

**Fairfield Public Schools**  
**Bi-weekly Timesheet Due Date Schedule**  
**2024-2025**

Dates Worked From - To	Date Due In Payroll	Pay Date
<b>2024</b>	<b>2024</b>	<b>2024</b>
June 15 – June 28, 2024	July 2, 2024	July 12, 2024
June 29 – July 12	July 16	July 26
July 13 – July 26	July 30	August 9
July 27 – August 9	August 13	August 23
August 10 – August 23	August 27	September 6
August 24 – September 6	September 10	September 20
September 7 – September 20	September 24	October 4
September 21 – October 4	October 8	October 18
October 5 – October 18	October 22	November 1
October 19 – November 1	November 6	November 15
November 2 – November 15	November 18*	November 27
November 16 – November 29	December 3	December 13
November 30 – December 13	December 17	December 27
<b>2025</b>	<b>2025</b>	<b>2025</b>
December 14 – December 27, 2024	January 2	January 10
December 28, 2024 – January 10, 2025	January 14	January 24
January 11 – January 24	January 28	February 7
January 25 – February 7	February 11	February 21
February 8 – February 21	February 25	March 7
February 22 – March 7	March 11	March 21
March 8 – March 21	March 25	April 4
March 22 – April 4	April 8	April 17
April 5 – April 18	April 22	May 2
April 19 – May 2	May 6	May 16
May 3 – May 16	May 20	May 30
May 17 – May 30	June 3	June 13
May 31 – June 13	June 17	June 27

\* Please note early payroll submission due to holiday/work schedule.

**NOTE:** PAYROLL REPORTS RECEIVED AFTER NOON ON THE DATE DUE WILL NOT BE PROCESSED UNTIL THE FOLLOWING PAYROLL.

If you have any questions, please contact the Payroll Office at ext. 8386.