Santa Rosa Independent School District

C/O Hilda Rendon, Chief Fianacial Officer

P.O. Box 395, Santa Rosa, Tx 78593

232 Jesus T. Avila Street, Santa Rosa Tx. 78593

Phone: (956)636-9800 Fax: (956)636-9811

RFP # 0114-01

E-Rate Round 17

Ethernet WAN Digital Transmission Services

Scope of Work

Respondent Instructions:

1. Vendors responding to RFP# 0114-01 via US mail must submit using PO Box 395.
2. Vendors responding to RFP # 0114-01 via overnight services must submit using 101 Jesus R Cruz Street Santa Rosa, Texas 78593.
3. Vendors must clearly include the RFP # 0114-01 when submitting their response on the envelope or box.
4. Vendor must provide 1 original and 2 copies of RFP response. A signed vendor contract must be included with RFP response.

Corresponding with district:

1. All vendor inquires during RFP period must be via email to Hilda Rendon – hrendon@srtx.org and rlanier@stx.rr.com .

I. Overview:

Santa Rosa ISD is requesting Proposals for point to point Ethernet Services from qualified E-Rate Service Providers for a multi-year contract that covers 36 months. Service start date is July 1, 2014 ending June 30, 2017. The district reserves the right to extend the contract on a yearly basis if needed. This is subject to Board approval, approval by the E-Rate program and availability of funding from the District/State of Texas.

II. **Scope of Work requested**:

Santa Rosa ISD is requesting Service Providers that will provide a private secure fiber-based switched Ethernet transport to the locations that are listed below. ISP services and Point to Point between locations

Santa Rosa ISD is requesting pricing on a 500 meg pipe.

Santa Rosa ISD is requesting pricing on a 10 meg pipe.

Santa Rosa ISD is requesting pricing on a 100 meg pipe.

Should vendor not supply size of pipe that is being request please state that on response and go to you next size.

Speed	Site Name	From Location	To Location
500 mg	Santa Rosa ISD Core/NOC	102 Jesus R Cruz Street	Provider will be ISP
10 mg	Santa Rosa ISD Core/NOC	102 Jesus R Cruz Street	1900 West Schunior, Edinburg, Tx 78541
100 mg	Elma Barrera Elem Schl	1201 FM 506	102 Jesus R Cruz Street

III. **Requirements: Please respond with a "Yes, No or Other" if response is "Other" Vendor must give explanation where appropriate.**

ISP

a. Internet Service Provider should own and maintain the entire Fiber Network end to end.
b. Internet Service Provider should include all costs of the required Transport Facilities and ISP services as turnkey solution.
c. Internet Service Provider should have a Minimum of 2 POP's located within the Service Market Area.

d. Local dedicated 24/7 technical customer support.
e. Technical and Support staff that is licensed, certified and bonded.
f. Provide 5 regional references from school districts and governmental entities within the surrounding area of similar size and network topology.

Fiber Point to Point Services

a. Internet Service Provider should own and maintain the entire Fiber Network end to end.
b. Internet Service Provider should include all costs of the required Transport Facilities and ISP services as turnkey solution.
c. Internet Service Provider should have a Minimum of 2 POP's located within the Service Market Area.
d. All locations must be capable of communicating with Santa Rosa ISD Core Site at a Full line rate simultaneously.
e. No Over Subscription on the Service Provider Core.
f. Local dedicated 24/7 technical customer support.
g. Technical and Support staff that is licensed, certified and bonded.
h. Provide 5 regional references from school districts and governmental entities within the surrounding area of similar size and network topology.

IV. Price tabulation table for 36 month contract:

Speed	Description	Monthly	Yearly	Installation
500 mg	For district ISP			
10 mg	Santa Rosa ISD CORE/to Region I			
100 mg	Elma Barrera Elem to Core			

V. Evaluation Table:

Description	Percentage
Price	35%
Personal Qualifications	10
Local Engineers	15
Past relationship	25
Owen facilites lines	15

VI.

1. **Vendors will have to coordinate work schedule with CFO. Work schedule will vary; during school hours, after school, weekends and district holidays.**

2. **Signing of contracts with vendor is non-binding until determination of award from the SLD and SANTA ROSA ISD budget availability**. Scope may change depending upon the amount of money granted by the SLD. **SANTA ROSA ISD has the right to downsize any or all projects.**

3. **Vendor must give at least 5 references for District of similar scope with dollar amount of project with in the last three Erate's. Please provide contact person and phone number.**

4. **Vendor must provide a list of all districts that have been awarded Erate projects with vendor in the last 3 years. The list must include the district name, dollar amount, and Erate year.**

5. **Vendor must provide a list of staff with certifications that will be working with this project.**

6. **Vendor must provide distance and location of engineers what will be dispatched for maintenance work or to work on this project.**

7. **Vendor must provide a signed contract with RFP.**

8. **By vendor signing contract, vendor agrees to extent pricing of this RFP once district is funded by the SLD and agree to hold pricing and agree to extend the contract past the Erate funding year with approved extensions from the SLD.**

9. **This calls for an "all or none" RFP, this will be a turn-key project.**

10. **Proposed Timeline (subject to revision):**

    - Release of RFP and Posting of F470 — January 7, 2014
    - Deadlines for Receiving RFP: — February 6, 2014 at 12:00 Noon
    - Evaluate and Negotiate: — February 6 - 7, 2014
    - Recommendation/Approval: — February 17, 2014

11. Proposals received after the deadline will not be considered.
12. Unsigned proposals will not be considered. Person signing the offer must be authorized to bind their company to the contract.
13. All items are to be F.O.B., destination, Freight Prepaid (inside delivery) either to Santa Rosa ISD.

14. Vendor is responsible obtaining all permits associated with the project.
15. If, through any cause, the Santa Rosa Independent School District determines that the successful Vendor has failed to fulfill, in a timely and proper manner, the obligations agreed to, the Santa Rosa Independent School District shall have the right to terminate the contract by specifying the date of termination in a written notice to the Vendor at least thirty (30) days before the termination date. Santa Rosa Independent School District shall have the right to cancel for default all or any part of the undelivered portion of this order if vendor becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any other remedies that the District may have in law or equity.

Payment Conditions

1.1. All payments will be made in accordance with Chapter 2251 of the Texas Government Code. The project(s) will be deemed acceptable when the vendor delivers to the Santa Rosa Independent School District that is fully functional to the District's specifications and satisfaction.

1.2. On Universal Service Fund projects, the Santa Rosa Independent School District is responsible only for the Santa Rosa Independent School District's portion of the total cost. The Santa Rosa Independent School District will submit appropriate documentation to the Schools and Libraries Division (SLD) so that the vendor can be paid for the portion that the Santa Rosa Independent School District is not responsible for paying directly. The vendor is responsible for requesting their portion of payment from the SLD. In the case where subcontractors or shared billing is in place, the vendor is responsible for insuring that all parties are promptly paid (within 10 days of receiving SLD reimbursement).

1.3. Acceptance shall be further defined as beneficial use by the Santa Rosa Independent School District.