training and education promotion activities</p>	<p>Update articulation agreements per timeline with CBC, YVCC, WWCC, etc.</p> <p>Support Career Specialists efforts with career fairs, post-high school training</p>	<p>Update articulation agreements per timeline with CBC, YVCC, WWCC, etc.</p> <p>Support Career Specialists efforts with career fairs, post-high school training</p>	<p>Update articulation agreements per timeline with CBC, YVCC, WWCC, etc.</p> <p>Support Career Specialists efforts with career fairs, post-high school training</p>

**Tri-Tech Skills Center
Career & Technical Education
District Wide Plan ~ 2023-2028**

Focus Area	2023-2024– Current Year	2024-2025	2025-2026	2026-2027	2027-2028
	Explore new articulation agreements	Explore new articulation agreements	and education promotion activities Explore new articulation agreements	and education promotion activities Explore new articulation agreements	and education promotion activities Explore new articulation agreements
<i>Student Leadership</i>	Encourage and support all staff to provide leadership opportunities for all students both in and out of the classroom	Encourage and support all staff to provide leadership opportunities for all students both in and out of the classroom	Encourage and support all staff to provide leadership opportunities for all students both in and out of the classroom	Encourage and support all staff to provide leadership opportunities for all students both in and out of the classroom	Encourage and support all staff to provide leadership opportunities for all students both in and out of the classroom
<i>Professional Development</i>	Provide opportunities for teachers to stay current with industry standards though targeted conferences and in-services Provide opportunities for all staff to update/obtain First Aid/CPR certification Assist CTE teachers to attain and maintain certification SREB CIR Professional Development Target on student engagement. PD on 2/28/2024 Re-implement and lead statewide Job-a -Like process. Game Design and Pre-Vet TT to host Newer CTE Teacher summer training.	Provide opportunities for teachers to stay current with industry standards though targeted conferences and in-services Provide opportunities for all staff to update/obtain First Aid/CPR certification Assist CTE teachers to attain and maintain certification SREB CIR Professional Development Target: Collaboration, Staff, Student Business and industry and community partners TT to host Newer CTE Teacher summer training.	Provide opportunities for teachers to stay current with industry standards though targeted conferences and in-services Provide opportunities for all staff to update/obtain First Aid/CPR certification Assist CTE teachers to attain and maintain certification TT to host Newer CTE Teacher summer training.	Provide opportunities for teachers to stay current with industry standards though targeted conferences and in-services Provide opportunities for all staff to update/obtain First Aid/CPR certification Assist CTE teachers to attain and maintain certification TT to host Newer CTE Teacher summer training.	Provide opportunities for teachers to stay current with industry standards though targeted conferences and in-services Provide opportunities for all staff to update/obtain First Aid/CPR certification Assist CTE teachers to attain and maintain certification TT to host Newer CTE Teacher summer training.

CTE Director: Paul Randall

General Advisory Committee Chair or designee: Rebecca Williamson
Rebecca Williamson (Jun 11, 2024 08:33 PDT)

School Board Approval: Agenda Attached

Date: Jun 11, 2024

Date: Jun 11, 2024

Date: _____

**Tri-Tech Skills Center
Career & Technical Education
District Wide Plan ~ 2023-2028**

Focus Area Terminology	
<p>Curriculum:</p> <ul style="list-style-type: none"> ▪ Curriculum and instructional materials are up-to-date ▪ Curriculum is aligned to the essential learning's and grade level expectations ▪ Course competencies are aligned to local/state/national standards ▪ Safety competencies are integrated into the curriculum ▪ Safety is taught and assessed ▪ Competencies for employability are integrated into the curriculum ▪ Employability skills are taught, assessed and documented ▪ Leadership competencies are integrated into the curriculum ▪ Non-traditional career objectives are integrated into the curriculum ▪ Process used to evaluate and improve student performance 	<p>Program Improvement/Student Recruitment</p> <ul style="list-style-type: none"> ▪ A student recruitment plan has been developed ▪ There is a written plan that provides program direction and improvement ▪ A program promotion plan is in place ▪ Equal access is provided to all students, including non-traditional and special populations
<p>Equipment/Facilities</p> <ul style="list-style-type: none"> ▪ Labs/shops have appropriate equipment ▪ Facilities and environment meet safety standards ▪ Safety plan is on file ▪ Safe practices are understood and implemented 	<p>Post HS/Articulation</p> <ul style="list-style-type: none"> ▪ Post-high school information is integrated into the program ▪ Articulation agreements are in place where feasible ▪ Program of Study in place ▪ Career planning, career guidance and knowledge of career pathways are provided
<p>Work-Based Learning</p> <ul style="list-style-type: none"> ▪ WBL opportunities are available for all students ▪ Non-traditional career options are provided ▪ Industry Certifications are available 	<p>Student Leadership</p> <ul style="list-style-type: none"> ▪ Leadership competencies are integrated into the curriculum ▪ Leadership skills are demonstrated and documented ▪ 21st Century Skills (employability and leadership skills) are in integral part of the course
<p>Advisory Committees</p> <ul style="list-style-type: none"> • Review and endorse curriculum; assure alignment to program standards • Provide expertise in the design, development and delivery of programs/courses • Review labor market information 	<p>Professional Development</p> <ul style="list-style-type: none"> ▪ Teachers have knowledge, training and pathway-related industry skills in their program area ▪ Teachers have recent training in their content area ▪ Teachers maintain current CTE certification and first aid/CPR certification ▪ Teachers are licensed and appropriately endorsed and current










TT District Wide Plan 2023-2027 BBB

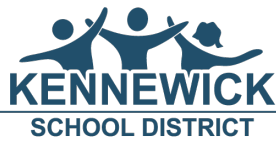
Final Audit Report

2024-06-11

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"TT District Wide Plan 2023-2027 BBB" History

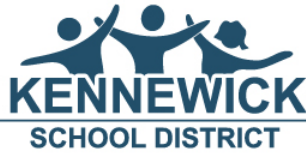
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Board Meeting Presentation Overview

Date: June 26, 2024

Topic	2024-25 Budget														
Strategic Goal Focus	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 5%;"></td><td>1. All students are safe, known and valued</td></tr> <tr><td></td><td>2. All students are engaged learners</td></tr> <tr><td></td><td>3. All students are ready for their future</td></tr> <tr><td></td><td>4. All staff members are safe, respected and valued professionals</td></tr> <tr><td></td><td>5. All community members are important collaborators</td></tr> <tr><td></td><td>6. All families are key partners</td></tr> <tr><td>X</td><td>7. The district is innovative, proactive and accountable</td></tr> </table>		1. All students are safe, known and valued		2. All students are engaged learners		3. All students are ready for their future		4. All staff members are safe, respected and valued professionals		5. All community members are important collaborators		6. All families are key partners	X	7. The district is innovative, proactive and accountable
	1. All students are safe, known and valued														
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X	7. The district is innovative, proactive and accountable														
Rationale for Topic/Purpose of Agenda Item	The district’s annual budget must be adopted no later than August 31 each year. Per RCW 28A.505.060, the Board is required to hold a public hearing to to allow any person to be heard for or against the budget.														
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Next Steps	<ul style="list-style-type: none"> • The Board will hold a public hearing on June 26, 2024 and vote on the recommended 2024 – 25 budget. 														



2024-25 Budget Public Hearing

June 26, 2024

Topic Overview

Topic	2024-25 Budget														
Strategic Goal Focus	<table border="1"> <tr> <td></td> <td>1. All students are safe, known and valued</td> </tr> <tr> <td></td> <td>2. All students are engaged learners</td> </tr> <tr> <td></td> <td>3. All students are ready for their future</td> </tr> <tr> <td></td> <td>4. All staff members are safe, respected and valued professionals</td> </tr> <tr> <td></td> <td>5. All community members are important collaborators</td> </tr> <tr> <td></td> <td>6. All families are key partners</td> </tr> <tr> <td>X</td> <td>7. The district is innovative, proactive and accountable</td> </tr> </table>		1. All students are safe, known and valued		2. All students are engaged learners		3. All students are ready for their future		4. All staff members are safe, respected and valued professionals		5. All community members are important collaborators		6. All families are key partners	X	7. The district is innovative, proactive and accountable
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Our Vision

All KSD Students are Known Well, Safe and Destined to Reach their Highest Potential



STRATEGIC GOALS



Our Mission

To provide a safe environment in which all students reach their highest potential and graduate well prepared for success in post-secondary education, work and life.

District

GOAL: The Kennewick School District is innovative, proactive and accountable



- Innovative in our strategic future planning and engaged in continuous improvement.
- Regular, timely and transparent with our communications.
- Effective and efficient in our operations.
- Responsible stewards of public resources.

Public Hearing Agenda

- Staff Presentation
- Public Comment “For” or “Against”
- Board Discussion and Deliberation
- Board Action

Public Hearing

- The public hearing on the Proposed 2024-2025 Budget for the Kennewick School District will now come to order.
- Everyone wishing to be heard, for or against, the proposed budget will be given an opportunity to speak at the conclusion of the presentation. For those attending the meeting remotely, the remote public comment sign-up form will now be open so you can sign up and be called to speak following the presentation.
<https://bit.ly/3dn9dyk>
- At this time, I will ask Executive Director of Business Operations, Vic Roberts, to present the Proposed 2024-25 Budget.



2024-25 Budget Presented for Adoption

June 26, 2024

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Funds Operated By The District

- General Fund
- Associated Student Body (ASB) Fund
- Capital Projects Fund
- Transportation Vehicle Fund
- Debt Service Fund
- Self Insured Fund (Program)
 - Workers' Compensation
 - Unemployment
 - Dental (Closed December 31, 2019 – Transitioned to SEBB)

2024-25 General Fund Budget

Levy/Enrollment & ESSER

Levy Fail Impact

- Levy & Levy Equalization Funding Decrease of \$34.0M Over School Years (2022-23 \$20.0M) and (2023-24 \$14.0M)
- Levy passed February 2023
 - Property tax collections and Levy Equalization funding resumed for 2024 - School Year 2023-24 +\$12,500,500

Enrollment

- Budget Student FTE for School Year 2023-24 was 18,430
- Student FTE for School Year 2023-24 projected at 18,654 +224 > Budget = +78 Basic Ed +146 Pass Thru Programs
- Budget FTE for School Year 2023-24 projected at 18,495
- The General Fund 2024-25 budget projects expenditures exceeding revenues by \$5,546,065.

General Fund 2024-25 Proposed Budget			
	Adopted 2022-23	Adopted 2023-24	Proposed 2024-25
	22-23 No ESSER	23-24 No ESSER	24-25 No ESSER
Revenues	\$ 269,561,126	\$ 293,940,501	\$ 322,590,287
ESSER Revenue	-	-	-
Total Revenues	\$ 269,561,126	\$ 293,940,501	\$ 322,590,287
Expenditures	294,650,238	310,025,751	328,136,352
ESSER Expenditures	-	-	-
Total Expenditures	\$ 294,650,238	\$ 310,025,751	\$ 328,136,352
Change In Fund Balance Prior To Transfers	\$ (25,089,112)	\$ (16,085,250)	\$ (5,546,065)

Elementary & Secondary School Emergency Relief (ESSER) Funding

ESSER Funding		
ESSER I	4,330,767	
ESSER II	16,740,145	
ESSER III	30,102,055	
ESSER III Learning Loss	<u>7,525,514</u>	
Total ESSER Allocation	\$ 58,698,481	\$ 58,698,481
20-21 Reimbursed	(12,642,438)	
21-22 Reimbursed	(10,309,446)	
22-23 Reimbursed	(15,678,289)	
23-24 Est Reimbursed	(20,068,308)	
Projected ESSER To Be Reimbursed		\$ (58,698,481)
Est Remaining ESSER Funds At Aug 31, 2024		\$ -

- ESSER funding: to address impact of coronavirus on students/instruction and school operations.
- ESSER funds are received through a reimbursement basis.
- ESSER funding is a one-time allocation expiring August 31, 2024.
- 20-21 ESSER reimbursement funded PPE, online teaching staff, and maintaining staff positions during COVID school shut down.
- 21-22 ESSER reimbursement funded online teacher staffing and maintaining elementary/secondary staff positions, mental health services, online tutoring.
- 22-23 ESSER used for online teaching staff, maintaining staff positions, fund mental health services, online tutoring, *summer school*, and IT related costs.
- 23-24 ESSER used for online teaching staff, maintaining staff positions, fund mental health services, online tutoring, *summer school*, *curriculum adoptions (K-5 math/reading/PE/other)* and IT related costs.

Kennewick School District

2024-25

Budget Summary: All Funds

	<i>General Fund</i>	<i>Associated Student Body</i>	<i>Capital Projects</i>	<i>Debt Service</i>	<i>Transportation Vehicle</i>	<i>Self-Insured Programs</i>
Estimated Beginning Fund Balance	\$ 50,000,000	\$ 1,568,337	\$ 34,967,077	\$ 9,025,901	\$ 549,860	\$'s Collected Are Held As Liability In Gen Fund
Budgeted Revenue	322,590,287	3,261,010	14,250,100	18,499,350	1,503,000	1,700,000
Budgeted Expenditures	<u>328,136,352</u>	<u>3,464,602</u>	<u>24,050,000</u>	<u>18,560,000</u>	<u>1,800,000</u>	<u>2,785,000</u>
Change In Fund Balance	(5,546,065)	(203,592)	(9,799,900)	(60,650)	(297,000)	(1,085,000)
Transfer (Out)/In To Capital	<u>(2,000,000)</u>	<u>-</u>	<u>2,000,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change In Fund Balance	\$ (7,546,065)	\$ (203,592)	\$ (7,799,900)	\$ (60,650)	\$ (297,000)	\$ (1,085,000)
Budgeted Ending Fund Balance	\$ 42,453,935	\$ 1,364,745	\$ 27,167,177	\$ 8,965,251	\$ 252,860	\$'s Held In Gen Fund as Liability For Claims

Kennewick School District Student Enrollment Full Time Equivalent

	22/23 Actual	2023-24 Budget	2023-24 Projected	2024-25 Prelim Budget	2024-25 Prelim Change From 2023-24 Budget
Enrollment					
Basic Education Elementary	6,801	6,723	6,796	6,694	(29)
Kindergarten (TK Budgeted Separate/ Project 40 for 24-25)	1,265	1,240	1,179	1,150	(90)
Mid Columbia Partnership K - 5	212	208	226	207	(1)
Elementary KG - 5th	8,278	8,171	8,201	8,051	(120)
Basic Education Middle School	3,883	3,938	3,932	3,997	59
Basic Education High School	3,711	3,724	3,789	3,722	(2)
Delta High School (includes CTE)	140	140	140	140	-
Phoenix Project Based High School	55	55	56	52	(3)
Legacy High School	137	140	129	140	-
Online/Endeavor High School	161	145	126	120	(25)
Mid Columbia Partnership 6th - 12th	238	202	220	203	1
Secondary 6th - 12th	8,325	8,344	8,392	8,374	30
Subtotal	16,603	16,515	16,593	16,425	(90)
<i>FTE \$'s Generated Are Restricted</i>					
Middle School Career & Technical Ed	152	140	135	135	(5)
High School Career & Technical Ed	834	855	884	880	25
Tri-Tech Skill Center	516	525	518	525	-
CBC Academy - \$ Pass Thru To CBC	25	20	22	20	-
Open Doors- \$ Pass Thru To ESD	60	45	72	80	35
Running Start - \$ Pass Thru To CBC/WSU	337	330	430	430	100
Secondary	1,924	1,915	2,061	2,070	155
Total Student FTE	18,527	18,430	18,654	18,495	65
Special Education Age 3 - 21 Enrollment	2,630	2,620	2,700	2,700	80
Bilingual Headcount	3,045	3,150	3,610	3,405	255
Free & Reduced Meal % Used For Funding	58.80%	59.19%	59.16%	58.20%	

Kennewick School District
General Fund
Revenue Budget Trend

<u>Source</u>	<u>Budget 22/23</u>	<u>Budget 23/24</u>	<u>Proposed Budget 24-25</u>	<u>% Of 24/25 Budget</u>	<u>Change From Prior Yr Budget</u>
Property Taxes	\$ 8,126,545	\$ 12,500,500	\$ 23,225,250	7.2%	\$ 10,724,750
Levy Equalization	4,045,811	10,495,811	11,875,000	3.7%	1,379,189
State Apportionment	149,275,615	153,083,128	159,512,960	49.4%	6,429,832
Transitional KG	-	149,760	287,444	0.1%	137,684
Special Education Age 3 - 21	28,369,761	33,575,615	36,402,689	11.3%	2,827,074
Federal Special Ed + Medicaid	3,840,000	3,850,000	4,300,000	1.3%	450,000
Transportation	7,800,000	9,900,000	10,825,000	3.4%	925,000
State Apportionment (Tri Tech)	5,861,581	6,321,072	6,571,131	2.0%	250,059
State Apportionment (CTE 9-12)	8,825,338	8,473,408	9,145,919	2.8%	672,511
State Apportionment (CTE 7-8)	1,511,688	1,346,551	1,356,868	0.4%	10,317
State Apportionment (Running Start)	2,914,848	3,175,876	4,342,645	1.3%	1,166,769
State Apportionment (Open Doors)	420,387	429,976	803,028	0.2%	373,052
Learning Assistance Program	7,117,197	7,249,993	7,582,134	2.4%	332,141
Learning Assistance High Poverty	3,808,791	3,897,768	4,060,674	1.3%	162,906
Transitional Bilingual	4,435,332	4,595,836	5,168,554	1.6%	572,718
<i>Early Childhood Education</i>	<i>2,730,089</i>	<i>2,977,421</i>	<i>3,189,632</i>	1.0%	212,211
<i>Federal Programs</i>	<i>11,243,500</i>	<i>11,388,500</i>	<i>11,128,500</i>	3.4%	(260,000)
Food Service Local	276,314	55,930	105,217	0.0%	49,287
Food Service Federal	11,336,186	12,691,963	13,693,070	4.2%	1,001,107
State National Board Funding	1,452,634	1,474,318	1,531,913	0.5%	57,595
Grant Contingency/Other State	1,500,000	1,500,000	2,500,000	0.8%	1,000,000
ESSER	15,708,408	20,000,000	-	0.0%	(20,000,000)
<i>Other Grants & Revenues</i>	<i>4,669,509</i>	<i>4,807,075</i>	<i>4,982,659</i>	1.5%	175,584
Total Revenue	\$ 285,269,534	\$ 313,940,501	\$ 322,590,287	100%	\$ 8,649,786

Kennewick School District

Wages/Benefits/Staffing

	19/20 Actual	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Actual	24/25 Budget	Change From 23/24
Wages & Benefits							
State Implicit Price Deflator Certificated	2.00%	1.60%	2.00%	5.50%	3.70%	3.70%	0.00%
State Implicit Price Deflator Classified	2.00%	1.60%	2.00%	5.50%	3.70%	3.70%	0.00%
Dept of Retirement Teachers Retirement System (TRS)	15.51%	15.74%	14.42%	14.69%	9.68%	9.86%	0.18%
Dept of Retirement School Employees (SERS)	13.19%	13.30%	11.65%	11.65%	10.91%	9.04%	-1.87%
State Health Insurance Allocation % Increase From Prior Yr	NA	-5.30%	-3.20%	5.99%	7.21%	7.09%	-0.12%
State Health Insurance Allocation/ January 1, 2020 SEBB	\$994 /\$1,056	\$ 1,000	\$ 968	\$ 1,026	\$ 1,100	\$ 1,178	\$ 74.00
Budgeted Staffing FTE							
						24/25 Budget	Change From 23/24
<u>Basic Ed/Local Funded</u>							
Budgeted Certified Staffing FTE (Full-Time Equivalent)	1,125.87	1,131.04	1,131.04	1,133.53	1,152.31	1,127.25	(25.06)
Budgeted Classified Staffing	602.91	613.01	618.54	605.49	644.39	659.36	14.97
Subtotal	1,728.78	1,744.05	1,749.58	1,739.02	1,796.70	1,786.61	(10.09)
<u>CTE/Tri Tech/Federal & State Funded</u>							
Budgeted Certified Staffing FTE	175.53	176.95	180.38	185.61	186.56	189.59	3.03
Budgeted Classified Staffing	189.71	199.06	206.06	211.66	221.35	217.89	(3.46)
Subtotal	365.24	376.01	386.44	397.27	407.91	407.48	(0.43)
Total Budgeted Staffing FTE	2,094.02	2,120.06	2,136.02	2,136.29	2,204.61	2,194.09	(10.52)

Kennewick School District

General Fund

Expenditure Budget Trend

<u>Program</u>	<u>Budget 22/23</u>	<u>Budget 23/24</u>	<u>Proposed Budget 24/25</u>	<u>% Of 24/25 Budget</u>	<u>Change From Prior Year Budget</u>
Basic Education	\$ 158,372,126	\$ 162,182,807	\$ 168,573,662	51.4%	\$ 6,390,855
Transitional KG	-	149,760	276,398	0.1%	126,638
Special Education Age 3 to 21	31,879,631	37,828,354	41,225,374	12.6%	3,397,020
Career & Technical Education	10,036,258	9,503,662	10,195,447	3.1%	691,785
Tri Tech	5,532,674	5,989,252	6,161,007	1.9%	171,755
Running Start	2,725,000	2,962,264	4,050,000	1.2%	1,087,736
Open Doors	390,500	416,000	760,000	0.2%	344,000
Federal Title Programs	10,582,750	11,133,698	10,707,882	3.3%	(425,816)
Learning Assistance Program	10,512,388	10,671,538	11,420,394	3.5%	748,856
Transitional Bilingual	3,956,349	4,122,658	4,664,567	1.4%	541,909
Highly Capable	521,028	504,799	537,218	0.2%	32,419
State Special Purpose	942,367	1,065,870	1,149,312	0.4%	83,442
National Board To Certified Teachers	1,452,634	1,474,318	1,531,913	0.5%	57,595
Early Childhood Ed. (ECEAP)	2,686,589	2,924,421	3,124,132	1.0%	199,711
Other Grants/Contingency	1,500,000	1,500,000	2,500,000	0.8%	1,000,000
ESSER	5,708,408	9,976,848	-	0.0%	(9,976,848)
Utilities (All Programs)	3,880,750	4,199,500	4,302,000	1.3%	102,500
Liability/Property Insurance All Programs	3,071,900	3,276,500	4,222,600	1.3%	946,100
Maintenance/Grounds/Custodial	14,272,095	15,062,823	15,621,207	4.8%	558,384
Data Processing	4,623,259	4,742,997	5,120,664	1.6%	377,667
Administrative Support Services	4,537,111	4,820,183	5,274,660	1.6%	454,477
Warehouse & Printshop	1,094,087	1,089,824	1,190,249	0.4%	100,425
Food Service	11,211,051	12,273,584	13,186,723	4.0%	913,139
Transportation & Motor Pool	9,241,832	10,189,686	10,512,103	3.2%	322,417
Fuel	900,000	1,220,000	1,220,000	0.4%	-
Other Programs/Costs	<u>727,859</u>	<u>721,253</u>	<u>608,840</u>	<u>0.2%</u>	<u>(112,413)</u>
Total Expenditure	\$ 300,358,646	\$ 320,002,599	\$ 328,136,352	100.0%	\$ 8,133,753

General Fund 2024-25 Budget MSOC Changes

Materials/Supplies/Operating Costs (MSOC) Select Categories	21/22 Budget	22/23 Budget	23/24 Budget	24/25 Prelim Budget	Budget Change 24/25 -23/24
<i>Utility Cost</i>	\$ 3,642,500	\$ 3,748,250	\$ 4,024,500	\$ 4,127,000	\$ 102,500
<i>Property/Liability Insurance</i>	2,755,000	3,071,900	3,276,500	4,167,600	891,100
<i>Transportation/Fleet Fuel</i>	885,000	900,000	1,220,000	1,220,000	-
Transportation	156,430	146,430	146,430	204,130	57,700
Curriculum Adoption/License Renewals	1,122,500	122,500	355,000	940,000	585,000
<i>IT/Technology/Software</i>	3,109,000	3,189,000	3,189,000	3,389,000	200,000
Maint/Fleet/Custodial/Grounds/Warehouse/Print Shop	3,454,850	3,122,850	3,149,350	3,212,350	63,000
Maint/Grounds (Equipment & Fleet Replacement)	221,500	196,500	196,500	196,500	-
<i>Special Education</i>	1,309,976	1,130,476	1,915,476	2,271,976	356,500
Security Resource Officer Contract	400,000	415,000	710,000	735,000	25,000
Education Service District (ESD) Prevention Services	175,000	175,000	185,000	210,000	25,000
Reading Foundation \$276K/Team Read \$124K	379,575	379,575	395,000	400,000	5,000
Testing/Assessment Contract	185,000	70,000	185,000	185,000	-
Building Budgets	2,456,242	2,266,922	2,300,132	2,288,400	(11,732)
Other MSOC/No Tri Tech/No CTE (01,02,97)	2,485,920	2,110,443	2,203,205	2,389,455	186,250
Subtotal Basic Ed/Local Funded MSOC Budget Change	\$ 22,738,493	\$ 21,044,846	\$ 23,451,093	\$ 25,936,411	\$ 2,485,318
Delta/Running Start/CBC Academy--Offset With Revenue	3,585,000	3,360,000	3,718,864	4,832,000	1,113,136
Open Doors- Offset With Revenue	\$ 365,000	\$ 390,500	\$ 416,000	\$ 760,000	344,000
Science Resource Center (Offset With Revenue)	187,500	222,500	242,500	247,500	5,000
Learning Assistance Program - Other Student Support	511,830	627,000	660,000	600,000	(60,000)
Career & Technical Education (CTE)	967,886	1,602,886	1,389,886	1,305,211	(84,675)
Tri Tech Skill Center	1,668,228	1,853,228	1,995,728	1,820,728	(175,000)
Federal Programs	2,538,310	1,234,234	1,294,074	1,146,677	(147,397)
Learning Assistance Program (LAP)	715,470	632,281	663,531	701,700	38,169
Bilingual	162,500	164,500	164,500	192,642	28,142
Early Childhood Educ. Assistance Program (ECEAP)	277,000	277,000	316,815	280,510	(36,305)
Food Service Program	4,708,343	5,672,373	6,435,995	6,923,999	488,004
Other Grants/Contingency	1,500,000	1,500,000	1,500,000	2,500,000	1,000,000
Other Non-Local Funded Program Change	725,470	709,169	660,169	623,702	(36,467)
Subtotal	\$ 17,912,537	\$ 18,245,671	\$ 19,458,062	\$ 21,934,669	\$ 2,476,607
Total Materials/Supplies/Operating Cost (MSOC) Change	\$ 40,651,030	\$ 39,290,517	\$ 42,909,155	\$ 47,871,080	\$ 4,961,925

2024-25 Materials/Supplies & Operating Costs (MSOC) State Funded Compared to District Budget

The state requires the information below to be presented.

MSOC	State Allocation
MSOC Allocation	\$25,486,970
KSD Budgeted Basic Ed (Programs 01/97 less Running Start)	\$21,991,599
<i>Remaining MSOC funds support cost for student instruction that are not fully funded by the state.</i>	

- District projected to receive increased MSOC funding through OSPI funding model of approximately \$400,000 or \$21.00 per student FTE for 2024-25.
- Increased MSOC funding associated with the \$21.00 increase will offset 2024-25 increased utility and property/liability insurance costs.

Materials/Supplies/Operating Costs (MSOC) Select Categories	23/24 Budget	24/25 Prelim Budget 5/22/24	Budget Change 24/25 -23/24
Utility Cost	\$ 4,024,500	\$ 4,127,000	\$ 102,500
Property/Liability Insurance	3,276,500	4,167,600	891,100
Increased Budgeted Costs For Utilities & Insurance	\$ 7,301,000	\$ 8,294,600	\$ 993,600

**Kennewick School District
General Fund
2024-25 Proposed Budget**

<u>Revenues</u>	Adopted Budget 23/24 No ESSER	Adopted Budget 23/24 W/ ESSER	Proposed Budget 24/25	Change From 23/24 Budget
Property Taxes	\$ 12,500,500	\$ 12,500,500	\$ 23,225,250	\$ 10,724,750
Levy Equalization	10,495,811	10,495,811	11,875,000	1,379,189
Other Local Revenue	2,165,930	2,165,930	2,312,717	146,787
State Revenue	238,164,707	238,164,707	252,243,865	14,079,158
Federal Revenue	27,930,223	27,930,223	29,209,014	1,278,791
Other Grant/Contingency	1,500,000	1,500,000	2,500,000	1,000,000
Other Revenue & Grants	1,183,330	1,183,330	1,224,441	41,111
Federal ESSER	-	20,000,000	-	(20,000,000)
Total Revenue	\$ 293,940,501	\$ 313,940,501	\$ 322,590,287	\$ 8,649,786
 <u>Expenditures</u>				
Certificated Salaries	144,258,086	144,258,086	150,804,184	6,546,098
Classified Salaries	50,683,969	50,683,969	53,691,706	3,007,737
Employee Benefits	72,174,541	72,174,541	75,769,382	3,594,841
ESSER <i>(To Cover Staff Costs In Above)</i>	-	5,476,848	-	(5,476,848)
Subtotal Salaries & Benefits	\$ 267,116,596	\$ 272,593,444	\$ 280,265,272	\$ 7,671,828
Supplies & Materials	12,087,221	12,087,221	12,470,106	382,885
Purchased/Contractual Services	27,910,316	27,910,316	31,609,693	3,699,377
Travel	737,680	737,680	751,253	13,573
Capital Outlay	673,938	673,938	540,028	(133,910)
Contingency/Other Grant	1,500,000	1,500,000	2,500,000	1,000,000
Materials/Supplies & Operating Costs (MSOC)	42,909,155	42,909,155	47,871,080	4,961,925
ESSER <i>(Mental Health/Tutoring/Math Adoption)</i>	-	4,500,000	-	(4,500,000)
Total Expenditures	\$ 310,025,751	\$ 320,002,599	\$ 328,136,352	\$ 8,133,753
Change In Fund Balance	(16,085,250)	(6,062,098)	(5,546,065)	
Transfer To Capital Fund	(5,000,000)	(5,000,000)	(2,000,000)	
Change In Fund Balance After Transfers	(21,085,250)	(11,062,098)	(7,546,065)	
Beginning/Projected Fund Balance			50,000,000	
Projected Ending Fund Balance			\$ 42,453,935	

**Kennewick School District
General Fund
Statement of Fund Balance
At August 31**

		Aug 31, 2022	Aug 31, 2023	<u>Projected Aug 31, 2024</u>	<u>Budgeted Aug 31, 2025</u>
Reserved For Inventory	Non Spendable	\$ 1,026,174	\$ 861,866	\$ 1,000,000	\$ 1,000,000
Tri Tech	Restricted	701,804	1,080,652	1,080,000	1,080,000
Building Budget Carryover	Assigned	1,210,083	966,500	1,200,000	1,200,000
Building Renovation Carryover	Assigned	-	-	-	
Career & Tech Ed Program Carryover	Restricted	228,127	47,764	150,000	150,000
Learning Assistance Program (LAP) Carryover	Restricted	585,868	793,368	500,000	500,000
Grant/Program Carryover	Restricted	412,187	250,371	190,000	190,000
Transfer To Capital Projects Fund	Assigned	1,500,000	5,000,000	2,000,000	-
Other Assigned (Stabilization)	Assigned	<u>34,681,086</u>	<u>26,124,527</u>	<u>27,530,000</u>	<u>21,983,935</u>
Subtotal		\$ 40,345,329	\$ 35,125,047	\$ 33,650,000	\$ 26,103,935
Minimum Fund Balance Policy (3.0%-5.0% of Budget)	Unassigned	<u>10,500,000</u>	<u>11,200,000</u>	<u>16,350,000</u>	<u>16,350,000</u>
Ending Fund Balance		\$ 50,845,329	\$ 46,325,047	\$ 50,000,000	\$ 42,453,935

**Kennewick School District
Four Year Budget Projections**

General Fund

<i>Projected Enrollment</i>	18,495	18,364	18,208	18,002
<i>Basid Education Change From Prior Yr</i>	(90)	(131)	(156)	(206)
<i>Total Change From Prior Year All Programs</i>	65	(131)	(156)	(206)

26-27 Budget Reflects 2027 Levy of \$40.0M at \$2.00 Levy Rate

<u>Revenues</u>	Proposed Budget 24-25	Projected 25-26	Projected 26-27	Projected 27-28
Property Taxes	\$ 23,225,250	\$ 24,070,500	\$ 32,715,000	\$ 42,300,000
Levy Equalization	11,875,000	9,535,695	8,292,102	6,559,414
Other Local Revenue	2,312,717	2,212,500	2,212,500	2,112,500
State Revenue	252,531,309	255,954,085	259,330,986	262,170,831
Federal Revenue	31,421,570	30,218,528	30,588,576	30,967,292
Other Revenue & Grants	1,224,441	1,227,167	1,229,667	1,232,167
Federal ESSER	-	-	-	-
Total Revenue	\$ 322,590,287	\$ 323,218,475	\$ 334,368,831	\$ 345,342,204
 <u>Expenditures</u>				
Certificated Salaries	150,804,184	152,866,630	156,958,721	160,173,713
Classified Salaries	53,691,706	53,802,457	55,461,531	57,170,377
Employee Benefits	75,769,382	76,935,009	78,135,604	79,372,217
Subtotal Salaries & Benefits	\$ 280,265,272	\$ 283,604,095	\$ 290,555,856	\$ 296,716,307
Supplies & Materials	12,470,106	12,770,106	13,170,106	13,670,106
Purchased/Contractual Services	31,609,693	32,609,693	33,609,693	34,609,693
Travel	751,253	751,253	751,253	751,253
Capital Outlay	540,028	540,028	540,028	540,028
Contingency/Other Grants	2,500,000	1,500,000	1,500,000	1,500,000
Materials/Supplies & Operating Costs (MSOC)	47,871,080	48,171,080	49,571,080	51,071,080
Federal ESSER	-	-	-	-
Total Expenditures	\$ 328,136,352	\$ 331,775,175	\$ 340,126,936	\$ 347,787,387
 Change In Fund Balance	 (5,546,065)	 (8,556,700)	 (5,758,105)	 (2,445,183)
Transfer To Capital Fund (Tri Tech)	(2,000,000)	-	-	-
Change In Fund Balance After Transfers	(7,546,065)	(8,556,700)	(5,758,105)	(2,445,183)
 Beginning Fund Balance	 50,000,000	 42,453,935	 33,897,235	 28,139,130
 Ending Fund Balance	 \$ 42,453,935	 \$ 33,897,235	 \$ 28,139,130	 \$ 25,693,948

**Kennewick School District
Four Year Budget Projections**

Capital Project Fund				
	Proposed Budget 24-25	Projected 25-26	Projected 26-27	Projected 27-28
Revenues				
Revenues				
Investment Earnings	\$ 600,000	\$ 500,000	\$ 500,000	\$ 500,000
State Construction Match - Ridgeview	400,000	-	-	-
Technology Levy	4,600,100	4,850,000	5,000,000	5,500,000
Tri Tech	150,000	150,000	150,000	150,000
Tri Tech Core Modernization	8,500,000	26,400,000	9,250,000	-
Revenue Total	\$ 14,250,100	\$ 31,900,000	\$ 14,900,000	\$ 6,150,000
Expenditures				
Ridge View	300,000	-	-	-
Preliminary Architect Work Next Bond	-	-	750,000	750,000
Site Work \$2.0M/Small Projects \$1.5M/Contingency\$	8,500,000	1,500,000	1,500,000	1,500,000
Technology	4,600,000	4,850,000	5,000,000	5,500,000
Tri Tech	10,650,000	24,550,000	9,400,000	150,000
Expenditure Total	\$ 24,050,000	\$ 30,900,000	\$ 16,650,000	\$ 7,900,000
Change In Fund Balance	\$ (9,799,900)	\$ 1,000,000	\$ (1,750,000)	\$ (1,750,000)
Beginning Fund Balance	34,967,077	27,167,177	28,167,177	26,417,177
Transfer In From General Fund (Tri Tech/Other)	2,000,000	-	-	-
Ending Fund Balance	\$ 27,167,177	\$ 28,167,177	\$ 26,417,177	\$ 24,667,177

**Kennewick School District
Four Year Budget Projections**

Associated Student Body Fund

	Proposed Budget 24-25	Projected 25-26	Projected 26-27	Projected 27-28
<u>Revenues</u>				
Revenues	\$ 3,261,010	\$ 1,890,000	\$ 1,890,000	\$ 1,890,000
Expenditures	3,464,602	1,890,000	1,890,000	1,890,000
Change In Fund Balance	\$ (203,592)	\$ -	\$ -	\$ -
Beginning Fund Balance	1,568,337	1,364,745	1,364,745	1,364,745
Ending Fund Balance	\$ 1,364,745	\$ 1,364,745	\$ 1,364,745	\$ 1,364,745

Debt Service

	Proposed Budget 24-25	Projected 25-26	Projected 26-27	Projected 27-28
<u>Revenues</u>				
Revenues	\$ 18,499,350	\$ 16,600,000	\$ 14,435,000	\$ 13,200,000
Interest Payments	6,030,000	5,500,000	5,025,000	4,640,000
Bond Maturity	12,030,000	13,250,000	9,510,000	9,380,000
Bond Issue Costs	500,000	-	-	-
Expenditures	18,560,000	18,750,000	14,535,000	14,020,000
Change In Fund Balance	\$ (60,650)	\$ (2,150,000)	\$ (100,000)	\$ (820,000)
Beginning Fund Balance	9,025,901	8,965,251	6,815,251	6,715,251
Ending Fund Balance	\$ 8,965,251	\$ 6,815,251	\$ 6,715,251	\$ 5,895,251

Transportation Vehicle

	Proposed Budget 24-25	Projected 25-26	Projected 26-27	Projected 27-28
<u>Revenues</u>				
Revenues	\$ 1,503,000	\$ 1,453,000	\$ 1,553,000	\$ 1,303,000
Expenditures (5-7 buses per year)	1,800,000	1,600,000	1,500,000	1,300,000
Change In Fund Balance	\$ (297,000)	\$ (147,000)	\$ 53,000	\$ 3,000
Beginning Fund Balance	549,860	252,860	105,860	158,860
Ending Fund Balance	\$ 252,860	\$ 105,860	\$ 158,860	\$ 161,860

Self-Insured Fund Proposed Budget 24/25

	<u>Worker's Compensation</u>		<u>Unemployment</u>		<u>Self-Insured</u>
	Projected 23/24	Proposed Budget 24/25	Projected 23/24	Proposed Budget 24/25	Total Proposed Budget
Funds Held In General Fund	\$ -	\$ 5,000,000	\$ -	\$ 1,000,000	6,000,000
Revenue					
Revenue From Rates/Premiums	\$ 1,480,000	\$ 1,400,000	\$ 425,000	\$ 300,000	\$ 1,700,000
Total Budgeted Revenues	\$ 1,480,000	\$ 1,400,000	\$ 425,000	\$ 300,000	\$ 1,700,000
Expenditure					
Classified Wages & Benefits	125,000	130,000	-	-	130,000
Supplies/Training/Travel	10,000	10,000	-	-	10,000
Purchased Services	-	-	-	-	-
Claims	630,000	630,000	140,000	150,000	780,000
Contingency	-	500,000	-	500,000	1,000,000
Third Party Administrator Fees	77,000	80,000	-	-	80,000
Labor & Industry Quarterly Assessment	655,000	655,000	-	-	655,000
Call Center Services	18,000	20,000	-	-	20,000
Excess Insurance	85,000	90,000	-	-	90,000
Safe Schools	18,150	20,000	-	-	20,000
Total Expenditures	\$ 1,618,150	\$ 2,135,000	\$ 140,000	\$ 650,000	\$ 2,785,000
Change In Fund Balance	\$ (138,150)	\$ (735,000)	\$ 285,000	\$ (350,000)	\$ (1,085,000)
Projected Ending Program Funds		\$ 4,265,000		\$ 650,000	\$ 4,915,000

Per Auditor, the self-insured fund is not to have any Fund Balance. Funds are held in the General Fund as a liability. District has all Worker's Compensation reserve funds (~\$5,000,000) held in General Fund as liability for claims. District projects to have \$1,000,000 unemployment reserve funds held as a liability held in General Fund at August 31, 2024.

2024-25
Kennewick School District Budget
Presented For Adoption

Through Resolution No. 9, 2023-24

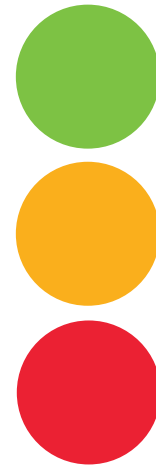
Public Hearing

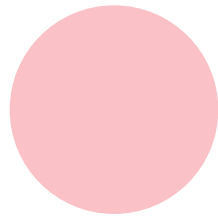
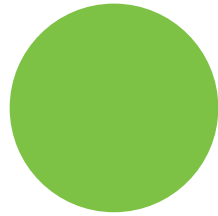
If anyone in the audience would like to comment on the Proposed 2024-25 Budget, please raise your hand to be recognized at this time. You will be asked to come forward to the podium to provide your comment. Please begin by stating your name for the record.

Public Comment

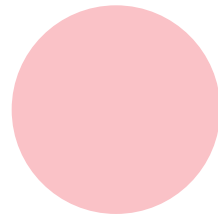
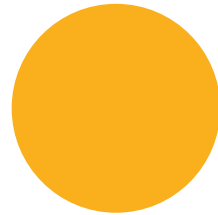
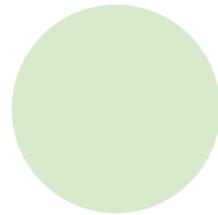
Communications from Parents, Staff and District Residents

- +The Board appreciates hearing from you.
- +Please limit your comments to 2 minutes.
- +The stoplight on the screen will signal yellow when you have used half of your time and red when your time has ended.

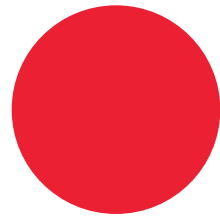
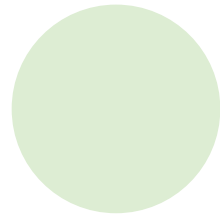




Please Begin



1 Minute Remaining



Time Has Ended

Public Hearing

Is there anyone attending online who has signed up to comment? You will have two minutes to share your comments. Please begin by stating your name for the record.

Public Hearing

Last call for any person who wishes to speak for or against the Proposed 2024-25 Budget.

Public Hearing

I will now entertain a motion to adjourn the hearing.

Board Discussion/Deliberation and Action

2024-25
Kennewick School District Budget
Presented For Adoption

Through Resolution No. 9, 2023-24



**ADOPT 2024-2025
BUDGET**

WHEREAS, WAC 392-123-054 requires that the Board of Directors of every school district meet for the purpose of fixing and adopting the budget of the district for the ensuing school year.

WHEREAS, a public notice was published announcing that on June 26, 2024, the Board of Directors of Kennewick School District No. 17, Benton County, Washington, would meet in a public meeting for the purpose of fixing and adopting the 2024-2025 Fiscal Budget of the District and includes a four year budget plan summary.

WHEREAS, pursuant to RCW 28A.150.270 and WAC 392-121-445 the Board of Directors is executing a resolution as part of this budget hearing requesting approval for operating transfers from the General Fund to the Capital Projects Fund up to the amount of \$2,000,000; and

THEREFORE, BE IT RESOLVED the Board of Directors of Kennewick School District No. 17, Benton County, Washington, has determined that the final appropriation level of expenditures for each fund in 2024-2025 will be as follows:

A. General Fund	<u>\$328,136,352</u>
B. Transportation Fund	<u>\$ 1,800,000</u>
C. Capital Projects Fund	<u>\$ 24,050,000</u>
D. Debt Service Fund	<u>\$ 18,560,000</u>
E. Associated Student Body Fund	<u>\$ 3,464,602</u>

APPROVED by the Board of Directors of Kennewick School District No. 17, Benton County, Washington, in a regular meeting thereof held on the 26th day of June 2024.

Secretary to the Board

Chairperson of the Board of Directors

Member of the Board of Directors

Member of the Board of Directors

Member of the Board of Directors

Member of the Board of Directors

**Kennewick School District
Four Year Budget Projections
General Fund**

<i>Projected Enrollment</i>	18,495	18,364	18,208	18,002
<i>Basid Education Change From Prior Yr</i>	(90)	(131)	(156)	(206)
<i>Total Change From Prior Year All Programs</i>	65	(131)	(156)	(206)

26-27 Budget Reflects 2027 Levy of \$40.0M at \$2.00 Levy Rate

	Proposed Budget 24-25	Projected 25-26	Projected 26-27	Projected 27-28
Revenues				
Property Taxes	\$ 23,225,250	\$ 24,070,500	\$ 32,715,000	\$ 42,300,000
Levy Equalization	11,875,000	9,535,695	8,292,102	6,559,414
Other Local Revenue	2,312,717	2,212,500	2,212,500	2,112,500
State Revenue	252,531,309	255,954,085	259,330,986	262,170,831
Federal Revenue	31,421,570	30,218,528	30,588,576	30,967,292
Other Revenue & Grants	1,224,441	1,227,167	1,229,667	1,232,167
Federal ESSER	-	-	-	-
Total Revenue	\$ 322,590,287	\$ 323,218,475	\$ 334,368,831	\$ 345,342,204
Expenditures				
Certificated Salaries	150,804,184	152,866,630	156,958,721	160,173,713
Classified Salaries	53,691,706	53,802,457	55,461,531	57,170,377
Employee Benefits	75,769,382	76,935,009	78,135,604	79,372,217
Subtotal Salaries & Benefits	\$ 280,265,272	\$ 283,604,095	\$ 290,555,856	\$ 296,716,307
Supplies & Materials	12,470,106	12,770,106	13,170,106	13,670,106
Purchased/Contractual Services	31,609,693	32,609,693	33,609,693	34,609,693
Travel	751,253	751,253	751,253	751,253
Capital Outlay	540,028	540,028	540,028	540,028
Contingency/Other Grants	2,500,000	1,500,000	1,500,000	1,500,000
Materials/Supplies & Operating Costs (MSOC)	47,871,080	48,171,080	49,571,080	51,071,080
Federal ESSER	-	-	-	-
Total Expenditures	\$ 328,136,352	\$ 331,775,175	\$ 340,126,936	\$ 347,787,387
Change In Fund Balance	(5,546,065)	(8,556,700)	(5,758,105)	(2,445,183)
Transfer To Capital Fund (Tri Tech)	(2,000,000)	-	-	-
Change In Fund Balance After Transfers	(7,546,065)	(8,556,700)	(5,758,105)	(2,445,183)
Beginning Fund Balance	50,000,000	42,453,935	33,897,235	28,139,130
Ending Fund Balance	\$ 42,453,935	\$ 33,897,235	\$ 28,139,130	\$ 25,693,948

**Kennewick School District
Four Year Budget Projections**

Associated Student Body Fund

	Proposed Budget 24-25	Projected 25-26	Projected 26-27	Projected 27-28
Revenues				
Revenues	\$ 3,261,010	\$ 1,890,000	\$ 1,890,000	\$ 1,890,000
Expenditures	3,464,602	1,890,000	1,890,000	1,890,000
Change In Fund Balance	\$ (203,592)	\$ -	\$ -	\$ -
Beginning Fund Balance	1,568,337	1,364,745	1,364,745	1,364,745
Ending Fund Balance	\$ 1,364,745	\$ 1,364,745	\$ 1,364,745	\$ 1,364,745

Capital Project Fund

	Proposed Budget 24-25	Projected 25-26	Projected 26-27	Projected 27-28
Revenues				
Revenues				
Investment Earnings	\$ 600,000	\$ 500,000	\$ 500,000	\$ 500,000
State Construction Match - Ridgeview	400,000	-	-	-
Technology Levy	4,600,100	4,850,000	5,000,000	5,500,000
Tri Tech	150,000	150,000	150,000	150,000
Tri Tech Core Modernization	8,500,000	26,400,000	9,250,000	-
Revenue Total	\$ 14,250,100	\$ 31,900,000	\$ 14,900,000	\$ 6,150,000
Expenditures				
Kennewick/KaHS/Southridge		-	-	-
Ridge View	300,000	-	-	-
Preliminary Architect Work Next Bond	-	-	750,000	750,000
Site Work \$2.0M/Small Projects \$1.5M/Contingency\$5.0M	8,500,000	1,500,000	1,500,000	1,500,000
Technology	4,600,000	4,850,000	5,000,000	5,500,000
Tri Tech	10,650,000	24,650,000	9,400,000	150,000
Expenditure Total	\$ 24,050,000	\$ 30,900,000	\$ 16,650,000	\$ 7,900,000
Beginning Fund Balance	34,967,077	27,167,177	28,167,177	26,417,177
Transfer In From General Fund (Tri Tech/Other)	2,000,000	-	-	-
Ending Fund Balance	\$ 27,167,177	\$ 28,167,177	\$ 26,417,177	\$ 24,667,177

Debt Service

	Proposed Budget 24-25	Projected 25-26	Projected 26-27	Projected 27-28
Revenues				
Revenues	\$ 18,499,350	\$ 16,600,000	\$ 14,435,000	\$ 13,200,000
Interest Payments	6,030,000	5,500,000	5,025,000	4,640,000
Bond Maturity	12,030,000	13,250,000	9,510,000	9,380,000
Bond Issue Costs	500,000	-	-	-
Expenditures	18,560,000	18,750,000	14,535,000	14,020,000
Change In Fund Balance	\$ (60,650)	\$ (2,150,000)	\$ (100,000)	\$ (820,000)
Beginning Fund Balance	9,025,901	8,965,251	8,815,251	8,715,251
Ending Fund Balance	\$ 8,965,251	\$ 6,815,251	\$ 6,715,251	\$ 5,895,251

Transportation Vehicle

	Proposed Budget 24-25	Projected 25-26	Projected 26-27	Projected 27-28
Revenues				
Revenues	\$ 1,503,000	\$ 1,453,000	\$ 1,553,000	\$ 1,303,000
Expenditures (5-7 buses per year)	1,800,000	1,800,000	1,500,000	1,300,000
Change In Fund Balance	\$ (297,000)	\$ (147,000)	\$ 53,000	\$ 3,000
Beginning Fund Balance	549,860	252,860	105,860	158,860
Ending Fund Balance	\$ 252,860	\$ 105,860	\$ 158,860	\$ 161,860



Board Meeting Presentation Overview

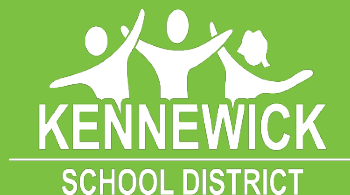
Date: June 26, 2024

Topic	Student Athletic and Activity Participation														
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K-12 Annual Student Goal Report:

All Students are Engaged Learners

June 26, 2024



Topic Overview

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Presentation Outline



Performance Target



2023 – 24 Results



Actions Taken to Get Results

- *What we did differently
- *What we learned
- *"Bright Spots"
- *Next steps

Our Vision

All KSD Students are Known Well, Safe and Destined to Reach their Highest Potential



STRATEGIC GOALS



Our Mission

To provide a safe environment in which all students reach their highest potential and graduate well prepared for success in post-secondary education, work and life.

Students

GOAL: All students are engaged learners



- Provided relevant, rigorous and engaging instruction.
- Receiving individualized, equitable and inclusive supports.
- Accessing diverse course offerings, activities and athletics.
- Making progress, annual growth, and meeting grade level standards.

2023-24 Annual Objectives

Support for Student Learning

- Provide high dosage online tutoring services for students and on-demand 24/7 homework help for high school students through Varsity Tutors.
- Conduct universal screening assessments for elementary students to identify students who may qualify for highly capable program placement.

Curriculum and Instruction

- Conduct curriculum review, instructional materials assessment, and adoption for K-5 mathematics.
- Review and update district Literacy Plan.
- Conduct curriculum review for K-5 English Language Arts (ELA).
- Conduct curriculum review and instructional materials/equipment assessment for visual and performing arts.
- Implement new middle school arts requirement to ensure every student receives instruction in at least one arts discipline throughout grades K-8.
- Restructure district curriculum review and instructional materials timeline and process.

Programs

- Conduct reviews of the district's Career and Technical Education program.
- Conduct review of the district's Alternative Learning program.
- Provide training, resources, and support for schools and teachers to strengthen and expand inclusionary practices and access to general education curriculum for students with Individualized Education Programs (IEPs).

Student Academic Progress and Growth

- Develop and implement strategies for continuing to convey high expectations and accountability for student academic achievement and performance.
- Develop data reports and provide training for administrators in use of Unified Insights data warehouse/ dashboard.
- Review and update district performance indicators and student growth and proficiency targets.
- Conduct assessment pilot study comparing use of Star and MAP district assessments.
- Refine school improvement plan requirements, timelines, and templates to align with district improvement plans, and continue to celebrate and recognize schools for progress toward goals.

Performance Indicators and Targets (View 2022-23 results at www.ksd.org/strategicplan)

- The % inclusion rate for students with IEPs% is increasing by $\geq 3.0\%$ each year over the next four years.
- $\geq 90\%$ of middle and high school students report having access to diverse course offerings, activities, and athletics.
- The % of middle and high school students participating in at least one athletic or activity is increasing by $\geq 1.0\%$ each year over the next four years.
- The % of students making annual growth, meeting grade level standards, and on track for graduation is increasing by $\geq 3.0\%$ each year over the next four years.
- The % of multilingual learner students making yearly growth and demonstrating English language proficiency is increasing by $\geq 3.0\%$ each year over the next four years.

Results: Access to Diverse Course Offerings, Activities, and Athletics

% of students in grades 6-12 reporting agreement with the statement, “I have access to diverse course offerings, activities, and athletics” on the annual district student survey:

2021-2022	2022-2023	2023-2024
89%	88%	89%

Results: Access to Diverse Course Offerings, Activities, and Athletics

% of students in grades 6-12 reporting agreement with the statement, “I have access to diverse course offerings, activities, and athletics” on the annual district student survey:

Year	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
2024	82%	90%	89%	90%	92%	88%	90%
2023	86%	90%	86%	90%	88%	88%	87%
2022	83%	89%	89%	92%	92%	90%	86%

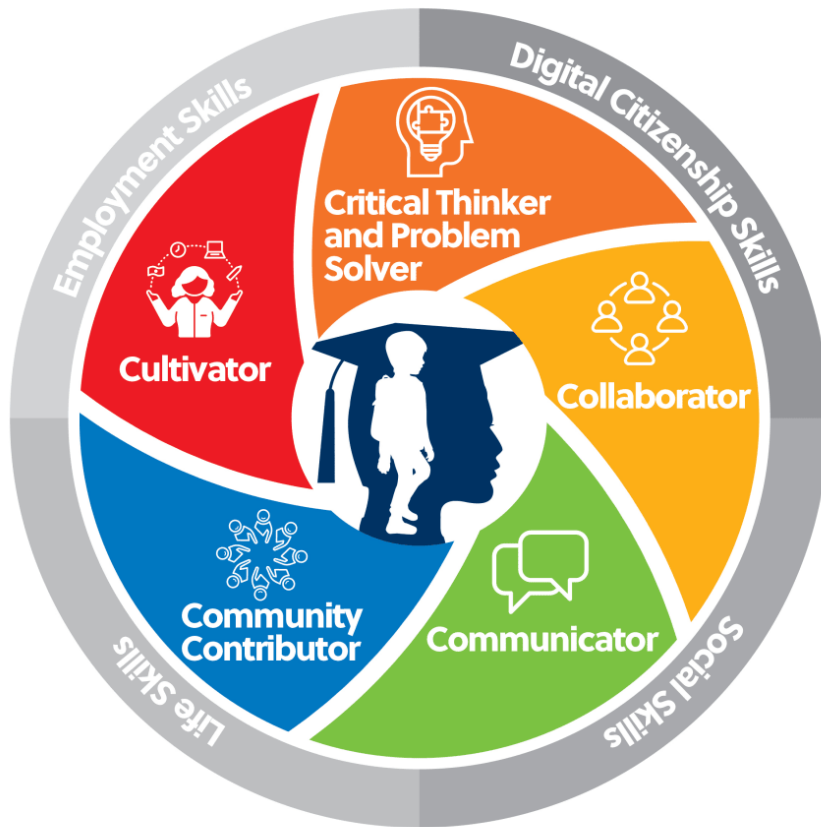
Diverse Course Offerings

Examples

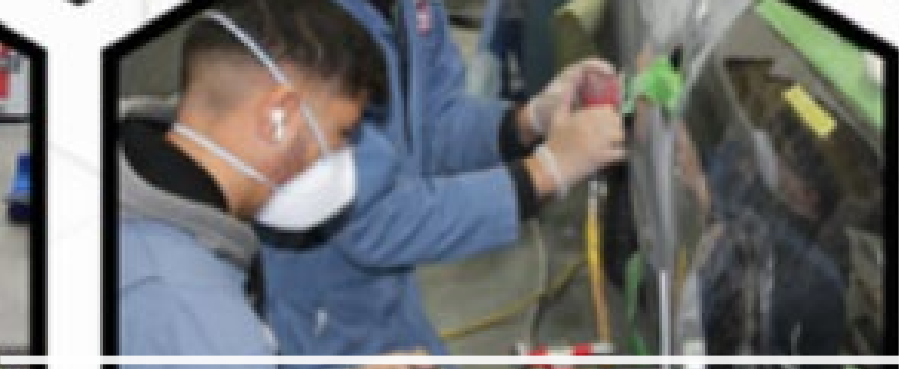
Level	Performing Arts	Fine and Visual Arts	Technology/CTE	Other Electives
Middle School	<ul style="list-style-type: none"> • Band • Orchestra • Choir 	<ul style="list-style-type: none"> • Art 	<ul style="list-style-type: none"> • Computer Apps • Technology 	<ul style="list-style-type: none"> • Spanish
High School	<ul style="list-style-type: none"> • Band • Orchestra • Wind, String and Jazz Ensemble • Marching Band • Choir • Guitar • Music Theory • Theater Arts 	<ul style="list-style-type: none"> • Photography • Art History • Ceramics • Drawing • Studio Art 	<ul style="list-style-type: none"> • Tri Tech Skills Center • Agriculture • Health Science • STEM • Family and Consumer Science • Skilled and Technical • Business and Marketing 	<ul style="list-style-type: none"> • German • Spanish • French • Student Leadership • JROTC • Worksite Learning

The KSD Course Catalog is available on each high school's webpage

Actions Taken to Get Results



- **New High School Career and Technical Education Course Offerings for 2024-2025**
 - Digital Electronics
 - Mental Health and Counseling
 - Intro to Healthcare
- **Increased Middle School Exploratory Options**



Bright Spots-Tri Tech Summer School

Results: Middle and High School Athletics Participation Rates

	2021-2022	2022-2023	2023-2024
Middle School (7th & 8th graders)	55%	61%	58%
High School	41%	27%	34%

Results: Middle and High School Activities Participation Numbers

	2021-2022		2022-2023		2023-2024	
	Activities Offered	Participants	Activities Offered	Participants	Activities Offered	Participants
Middle School	NA	2289	50	2796	53	2087
High School	NA	2391	75	2254	107	2705

Actions Taken to Get Results

- Promotion of clubs and athletics at “Braves”, “Suns” and “Lions” Days.
- Website and social media marketing of opportunities acknowledgement of accomplishments and participation.
- Partnering with Action Team for Partnership (ATP) for outreach and promotion of clubs and sport at these events.
- Awards banquets and college signing days to promote to younger students.
- Coaches and advisors who are committed to building relationships for students, encouraging them to participate and getting them excited about the activity.

Bright Spots

- **Desert Hills Middle School Athletics and Club Participation**

- 37% of students participated in at least one sport
- Club/Activities have 530 participants
- **Principal Gant reports:**

“Having coaches in the building has definitely helped recruit kids as well as focusing on building relationships with students on a daily basis to get them excited about being able to represent their school. Our club offerings...it is all about having the leadership in those programs that kids want to be associated with. We try to build relationships with kids daily and put staff that are great with kids in coaching roles.”



Bright Spots

- **Kamiakin Athletics and Club Participation**
 - **37% of students participated in at least one sport**
 - **Club/Activities had 948 participants**
 - **Athletic Director Kyle Cowan reports:**
“We have an abundance of students that come out for sports. We cut a lot of kids so we just try and be really good at making sure information is out there for students to register for things and take part in our programs.”

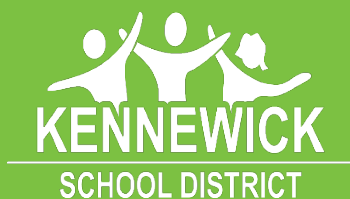




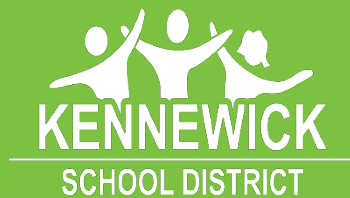
A word cloud graphic on a dark blue background. The central text is "Next Steps" in large, white, bold letters. Surrounding it are various other words in different colors (blue, yellow, white) and orientations. The words include: IDEAS, Progress, Innovation, Forum, Communication, QUESTIONS, DISCUSS, INPUT, TALK, FUTURE, FORWARD, STRATEGY, and PROPOSAL. The words are arranged in a cluster around the central text.

- Determine potential update to key indicators
- Continue current district efforts and strategies

Questions/Comments



Appendix



Middle School Athletic Participation Rates and Activities Participation Numbers

School	Sports Participants	Participation Rate (#/7 th and 8 th Enrolled)	Club Participants	Activities Offered
Chinook	325/590	55%	520	12
Desert Hills	427/604	70%	530	8
Highlands	225/461	49%	355	14
Horse Heaven Hills	327/577	57%	320	10
Park	256/440	58%	362	9
District	1560/2672	58%	2087	53

Middle School Athletic Participants

2-Year Participation Trend

SPORT	Chinook		Desert Hills		Highlands		Horse Heaven Hills		Park	
	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24
Football	25	57	71	71	35	31	41	41	28	31
X Country	22	22	43	39	12	31	19	18	23	31
Soccer	46	51	55	48	41	44	26	59	54	44
Volleyball	70	87	110	99	32	46	83	84	43	46
Dance	7	19	27	29	15	19	16	14	17	23
B Basketball	65	99	102	112	58	85	92	116	57	50
G Basketball	47	66	73	71	36	26	32	38	27	45
Wrestling	21	34	33	48	14	42	44	35	21	22
Baseball	39	39	54	57	39	41	43	52	27	29
Fast Pitch	34	30	48	46	39	33	29	37	43	36
Track	68	83	138	158	33	24	67	66	43	59

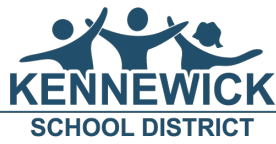
High School Athletic Participation Rates and Activities Participation Numbers

School	Sports Participants	Participation Rate	Club/Activity Participants	Number of Club/Activities
Kamiakin	693/1856	37%	948	37
Kennewick	602/1830	33%	1013	38
Southridge	521/1616	32%	744	32
District	1816/5302	34%	2705	107

High School Athletic Participants

2-Year Participation Trend

SPORT	Kamiakin		Kennewick		Southridge	
	22-23	23-24	22-23	23-24	22-23	23-24
X Country	78	75	25	33	25	37
Football	105	125	123	105	105	112
Soccer	84	77	83	79	96	94
Swim/Dive	24	23	32	26	16	11
Volleyball	54	55	57	55	42	51
Basketball	70	76	70	74	74	72
Bowling	22	18	21	19	13	18
Wrestling	62	65	72	63	55	65
Gymnastics	12	9	0	0	11	3
Cheer	21	25	27	26	23	29
Dance	22	16	5	5	9	6
Track	178	213	109	132	140	150
Fast Pitch	44	39	40	44	28	42
Golf	25	30	21	24	46	42
Baseball	42	39	46	35	26	22
Tennis	83	86	45	34	61	65



Board Meeting Presentation Overview

Date: June 26, 2024

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Rationale for Topic/Purpose of Agenda Item	Our performance indicator reporting calendar includes a June report to the Board to share community member volunteer data and to share strategies at a district and building levels for increasing the number of volunteer opportunities and to connect volunteers to these opportunities. The presentation includes data regarding volunteer hours contributed throughout the year, how the data is collected and highlights schools that have increased opportunities for volunteerism this year.														
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District Volunteer Data

June 26, 2024



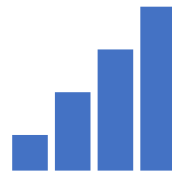
Topic Overview

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Presentation Outline



Performance Target



2023 – 24 Results



Actions Taken to Get Results

- *What we did differently
- *What we learned
- *"Bright Spots"
- *Next steps

Our Vision

All KSD Students are Known Well, Safe and Destined to Reach their Highest Potential



STRATEGIC GOALS



Our Mission

To provide a safe environment in which all students reach their highest potential and graduate well prepared for success in post-secondary education, work and life.

Community

GOAL: All community members are important collaborators



- Supportive in their partnership to help students be successful.
- Engaged as key stakeholders.
- Valued for their support in providing needed resources for student learning, technology and school facilities.

2022-23 Annual Objectives

Community Partnerships

- We will continue to strengthen our partnerships with agencies, organizations, churches and individuals in the community to provide programs, supports and services for families and students. Our agency/ organization partners include:
 - Benton/Franklin School Retirees' Association
 - Boys and Girls Club of Benton & Franklin Counties
 - City of Kennewick
 - Columbia Basin College
 - Communities in Schools of Benton-Franklin
 - Family Learning Center
 - Gesa Credit Union
 - HAPO Credit Union
 - Junior Achievement of Southeastern Washington
 - Kennewick Police Department
 - Kiwanis
 - Rotary
 - STCU
 - The Children's Reading Foundation of the Mid-Columbia
 - The STEM Foundation
 - United Way of Benton & Franklin Counties
 - Washington State University GEAR UP
 - YMCA of the Greater Tri-Cities

Community Engagement and Communications

- We will continue to expand and enhance community communications and ensure community members are well informed about our district and our schools.
- We will continue to provide opportunities for community members to participate in district and school committees and volunteer in our schools.
- The superintendent and cabinet members will continue to serve on community boards and committees and participate in community groups.

Community Value and Appreciation

- We will continue to offer adult learning opportunities through our Community Education program offering courses in languages, crafts, arts, health, gardening, travel, music, business, finance, technology and more.
- Community groups, businesses and non-profit organizations will continue to have access to rent district facilities.
- We will continue to express appreciation and gratitude for community support of our schools.

Performance Indicators and Targets

- ≥2500 community members volunteer in our schools/district each year
- The district's Community Education program grows each year
- The superintendent and cabinet members each serve on a community board or committee and/or volunteer in the community



Results: Volunteer Applications

Number of Volunteer Applications Accepted	2021-22	2022-23	2023-24
	2,335	4,438	9,085



Results: Volunteer Hours

2023-24 School Year

Number of Volunteer Hours	Elementary	Secondary
	24,632	9,951



Actions Taken to Get Results



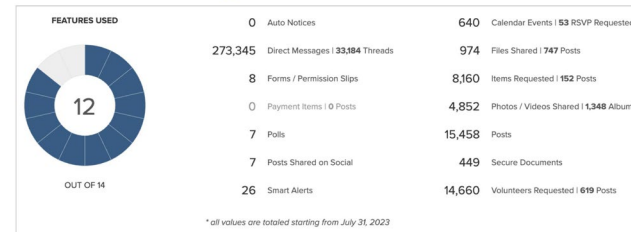
- Implemented uniform volunteer tracking, data collection and reporting expectations
 - Clarified “volunteering” vs. attending or visiting
 - Ensured consistent methodology and monthly reporting
- Increased promotion of volunteer opportunities and recognition of volunteers

District Efforts to Promote and Recognize Volunteerism

- ✓ Family Hub
- ✓ Website Information
- ✓ Social Media
- ✓ Parent Square
- ✓ Volunteer Appreciation Reception
- ✓ Team Read Luncheon

ParentSquare

Feature Usage



*Secure Documents on the District Dashboard only show the total number sent from the district, not the school sites.



VOLUNTEER

EMPOWERING STUDENT SUCCESS THROUGH FAMILY AND COMMUNITY ENGAGEMENT

Thank you for your interest in volunteering with the Kennewick School District. Parent and community involvement are key to student success and we appreciate your contributions of time and support of our schools.

Opportunities to Volunteer

- Classroom, Field Trips and School Events
- Team Read
- Middle School Mentoring
- Junior Achievement programs
- District Committees
- Action Team for Partnerships
- Parent-Teacher Organizations
- Parent Advisory Committees
- Booster Clubs
- Service groups and churches



Information about volunteering can be found at our website at ksd.org/community/volunteer

Bright Spot: Sunset View Elementary

2,446 Volunteer Hours



Opportunities

- Team Read
- Monthly “Mustang Market” volunteer run student store where students spend their earned “Mustang Bucks”

Outreach

- Principal writes a weekly update to families regarding volunteer opportunities and how these help students

Bright Spot: Sage Crest Elementary

3,546 Volunteer Hours



Opportunities	Outreach
<ul style="list-style-type: none">• ATPTO• Student events (Jog-a-thon, Junior Joggers, field day and other events)• Watch DOGS program	<ul style="list-style-type: none">• School community actively invites families to be part of activities• Welcoming front office staff• Individual classroom and school level requests for volunteers

Bright Spot : Park Middle School

1,780 Volunteer Hours



Opportunities

- Lunch volunteers/activities to connect with students with attendance issues
- Master gardeners/school garden
- Career and financial literacy support, resume development, and mock interviews with feedback
- Ballet folklorico dance group

Outreach

- Staff actively look for volunteers and invite them into the school to share their skills and knowledge to enhance the student's experiences
- Park doesn't wait for volunteers to come forward, they find them!

Bright Spot : Southridge High School

3,222 Volunteer Hours



Opportunities

- Fun Under the Sun MTSS reward event
- Volunteer coaches for sports.
- Senior class party and trip required a large number of volunteers

Outreach

- Used email list of volunteers to send emails to the entire group for donation and volunteer opportunities a multiple times during the year



- Determine potential update to key indicator
- Continue current district efforts and strategies
- Share school data with building administrators
- Discuss school level strategies that are working
- Develop strategies to support schools with lower volunteer hours

Questions/Comments



Appendix

2023-24 School Level Volunteer Data



Elementary School Volunteer Hours: September 2023-June 2024

School	September	October	November	December	January	February	March	April	May	June	Totals
Amistad	51.5	223.25	163.25	237.5	214.5	169	193	129	160.5	116	1606
Amon Creek	70.5	221.25	162.25	235.5	149.25	329.25	229.5	251.25	276.25	188	2042.5
Canyon View	9.5	28	28.5	42	53.75	60	77.5	63	72	28	452.75
Cascade	101.5	108.25	166	114	129.55	196.25	168.75	130.5	128	37.25	1178.55
Cottonwood	80	134.75	124	86.5	59.5	53	131.5	256.5	327.5	160	1333.25
Eastgate	5	19.5	62.25	62	64.5	75.5	188.75	146.25	150	126.25	895
Edison	65.5	113	60	82.5	52	196.5	110	182.5	109	40	945.5
Fuerza	8	60	198.75	158	178	20	399	177	300	122	1612.75
Hawthorne	29	98.5	68.5	33.5	8.5	111	59.25	13	22.25	25.75	440
Lincoln	48.5	148.25	138.5	116.75	197.5	377.75	465.5	582.75	465.5	155.5	2648
Ridge View	28.5	120.75	120	152.5	18	22	30	62	273	186	984.25
Sage Crest	205	459	337	563	343	452	404	388	377	223	3546
Southgate	61.25	370	181	212	188	323	274	292	312	350	2502
Sunset View	65	224.5	205.5	213.5	244.25	257.25	223	262.5	577	238.75	2446.25
Vista	27	105.75	13	47	33.5	78	92	55	62	28	514.25
Washington	55.25	87.25	120.25	51	30.25	64	49.5	140.25	58	83.5	684
Westgate	25.5	61	84.25	69.5	80.5	92	113.5	141	78.5	80.5	800.75
Totals	933.5	2583	2223	2476.75	2044.55	2876.5	3199.7	3272.5	3748.5	2188.5	24632

Secondary School Volunteer Hours: September 2023- June 2024

School	September	October	November	December	January	February	March	April	May	June	TOTALS
Chinook	32	47.5	17	25	60	71	18	53	52	56	431.5
Desert Hills	24	65	30	30	34	16	14	14	30	64	322
Highlands	15	92.5	83	2	27.25	23	18	5.5	18.5	12	296.75
Horse Heaven Hills	0	13	7	9	10.75	26	39	15	10	68	197.75
Park	33	236.25	216.5	128.5	201	257.25	249	116	236	107.5	1780.1
MCP	5.25	102.25	136.5	102	143.5	206.5	162.	65.25	112.75	89.5	1174.25
Kamiakin	22.5	13	20.5	26	39	110	39	19	52.5	2.5	2321.5
Kennewick	556	556	374.5	172.5	230	155	346	348	325	20	3083
Southridge	365	323	425	42	6	78	357	339	316	70	3221.5
Totals	1100.75	148.5	1310	537	751.5	942.75	1242	974.75	1152.75	490.5	9951



Board Meeting Presentation Overview

Date: June 26, 2024

Topic	Get To Know KSD														
Strategic Goal Focus	<table border="1" style="width: 100%;"> <tr><td><input type="checkbox"/></td><td>1. All students are safe, known and valued</td></tr> <tr><td><input type="checkbox"/></td><td>2. All students are engaged learners</td></tr> <tr><td><input type="checkbox"/></td><td>3. All students are ready for their future</td></tr> <tr><td><input type="checkbox"/></td><td>4. All staff members are safe, respected and valued professionals</td></tr> <tr><td><input type="checkbox"/></td><td>5. All community members are important collaborators</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>6. All families are key partners</td></tr> <tr><td><input type="checkbox"/></td><td>7. The district is innovative, proactive and accountable</td></tr> </table>	<input type="checkbox"/>	1. All students are safe, known and valued	<input type="checkbox"/>	2. All students are engaged learners	<input type="checkbox"/>	3. All students are ready for their future	<input type="checkbox"/>	4. All staff members are safe, respected and valued professionals	<input type="checkbox"/>	5. All community members are important collaborators	<input checked="" type="checkbox"/>	6. All families are key partners	<input type="checkbox"/>	7. The district is innovative, proactive and accountable
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Rationale for Topic/Purpose of Agenda Item	<p>One of our 2023-24 objectives tied to our goal “All families are key partners,” was to expand family education through “Get to Know KSD” online informational sessions and training models. The topic areas were identified based on feedback from the annual Family Engagement Survey. As the work has progressed, the Family HUB area of the website has been restructured. This presentation is to provide an update on the work that has been completed.</p>														
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Key Considerations for Board Discussion	<ul style="list-style-type: none"> Does the Board have feedback or ideas for Family Hub content? 														
Next Steps	<ul style="list-style-type: none"> The communications department will continue to publicize and develop the Family Hub. 														

Get To Know KSD

All Families Are Key Partners

June 26, 2024



Topic Overview

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Next Steps	<ul style="list-style-type: none"> The communications department will continue to publicize and develop the Family Hub. 														

Our Vision

All KSD Students are Known Well, Safe and Destined to Reach their Highest Potential



STRATEGIC GOALS



Our Mission

To provide a safe environment in which all students reach their highest potential and graduate well prepared for success in post-secondary education, work and life.

©2021 Kennewick School District

Families

GOAL: All families are key partners



- Respected and appreciated for their diverse strengths and backgrounds.
- Welcomed and invited to provide ideas, input and feedback.
- Engaged in helping their students be successful.

2023-24 Annual Objectives

Family Engagement, Education, and Communication

- Conduct an annual family survey in multiple languages to seek input from families and identify areas of strength and needed improvement.
- Establish consistent opportunities for family engagement through events at all schools and implement common communication methods.
- Implement new community and family education program.
- Expand family education through "Get to Know KSD" online informational sessions and training modules.
- Ensure family-friendly access to district processes, procedures, and forms.
- Ensure Department of Health information is prominently posted to the district website and made accessible through other web-based communications.
- Develop and implement district procedures and school guidelines that align with district language access policy.

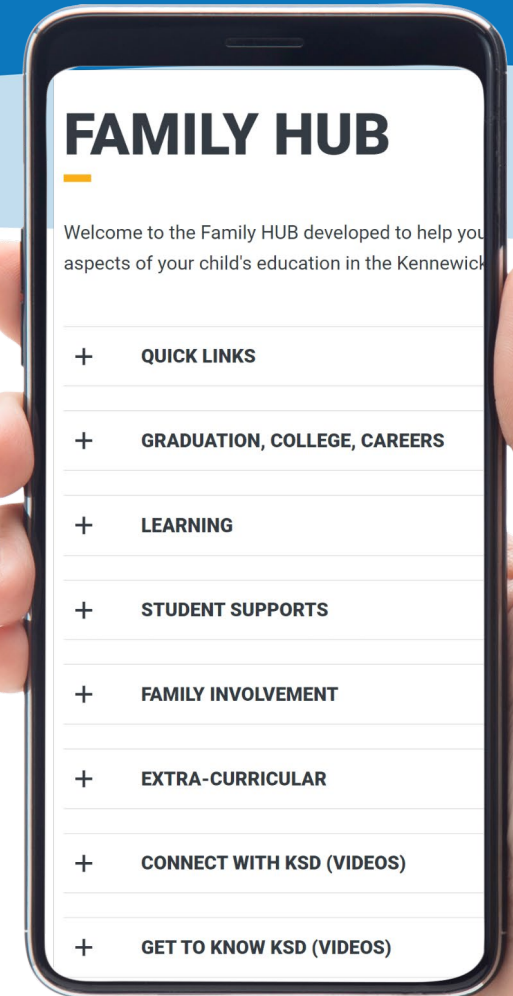
Performance Indicators and Targets (View 2022-23 results at www.ksd.org/strategicplan)

- ≥90% of parents report feeling respected and welcomed in their children's schools.
- ≥90% of parents report having opportunities to engage with schools to help their children succeed.
- ≥90% of parents report having opportunities to learn about and provide input on district and school programs.

Action

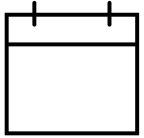
Implement New “Get to Know KSD” Strategy with Family HUB

1. Develop online training resources
2. Develop online parent information and education sessions



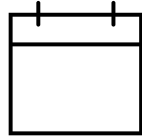
Timeline

Fall



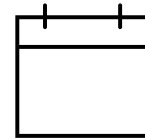
- Presented conceptual framework and topics
- Audited and organized current resources

Winter



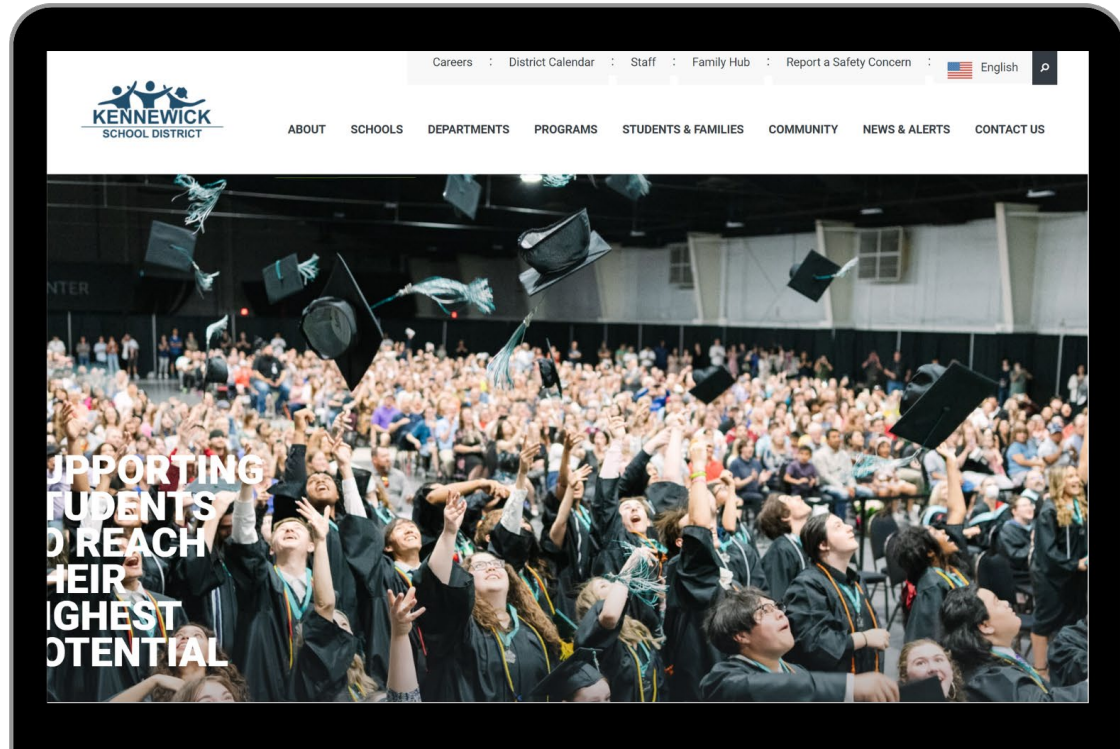
- Created video content for volunteering and language access

Spring

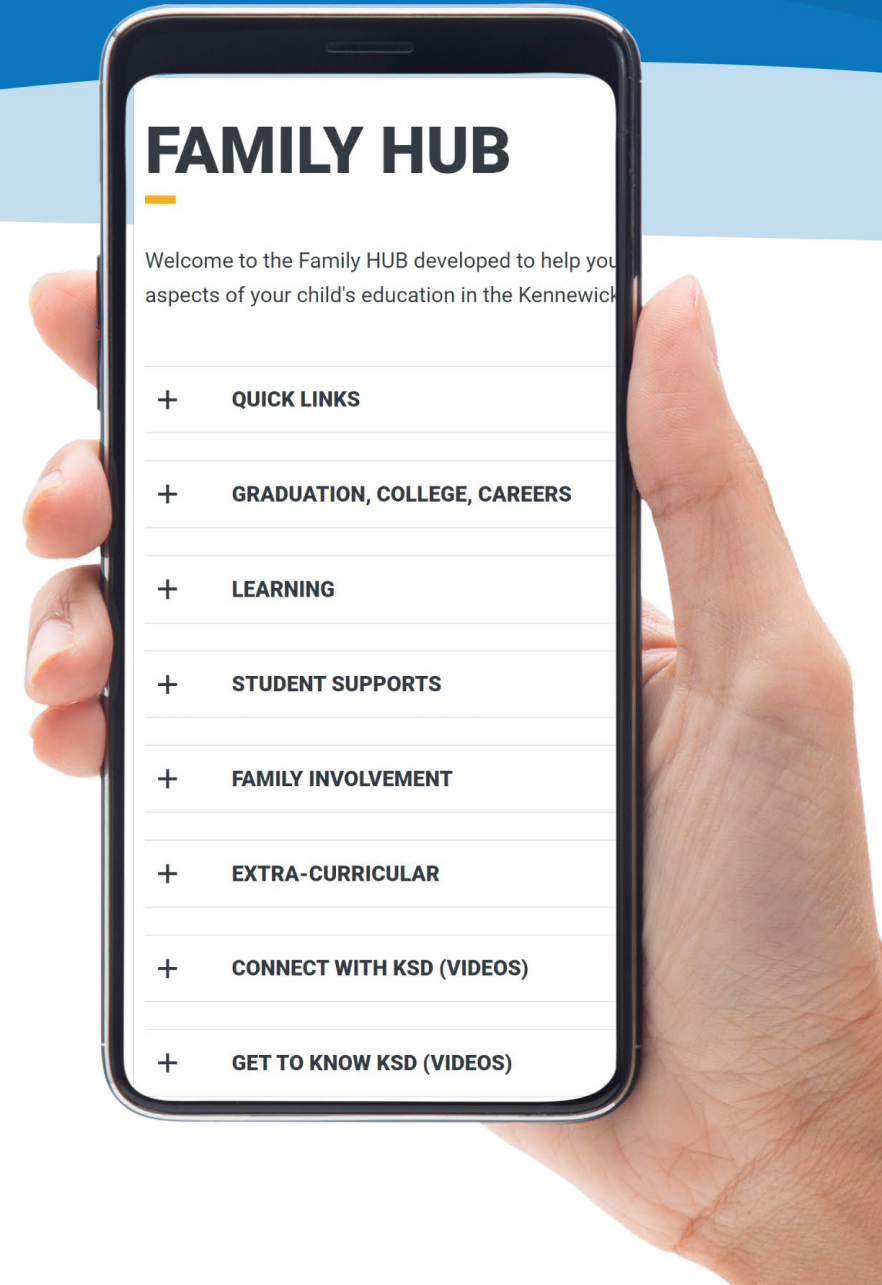


- Created content for online safety, technology tools, high school updates, reading, and math

Family HUB

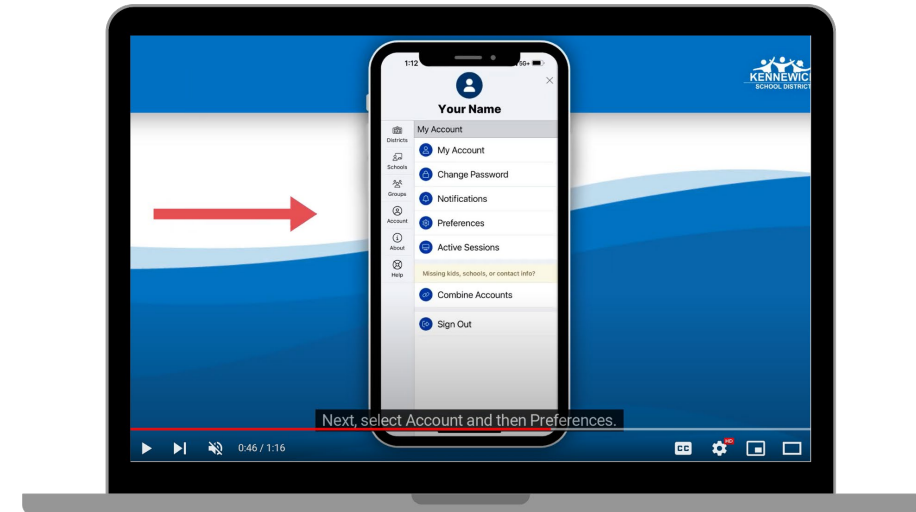


www.ksd.org/familyhub



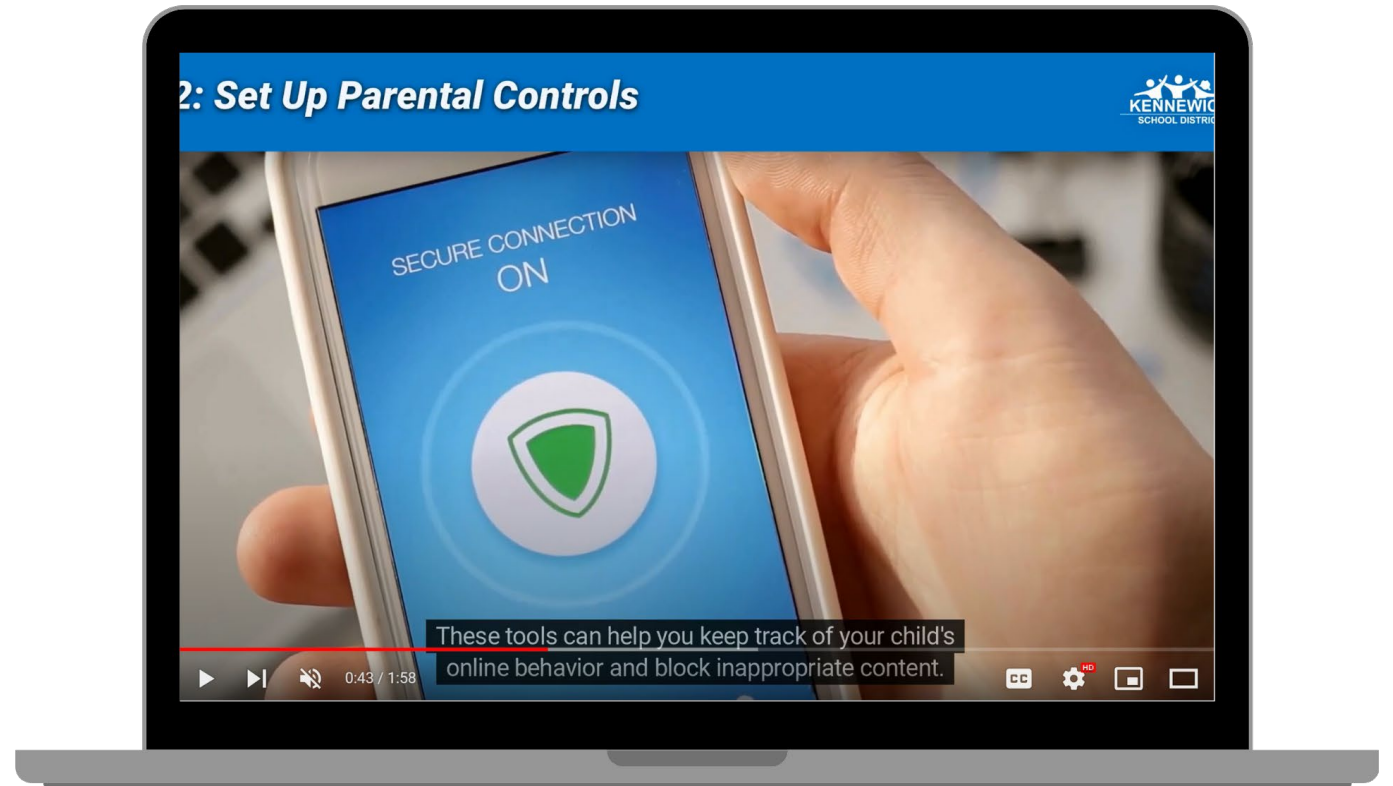
Focus Areas for Videos

- Volunteering
- Language Access
 - ParentSquare: Changing Language Preference
 - Accessing the Website in Spanish
 - Assistance In Spanish



Focus Areas for Videos

- Online Safety
- Technology Tools
 - Understanding AI and its Impact on Students
- High School Updates
- Reading
- Math



FAMILY HUB

Welcome to the Family HUB developed to help you navigate key aspects of your child's education in the Kennewick School District.

— QUICK LINKS

- [Boundaries](#)
- [Busing](#)
- [Enroll](#)
- [Meals](#)
- [Outlook Student Email](#)
- [ParentSquare](#) and [StudentSquare](#)
- [Pay Fees](#)
- [Policies and Procedures](#)
- [PowerSchool](#)
- [RapidIdentity](#)
- [Reporting Safety Concerns](#)
- [Transfers](#)
- [Transcripts](#)

— GRADUATION, COLLEGE, CAREERS

- [ACT and SAT College Entrance Exams](#)
- [Advanced High School Programs](#)
- [Career & College Counseling](#)
- [College Planning & Scholarships](#)
- [Course Catalogs](#)
- [Graduation Requirements and Post-Secondary Pathways](#)
- [High School & Beyond Plan](#)

— LEARNING

- [Assessments and Testing](#)
- [Career & Technical Education](#)
- [Choice School Options](#)
- [Curriculum](#)
- [Dual Language](#)
- [Highly-Capable](#)
- [Learner Profile](#)
- [Summer School](#)

— STUDENT SUPPORTS

- [Special Services](#)
- [Counseling](#)
- [Migrant and Multilingual](#)
- [Students In Transition \(Homeless\)](#)
- [Medical and Health Plans](#)
- [Community Resources](#)

— FAMILY INVOLVEMENT

- [Annual Notifications](#)
- [Preparing for Kindergarten](#)
- [Language Access in Spanish](#)
- [ParentSquare Communication](#)
- [Report Safety Concerns](#)
- [Volunteering](#)

— EXTRA-CURRICULAR

- [Sports Registration & Physicals](#)

— CONNECT WITH KSD (VIDEOS)

- [Accessing the Website in Spanish](#)
- [Assistance in Spanish](#)
- [Online Safety](#)
- [ParentSquare Introduction](#)
- [PowerSchool Logging In](#)
- [Understanding AI](#)
- [Volunteer With KSD](#)

— GET TO KNOW KSD (VIDEOS)

- [Air Force JROTC](#)
- [Career & Technical Education](#)
- [Dual Language Program](#)
- [International Baccalaureate Program](#)
- [Math Tips](#)
- [Mid-Columbia Online for Grades K-8](#)
- [Professional Learning Communities](#)
- [Reading Tips](#)
- [Selection of Instructional Materials](#)
- [Teaching Bridge Program](#)

Family Hub

Communication/Distribution Plan



BACK-TO-SCHOOL
INFORMATION



DISTRICT NEWS



SOCIAL MEDIA



WEBSITE

Questions?





Board Meeting Presentation Overview

Date: June 26, 2024

Topic	Curriculum Adoption Cycle														
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	Advocacy														
Key Considerations for Board Discussion	<ol style="list-style-type: none"> 1. Does the proposed cycle reflect the stated interests? 2. Are there questions about the proposed cycle? 														
Next Steps	<p>The revised adoption cycle will be presented to the Board for approval. Should the Board approve the revised cycle, it will be used to guide the work of instructional materials adoption beginning in the 2024-25 school year.</p>														

Curriculum Adoption Cycle

June 26, 2024



Topic Overview

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	Provide direction														
X	Make decision														
Relevance to Board's Role	<table border="1"> <tr> <td>X</td> <td>Policy</td> </tr> <tr> <td></td> <td>System accountability</td> </tr> <tr> <td></td> <td>Fiscal oversight</td> </tr> <tr> <td></td> <td>Communication</td> </tr> <tr> <td></td> <td>Advocacy</td> </tr> </table>	X	Policy		System accountability		Fiscal oversight		Communication		Advocacy				
X	Policy														
	System accountability														
	Fiscal oversight														
	Communication														
	Advocacy														
Key Considerations for Board Discussion	1. Does the proposed cycle reflect the stated interests? 2. Are there questions about the proposed cycle?														
Next Steps	The revised adoption cycle will be presented to the Board for approval. Should the Board approve the revised cycle, it will be used to guide the work of instructional materials adoption beginning in the 2024-25 school year.														

Students

GOAL: All students are engaged learners



- *Provided relevant, rigorous and engaging instruction.*
- *Receiving individualized, equitable and inclusive supports.*
- *Accessing diverse course offerings, activities and athletics.*
- *Making progress, annual growth, and meeting grade level standards.*

2023-24 Annual Objectives

Support for Student Learning

- Provide high dosage online tutoring services for students and on-demand 24/7 homework help for high school students through Varsity Tutors.
- Conduct universal screening assessments for elementary students to identify students who may qualify for highly capable program placement.

Curriculum and Instruction

- Conduct curriculum review, instructional materials assessment, and adoption for K-5 mathematics.
- Review and update district Literacy Plan.
- Conduct curriculum review for K-5 English Language Arts (ELA).
- Conduct curriculum review and instructional materials/equipment assessment for visual and performing arts.
- Implement new middle school arts requirement to ensure every student receives instruction in at least one arts discipline throughout grades K-8.
- Restructure district curriculum review and instructional materials timeline and process.

Programs

- Conduct reviews of the district Career and Technical Education program.
- Conduct review of the district's Alternative Language program.
- Provide training, resources, and support for schools and teachers to strengthen and expand inclusionary practices and access to general education curriculum for students with Individualized Education Programs (IEPs).

Student Academic Progress and Growth

- Develop and implement strategies for continuing to convey high expectations and accountability for student academic achievement and performance.
- Develop data reports and provide training for administrators in use of Unified Insights data warehouse/ dashboard.
- Review and update district performance indicators and student growth and proficiency targets.
- Conduct assessment pilot study comparing use of Star and MAP district assessments.
- Refine school improvement plan requirements, timelines, and templates to align with district improvement plans, and continue to celebrate and recognize schools for progress toward goals.

Presentation Outline

- Board Policy 2121: Curriculum Adoption
- District Interests
- Current Adoption Cycle
- Proposed Adoption Cycle

INSTRUCTION

Curriculum Adoption

The Board recognizes its responsibility for the monitoring and improvement of the educational program. In keeping with the Board's duty under state law for ongoing curriculum review and improvement, the Superintendent will develop and administer guidelines and procedures for a curriculum development and improvement process which:

- is consistent with district goals;
- will establish a regular cycle for review, revision, development, adoption and implementation in all major curricular areas;
- will ensure the participation of administrators, teachers, and patrons, when appropriate, in the process;
- is consistent with state requirements and reflects community expectations; and
- provides for student performance data to be systematically collected, reported and used as a basis for future program improvements.

The Board will review and adopt curriculum that is aligned with the State's Essential Academic Learning Requirements and identifies program outcomes and student performance standards in each curricular area.

Policy 2121: Curriculum Adoption

District Interests

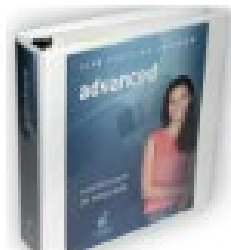
- Ensure high quality instructional materials
- Ensure districtwide adoption and use of instructional materials
 - Guaranteed viable curriculum
 - Teacher collaboration
 - Training
- Ensure fiscal responsibility
 - Resource sharing across buildings/enrollment shifts
 - Leverage use of Open Educational Resources (OER) as appropriate
- Differentiate between “equipment” and “instructional materials” for art, music, and PE

OER

- Open Educational Resources (OER) are learning, teaching and research materials in any format and medium that reside in the public domain or are under copyright that have been released under an open license, that permit no-cost access, re-use, re-purpose, adaptation and redistribution by others.

Instructional Materials Examples

Physical Education



Music



Equipment Examples

PE

Weight Racks

Elliptical Machines

Lifetime Sports
Supplies

Music

Instruments

Art

Kiln

Pottery Wheel

Current Adoption Cycle

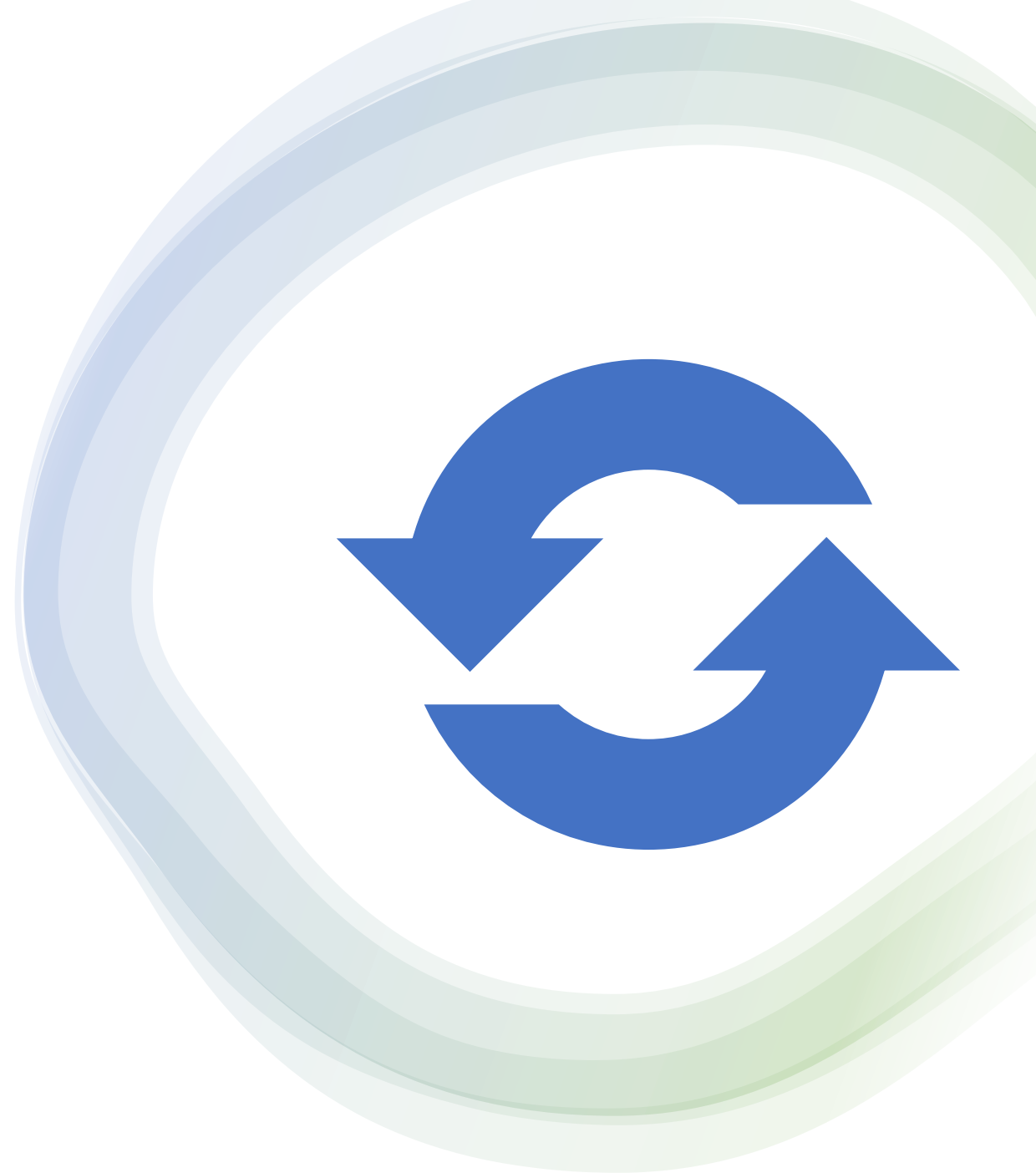


Proposed Adoption Cycle



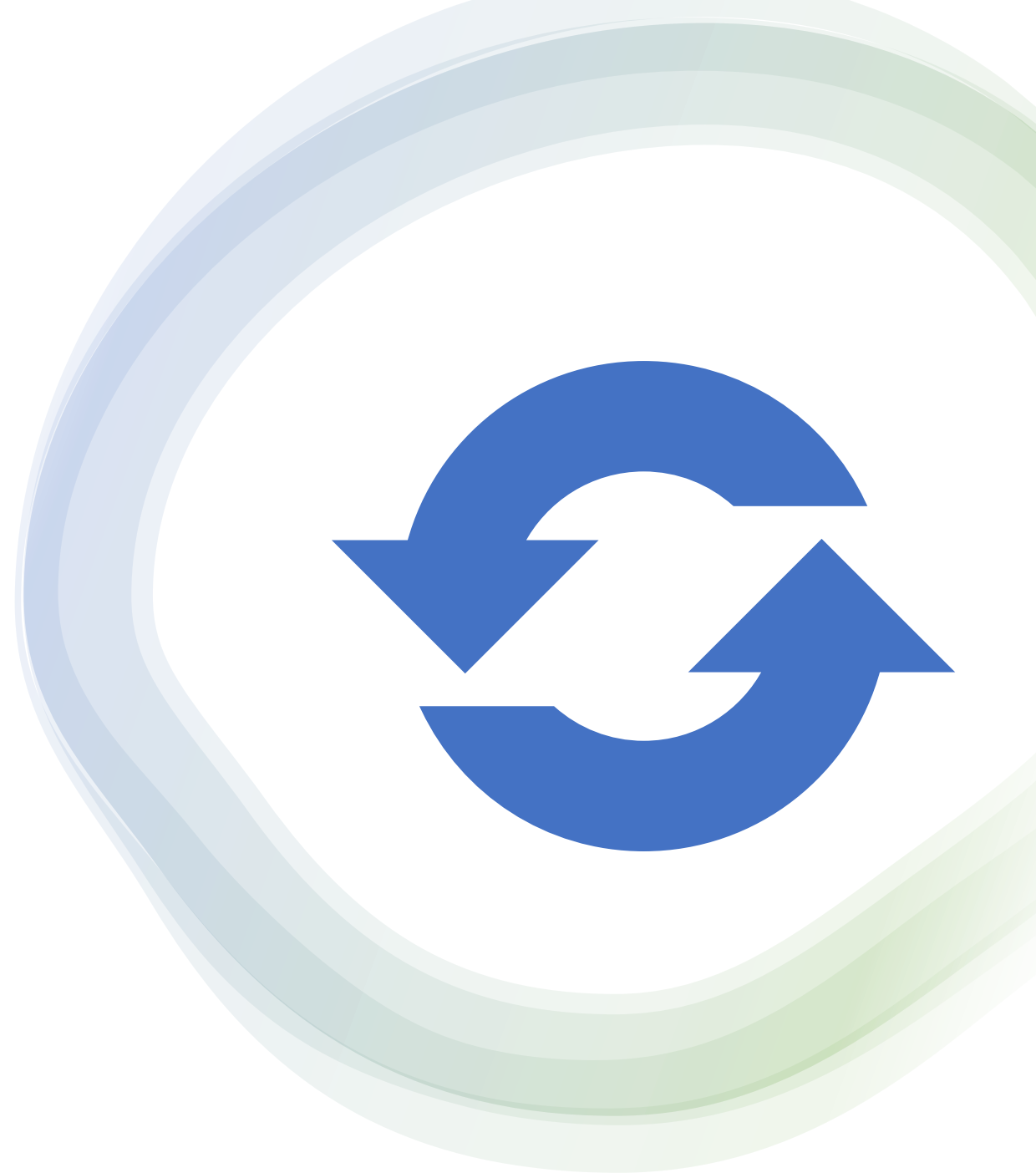
Proposed Adoption Cycle

- **Needs-Based:**
 - Health
 - K-5 Math
 - K-5 ELA materials sunsetting in upcoming school year
 - Digital subscriptions purchased for 8 years are expiring
- **Specifies area for OER**
 - 6-8 Dual Language
- **Separates instructional materials from equipment for art, music, and PE**



Annual Repair/Replace Process: art, music and PE

- Annual district budget allocation for repair/replace
- Annual inventory and review
- Annual process for submitting repair and replace requests to district designee
- Guidelines to preserve and maintain equipment



Recommendation

- The Board approves the proposed curriculum adoption cycle as presented.

STUDENTS

Self-Administration of Asthma and Anaphylaxis Medications

Asthma is an inflammatory disease of the respiratory tract. Anaphylaxis is a life-threatening allergic reaction that may involve systems of the entire body. Anaphylaxis is a medical emergency that requires immediate medical treatment and follow-up care by an allergist/immunologist.

It is the policy of the Board of Directors that students with asthma or anaphylaxis are afforded the opportunity to self-administer prescribed medications. The student's parent or guardian will submit a written request and other documentation required by the school. The student's prescribing health care provider must provide a written treatment plan.

The student must demonstrate to the school's professional registered nurse that the student is competent to possess and self-administer prescribed medications during school and at school sponsored events.

The superintendent will establish procedures that implement this policy and follow emergency rescue procedures outlined in the most recent edition of *AMES: Asthma Management in Educational Settings*, in cases of suspected asthma and the emergency rescue procedures outlined in the Office of the Superintendent of Public Instruction's *Guidelines for the Care of Students with Anaphylaxis* in cases of suspected anaphylaxis.

Legal Reference:	42 U.S.C. 280	Public Health Service Act
	42. U.S.C. 12212	Section 512 Americans with Disabilities Act of 1990
	34 CFR Part 104	Section 504 of Rehabilitation Act of 1973
	RCW 28A.210.370	Students with asthma.
	RCW 28A.210.380	Anaphylaxis – Policy guidelines – Procedures – Reports.

Adopted: June 26, 2024

STUDENTS

Self-Administration of Asthma and Anaphylaxis Medications

Asthma is an inflammatory disease of the respiratory tract. Anaphylaxis is a life-threatening allergic reaction that may involve systems of the entire body. Anaphylaxis is a medical emergency that requires immediate medical treatment and follow-up care by an allergist/immunologist.

Students with asthma or anaphylaxis are authorized, in consultation with the school's professional registered nurse, to possess and self-administer medication for asthma or anaphylaxis during the school day, during school sponsored events and while traveling to and from school or school sponsored activities. The student will be authorized to possess and self-administer medication if the following conditions are met:

- A. The parent or guardian must submit a written request for the student to self-administer medication(s) for asthma or anaphylaxis;
- B. A health care practitioner has prescribed the medication for use by the student during school hours and the student has received instructions in the correct and responsible way to use the medication(s);
- C. The student demonstrates to the health care practitioner and a professional registered nurse at the school the skill necessary to use the medication and to use the device necessary to administer the medication;
- D. The health care practitioner provides a written treatment plan for managing the asthma or anaphylaxis episodes of the student and for use of medication during school hours. The written treatment plan should include name and dosage of the medication, frequency with which it may be administered, possible side effects and the circumstances that warrant its use;
- E. The parent or guardian must sign a statement acknowledging that the district will incur no liability as a result of any injury arising from the self-administration of medication by the student and that the parents or guardians will indemnify and hold harmless the district and its employees or agents against any claims arising out of the self-administration of medication by the student.

The authorization to self-medicate will be valid for the current school year only. The parent or guardian must renew the authorization each school year.

In the event of an asthma or anaphylaxis emergency, the district will have the following easily accessible:

- A. The student's written treatment plan;
- B. The parent or guardian's written request that the student self-medicate; and
- C. The parent or guardian's signed release of liability form.

Backup medication, if provided by the parent or guardian, will be kept at a location in the school to which the student has immediate access in the event of an asthma or anaphylaxis emergency.

A student's authorization to possess and self-administer medication for asthma or anaphylaxis may be limited or revoked by the building principal after consultation with the school's professional registered nurse and the student's parents or guardian if the student demonstrates an inability to responsibly possess and self-administer such medication.

Asthma or Anaphylaxis Rescue Procedures

In the event of an asthma or anaphylactic episode, the school nurse will be immediately contacted. In the absence of the school nurse, the person responsible for school health duties will be contacted.

Each school building health room will be equipped with two oximeters. For asthma, the district will follow the procedures outline in the most recent edition of *AMES: Asthma Management in Educational Settings*, including:

- A. Managing the students' school environment;
- B. Training school personnel in rescue procedures;
- C. Accompanying all students exhibiting symptoms;
- D. Providing care as designed in the student's emergency care plan;
- E. Calling 911, if appropriate;
- F. Notifying the students parent or guardian;
- G. Documenting interventions; and
- H. Reviewing the student's emergency care plan and making changes, if necessary.

For anaphylaxis, the district will follow the Guidelines for the Care of Students with Anaphylaxis published by the Office of the Superintendent of Public Instruction.

Adopted: June 26, 2024

Student Board Representatives

2024-2025



2024-25 Student Board Representative



Annie Maltos, Southridge High School

Annie Maltos, a Southridge High School senior, is serving as the Student Board Representative for the 2024-25 school year. She previously served as the Student Board Representative-Elect during the 2023-24 school year.

Annie participates in the girls' soccer program at Southridge High School, where she continues to excel both academically and in her extracurricular pursuits. Her strong leadership and teamwork skills are evident both on the soccer field and through her school responsibilities.

After moving to Kennewick, Annie has made significant efforts to integrate family values into her Southridge community. She is committed to fostering a welcoming and inclusive environment for all students at her school.

2024-25 Student Board Representative-Elect

Diego Anguiano, Kamiakin High School



Diego Anguiano, a Kamiakin High School junior, is serving as the Student Board Representative-Elect for the 2024-25 school year.

Diego attended the dual language programs at Fuerza Elementary and Highlands Middle School. He has served as an ambassador at Fuerza and as the ASB Secretary WEB (Where Everyone Belongs) member at Highlands Middle School. At Kamiakin High School, Diego has served as a committee member for ALAS (Achieving Leadership with All Students), a Sophomore Class ASB Delegate, and a member of the Action Team for Partnerships (ATPs). He also serves as a member of the League of United Latin American Citizens (LULAC) Council 47014. To date, Diego has earned a Seal of Biliteracy in Spanish and a variety of Microsoft Office Specialist certificates.

"It is a privilege to serve as a bridge between faculty and students," stated Diego. "Oftentimes, students think that they don't have a voice in the problem-solving process within the district, but it will be my responsibility to listen to my peers and encourage them to get involved. Everyone has a voice, but it is important to know how to use it and put it to good work."

Diego is the recipient of two "Brave Awards" from Kamiakin High School for respect and kindness and has been recognized by the Hispanic Academic Achievers Program (HAAP). He has volunteered for the Kennewick School District's Migrant Program, the Tri-Cities Hispanic Chamber of Commerce, and the City of Kennewick.

Recommendation

- The Board appoints Diego Anguiano as 2024-25 Student Board Representative-Elect



Kennewick School District #17, 1000 W. 4th Ave., Kennewick, WA 99336

**Resolution No. 10
2023 – 2024**

**RESOLUTION NO. 10, 2023-2024
Title IX Regulations Supporting Fairness in Competition and Student Safety**

WHEREAS Chapter 28A.58 RCW grants each school district board of directors the authority to control, supervise, and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social or recreational nature for students of the district; and

WHEREAS a board of directors may delegate control, supervision and regulation of any such activity to the Washington Interscholastic Activities Association (WIAA); and

WHEREAS WIAA’s current 2023-24 handbook states that, “All students have the opportunity to participate in WIAA athletics and/or activities in a manner that is consistent with their gender identity”; and

WHEREAS the U.S. Department of Education released updated final Title IX regulations on April 19, 2024, to take effective on August 1, 2024; and

WHEREAS the Department of Education’s rulemaking process is still ongoing for a Title IX regulation related to athletics and the Department intends to issue a separate final rule to address Title IX.s application to sex-separate athletic teams; and

WHEREAS a U.S. Congressional Research Service legal brief highlights a proposed rule allowing limitations on participation based on fairness in competition and prevention of injuries,

NOW, THEREFORE BE IT RESOLVED, that the Kennewick School District Board of Directors strongly supports fairness in competition and student safety; and

BE IT FURTHER RESOLVED that the Kennewick School District Board of Directors strongly affirms that “sex” is defined as biological male or biological female as determined at birth, and is an immutable characteristic that cannot be changed, fluid, or altered; and

BE IT FURTHER RESOLVED that the Kennewick School District Board of Directors strongly affirms that biological males should not participate in biological females’ sports and inherent biological differences and abilities exist between biological males and biological females and commits to protecting female sports.

Adopted and approved this 26th day of June 2024.

ATTEST _____
Secretary, Board of Directors

President, Board of Directors

Vice President, Board of Directors

Member of the Board of Directors

Member of the Board of Directors

Member of the Board of Directors