

SCM Parent Service Organization (PSO)

September 22, 2023

PSO Mission Statement: The mission of the PSO is to enhance the educational environment of St. Catherine's Montessori while building community through family involvement and service.

Attendance: Vy Collett, Mary Tysor, Catherine Barber, Tracey Ledoux, Devin Weiss, Adam Bayer, Christie Jones, Monica and Phong Tang, Angie Fowler, Priscilla Young, Kelly Cheng, Lyndsay Ray, Jaime Middleton, Nadia Ali, Candace McCaddon, Nicole Luijter, Guha Venkataraman, Douglas Haskovec, Karine Schepers Cheng, Sabina Vizivant, Samantha Edussuriya, Kristin Zipple-Shedd, Ana Trevino Godfrey

Meeting Minutes

1. Opening Prayer

- a. Catherine said the opening prayer (credit to Marquette University)

2. Welcome and Announcements

- a. Vy reviewed the PSO Mission Statement

3. Treasurer's Report - Mary Tysor

- Starting balance for the year was \$4000; current balance is \$3603.37. Expenditures thus far were for Faculty and Staff Appreciation, PSO ambassadors, and works of mercy
- Reminder to everyone to turn in receipts ASAP
- Tax exempt form is on the SCM website
- Submit reimbursement requests through Renweb
- PSO is funded by school
- Mary will send links to forms to PSO

4. Committee Reports

- a. Friends of the Arts – Monica
 - December 1 is holiday concert. Request for volunteers to set up will go out soon.
- b. Friends of Athletics – Kristin
 - Volleyball and soccer seasons are underway. Saturday soccer needs another 5 parents to volunteer to serve as coaches and will then begin around the end of September or early October.
- c. Friends of Atrium – Catherine
 - 9/27 meditation after drop off
 - 2 rosaries planned for 12/8 (zoom) and TBD in May
 - Need volunteers who sew to help sister with a project
 - Need volunteers for mass who are trained to give communion

- Dominican study group to begin 10/5 after dropoff
- d. Friends of Garden – Devin, Christie, Adam
- Teaching event about houseplants last week
 - 10/17 planning marmalade class
 - 10/14 garden cleanup up day in preparation for Fall Fest. Kids are welcome
 - Friday mornings – garden work days open to all
- e. Friends of Library – Karine
- Need volunteers to help Melissa process primary book bags on Tuesdays after dropoff and on Fridays to help with library maintenance.
 - Book fair 11/27-12/1 – will need volunteers. Look for Sign Up Genius
 - Check out parent library in welcome center (Mary).
- f. Book club – Nicole
- 1st meeting will be 10/20 at 8:30a at SCM gym, book is TBD
 - Survey to determine books for year went out in last Globe
 - Plan to have 3 books this year
- g. Faculty and Staff Appreciation Committee – Mary
- 4 events – 1) Breakfast was last week, 2) Luncheon on 12/15 after early dismissal, 3) Chili lunch, 4) Dessert soiree. Will need lots of volunteers to help with luncheon on 12/15. Childcare will be available in the gym for F & S and volunteers. Sign Up Genius will go out soon.
- h. Potlucks – Tracey
- No updates, but thank you to all room parents and hosts. Feedback was everyone liked the information that went out to help room parents and hosts structure and frame the event.
- i. Ambassadors – Mary
- 10/19 event for new parents
- j. Fall Fest – Jaime and Sabina
- Fall Fest planned on 10/21. Need volunteers.
- k. Spring Fling – Adam
- Planned for 5/4. Will begin to look for volunteers after new year.
- l. Works of Mercy – Mary
- Background – Catholic Diocese has encouraged all Catholic schools to attend to feeding the hungry, sheltering the homeless, clothing the naked, and visiting and sick and imprisoned.

- PSO Works of Mercy mission – To help our neighbors in need through charitable volunteering in school and surrounding community.
- Traditional events now under this committee – Casa de Esperanza PJ gift drive at Xmas and back to school supply drive in August.
- Emily is SCM staff member over this committee.
- One idea – this committee could coordinate assistance for families in need (e.g., meal trains for families with sick family member).

m. Sociables – Lyndsay

- Deadline to sign up for events is today 9/22
- Sign up event will be held in the evening with refreshments on 10/12

n. Steps for Students – Nadia

- Will be in February. Proceeds go to school operating budget.

5. Old Business – None

6. New Business - none

7. Q&A - None

8. Adjournment at 9:15a

Minutes submitted by Tracey Ledoux 09.22.2023