

# How to Apply to Front Range Community College as a Concurrent Enrollment Student

## Step 1. Getting to the Application

- Go to <https://www.frontrange.edu/apply>
- Click on the “Apply to FRCC” Button.



## Step 2. Create an Account

- Select Create Account (located next to the sign in tab).



You will need:

- Full Name
- Home Address
- Date of Birth
- Personal Email (not your parents’ or school email)
- If you are a U.S. citizen, you will need your social security number. If you are not a US citizen, you will check a box indicating that.

- Complete the Contact Information and select “Create Account.”

What is your birth date? \*

Please enter date in MM/DD/YYYY format.

Email Address \*

Complete the Contact Information using your legal first and last name, such as what appears on a Driver’s License of other official documents (be sure to add your Preferred First Name if different than legal name).

You should use a personal email here.

Any high school emails will become inactive after graduation.

Make sure that you select the semester you plan to start taking college courses.

Questions? Call Concurrent Enrollment at 303-404-5089 or email us at [CollegeNow@frontrange.edu](mailto:CollegeNow@frontrange.edu)

### Step 3. Start Application

- Select “Create a New Application” > “Start a new Undergraduate Application.”

Start a new Undergraduate Application

- Select the semester you plan on *starting* your Concurrent Enrollment Course(s).

\*\* If you make a mistake here, DO NOT create a new application. Instead contact us at [CollegeNow@frontrange.edu](mailto:CollegeNow@frontrange.edu) so we can correct it.

### Step 4. Personal Information

- Complete the personal information and click “Save and Continue.”

What is your birth date? \*

Please enter date in MM/DD/YYYY format.

01/01/1900

Email Address \*

CollegeNow@frontrange.edu

When entering your phone number and Date of Birth, use the correct formats and verify that the year is correct.

### Step 5. Academic Information

- Under “Student Type” select “No” and “No, I am a current high school student who will not graduate prior to the semester for which I am applying (aka concurrent enrollment student).”

#### Student Type

Are you a student at another college and plan to attend our college for one semester only? \*

No

Did/will you graduate or earn a high school equivalency before you plan to begin classes? \*

No, I am a current high school student who will not graduate prior to the semester for which I am applying (aka ci

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- Under “Academic Plans” select the year you plan to *start* taking classes, and for your current goal select “Take college courses while I’m still in high school.”

### Academic Plans

What Semester do you plan to begin classes? \*

(Spring - Starting Mid to Late January) (Summer -

Fall 2020

Fall 2020

Spring 2021

Summer 2021

Fall 2021

What is your current goal for community College? \*

Take college courses while I'm still in high school

- Select “All Academic Programs” as your area of interest.
- For Concurrent Enrollment students it is usually best to select either the Associate of Science (if you are interested in STEM) or the Associate of Arts (if you are interested in anything else) as the degree.

If you make a mistake or want to change your degree/program selection, DO NOT create a new application. Contact the Concurrent Enrollment team and we can assist you in correcting/changing this.

- Select “FRCC Westminster Campus” as the campus you want to attend.

Which campus do you want to attend? \*

FRCC Westminster Campus

- Under “High School” Search for your High School.

School Name or City (full or partial)

Thornton High School|

Country

Skyview High School - 061352  
(Thornton, Colorado, United States)

Thornton High School - 050826  
(Daly City, California, United States)



Thornton High School - 060425  
(Thornton, Colorado, United States)



Double check that you select the correct high school. The search function may bring up schools with the same name from other states.

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## Step 6: Residency Information

- If you are a U.S. Citizen, select that option and then enter your Social Security Number.
- If you are not a U.S. Citizen, select the accurate status for you. For students who are a DACA recipient or undocumented, select “Other Non-U.S. Citizen.”

Please enter Social Security Number \*

Please enter 9 digits for the SSN (no dashes)

Your Social Security Number (SSN) will be treated as confidential and protected against unauthorized use or disclosure. Providing your SSN helps to identify your records within the Colorado Community College System (CCCS), and connect them to critical records including financial and Federal financial aid (FAFSA) records. Your SSN may be used by authorized college officials for positive identification, institutional research, and required state and federal reporting and compliance. It may also be used within the system to create summary data about college and CCCS programs.

123456789

- Under “In-State Classification,” answer all of the questions truthfully.

## Step 7: Demographic Information

- Enter all of the information as it relates to you.

### Sex at Birth

What was your sex at birth? \*

The answer to this question is used for state and federal reporting, financial aid processing, and/or work study and student employment. Your answer does not need to match your gender identity.

Female

Do NOT enter a false or mistaken social security number. If you don't know your social security number, fill out the rest of the application, save it, and then log back in and enter your social security number when you do.

Note: If you are a DACA recipient, select “Other Non-U.S. Citizen” and then enter your Social Security Number if you have one. Otherwise, leave it blank.

Enter your sex assigned at birth in the demographic section. This may be different than your gender identity.

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## Step 8: College Opportunity Fund and Certification

- Under “College Opportunity Fund,” select “Yes, Apply on my behalf.”

### College Opportunity Fund (COF)

Do you allow us to create a College Opportunity Fund Account? \*

The College Opportunity Fund (COF) provides a tuition stipend for eligible undergraduate students. The stipend pays for a portion of your total in-state tuition. In order to receive the stipend, students must create a COF account and allow its use at a Colorado public institution or a participating private institution. Do you allow for this institution to create a COF account on your behalf so you can receive the stipend benefit, if eligible? If you select no, you will need to complete the COF process independently in order to receive the reduced tuition.

Yes, Apply on my behalf

Before submitting your application, select “Preview” and check that all of the information you entered is accurate and true.

Preview Before Submission

Submit Application

Step 9: Congratulations!

Congratulations you have finished your application to Front Range Community College. Your next steps are:

- Check your email for Student ID number (called an S Number). This email can take 1-3 days to arrive. If you don't receive it in 3 days, check your spam/promotions folder, as it can sometime end up there. If you check and you still haven't received it, please contact us at [CollegeNow@fronrange.edu](mailto:CollegeNow@fronrange.edu).

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