

A regular meeting of the Board of Education, School District 28, Cook County, Illinois, will be held at HOH Conference Room located at 1475 Maple Ave., on Tuesday evening, May 28, 2024, at 7:00 p.m. with the following agenda.

AGENDA FOR THE MEETING

May 28, 2024

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC HEARING- Amended Budget

VISITORS COMMENTS / PRESENTATIONS

1. Science Fair Recognition

SUPERINTENDENT'S REPORT

1. Strategic Plan - *Action Item*
2. Belonging Presentation

APPROVAL OF MINUTES – *Action Item*

1. Approval of Minutes - Regular Meeting, May 1, 2024 and Closed Meeting Minutes May 1, 2024

APPROVAL OF CONSENT AGENDA – *Action Item*

1. Payroll- last half April 2024, first half May 2024
2. Bills
3. Intergovernmental Agreements
 - a. North Cook ROE/ISC Regional Safe Schools Program IGA
 - b. North Cook ROE/ISC Alternative Learning Opportunities Program IGA
 - c. North Cook ROE/ISC & West40 ISC High Needs Virtual ALOP
4. Personnel Report:, Contract Changes, Employment of Staff, Leave Requests, Dismissals, Resignations
5. FY2025 Instructional Assistant Substitute Stipend
6. 2024 Summer Programming Hourly Rates for Program Assistants
7. FY2025 Contract Agreement for Interim Assistant Director of Student Services

STAFF AND COMMITTEE REPORTS

1. Finance
 - a. Financial Report- *Action Item*
 - b. FY24 Amended Budget-*Action Item*
2. Human Resources
3. Student Services
4. Teaching and Learning
 - a. Language Arts Resource Adoption- *Action Item*
5. Buildings & Grounds
 - a. Facility Master Plan
 - b. Summer 2024 Concrete and Asphalt Proposal- *Action Item*
 - c. 2024 Summer Project Change Order- Greenbriar Office Space- *Action Item*
6. Legislation
7. Policy
 - a. PRESS Plus
8. Communication
 - a. Communications Update
9. TrueNorth Educational Cooperative 804

NEW BUSINESS

CLOSED SESSION

ADJOURNMENT

Northbrook School District 28 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facility, are requested to contact Joel Gallegos (498-7900) promptly to allow Northbrook School District 28 to make reasonable accommodations for those persons.

MINUTES OF A REGULAR MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD WEDNESDAY, MAY 28, 2024

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held in the HOH Conference room in said district on Tuesday evening, May 28, 2024, and streamed on the district's YouTube Channel.

President Gallinson called the meeting to order at 7:07 p.m. with the following members present at roll call:

DeShawn Arms
Matt Cassidy
Jennifer Gallinson
Adam Weinstock (virtual)
Mara Silver-Schack

Absent: Beth Bazer and Christine Beeftink

Also present were Dr. Jason Pearson, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Dr. Kelly Sculles, Director of Student Services; Edward Brophy, Director of Human Resources and Administrative Services; Michelle Jackson, Director of Learning; Terry Ryan, Communications Director; Chrissy Yonaites, Recording Secretary; Jeremy Bartunek, Greenbriar Teacher; Maria Eck, Westmoor Principal; Ginny Hiltz, Greenbriar Principal; Ericka Garza, Meadowbrook Principal; and Scott Meek, Northbrook Junior High Principal.

Additional Staff in attendance included:

- Corrie Tucker and Rachael Miller from Greenbriar
- Christine Lake, Jamie Meltzer, Fred Yoon, Amber Paull and Melissa Sen from Northbrook Junior High
- Jenna Eberhardt, Joanne Wsol, Molly Walsh and Allie Wenk from Westmoor
- Brigitte Hurst, Maggie McElvain, Pam Robison and Katy Wetter from Meadowbrook

Public Attendees included Evelyn Adams, Bob Bolt, AJ Taylor, Swinger Family, Jiya Singh, Izzy Costescu, Shirly Singh, Ann Marie Adams, Evan Adams, Gia Swinger and Maria Stavropoulos and family.

There were others in attendance who did not sign in.

PUBLIC HEARING- Amended Budget

At 7:07 p.m., Member Arms moved and Member Silver-Schack seconded that the Board of Education hold a public hearing.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Members Bazer and Beeftink. Motion carried.

Jessica Donato, Chief School Business Official, presented the FY24 Amended Budget. Ms. Donato noted that for the past month, the amended budget was on display at the district office and also posted on the district website. Ms. Donato reviewed the reasons for the amendment including a finalized collective bargaining agreement, mitigation of administrative costs, updated grant budgets, property tax revenues, interest income and removal of contingencies.

There were no public or board questions or comments.

It was moved by Member Silver-Schack and seconded by Member Cassidy that the Board of Education resume the regular board meeting at 7:11 p.m.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Members Bazer and Beeftink. Motion carried.

VISITORS COMMENTS / PRESENTATIONS

A District 28 teacher spoke about classroom sizes. A student discussed the move of the foundational classroom to one school.

SUPERINTENDENT'S REPORT

Science Fair Recognition

Dr. Pearson recognized students who won awards at the State Science Fair.

The Independent Science Research students and teachers brought home 18 Gold and 5 Silver awards from the Illinois Junior Academy of Science State Fair. Several students also received special awards at the fair.

7th Grader Gia Swinger was in attendance to receive a certificate at the board meeting.

Dr. Pearson and President Gallinson congratulated Gia on their impressive achievements at the State Fair. Additionally, Dr. Pearson and President Gallinson thanked teachers Lauren Johnson, Fred Yoon and Amber Paull for the work that goes into this program.

Strategic Plan

Dr. Pearson presented an overview of the Strategic Plan and the work that has been done over the last five months. Dr. Pearson explained the team created a Mission, Vision, Core Values, and Portraits that define the characteristics of a learner, staff member, family, and system. The team also identified four broad goals and 10

strategies that will set the direction for district and school improvement for the next 3 to 5 years. District and school teams will develop action plans and timelines for each of the goals, which will be presented to the board in the fall.

It was moved by Member Arms and seconded by Member Cassidy that the Board of Education approve the Strategic Plan.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Members Bazer and Beeftink. Motion carried.

Belonging Presentation

For more than a year, the administrative team, board members and staff teams have been working to create a climate of belonging and culture of dignity in our schools. Each school principal, along with some of their belonging team members, presented their school's belonging work of the past school year. They each discussed school goals and their implementation plans.

APPROVAL OF MINUTES

It was moved by Member Silver-Schack and seconded by Member Cassidy that the Board of Education approve the Regular Meeting Minutes of May 1, 2024 and the Closed Meeting Minutes of May 1, 2024.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Members Bazer and Beeftink. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

It was moved by Member Cassidy and seconded by Member Arms that the Board of Education approve the Consent Agenda:

Payroll

The payment of employee salaries for the last half of April 2024, in the amount of \$1,746,030.96 and covered by check numbers 67668 through 67685 and deduction check numbers 67686 through 67706 inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated May 28, 2024;

The payment of employee salaries for the first half of May 2024, in the amount of \$1,781,462.72 and covered by check numbers 67707 through 67721 and deduction check numbers 67722 through 67730 inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated May 28, 2024.

Bills

Vendor invoices totaling \$1,357,833.80 and Warrants listed as Numbers 62736 through 62896, and the following voids: 60655, 62613, 62686, 62782 and 62844 confirmed by the signature of the President of the School District 28 Board of Education, and dated May 28, 2024.

Personnel Report: Contract Changes, Employment of Staff, Leaves, Resignations and Dismissals

Staff Recommended for Employment				
Name	Position	Location	Salary	Effective Date
Swagata Deb	1:1 Assistant	WM	\$21.75/hr	5/8/24
Jennifer Kenny	Health Aide	NBJH	\$21.00/hr	5/20/24
Kalie Athans*	Special Educ Teacher	MB	BA+00-02 \$55,355	8/19/24
Anna Solorio*	YE EC S/L Pathologist	WM	MA+30-05 \$70,280	8/19/24
Marcy Mathew*	YE EC S/L Pathologist (One Year Position)	WM	MA+30-04 \$68,652	8/19/24
Stacey Partain*	S/L Pathologist Foundational classroom	GB	MA+30-02 \$65,395	8/19/24
Rebecca Parkinson*	Social Worker	WM	MA+30-12 \$87,103	8/19/24
Montserrat Duarte Mejia*	Special Educ Teacher	GB	BA+00-01 \$54,270	8/19/24
Rose Hanks*	Social Worker	MB	MA+00-02 \$61,054	8/19/24

* Certified Candidate details below

Staff Resignations, Retirements and / or Terminations				
Name	Position	Location	Reason	Effective Date
Dimitra Soulioti	EC Assistant	WM	Resignation	6/4/24
Karen Tefka	Classroom Asst	GB	Resignation	6/4/24

Danielle Rubel	Instructional Facilitator	WM	Resignation	6/4/24
Lisa Tenuta	Administrative Asst	DO	Resignation	6/18/24

Staff Leave of Absence				
Name	Position	Location	Reason	Effective Date
Kylene Birrell	Special Educ Teacher	NBJH	Parent Leave	8/19/24

Staff Lane Changes 2024-25				
Name	Position	Location	Current Salary	New Salary
Andrew Treiber	Teacher	NBJH	B+12-05 \$59,513	M+00-06 \$68,109

Intergovernmental Agreements

The annual intergovernmental agreements were recommended for approval:

- North Cook ROE/ISC Regional Safe Schools Program IGA
- North Cook ROE/ISC Alternative Learning Opportunities Program IGA
- North Cook ROE/ISC & West40 ISC High Needs Virtual ALOP

The district does not currently utilize these agreements, but the signing of these agreements allows the district to use them if the need arises.

FY2025 Instructional Assistant Substitute Stipend

The current instructional assistant substitute stipend was recommended to be increased by 4% for the 2024-2025 school year.

2024 Summer Programming Hourly Rates for Program Assistants

An hourly rate increase of 3% was recommended for classroom assistants who are working in the district's summer programs. This is an increase of \$0.56 per hour to \$19.13 from \$18.57.

FY2025 Contract Agreement for Interim Assistant Director of Student Services

A proposed contract renewal for Beth Jones, Interim Assistant Director of Student Services, for the 2024-25 school year was presented.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Members Bazer and Beeftink. Motion carried.

STAFF AND COMMITTEE REPORTS

FINANCE

Finance Report

Ms. Donato provided the finance report for the month ended April 30, 2024 and the list of bills payable in May were included in the Board packet. After ten months of operation in this fiscal year, the monthly variance report shows 73% of the 2023-24 budget expended and 96% of budgeted revenues collected.

Food Service Sales

As of April 30, 2024, Northbrook Junior High cafeteria sales-to-date totaled \$387,247. Organic Life's operating statement showed a profit of \$9,783 for the month of April. The year-to-date operating profit is \$13,892.

Member Silver-Schack moved, and Member Arms seconded, that the Board of Education approve the Finance Report for April 2024.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Members Bazer and Beeftink. Motion carried.

FY24 Amended Budget

Ms. Donato presented the proposed amended budget during the public hearing at the beginning of the board meeting. The proposed amendment to the FY24 budget ensures compliance with legal requirements and reflects changes that occurred after the original budget was approved on September 26, 2023.

The collective bargaining agreement with the Northbrook 28 Federation of Teachers was approved at a special board meeting on December 18, 2023. The contract resulted in salary increases that exceeded the original budget amounts.

Other updates to the budget include:

- Updated state and federal grant budgets;
- Property tax revenue above initial projections;
- Increase in interest income; and
- Removal of contingencies at this point in the year.

The changes result in a slight deficit, which is an overall reduction of the deficit in the original budget.

Member Cassidy moved, and Member Arms seconded, that the Board of Education approve the FY24 Amended Budget.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Members Bazer and Beeftink. Motion carried.

HUMAN RESOURCES

Edward Brophy updated the board on hiring needs for the 2024-2025 school year, which include 2.5 FTEs, 8 classroom assistants and 9 special education assistants.

STUDENT SERVICES

No report.

TEACHING AND LEARNING

Language Arts Resource Adoption

Dr. Kris Raitzer, Assistant Superintendent, presented a recommendation for the board to approve the adoption of StudySync Curriculum. This comes after two years of study as part of the curriculum review cycle with the junior high literacy team.

StudySync is a comprehensive language arts curriculum that integrates reading, writing, listening and speaking, and grammar. StudySync will provide training, including on-demand tutorials, FAQs and at-a-glance resources.

The total cost of the program is \$62,443.61.

Over the summer, the junior high team will plan the school year rollout.

The elementary literacy team will continue to research programs and resources.

Member Silver-Schack moved, and Member Arms seconded, that the Board of Education approve the Language Arts Resource Proposal.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Members Bazer and Beeftink. Motion carried.

BUILDINGS AND GROUNDS

Facility Master Plan

Ms. Donato stated that a Committee of the Whole meeting will be held on June 25th, ahead of the regular board meeting.

Summer 2024 Concrete and Asphalt Proposal

Ms. Donato presented a proposal for concrete and asphalt work this summer. The proposal is \$91,026.38, which is less than the initial projections.

Member Cassidy moved, and Member Arms seconded, that the Board of Education approve the Summer 2024 Concrete and Asphalt Proposal.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Members Bazer and Beeftink. Motion carried.

2024 Summer Project Change Order- Greenbriar Office Space

Ms. Donato informed the board that the cost of the Greenbriar office space renovation exceeded the initial projection of \$100,000. Ms. Donato asked the board to approve the additional cost of \$21,217 to complete the project.

Member Arms moved, and Member Silver-Schack seconded, that the Board of Education approve the 2024 Summer Project Change Order for the Greenbriar Office Space.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Members Bazer and Beeftink. Motion carried.

LEGISLATION

Member Cassidy stated that at this time there was nothing from Springfield that pertained to education.

POLICY

PRESS Plus

Edward Brophy, Director of Human Resources and Administrative Services, reviewed the new board policy online program. PRESS Plus is an online portal of the entire board policy. Mr. Brophy gave an overview of the search functionality, the process for reviewing proposed policy changes from IASB and how to make edits.

COMMUNICATION

Terry Ryan, Communications Director, informed the board that she plans to continue to develop communications on the strategic plan visible so the community has current information on the initiative. Ms. Ryan mentioned that 8th-grade graduation was the next day and later in the week, grad walks will take place at the elementary schools for all graduating high school seniors.

Dr. Pearson noted that in the summer, the township superintendents will meet with a TrueNorth representative to discuss current topics and concerns, such as District 34's withdrawal from the cooperative.

NEW BUSINESS

None.

CLOSED SESSION

In

At 8:25 p.m., it was moved by Member Silver-Schack and seconded by Member Cassidy that the Board of Education go into a Closed Session to discuss the following:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District or legal counsel for the District, including testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity as authorized by 5 ILCS 120/2(c)(1).

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Members Bazer and Beeftink. Motion carried.

Out

At 9:01p.m, it was moved by Member Silver-Schack and seconded by Member Cassidy that the meeting return to Regular Session.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson and Silver-Schack. Nay: None. Abstain: None. Absent: Bazer, Beeftink and Weinstock. Motion carried.

ADJOURNMENT

At 9:01 p.m., it was moved by Member Cassidy and seconded by Member Silver-Schack that the meeting be adjourned. All members present voted Aye. Absent: Members Bazer, Beeftin and Weinstock. Motion carried.

Beth Bazer, Secretary

Jennifer Gallinson, President