

DS Bus Lines  
 5519 Merriam Drive  
 Merriam, KS 66203  
 Voice: 913-384-1190

# DS Bus Lines

Pay Info: Check \_\_\_\_\_  
 Money Order \_\_\_\_\_  
 Visa \_\_\_\_\_ MC \_\_\_\_\_  
 CC# \_\_\_\_\_  
 Exp Date \_\_\_\_\_ Code \_\_\_\_\_  
 Name on Card \_\_\_\_\_  
 Semester \_\_\_ Year \_\_\_ \$ \_\_\_\_\_

## 2024–2025 SCHOOL BUS PAY RIDER AGREEMENT SHAWNEE MISSION SCHOOL DISTRICT #512 (K-12)

This agreement made and entered into by and between DS Bus Lines, party of the first part and parent or legal guardian, \_\_\_\_\_, party of the second part.

(print names)

WITNESSED: party of the first part agrees to furnish bus service for:

| STUDENT FULL NAME | SCHOOL ATTENDING | GRADE | <b>TYPE</b> A-E |
|-------------------|------------------|-------|-----------------|
| _____             | _____            | _____ | _____           |
| _____             | _____            | _____ | _____           |
| _____             | _____            | _____ | _____           |
| _____             | _____            | _____ | _____           |
| _____             | _____            | _____ | _____           |
| _____             | _____            | _____ | _____           |

Home Address \_\_\_\_\_ City & State \_\_\_\_\_ Zip \_\_\_\_\_

Emergency / Cell Phone # \_\_\_\_\_ E-mail address: \_\_\_\_\_

(Please print clearly)

Date \_\_\_\_\_

(Parent Signature)

**ALL REQUESTED INFORMATION ABOVE MUST BE COMPLETED.**

The above parent or legal guardian agrees to all following fees, terms and conditions:

To use DS Bus Lines for the duration of the 2024-2025 school term, ending approximately in May / last day of regular school year.

### BUS REGISTRATION & FEES

DS Bus Lines only transports K-12. Transportation is 2-way, no discount for 1-way transportation.

Please check in the left column below which options you wish to enter into an agreement:

| √ | <b>TYPE</b> | <b>COST</b>                                                                                                                                                                                                                                                                                                                                                                                                            |
|---|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| √ | <b>A</b>    | <b>Early payment discount by July 22, 2024</b><br>\$160.00 per student per <b>semester</b><br>\$320.00 per student per <b>school year</b><br><b>Payment must be received or postmarked by July 22, 2024.</b>                                                                                                                                                                                                           |
|   | <b>B</b>    | <b>If after July 22, 2024</b><br>\$185.00 per student, per <b>semester</b><br>\$370.00 per student for <b>school year.</b><br><b>2<sup>nd</sup> semester payment will be due by December 30, 2024.</b>                                                                                                                                                                                                                 |
| √ | <b>TYPE</b> | <b>FREE</b>                                                                                                                                                                                                                                                                                                                                                                                                            |
|   | <b>C</b>    | <b>Over 2.5 Miles</b> This includes Tomahawk while housed at Indian Creek.<br>Students that are not Transfers living over 2.5 miles will be free. For a mileage check call DS Bus Lines @ 913-384-1190 or the Transportation Coordinator @ 913-993-6471                                                                                                                                                                |
|   | <b>D</b>    | <b>Federal Meal Program or Direct Certification</b><br>Students that qualify for the Federal Meal Program can register to ride an existing route at no cost.<br>Students that qualify through Direct Certification can register to ride an existing route at no cost.<br><b>MUST share eligibility letter with DS Bus Lines.</b> Email letters to <a href="mailto:payments@dsbuslines.com">payments@dsbuslines.com</a> |
|   | <b>E</b>    | <b>Transportation Variance</b><br>Only those living within a variance zone can register.<br>See next page for more information.                                                                                                                                                                                                                                                                                        |

## SCHOOLS WITH AN EXSISTING TRANSPORTATION VARIANCE ZONE

Variance zones are small areas within the school boundary that qualify for free busing. This does not include the whole school. If you register under transportation variance without residing within a variance your child will not be routed to a bus. If you are unsure if you live within a variance call DS Bus Lines @ 913-384-1190.

APACHE  
BELINDER  
BROKEN ARROW  
BROOKRIDGE  
CHRISTA McAULIFFE  
CRESTVIEW

JOHN DIEMER  
LENEXA HILLS  
MERRIAM PARK  
OAK PARK CARPENTER  
RISING STAR  
ROESLAND

RUSHTON  
SUNFLOWER  
TRAILWOOD  
INDIAN HILLS  
WESTRIDGE  
WEST

Bus fare is payable by credit card, money order or check. **CASH WILL NOT BE ACCEPTED.** Bus fare is payable by mail or in person to DS Bus Lines, 5519 Merriam Drive, Merriam, KS 66203; by phone at **913-384-1190**, or <https://dsbuslinesm.revtrak.net/-school-bus-parent-pay#/list>

Bus service for grades K through 12 is available at schools where 50 or more students are contracted to ride the bus or where ridership has been mandated. Service will not start until a signed contract with payment is submitted to DS Bus Lines. Bus routes and stops are established during the summer and available to students at their school of attendance by the end of July. Bus rules are located on the district web site under Families - Transportation. **Kindergarten and 1<sup>st</sup> graders will need an adult to be at the bus stop to receive the student.**

**Bus stops can be up to ¼ mile away for Elementary Students and ½ mile away for Secondary Students**

We reserve the right to hold the parents or guardian of any rider responsible for any vandalism their child may do on the bus.

**This contract shall be binding on both parties for its duration, the only exceptions being if a student moves outside the attendance area or ceases to attend school. In either event, the bus company must be notified in writing by the parent (guardian) in order for the parent (guardian) to be reimbursed, which will be based on a quarterly pro-rated basis. Students may start mid-semester as long as contracted bus services already exist at that school. Those fees will be bases on a Quarterly Pro-Rated Basis.**

**STUDENTS ARE TO BE AT THEIR BUS STOPS 5 MINUTES PRIOR TO SCHEDULED BUS STOP TIME**

### **Please sign up to receive LATE BUS NOTIFICATIONS**

Individuals may sign up to receive text alerts when buses may be running late due to unexpected incidents or inclement weather conditions. We encourage family members to take advantage of the free service by signing up!

*This is the link to the textcaster app.*

<https://my.textcaster.com/asa/2795>

No limitation on the number of people that can sign up, so students, parents, etc. can get updates on the bus information. Our goal is to send alerts when a bus is delayed greater than 10 minutes from the scheduled times.

DS Bus Lines 913-384-1190



Dear Parents:

If your student is riding a school bus, please know that safety is a priority in the Shawnee Mission School District. We abide by regulations set forth by the Kansas State Department of Education/School Transportation as well as supplemental district policies and expectations in order to maintain a safe and efficient transportation program. The bus ride is considered an extension of the school day. Therefore, it is important that students understand all school expectations that apply while riding on the bus. Additionally, buses are equipped with video cameras which record both visual and audio. **Bus stops can be up to ¼ mile away for Elementary students and ½ mile away for Secondary students. Kindergarten and 1st graders will need an adult to be at the bus stop to receive the student.**

Please review the safety regulations below with your student. Remember the bus is an extension of the school and classroom and those expectations apply as well. Failure to comply with these safety regulations may lead to a suspension of bus privileges.

### School Bus Safety Regulations and Expectations

1. Prior to loading the bus students shall:
  - Be on time! Students should be at the designated **bus stop 5 minutes prior to the stated time of bus arrival**. The bus cannot wait beyond its regular schedule.
  - Conduct themselves in a safe manner while waiting for the bus.
  - Be careful in approaching a bus. Remain ten feet from bus until the bus comes to a complete stop and the driver signals you to load.
  
2. On the bus students shall:
  - Follow all school regulations and expectations while on the bus. Show respect for self, other people, and property, including the bus and the bus driver.
  - Remain seated with feet on the floor while the bus is in motion.
  - Ask permission to adjust windows. Driver is in charge of bus.
  - Keep all body parts and all objects inside the bus.
  - Not change clothes on the bus
  - Not bring food or drink aboard the bus
  - Not bring animals, except approved service animals, on the bus.
  - Not bring weapons of any type aboard the bus.
  - Not bring or consume tobacco products, alcohol products or illegal drugs aboard the bus.
  - Carry only backpacks, books, school supplies and coats on the bus. All other items must be approved by the driver before bringing them on the bus. The bus aisle must be kept clear.
  
3. When departing the bus students shall:
  - When crossing the road, walk at least ten feet out and ten feet in front of the bus. The bus driver will signal when it is safe to cross the road; and student will also look to make sure that no traffic is approaching from either direction before crossing the road. Students should never cross the road behind the bus.
  - Only get off the bus at their regular designated stop. The driver will not discharge riders at other places than the regular designated bus stop, unless proper authorization is received from the parent and a school official.
  
4. On extra-curricular trips students shall:
  - Follow the direction of the driver. The driver is in charge of the bus at all times.  
(Follow the above regulations, and expectations; they apply to any trip under school sponsorship)
  
5. The bus driver shall:
  - Have assigned seats for students on all routes. Driver will direct the students on where to sit.
  - Ask student name when checking the bus roster. Secondary grade level students may be asked to show student I.D.
  - Sanitizing and disinfecting will occur at the end of each day.

## **Procedures for Bus Riders Requesting Multiple Bus Stops**

DS Bus Lines is only authorized to assign routes and bus stops to students at corner bus stops near their home addresses according to the SMSD student information system. If a parent/guardian would like their student dropped off at any other location on a regular basis throughout the school year, please refer to the procedures below.

1. The parent should provide the school with a written request giving permission for their student to be dropped off and/or picked up at a bus stop different than the one they are assigned to on our computer records.
2. The parent must choose an existing bus stop listed on the bus route for the alternative bus stop. A new stop will not be created as an alternative bus stop.
3. If the school approves the parent request for an alternative bus stop, the school should inform DS Bus Lines and DS Bus Lines will inform the driver.