



Regional School District No. 17

Board of Education

Personnel & Evaluation

Subcommittee Minutes

Chair: Corey Roberts

A meeting of the Regional School District No. 17 Personnel & Evaluation Subcommittee was held on June 24, 2024, at 5:30 p.m. in the Central Office Board Room.

Subcommittee Members Present: Corey Roberts (Chair), Jennifer Favalora, Nelson Rivera, Suzanne Sack, Prem Aithal

Also Present: Superintendent Jeffrey Wihbey

Call to Order/Opening of the Meeting

The meeting was called to order at 5:30 pm by Corey Roberts.

Approval of Previous Minutes

Nelson Rivera **MOVED** and Prem Aithal **SECONDED** a motion to approve the previous minutes. The motion carried unanimously.

Attendance Report

The Superintendent presented the attendance report to the committee and provided additional information regarding the criteria for 10+ days. The Superintendent was requested to break out the data results and show what the results look like at 15 days or more. It was discussed that the report will be presented four times a year.

Annual Evaluation Report

The Superintendent updated the committee that all the teachers and support staff have been successfully evaluated. He will bring this report to the full Board at the end of the school year to show completion. The process has become much more efficient and easier with the district's automated HR system.

Superintendent's Year-End Evaluation & Contract

Prem Aithal **MOVED** and Nelson Rivera **SECONDED** a motion to go into an Executive Session for the purpose of discussing the Superintendent's Year-End Evaluation and Contract inviting the Superintendent. The motion carried unanimously.

The committee entered an executive session at 6:02 pm.

The committee exited the executive session at 7:54 pm.

Adjournment

The meeting adjourned at 7:55 pm.