



MINUTES - School Board Meeting #17
Monday, May 20, 2024 - District Office @ 6:00pm

- I. The meeting was called to order by Board Chair Winkels at 6:00pm. Members Reese, Winkels, Reeck, Wright and Trout were present, comprising a quorum. Representative Anderson was absent. Also present were Superintendent Tappe, Business Manager Hill, recording secretary Larson, Staples World Editor Anderson, AD/CE Director Lee and Representative Williams of ICS and staff members. The Pledge of Allegiance was recited.
- Motion** by Wright, second by Reeck, to approve the addition of item #30. **MC**
- Motion** by Reeck, second by Trout, to adopt the agenda. **MC**
- II. **Chair Winkels welcomed and recognized those in attendance**
- III. **School/Community Forum - None**
- IV. **Consent Agenda**
- Approve Minutes from the April 22nd Board Meeting and May 6th Work Session/Special Mtg
- Approve the hire of:
- a. Emily Benson, Elementary Academic/Behavioral Strategist 2024/2025 school year
 - b. Tammi Walz, Assistant Gardner
 - c. Samantha Schimpp, Student Success Interventionist
- Approve the leave request from Kassie Marthaler, School Readiness/ECFE Teacher
- Approve the resignations of:
- a. Catherine Cyr, MS/HS Special Ed Teacher effective July 1, 2024
 - b. Rebecca Gonzalez, JH Volleyball Coach effective immediately
 - c. Gerald Freese, CTE Teacher effective 5/13/2024
 - d. Miranda Anderson, District Office Receptionist effective June 20th
- Approve the Employment Agreements for:
- e. Julie Polak, HR/Payroll Clerk
 - f. LeRoy Peterson, Director Buildings and Grounds
 - g. Wade Vangness, Food Service Director
 - h. Cynthia Denning, School Nurse
 - i. Norbert Klimek, Transportation Director
 - j. Joe Brandsma, Technology Director
 - k. Ellen Hill, Business Manager
 - l. Joshua Lee, Activities Director/Community Education Director
 - m. Kari Sarych, Dean of Students
- Approve the 2024-2025 contract with Northern Pines Mental Health Center
- Approve the 2024-2025 contract with Interquest Detection Canines
- Approve the leave of absence request from Kandi Bartylla
- Approve the FMLA request from Jennifer Sapp
- Approve the assignment of Kim Prestridge as Elementary Level 3 EBD Teacher effective 24/25 School year
- Approve the non-renewal of Christine Mayer, Elementary paraprofessional effective May 24, 2024.
- Approve the 2024-2025 School Nutrition Program Joint Agreement with Central Lakes Adventure School.
- Approve the 2024-2025 MSHSL Resolution for Membership.

Approve the 2025 Resolution of Sponsorship for the Todd County Community Concern for Youth Program. \$5,421.00

Approve the 2024-2025 contract for Jeff Sterriker; Middle/High School CTE teacher BA. *(Jeff holds a Tier 1 license, so re-posting is required)*

Approve the 2024-2025 contract for Jocelyn Anderson; Middle/High School ABS teacher BA. *(Jocelyn holds a Tier 1 license, so re-posting is required)*

Approve the 2024-2025 contract for Tina Mitts; FACS/Child Development teacher BA *(Tina holds a Tier 2 license, so re-posting is required)*

Approve the Q-Comp Career Ladder positions for 2024-2025

Approve the 24/25 Communications contract with Staci Headley

Motion by Wright, second by Winkels, to approve the consent agenda. **MC**

V. Donations and In-Kind Contributions

Motion by Trout, second by Reeck, to approve Grants and Donations in the \$5620 and in-kind donations in the amount of \$600. **MC**

Thank you to Staples Dairy Queen, MN Historical Society, 3M, 3M Donor's Choice and Staples Lions Club for their generous donations.

V. Finance Items

Financial Report presented by Business Manager Hill

a. 2023-2024 Budget Review presented by Business Manager Hill

b. 2024-2025 Budget Review presented by Business Manager Hill

General Fund \$ 935,005.10

Food Service \$ 54,159.74

Community Service \$ 16,212.63

Construction Fund \$ 744,201.57

Debt Service \$ 0.00

Fund 45 \$ 0.00

Fund 47 (CLOSED) \$ 0.00

Motion by Reeck, second by Winkels, to approve the April Disbursements. **MC**

General Fund \$2,020,805.02

Food Service \$ 100,600.05

Community Service Fund \$ 69,564.12

Construction Fund \$ 46,080.25

Debt Service Fund \$ 0.00

Fund 45 \$ -8,392.30

Fund 47 (CLOSED) \$ 0.00

Motion by Trout, second by Wright, to approve the April receipts. **MC**

VII. 2025 Music Tour Presentation by Band/Orchestra Teacher Haataja and Choir Teacher Bestland

VIII. Cabinet Member Presentation

Presentation by AD/Community Ed Director Lee

IX. Facilities

Facilities Update by Williams of ICS.

X. Personnel

Motion by Reeck, second by Winkels, to approve the resolution for the nonrenewal of Christopher Jennissen, Tier 1 Teacher. **MC Roll Call Vote in favor: Reeck, Reese, Winkels, Wright, Trout; None opposed; Anderson absent**

Motion by Trout, second by Wright, to approve the retirement of Jim Jackson, MS/HS Teacher, effective at the end of the 2023/2024 school year. **MC**

Thank you, Jim, for your service to the Staples-Motley School District

XI. Other

Motion by Wright, second by Winkels, to approve the 2023-2025 negotiation settlement with Transportation with pay increase. **MC Trout Abstained**

XII. Reports

School Board

FED – Minutes 4-24-24

Sourcewell – Minutes 3-39-24

Principals – Document Reports by Principal Berg & Principal Ferdon

Activities/CE – Minutes 5-9-24

Superintendent – Report by Superintendent Tappe

XIII. Motion to adjourn the meeting at 7:12pm by Reeck, second by Winkels, to adjourn the meeting. **MC**

Upcoming Meetings:

Friday, May 24; Last Day of School & Graduation

Monday, May 27; Memorial Day

Monday, May 31; ALL SCHOOL OFFICES CLOSED

Monday, June 3; Board Work Session; 6:00pm; District Office

FRIDAY'S, June 7th – August 9th – ALL SCHOOL OFFICES CLOSED

Monday, June 24; Board Meeting; 6:00pm; District Office

Monday, July 1st – Friday, July 5th – ALL SCHOOL OFFICES CLOSED

Monday, July 22nd – Board Meeting; 6:00pm; District Office