

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Community and Communications – Develop a systemic communication system that organizes information across all platforms.

OBJECTIVE #1: Identify preferences for notifying parents and community of events.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Form a committee of stakeholders to gather information and preferences.	Technology Coordinator, Principals, Superintendent		2023-2024 school year	<ul style="list-style-type: none"> • Committee membership list. • Minutes of meetings.
Use identified preferences gained through the committee data gathering to inform technology objective #1 plan.	Administration	Chosen communication platforms	2023-2026 school years	<ul style="list-style-type: none"> • Sharing of chosen communication preferences with the community. • Committee meeting minutes.

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Community and Communications – Develop a systemic communication system that organizes information across all platforms.

OBJECTIVE #2: Develop point of contacts for each community group in order to coordinate information.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Determine who will be the point of contact for each group.	Principals, Parents, Superintendent	Meeting time in schedules	2023-2024 school year	<ul style="list-style-type: none"> • List of contacts for each group. • Sharing of identified contacts with the community.
Find a way to make the point of contact easily accessible to all stakeholders.	Technology Coordinator, Principals, Superintendent	Communication channels	2023-2024 school year	<ul style="list-style-type: none"> • Prominent posting of the information.
Determine what technology tools could be used to assist in the process.	Technology Coordinator, Principals, Superintendent	Review of available tools	2023-2024 school year	<ul style="list-style-type: none"> • A plan for the utilization of technology tools. • Documentation of how each tool will be used.

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Community and Communications – Develop a systemic communication system that organizes information across all platforms.

OBJECTIVE #3: Analyze communication data within school systems (i.e. emails, all calls, etc.).

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Run reports in Blackboard to attempt to determine email/communication activity/engagement.	Technology Coordinator	Parent link	2023-2024 school year	<ul style="list-style-type: none"> • Data gathered through the Blackboard reports.

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Community and Communications – Develop a systemic communication system that organizes information across all platforms.

OBJECTIVE #4: Increase awareness of school events via push notifications and NCS app.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Evaluate the current application used for notifications to determine if it is the best for the district.	Technology Coordinator	Website, applications	2023-2024 school year	<ul style="list-style-type: none"> • Summary of evaluation. • Recommendation made to the administration.
Update the application with the most current information and resources.	Technology Coordinator	Website, applications	2023-2024 school year	<ul style="list-style-type: none"> • Active application with updates.
Increase community awareness of the application availability through email (including instructions for downloading and set up).	Technology Coordinator	Website, applications, district email system	2023-2024 school year	<ul style="list-style-type: none"> • Email distribution report. • Correspondence from email. • Increased use of app.
Monitor application engagement and maintenance of the app.	Technology Coordinator	Website, applications	Ongoing	<ul style="list-style-type: none"> • Communication of updates to all stakeholders. • Active application with updates.

**Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN**

STRATEGIC PLANNING GOAL: Community and Communications – Develop a systemic communication system that organizes information across all platforms.

OBJECTIVE #5: Create forum for feedback from the community.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Conduct research for the best platform and location of this.	Principals, Superintendent, Technology Coordinator	Surveys, meeting time	2023-2025	<ul style="list-style-type: none"> • Reports of data gathered through the research. • Options of viable platforms. • “Roll-out” plan inclusive of communication strategies.
Implement and maintain identified platform.	Technology Coordinator	Identified platform	Ongoing	<ul style="list-style-type: none"> • Active communication platform. • Monitoring of platform use through usage logs.

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Facilities – Create more indoor and outdoor modernized learning environments.

OBJECTIVE #1: Have a bond referendum.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Develop Scope of Work to be completed.	BOE, BA, Superintendent, Maintenance Supervisor	Architect of Record (AOR)	2023	Approved final scope for bidding.
Secure Financing	BOE, BA, Superintendent	Financial Planner, Bond Council	2023-2024	Bond sale.
Plan for Special Education	BOE, BA, Superintendent	AOR, Financial Planner, Bond Council	2024	Electorate passing.
Bid Scope of Work	BA, Superintendent	AOR	2024-2025	Bids Received within budget.
Construction	BA, Superintendent, Maintenance Supervisor	AOR	Summer 2025	Completion of work planned.

Northfield City School District

2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Facilities – Create more indoor and outdoor modernized learning environments.

OBJECTIVE #2: Revamp library space and have shelves placed in classrooms with leveled books and create a gaming area in the library; possible second floor – more open space.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Develop Scope of work to be completed	BOE, Superintendent, Maintenance Supervisor, Principals, staff	AOR	2023	Approved final scope for bidding.
Include in bond referendum	BOE, BA, Superintendent	AOR	2024	Electorate passing.

**Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN**

STRATEGIC PLANNING GOAL: Facilities – Create more indoor and outdoor modernized learning environments.

OBJECTIVE #3: Building maintenance and have better cleaning protocols.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Train maintenance and custodial staff	Maintenance Supervisor	Research best practices	Ongoing	Inspection of area cleanliness.
Use of proper cleaning chemicals	Maintenance Supervisor	Research best practices	Ongoing	Training of staff to use the proper chemicals for task.

**Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN**

STRATEGIC PLANNING GOAL: Facilities – Create more indoor and outdoor modernized learning environments.

OBJECTIVE #4: Create learning spaces within the courtyards.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Develop Scope of Work to be completed	BOE, Superintendent, Maintenance Supervisor, Principals	AOR	2023-2024	Approved final scope for bidding.
Secure financing	BOE, BA, Superintendent	Financial Planner, Bond Council	2023-2024	Bond sale or reserves.
Bid Scope of Work	BA, Superintendent	AOR	2024-2025	Bids received within budget.
Construction	BA, Superintendent, Maintenance Supervisor	AOR	Summer 2025	Completion of work planned.

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Mental Health and Wellness – To create an educational environment that allows for the mental health and wellness of all students and staff.

OBJECTIVE #1: To develop an ongoing and accessible area for students and staff to unwind, relax, and share time.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Evaluate available physical space in the school campus.	Administration, Director of Curriculum, Facilities Supervisor	Unused space on campus	2023-2027 school year	<ul style="list-style-type: none"> • Identification of available space.
Assess student and staff “wants” for identified areas.	Administration, Director of Curriculum, Teachers	Survey development and implementation	2023-2027 school year	<ul style="list-style-type: none"> • Survey document. • Survey results.
Assess material/supplies for identified areas.	Administration, Director of Curriculum, Teachers	Survey development and implementation	2023-2027 school year	<ul style="list-style-type: none"> • Inventory of intended use of areas to determine materials/supplies.
Develop “use of area” schedule and acceptable.	Administration, Director of Curriculum, Teachers	Calendar/sign-up organizer	2023-2027 school year	<ul style="list-style-type: none"> • Supervision schedule. • Use calendar.
Develop “acceptable use” criteria for identified areas.	Administration, Director of Curriculum	Acceptable use policy	2023-2027 school year	<ul style="list-style-type: none"> • Rules for using the areas. • Behavior responsibilities/expectations.

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Mental Health and Wellness – To create an educational environment that allows for the mental health and wellness of all students and staff.

OBJECTIVE #2: Create an opportunity for staff and students to set aside time for mental health.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Social emotional learning (SEL) programming.	Administration, Director of Curriculum, Teachers, Guidance		Ongoing	<ul style="list-style-type: none"> • Schedule of programs. • Program evaluation.
PASS survey	Administration, Director of Curriculum, Teachers, Guidance	PASS online survey	2-3 times per year	<ul style="list-style-type: none"> • Data analysis • Creation of peer groups
Staff mental wellness professional development day	Director of Curriculum	Time in the schedule for PD day	June in-service days	<ul style="list-style-type: none"> • Professional development schedule • Staff feedback survey
Wellness activity for staff and students	Principals, Teachers	Resources to research activities	Four times per year (every marking period)	<ul style="list-style-type: none"> • Pep rally • School or grade level activity

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Mental Health and Wellness – To create an educational environment that allows for the mental health and wellness of all students and staff.

OBJECTIVE #3: Partner with outside organizations such as Alcove Gilda’s Club, etc.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Build relationships with community organizations.	Administration, Social worker, Guidance	Outreach communication plan, time to meet with organizations	Ongoing	<ul style="list-style-type: none"> • Log if visits with organizations. • Minutes/agendas of meetings. • Schedule of meetings.
Parent/student fair	Administration, Social worker, Guidance	Funding for incentives, incentives for families (i.e. food, games, raffle)	Ongoing	<ul style="list-style-type: none"> • Participation log of organizations. • Scheduled date • Attendance log

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Mental Health and Wellness – To create an educational environment that allows for the mental health and wellness of all students and staff.

OBJECTIVE #4: Create a designated time each week to provide Social/Emotional Learning.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Weekly classroom social and emotional learning time	Administration, teachers	Resource of SEL activities, time to research SEL activities	Ongoing	<ul style="list-style-type: none"> • Schedule of activities • Lesson plans

Northfield City School District

2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Mental Health and Wellness – To create an educational environment that allows for the mental health and wellness of all students and staff.

OBJECTIVE #5: Provide designated Professional Development opportunities that focus on staff wellness each year with a focus on mental health, in addition to staff needs.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Staff mental wellness professional development day	Director of Curriculum	Time to research activities, funds to provide activities (i.e. yoga, pottery, etc.)	June in-service days	<ul style="list-style-type: none">• Professional development schedule• Staff feedback survey

Northfield City School District 2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Mental Health and Wellness – To create an educational environment that allows for the mental health and wellness of all students and staff.

OBJECTIVE #6: Encourage a collaborative partnership between home, community, and school to support students.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Summer counseling	Director of Curriculum, Social worker	Funding for staff	2023-2027 School years	<ul style="list-style-type: none"> • ESSR funds • Sign-up forms • Attendance logs
Peer groups	Guidance	Space to host groups, supervision of groups, training of groups	2024-2027 School years	<ul style="list-style-type: none"> • Schedule of group meetings • Activity logs • Attendance logs
Parent night	Administration, Director of Curriculum, Child Study Team, guidance	Funds for: incentives to attend, presenters, interest surveys	Two to three times per year	<ul style="list-style-type: none"> • Schedule of event • Provider list • Activity list • Attendance log • Interest surveys

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Mental Health and Wellness – To create an educational environment that allows for the mental health and wellness of all students and staff.

OBJECTIVE #7: Allow for an educational environment that allows for the mental health and wellness of all students and staff.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Learning environment focused on mental wellness	Administration, guidance, teachers	Funding for redefinition of physical space	2024-2027 School years	<ul style="list-style-type: none"> • Learning spaces • Schedule of activities to promote the environment • Lesson plans
Classroom areas in PK-4 grade focused on mental health	Principal, teachers	Funding for redefinition of physical space	2024-2027 School years	<ul style="list-style-type: none"> • Classroom set up • Defined behavior expectations in areas

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Mental Health and Wellness – To create an educational environment that allows for the mental health and wellness of all students and staff.

OBJECTIVE #8: Allow for support of all students and staff mentally and emotionally.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Professional development of staff for social and emotional learning (SEL).	Director of Curriculum, Administration	Workshops and classes to support SEL	Ongoing	<ul style="list-style-type: none"> • List of available resources • Confirmation of registration for workshops • Turnkey information to staff
Engage students to create activities for SEL	Administration, teachers	Dedicated class time to develop activities	Ongoing	<ul style="list-style-type: none"> • Shared list of activities • Schedule of activities
Unconference day for students to choose activities	Administration, Director of Curriculum, teachers, community	Time in schedule to allow event, time to plan event	Two times per year	<ul style="list-style-type: none"> • Schedule of unconference topics • Sign-in list for different topics • Invitations for meetings

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Student Achievement – To improve “all” student scores across every subject area.

OBJECTIVE #1: Incentivize enrollment for online tutoring during the school year and institute a summer reading incentive program.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Create opportunity for collaboration among faculty, staff and administration focused on developing incentives.	Administration, Director of Curriculum, Teachers	Funding for incentives	2023-2027 school year	<ul style="list-style-type: none"> • Schedule/minutes of articulation meetings. • Documentation of incentive ideas. • Funding source for incentives.
Research online tutoring software/vendors.	Administration, Director of Curriculum, Teachers	Funding for software	2023-2027 school year	<ul style="list-style-type: none"> • Menu of options. • Data on selected software. • Reasons for selection/match with district. • Participation log.
Offer a schedule for when students can come to the school over the summer to read and provide incentive for those who come (i.e. food, activities, etc.)	Administration, Director of Curriculum, Facilities Supervisor	Building usage schedule and funding for incentives	2023-2027 school year	<ul style="list-style-type: none"> • Schedule of room usage. • Funding source for incentives. • List of incentives. • Track attendance.
Advertisement strategy to reach students and their families.	Administration, Director of Curriculum, Special Education Supervisor	District communication systems	2023-2027 school year	<ul style="list-style-type: none"> • Documented plan strategy to reach stakeholders. • Data on “sign-ups” and attendance.

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Student Achievement – To improve “all” student scores across every subject area.

OBJECTIVE #2: Decrease testing; more project-based learning.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Review current assessment schedule for data redundancy.	Administration, Director of Curriculum, Teachers	Schedule to allow collaboration	2023-2027 school year	<ul style="list-style-type: none"> • Schedule/minutes of articulation meetings. • Recommendations for assessment changes. • Score analysis.
Develop a team to develop project-based lessons that address the standards in each academic discipline.	Administration, Director of Curriculum, Teachers	Schedule for meetings, funding to write curriculum	2023-2027 school year	<ul style="list-style-type: none"> • Schedule/minutes of articulation meetings. • Project-based lessons for each discipline. • Professional development.
Develop a team to develop interdisciplinary project-based lessons that address the standards.	Administration, Director of Curriculum, Teachers	Schedule for meetings, funding to write curriculum	2023-2027 school year	<ul style="list-style-type: none"> • Schedule/minutes of articulation meetings. • Interdisciplinary project-based lessons. • Professional development.

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Student Achievement – To improve “all” student scores across every subject area.

OBJECTIVE #3: Diversified learning environments (outdoor spaces, student led/choice spaces).

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Evaluate available physical space of the school campus.	Administration, Director of Curriculum, Facilities Supervisor	Unused space on campus	2023-2027 school year	<ul style="list-style-type: none"> • Identification of available instructional space. • Schedule of spaces being used.
Evaluate the potential to conduct lessons at remote locations.	Administration, Director of Curriculum, Teachers	Schedule time for collaboration	2023-2027 school year	<ul style="list-style-type: none"> • Summary/preliminary list of lessons that are better taught at remote locations. • Lesson plans of lessons being taught at remote locations.
Review curriculum/lessons to identify potential to conduct class in different learning environment.	Administration, Director of Curriculum, Teachers	Schedule for meetings, funding to pay staff for meetings (if needed)	2023-2027 school year	<ul style="list-style-type: none"> • List of lessons that will be taught at remote locations. • Schedule of lessons being taught at remote locations. • List of different learning areas.
Survey students about potential topics/locations for lessons.	Administration, Teachers	Survey development and implementation, funding for survey evaluation (if needed)	2023-2027 school year	<ul style="list-style-type: none"> • Survey document. • Survey results.
Provide staff with professional development (PD) about student led instruction.	Administration, Director of Curriculum	Funding for PD, schedule of PD.	2023-2027 school year	<ul style="list-style-type: none"> • PD schedule. • Literature review of available PD.

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Student Achievement – To improve “all” student scores across every subject area.

OBJECTIVE #4: Online summer programming options for families.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Conduct a review of available online summer programming.	Administration, Director of Curriculum	Funds for online programming	2023-2027 school year	<ul style="list-style-type: none"> • List of available online summer programming by content area.
Survey families to learn what online programming would be preferred.	Administration, Director of Curriculum	Survey development and implementation	2023-2027 school year	<ul style="list-style-type: none"> • Survey document. • Survey results.
Assess technology needs of families (i.e. devices and connectivity) as well as the district.	Administration, Director of Curriculum, IT Director	Survey development and implementation, district IT capacity	2023-2027 school year	<ul style="list-style-type: none"> • Survey document. • Survey results. • Audit of district IT needs.

**Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN**

STRATEGIC PLANNING GOAL: Student Achievement – To improve “all” student scores across every subject area.

OBJECTIVE #5: More coaching PD for teachers; collaborate with other educational agencies.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Build capacity for professional dialogue among faculty, staff and administration focused on the coaching model of professional development (PD)	Administration, Director of Curriculum, Teachers	Funding for PD hours and schedule	2023-2027 school year	<ul style="list-style-type: none"> • Schedule to allow for coaching to occur. • Meeting schedule. • Review of coaching model options.
Build capacity for collaboration among faculty, staff and administration with other educational agencies (i.e. high schools, support services)	Administration, Director of Curriculum, Teachers	Schedule for collaboration, funding for meetings with other districts	2023-2027 school year	<ul style="list-style-type: none"> • Meeting schedule. • List of other educational agencies. • Minutes of meetings.
Assess areas of improvement within the district to focus PD training	Administration, Director of Curriculum, Special Education Supervisor	Observation data review, survey of staff	2023-2027 school year	<ul style="list-style-type: none"> • Survey document. • Survey results. • Observation data review results.

Northfield City School District
2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Technology – To equip students with appropriate technological tools and the requisite skills to responsibly wield them in an ever changing 21st century world.

OBJECTIVE #1: To create a cohesive communication plan employing district unified technologies to allow all stakeholders to be informed and involved in the initiatives of Northfield Community School.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Select a single district wide platform for classroom communication.	Principals, Teachers, Superintendent, Technology Coordinator	Remind, DOJO, GOLD, and other platforms	2023-2024 school year	<ul style="list-style-type: none"> • Form a committee to research and recommend a platform. • Determine the best application for the district.
Select a single social media platform for school communication to the community.	Principals, Superintendent, Technology Coordinator	Twitter, Facebook, Instagram, and other social media platforms	2023-2025 school year	<ul style="list-style-type: none"> • Form a committee to research and recommend a platform. • Determine the best application for the district.
Evaluate current posting of events and news to the district website and potentially develop a different approach.	Superintendent, Technology Coordinator	District website	2023-2025 school year	<ul style="list-style-type: none"> • Minutes of evaluation meetings. • Recommended changes to posting process.
Evaluate structure of the current website and potentially develop more intuitive system.	Superintendent, Technology Coordinator	District website	2023-2024 school year	<ul style="list-style-type: none"> • Minutes of evaluation meetings. • Recommended changes to website structure.

Northfield City School District 2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Technology – To equip students with appropriate technological tools and the requisite skills to responsibly wield them in an ever changing 21st century world.

OBJECTIVE #2: To make use of advanced technologies that audit student online activities to protect and teach appropriate digital citizenship and responsible use of powerful technologies.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Implement a new monitoring tool (Lightspeed)	Technology Coordinator	Lightspeed	Summer of 2023	<ul style="list-style-type: none"> • Portal set up with accounts for principals, guidance, and technology.
Retire Bark and Securly as monitoring tools.	Technology Coordinator	N/A	Summer of 2023	<ul style="list-style-type: none"> • Chromebook apps removed. • Accounts deactivated in Bark and Securly.
Implement new web filter from Lightspeed and provide necessary access.	Technology Coordinator	Lightspeed filter	Summer of 2023	<ul style="list-style-type: none"> • Apps deployed to Chromebook. • All rules imported from Securly.
Ensure the continued instruction on appropriate digital citizenship in elementary and middle school instruction.	Technology Coordinator, Director of Curriculum, Teachers	Curriculum	Ongoing	<ul style="list-style-type: none"> • Review of curriculum. • Professional development for teachers.
Use Lightspeed digital insight to ensure all classroom used software apps carry appropriate security.	Technology Coordinator, Director of Curriculum, Principals	Lightspeed digital insight	2023-3024 school year	<ul style="list-style-type: none"> • Collection of statistics on current usage. • Evaluate statistics for vulnerabilities and concerns.

Northfield City School District 2022 – 2027 STRATEGIC PLANNING GOALS ACTION PLAN

STRATEGIC PLANNING GOAL: Technology – To equip students with appropriate technological tools and the requisite skills to responsibly wield them in an ever changing 21st century world.

OBJECTIVE #3: To continue to employ technologies to provide advanced security and appropriate monitoring for the safety of all students, staff, and stakeholders.

Major Activities	Board/Staff	Resources	Timelines	Indicators of Success
Migrate all cameras to Meraki	Technology Coordinator, Business Administrator	Funding	2023-2026	<ul style="list-style-type: none"> • All cameras on one system.
Continue to train staff on appropriate use and safety of emails.	Technology Coordinator	Professional development time	Ongoing	<ul style="list-style-type: none"> • Agendas of training meetings. • Schedule of training during PD days. • Presentations for staff.
Implement phishing tests to monitor additional training needs of staff.	Technology Coordinator	KnowBe4 phishing tool	Ongoing	<ul style="list-style-type: none"> • Data from monthly tests. • Reports of test results to administration.
Implement multi-factor authentication for staff login.	Technology Coordinator	Google Admin	2023-2024 school year	<ul style="list-style-type: none"> • Log of all staff enrolled in multi-factor authentication.
Migrate all teaching staff to Chromebooks and prometheans to eliminate security dangers of Windows machines.	Technology Coordinator, Business Administrator	SMART Cloud software, Chromebooks, prometheans	2025-2026 school year	<ul style="list-style-type: none"> • Implement cloud Smart software (SY 23-24). • Replace boards with prometheans (SY 24-25). • Replace PCs with Chromebooks only (SY 25-26).

