

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street
Saint Paul, Minnesota 55102

June 18, 2024
5:30 PM

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF THE ORDER OF THE MAIN AGENDA**
4. **PUBLIC COMMENT**
5. **APPROVAL OF THE ORDER OF THE CONSENT AGENDA**
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#BoldSubject#

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**REGULAR MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102, and**

Available Streaming Online at www.spps.org/boe and Saint Paul Cable Channel 16

**May 21, 2024
5:30 p.m.**

MINUTES

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Halla Henderson, Chair.

2. ROLL CALL

Board of Education: J. Vue, C. Allen, Y. Carrillo, C. Franco, E. Valliant, H. Henderson
Interim Superintendent Thein

U. Ward was absent.

C. Long, General Counsel; S. Dahlke, Assistant Clerk

3. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Henderson moved approval of the order of the main agenda. The motion was seconded by Director Vue and Director Allen.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Absent

4. RECOGNITIONS

BF 33794 Acknowledgment of Good Work Provided by Outstanding District Employees

1. The SPPS Division of Human Resources is proud to announce the Inaugural Mentor of the Year Award. The Mentor Mentee Program was designed to support new educators as they enter SPPS and meets the requirements of the Minnesota statute for Teacher Mentorship and Retention of Effective Teachers.

Mentoring is individualized, differentiated and flexible to meet professional growth goals for educators just entering the field of education and those coming to SPPS with previous experience. New educators typically participate in the Mentor Mentee Program in their first year of employment. Most mid-year hires will work with a mentor during the year they are hired, and support will carry over into the next school year.

This school year there were 315 mentors, 33 of which were nominated for the award. Six mentors were ultimately chosen as finalists based on recommendations from their mentee and building principal or department supervisor, and one of them was selected as the 2024 Mentor of the Year.

Mentor of the Year Finalists

Khadra Ali, First Grade Teacher, Highwood Hills Elementary

Bernetta Green, Fifth Grade Teacher, Eastern Heights Elementary

LaTesa Fleming, SIPPS Reading Teacher, Four Seasons Elementary

Anna Kowalewicz-Hallen, English Learner Teacher, Washington Technology

Alicia Owens, School Psychologist, Groveland Park Elementary

Mentor of the Year

Ashley Scheinoha, Literacy Prep Specialist, Battle Creek Elementary

BF 33795 Acknowledgement of Good Work Provided by Students

1. SPPS had a great showing at Minnesota State History Day at the Minneapolis Convention Center on April 20. The following students placed first or second in the State History Day competition and qualified for National History Day in June.

Junior Paper **1st Place National Qualifier**

The Creation of the Birth Control Pill: A Turning Point for American Women

Zania, Open World Learning Secondary

Junior Group Performance **1st Place National Qualifier**

Griswold v. Connecticut: A Turning Point in Reproductive Rights

Abby, Beatrice, Charley, Maisy, Open World Learning Secondary

Junior Individual Documentary **2nd Place National Qualifier**

Sunny Days: A Turning Point In Children's Television

Maeve, Murray Middle School

Junior Group Documentary **1st Place National Qualifier**

The Seven Countries Study

Charlie, Emmett, Peter, Murray Middle School

Junior Individual Website **2nd Place National Qualifier**

Courage and Grit: Virginia Hall The Spy That Helped Win World War II

Sylvia, Murray Middle School

Junior Individual Exhibit **2nd Place National Qualifier**

Griswold v. Connecticut: Legalizing Birth Control

Scout, Murray Middle School

Senior Group Documentary **2nd Place National Qualifier**
The Minneapolis Trucker Strike of 1934: A Turning Point for Labor Rights
Anya, Claire, Open World Learning Secondary

Congratulations to all who participated and those moving on to Nationals in College Park, Maryland in June.

2. The Highland Park Senior High Robotics Team 2823 was founded in 2009.

In 2012, they became an independent team and took on the name “**The Automatons**”. Each year, they receive a challenge on the first Saturday of January and spend six weeks building a robot from scratch. The team is made up of six sub-teams, all of which provide students with valuable STEM experience and skills: Build, Programming, Computer-Assisted Design, Strategy, Drive and Business/Marketing.

This year, the Automatons designed and built a robust and reliable robot (named Snuffleupagus aka Snuffy). The programmers gave it the most sophisticated software stack they have ever had in a robot. The drive team performed brilliantly, squeezing the great performance and strategy out of Snuffy.

The Automatons competed in the Robotics State Tournament at the University of Minnesota on May 4. This season marks the best performance the team has had since its inception in 2009.

The 2023-24 Highland Park Senior High Robotics Team members are: **Cleo Newton, Everett Johnson, Haddie Dimond, Heath Kelly, Ian Larson, Karl Salkowski, Nathaniel de Sam Lazaro, Max Andresen, Max Goldberg, Mesbah Mohammad's, Mikail Salovich, Mira Kavun-Wozniak, Pace Fischer, Samson Belihu, Will Harvey, Anika Fokken, Duncan Adams, Henry Behr, August Johnson, Bailey Beedle, Benji Brunner, Liya Lantyderu, Nathaniel Kelly, Saba Belihu, Tomas Medina Coste, Trump Vang, Alec Buchanan, Ari Goldberg, Eleanor Kristiansson, Julian Burns, Xavier Wambach.**

SPPS robotics teams from Washington Technology Magnet, Central, Como, Harding and Humboldt/OWL all competed this year in FIRST Robotics. The FIRST Robotics Competition (FRC) has more than 200 teams in Minnesota alone. FIRST Robotics is a Minnesota State High School League Sport, so team members can letter in robotics and teams can qualify for the Minnesota State Tournament.

3. The Career Pathways Earn as You Learn Program provides students in SPPS high schools an opportunity to earn industry-recognized certifications such as Microsoft Office, OSHA safety, Customer Service and Sales, and other certifications.

This year, 20 students earned Microsoft Word, PowerPoint and Excel certifications. Students who earn the three Microsoft certificates earn a fourth certificate indicating they are Microsoft Office Specialists:

Central Senior High School
Mustapha Akindede, Vivian Turino

Como Senior High School
Genevieve DeGaetano, Henry Hannu, Vincent Vitali

Harding Senior High School
Ashley Xiong, Hmoov Her

Highland Park Senior High School
Cashton Akyea, Saba Belihu, Samantha Boss, Quinn Yao Buchl
Tomas Medina Coste, Trump Vang

Humboldt High School
Kyaw Soe

Johnson Senior High School
Cristhian Gadea Dominguez, Kenshin Yang, Eh K Yaw, Josiah Lealam

Washington Technology Magnet
Eliezer Kudadjie, Logan Thao

In addition, **Sunny Bright** from Humboldt High School earned a Remote Pilot – Small Unmanned Aircraft Systems certificate through the Federal Aviation Administration (FAA).

4. The 95th Annual Minnesota State FFA Convention was held April 21-23 at the University of Minnesota-Twin Cities, the Minnesota State Fairgrounds and the St. Paul Pipefitters Training and Certification center. More than 6,000 FFA members and guests from across the state came together to participate in general sessions, competitive events, educational tours, leadership workshops, visits with colleges and more.

Highland Park Senior High FFA had an excellent showing at the State Convention this year. Over 40 students competed in various events from Ag Communication to Milk Quality. In addition, Highland Park FFA was named the 5th best chapter in the state out of more than 230 chapters. Harley Braun, Agriculture Teacher, is the FFA Advisor at Highland Park.

Humboldt High School FFA Advisors and Agricultural Teachers Brad Novacheck and Andrea Nthole said the students had a wonderful three days at the State FFA Convention. This year, the students had the opportunity to compete and receive recognition for their work throughout the school year. Humboldt students were recognized for their efforts in the categories of Agri-Science for State FFA Science Fair, State CDE (Career Development Event) Contest and LDE (Leadership Development Event) contests.

Humboldt FFA is also proud to announce that **Nayra Zamudio-Bravo** is the inaugural winner of the first All-Spanish State FFA event. Nayra will have the honor of representing our great State at the National FFA Convention this coming fall.

The Minnesota FFA Association is part of the National FFA Organization.

5. Fifty-six students from 10 SPPS schools have been awarded with the prestigious Wallin Scholarship. Each scholar will receive up to \$16,000 over four years, plus advising and access to support. Congratulations to the latest class of Wallin scholars!

Central Senior High School

Nay Say, Quinn Logan, Muriel Alldredge, Paw Dah Biwet, Jaya Chang, Summer Lee, Cheemous Xiong

Como Park Senior High School

Daniel Klett, Yorbi Lopez, Sunsus Ali, Hassin Uwase, Paw Say, Poe Meh, Kay Doh

Creative Arts Secondary School

Tonyah Mccaster, Da'zhan Wilson

Harding Senior High School

Lance Vang, Israel Toledo, Yesenia Vidalez Galindo, Angie Thao, Caitlyn Lor, Joseph Soe, Hailey Ly, Amie Tran, Alydia Xiong, Nkaujhmong Vue, La'Zaha Lindsey, Elija Arnett

Highland Park Senior High School

Emily Tran, Angelica Amador, Hayat Osman, Bethlehem Negash, Hibo Hussein

Humboldt High School

Twar Meh, Hawa Abdella, Mccyrah Miller, Mata Na, Christina Yang, Kowsar Ahmed

Johnson Senior High School

Krish Pradhan, Jackson Cox, Emira Saleh, Chue Seng Lor, Vanessa Vang, Jennifer Herrera

Open World Learning Community (OWL)

Jaielle Galbreath

SPPS Online High School

Nasra Wagad

Washington Technology Magnet School

Jorge Vargas, Amy Xiong, Sa Min, Aye Roh Htoo, Mike Thor, Paw Htoo, Lena Lee, Ariel Fang, Jaelynn Farquharson

5. PUBLIC COMMENT

1. **Lily Wolfe** Cutting orchestra at Capitol Hill
2. **Evelyn Heaton** Cutting orchestra at Capitol Hill
3. **Amy Johnson** Fiscal support for the arts in SPPS
4. **Exavier Kichler** Saint Music at Saint Paul Music Academy
5. **Nina West** Importance of Arts Education.
6. **Finley Torres** Elementary Music Program Cuts
7. **Margot Torres** Elementary School Music Program Cuts
8. **Milo Carlson** Importance of Capitol Hill elementary string program
9. **Jeff Horwich** Inequitable extracurricular funding
10. **Aiden Flinner-Davis** Saint Music at Saint Paul Music Academy
11. **Naavi Noir** The importance of arts in school budgets
12. **Megan Jaunich** Issues with phones in school
13. **Stephanie Lein Walseth** Capitol Hill Budget Cuts to Instrumental Music

- 14. Hannah Riederer Music being cut out of Saint Paul Music Academy
- 15. Lauren Dees-Erickson Support for the arts
- 16. Leah VanDassor Enrollment
- 17. Jessica Jordan Somali language and Oromo Language interpreters
- 18. Rachel Torres Elementary School Music Program Cuts
- 19. Cyrus Collier Budget cuts at Capitol Hill
- 20. Giovanna Mandarano Elementary School Music Program Cuts
- 21. Janelle Flinner Saint Music at Saint Paul Music Academy
- 22. Zakaria Jama Somali language and Oromo Language interpreters
- 23. Juliana Walmeyer
- 24. Madeline Walseth
- 25. Stacey Alcenot Concerns about educator
- 26. Tess Corbet Concerns about educator

6. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Director Henderson moved approval of the Order of the Consent Agenda with items 3-A: Approval of Contract for Indrotec and 3-L: RFP # A20-0547-A | Amendment of Request for Yellow Bus Transportation pulled for separate consideration. The motion was seconded by Director Franco.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Absent

7. APPROVAL OF THE MINUTES

- A. Minutes of the Regular Meeting of the Board of Education of April 23, 2024
- B. Minutes of the Special Meeting of the Board of Education of April 23, 2024

MOTION: Director Henderson moved approval of the Minutes of the Regular Meeting of the Board of Education of April 23, 2024 and the Minutes of the Special Meeting of the Board of Education of April 23, 2024. The motion was seconded by Director Carrillo.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Absent

8. COMMITTEE REPORTS

A. Minutes of the Committee of the Board Meeting of May 7, 2024

At the Committee of the Board Meeting on May 7, 2024, the first presentation included the Student Engagement and Advancement Board (SEAB) Assessment and Recommendations. Questions from the Board included the sustainability of SEAB into the future, as well as behavior changes by the Board to ensure its future success. Discussion also focused on similar models in other urban school districts, the role of SEAB in either advocacy or inform or both, the importance of representation on SEAB, and information on the recommendation for the facilitator role. Further information was also requested on the recommendation for the compensation structure of SEAB members, and the work of the independent consultant and future relaunch of SEAB.

The next presentation included updated information on the Fiscal Year 2025 budget. Questions from the Board included additional information on allocations to schools, the impacts of waiting lists to staff allocations at a site, and a request for information on current enrollment status comparisons. A discussion about the choices and options available to families, and those impacts to projections and enrollment was noted. Discussion also included projection factors, information on the budget impact to programs when school allocations are based on enrollment, further details on FTEs, concerns about the decrease of custodial services, and impacts on recruitment efforts. Questions were also noted on the impacts from the legislative omnibus bill, as well as the final estimate of the funding gap and the fund balance figures to cover that gap and programmatic impacts. There was also an information request for the number of FTEs and open positions in order to further understand the school allocations compared to last year in order for the Board to be information about the changes and impacts. The Board also noted that the fund balance usage will allow the district to continue our services to the community and families, and many are statutorily required, while others are optional.

The policy update included the review of two proposed policies. The first included a proposal for Policy 501.02: Student Vehicle Use: Parking on School Premises, Patrols, Inspections, and Searches. Questions and discussion from the Board included information around the definition of “contraband”, inspections and searches by school officials in violation of law and/or school policies, and the definition of “lookalikes” and “reasonable suspicion”. The work of our School Support Liaisons was also noted, and questions on the continuation of this work in the future and role of students in the policy. Overall, the Board agreed to move this policy to the three-reading process with a few noted updates as discussed.

The next policy included the proposal of Policy 509: Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds, which is required per state statute. Current practices in the district will not change due to this policy, as historically, SPPS has been following these procedures. Questions from the Board included the origin of this proposal, and concerns about the reasonable force noted in the proposal, as well as discussion of SSLs and their training. It was noted that every school district must adopt a policy on this topic per statute, and the draft proposal was a model policy, but the wording and language can be modified. Board members also noted a recommendation to include the utilization of the crisis team within this proposed policy, and a request for data to be presented more often, as well as questions about a similar policy for students without an IEP and a request for further information on the procedures within Security and Emergency Management. Overall, board members noted hesitation around the current proposed policy, and agreed that this policy needs to be revisited by the Policy Work Group before moving ahead with the three-reading process.

Staff and families then presented the 2024 American Indian Parent Advisory Committee Resolution Response. Questions from the Committee included a request for further clarification and data around

suspensions of students, especially those in graded 3 and younger, and the posting of the Indian Education Supervisor role, previously held by John Bobolink, and the importance of an advocate in Administration for the American Indian Committee. Board members requested information on the work of teachers and staff, as well as restorative practices, and a thanks to the leadership at AIMS for their great work. Board members also requested further information about the data of high school students, including suspension rates and enrollment loss between middle and high school. Another board member noted questions on the continued work of the AIPAC with the transition of the superintendent, and the ways in which to continue this important work and process of the statutory requirement for the resolution, as well as within the search for a permanent superintendent. Questions were also noted about the reporting and monitoring discussed within the presentation. Committee members also encouraged support for a new location for the Indian Education office, and questions about enrollment at AIMS and the impacts of increased enrollment.

Following adjournment, board members conducted a work session regarding Board Initiated Goals Governance.

MOTION: Director Henderson moved to accept the report on the May 7, 2024 Committee of the Board meeting and approve the recommended motions and minutes of that meeting as published. The motion was seconded by Director Vue.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Absent

9. FUTURE MEETING SCHEDULE

A. Board of Education Meetings (5:30 p.m. unless otherwise noted)

- 2024
 - June 11 (Special Meeting – Non-Renewals) | 4:00 p.m. | Conference Room 5A
 - June 18
 - July 16
 - August 20
 - September 17
 - October 22
 - November 19
 - December 17

B. Committee of the Board Meetings (4:30 p.m. unless otherwise noted)

- 2024
 - June 11
 - August 7 – Wednesday
 - September 10
 - October 8
 - November 6 – Wednesday

- o December 3

10. SUPERINTENDENT'S ANNOUNCEMENTS

Dr. Thein thanked the Board for the opportunity to return to SPPS. It's great to be back home. Tonight's agenda was exciting because SPPS is the place where staff, community, and board members have the opportunity interact, recognize achievements, value and express appreciation for our scholars.

He also attended the East African Magnet School Celebration recently, and thanked staff and Administration for attending, as well as Dr. Adam, the building principal, and to the community. It was a great celebration, and Dr. Adam is a great role model to the school community and SPPS as a whole.

Director Henderson welcomed Dr. Thein to his first official Regular Meeting as Interim Superintendent. Director Vue also welcomed Dr. Thein and they look forward to working together with all board members.

11. AGENDA ITEMS THAT REQUIRE BOARD ACTION

1. Consent Agenda

MOTION: Director Henderson moved approval of all items within the consent agenda withholding items 3-A: Approval of Contract for Indrotec and 3-L: RFP # A20-0547-A | Amendment of Request for Yellow Bus Transportation for separate consideration. Director Franco seconded the motion.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Absent

1. Gifts

BF 33796 Accept a Donation of Asthma Inhaler Spacers from Children's Hospital

That the Board of Education will allow the department of Health and Wellness to accept a donation of 1,500 inhaler spacers from Children's Hospital - Minnesota by working with St. Paul Public Schools Health and Wellness staff.

BF 33797 Acceptance of Donation of Electric-Powered Landscape Equipment from The DeWalt Industrial Tool Company

That the Board of Education authorize the acceptance of a gift of electric-powered landscape equipment from The DeWalt Industrial Tool Company.

BF 33798 Gift Acceptance from the Olga B. Hart Education Foundation

That the Board of Education authorize the Superintendent (designee) to accept the awarded gift.

BF 33799 Gift Acceptance from Tree Trust for Tree Planting

That the Board of Education authorize the gift acceptance of up to 40 trees to be planted at the Wheelock and Hazel Park sites.

BF 33800 Gift Acceptance from New Life Presbyterian Church for Choral Risers

That the Board of Education authorize the gift acceptance of 7 choral risers to Horace Mann.

BF 33801 Highland Park Senior High School Gift Acceptance of \$9,212.00

That the Board of Education authorize the Superintendent (designee) to accept the donation of \$9,212.00 from Highland Park Cross Country and Nordic Booster Club to fund two full-time coaches for the 2023-24 Nordic ski team season and that the Superintendent (designee) send a letter of appreciation to the Booster Club

2. Grants

BF 33802 Request for Permission to Accept Grants from the Albertine Foundation

That the Board of Education authorize the Superintendent (designee) to accept funds from the Albertine Foundation and to implement the project as specified in the award documents.

BF 33803 Request for Permission to Accept a Grant from the Friends of Groveland Parent Teacher Organization

That the Board of Education authorize the Superintendent (designee) to accept funds from the Friends of Groveland PTO and to implement the project as specified in the award documents.

BF 33804 Request for Permission to Accept a Grant from the Minnesota Horticultural Society

That the Board of Education authorize the Superintendent (designee) to accept funds from the MN Horticultural Society and to implement the project as specified in the award documents.

BF 33805 Request for Permission to Accept a Grant from Ramsey County Public Health

That the Board of Education authorize the Superintendent (designee) to accept a grant from Ramsey County Public Health and to implement the project as specified in the award documents.

BF 33806 Request for Permission to Accept a Grant from Ramsey County Public Health

That the Board of Education authorize the Superintendent (designee) to accept a grant from Ramsey County Public Health and to implement the project as specified in the award documents.

BF 33807 Request for Permission to Submit a Grant to the Dollar General Foundation's Youth Literacy Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Dollar General Foundation's Youth Literacy Grant program; to accept funds; and to implement the project as specified in the award documents.

BF 33808 Request for Permission to Submit a Grant to the Minnesota Department of Education's Native Language Revitalization Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education's Native Language Revitalization program; to accept funds; and to implement the project as specified in the award documents.

BF 33809 Request for Permission to Submit a Grant to the Minnesota Pollution Control Agency's Food Waste Reduction Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Pollution Control Agency's Food Waste Reduction Grant program; to accept funds; and to implement the project as specified in the award documents.

BF 33810 Request for Permission to Submit a Grant to Move Minnesota's Bike Rack CostShare Program

That the Board of Education authorize the Superintendent (designee) to submit a grant to Move Minnesota's bike rack cost-share program; to accept funds; and to implement the project as specified in the award documents.

BF 33811 Request for Permission to Submit a Grant to Outride's Riding for Focus Grant Program

That the Board of Education authorize the Superintendent (designee) to submit a grant to Outride's Riding for Focus Grant program; to accept funds; and to implement the project as specified in the award documents.

BF 33812 Request for Permission to Submit to the United State Tennis Association's Community Tennis Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant to the United States Tennis Association's Community Tennis Grant program; to accept funds; and to implement the project as specified in the award documents.

BF 33813 Resolution Supporting the Safe Routes to School Coordinator Grant

THEREFORE, BE IT RESOLVED:

1. That Saint Paul Public Schools authorizes the Superintendent to enter into a grant agreement with the Minnesota Department of Transportation for financial assistance to fund a Safe Routes to School Local Coordinator position and eligible expenses.
2. That the Superintendent is authorized to execute such Agreement and any amendments without further approval by the SPSS Board of Education.

Adopted and approved at a duly called meeting, this 21st day of May, 2024

3. Contracts

BF 33814 Contract Amendment #1 for BWBR Architects for the Johnson High School Athletic Improvements Project (Project # 1150-24-01)

That the Board of Education authorize award of Amendment #1 for BWBR Architects in the amount of \$9,000 for the Johnson High School Athletic Improvements project (Project # 1150-24-01).

BF 33815 Contract Amendment #5 for DLR Architects for the Hidden River Middle School Renovation and Addition (Project # 3140-20-02)

That the Board of Education authorize award of Amendment #5 for DLR Architects in the amount of \$7,700 for the Hidden River Middle School Renovation and Addition (Project # 3140-20-02).

BF 33816 Contract Amendment #1 for Knutson Construction for the Farnsworth Aerospace Upper HVAC Replacement (Project # 1030-23-01)

That the Board of Education authorize award of Amendment #1 for Knutson Construction in the amount of \$129,575 for the Farnsworth Aerospace Upper HVAC Replacement project (Project #1030-23-01)

BF 33817 Contract Amendment #4 for ATSR Planners, Architects, and Engineers for the Farnsworth Aerospace Upper HVAC Replacement (Project # 1030-23-01)

That the Board of Education authorize award of Amendment #4 for ATSR Planners, Architects, and Engineers in the amount of \$12,000 for the Farnsworth Aerospace Upper HVAC Replacement project (Project #1030-23-01).

BF 33818 Contract Amendment #1 for BTR Architects the Cherokee Heights Elementary School Building Systems Replacements (Project # 2070-23-01)

That the Board of Education authorize award of Amendment #1 for BTR Architects in the amount of \$6,500 for the Cherokee Heights Elementary School Building Systems Replacements (Project # 2070-23-01).

BF 33819 Districtwide Playground Services Agreement Contract Extension

That the Board of Education authorize the four-month extension of RFP A216612-A Districtwide Playground Services for Willow Creek Nursery, LLC dba E3 Services for the estimated amount of \$425,000.

BF 33820 ITB#A224278-DW | Renewal Prime Vendor for Produce

That the Board of Education authorize the renewal of RFP#A224278-DW to Bix Produce Company as a primary vendor and to Russ Davis Wholesale as the secondary vendor for the furnishing and delivery of produce for the period of July 1, 2024 through June 30, 2025, for the estimated value of \$1,800,000 and \$1,200,000; respectively.

BF 33821 ITB#A224279-DW | Renewal Petite Bananas

That the Board of Education authorize the renewal of ITB#A224279-DW to Russ Davis Wholesale, Inc. for furnishing and delivery of Petite Bananas for the period of July 1, 2024 through June 30, 2025, for an estimated value of \$245,000.

BF 33822 RFP#A218951-A | Renewal Prime Vendor for Groceries

That the Board of Education authorize the renewal of RFP #A218951-A to Indianhead Food Distributor for furnishing and delivery of groceries for the period of July 1, 2024 through June 30, 2025, for an estimated value of \$6,500,000.

BF 33823 RFP#A219429-A Renewal Prime Vendor for Non-Food Supplies

That the Board of Education authorize the renewal of RFP#A219429-A with Trio Supplies for furnishing and delivery of non-food supplies for the period of July 1, 2024 through June 30, 2025, for an estimated value of \$600,000.

BF 33824 RFP # 23-3660-JG | Amendment of Request for Type III Transportation

That the Board of Education authorize the amendment of RFP # 23-3660 to increase the dollar amount of the contracts with Bille Bus by \$390,000 to \$590,000, United Transportation by \$775,000 to \$1,525,000, and Universal Transportation by \$82,000 to \$2,082,000 for transporting students to and from school.

BF 33825 Reauthorization of Saint Paul Public Schools Adult Basic Education to work in conjunction with and to act as fiscal agent for Literacy Minnesota and Saint Paul Community Literacy Consortium (SPCLC) and related management contract for the consortium for the 2024-2025 school year. The cost of the management contract is approximately \$178,000.

That the Board of Education authorize the Superintendent (designee) to approve the Agreement between Saint Paul Public Schools and Literacy Minnesota for the Management Contract of the Saint Paul Community Literacy Consortium.

BF 33826 Request to Sign the Contract between BestPrep and SPSS

That the Board of Education authorize the Superintendent (designee) to sign the contract between BestPrep and Saint Paul Public Schools.

4. Agreements

BF 33827 Approval to Enter into a Joint Powers Agreement for Joint Disparity Study

That the Board of Education authorize the Superintendent (or designee) to execute the joint powers agreement.

BF 33828 Memorandum of Understanding between Breakthrough Twin Cities and Saint Paul Public Schools

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding with Breakthrough Twin Cities

BF 33829 Memorandum of Understanding between InterFaith Action of Greater Saint Paul and Saint Paul Public Schools

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding with InterFaith Action of Greater Twin Cities.

BF 33830 Memorandum of Understanding between Project Scientist and Saint Paul Public Schools

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding with Project Scientist.

BF 33831 Memorandum of Understanding between Saint Paul Promise Neighborhood and Saint Paul Public Schools

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding with Saint Paul Promise Neighborhood.

BF 33832 Memorandum of Understanding between U of M College of Mechanical Engineering, College of Design and Saint Paul Public Schools

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding with U of M College of Mechanical Engineering, College of Design.

BF 33833 Resolution to Host Americorps Member from The Minnesota Greencorps for the 2024-2025 Program Year

That the Board of Education authorize the signature of a host site agreement with the Minnesota Pollution Control Agency to carry out the Minnesota GreenCorps member activities specified therein and to comply with all of the terms, conditions, and matching provisions of the host site agreement.

5. Administrative Items

BF 33834 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and electronic transfers for the period March 1, 2024- March 31, 2024

(a) General Account	#771540-772670	\$61,601,992.98
	#0005204-0005220	
	#7005141-7005167	
	#0009885-0010059	
(b) Construction Payments	- 0 -	\$4,665,377.84
(c) Debt Service	- 0 -	<u>\$7,000.00</u>
		\$66,274,370.82

Included in the above disbursements are two payrolls in the amount of \$47,454,490.38 and overtime of \$298,521.30 or 0.63% of payroll.

(d) Collateral Changes

Released: None
Additions: None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Worker's Compensation Law falling within the period ending September 30, 2024.

BF 33835 Recommendations for Exclusion of Students Non-Compliant with Minnesota Statute 121A.15 Health Standards: Immunizations

That the Board of Education exclude noncompliant student(s) from school(s) effective May 29, 2024, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

Human Resources Transactions

BF 33836 Transactions for April 1 – April 30, 2023

BF 33837 2024 Facilities Radon Testing Results

If optional radon testing is undertaken, the District is required by law to report the results to the Board of Education. This agenda item fulfills that reporting requirement.

BF 33838 Approval of Renewal of Membership in the Minnesota State High School League

That the Board of Education adopt the attached resolution to renew the School District's participating schools' membership in the Minnesota State High School League. The schools are: Central HS, Como Park HS, Creative Arts Secondary, Harding HS, Highland Park HS, Humboldt HS, Johnson HS, Open World Learning (OWL) Community, and Washington Technology Magnet HS.

BF 33839 Phase Gate Approval of FY22 Flooring Replacement Program at Wilson, Harding Senior High, Rondo Complex, Hubbs Center, Focus Beyond, (Project # 0225-22-01): Gate #5.2 – Project Final Fiscal Close-out

That the Board of Education accept the report provided for the FY22 Flooring Replacement Program at Wilson, Harding Senior High, Rondo Complex, Hubbs Center, Focus Beyond (Project #s 0225-22-01) at Phase Gate Check #5.2 – Project Final Fiscal Close-out.

BF 33840 Reauthorization of Saint Paul Public Schools Adult Basic Education to work in conjunction with and to act as fiscal agent for Saint Paul Community Literacy Consortium (SPCLC) in providing basic skills, English literacy training, and occupational training classes through the Saint Paul Public Schools Adult Basic Education program and eight consortium members

That the Board of Education authorize the Superintendent (designee) to submit an application to the Minnesota Department of Education for re-authorization of funding to provide Adult Basic Education and act as fiscal agent through the SPPS Adult Basic Education program and the Saint Paul Community Literacy Consortium.

6. Bids

BF 33841 Phase Gate Approval of the EOS Dock Doors Lintels and Brick Replacement project (Project # 4000-23-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-4503-JG for the EOS Dock Doors Lintels and Brick Replacement project (Project # 4000-23-01) to JPMI Construction Company for a lump sum base bid plus Alternates #1 & 2 of \$710,270

7. Change Orders

ITEMS PULLED FOR SEPARATE CONSIDERATION

BF 33842 Approval of Contract for Indrotec

Director Franco noted some questions around this contract, and requested context and rationale for contracting temporary employee services for Facilities and Nutrition Services, and information on a formula or criteria used to determine when to contract services versus hiring additional FTEs.

Chief Turner noted that Indrotec has been a vendor partner for many years, and we would not be able to do the operational work of the district without them. They support filling gaps for facilities staff, custodial staff, and nutrition services assistants, as those departments tend to have a high volume of turnover. Indrotec helps to process hundreds of applications, and we would not have the capacity in our own HR department to process these. Indrotec is also able to onboard employees more quickly, and employees may be hired by the District. Their partnership is an efficient and effective way to process a large amount of applicants in a short period of time. She also noted that Indrotec staff who are then hired are then placed into bargaining units.

Chief Pratt-Cook went on to noted that Indrotec is a temp agency, and they help to quickly process applications, so staff can start employment quickly, and there is a team of folks working on that through Indrotec, whereas we do not have the internal capacity to do it at that volume. Our recruitment focused on teachers and licensed personnel and academic supports for schools.

Director Franco noted questions about the funding for staffing wages within the temp service versus the administration of the contract. Administration then provided details on the contract with the payroll and processing completed by Indrotec staff, including service fees. Administration also noted that the contract amount listed is a maximum amount.

Director Franco went on to note the concerns around contracted services, and the desire to be cognizant as the number of FTEs are reduced and temp employees who then are hired by the District, and knowing there are also other contracts for temp services in Special Education and paras.

MOTION: Director Henderson moved that the Board of Education authorize the Superintendent (designee) to execute a contract with Indrotec. Director Franco seconded the motion.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes

Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Absent

BF 33843 RFP # A20-0547-A | Amendment of Request for Yellow Bus Transportation

Director Franco requested information on this amendment. Chief Turner provided additional details, including that when out for bid, within contracts and negotiations, a company may or may not have the capacity to offer the full service of routes, or they may be able to increase their capacity. With these companies, we were able to move routes based on their capacities. She also thanked the contracted partners and the Transportation team for their work in the extremely difficult time of COVID to offer yellow buses to students. There has been a positive response to the RFPs and contractors who want to work with the district. She also thanked the Director of Transportation, Ben Harri, and his team for their great work. She also thanked Bille Bus, Monarch, and First Student who have stepped up and increased their amount of routes. The overall allocation is not increasing, but we are moving to different companies based on their capacity for routes. It is a retroactive approval to set out the budget appropriately moving forward. These companies were able to go above and beyond their original contract to fulfill. Director Henderson also recalled the difficulty in transportation previously, and noted her gratitude and thankfulness, and appreciation for the board members to ask questions and what this means for our students.

MOTION: Director Henderson moved that the Board of Education authorize the amendment of RFP # A20-0547-A to increase the dollar amount of the contracts with Bille Bus by \$1,800,000, First Student by \$1,500,000, and Monarch by \$400,000 for transporting students to and from school.. Director Franco seconded the motion.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Absent

FURTHER AGENDA ITEMS THAT REQUIRE BOARD ACTION

1. Policy Update
 - a. THIRD READING: Policy 516.00 Students: Medications/Medical Procedures

Dr. Thein then welcomed Becky Schmidt, Director of Health and Wellness, to present the third readings of these policies.

BF 33844 THIRD READING: Policy 516.00 Students: Medications/Medical Procedures

Details were shared on the rationale for the proposed amendments to this policy, including:

- Policy was last updated five years ago (2019)

- We are always striving to remove health barriers to learning, remove barriers for families, and have safe and efficient processes in place when it comes to administering medications and medical procedures.
- When updating our processes there was a need to review and update the policy.

Contributors to this proposed policy change were also recognized.

The language proposed to be removed in the policy was also reviewed, as well as the new language proposed to be added and the rationale for the changes.

A link to the proposed changes was included in the presentations.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Vue thanked Ms. Schmidt and her team of nurses for their work on this update, which is a necessary policy and helps buildings to be more secure in how medications are contained and allocated to students.
- Director Valliant noted questions about pseudoephedrine within the policy, and to confirm that students cannot carry any medication that has pseudoephedrine as its sole or active ingredient. Response: The recommendation is following the medication administration guidelines set forth by the Department of Health, and is modeled language based on a model policy. As a standard of practice, the school is about to administer a medication with this ingredient in the health office with a provider order and parent permission. Students are not allowed to self-carry a medication or self-administer any medication with this ingredient.

MOTION: Director Henderson moved to approve the proposed changes to Policy 516.00: Students: Medications/Medical Procedures. Director Carrillo seconded the motion.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Absent

b. THIRD READING: Policy 533.00 Wellness

BF 33845 THIRD READING: Policy 533.00 Wellness

Ms. Schmidt reviewed background information from MDE regarding the Child Nutrition and Women, Infants, and Children (WIC) Reauthorization Act of 2004 as it pertains to this proposed policy change.

Details were shared on the rationale for the proposed amendments to this policy, including:

- Policy was last updated seven years ago (2017)

- Proposed changes to the policy are mostly driven by the changes made to the USDA National School Lunch Nutrition Programs
- Remove language around unsupported positions

Contributors to the review of these proposed changes were also recognized.

A link to the proposed changes was included in the presentations. Language that is proposed to be removed was reviewed, as well as proposed language to be added to the policy with the rationale for each proposed change.

Monitoring information and links were provided, as well as the SPPS assessment report from 2022 link. Resources to links including the Health and Wellness webpage, Rethinking Classroom Celebrations, and Safe Routes to Schools were also included. The District Wellness Team 2023-2024 Wellness Project Highlights summary was also included in the BoardBook.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION: None

MOTION: Director Henderson moved to approve the proposed changes to Policy 533.00 - Wellness. Director Allen seconded the motion.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Absent

2. Minnesota Department of Education Review and Comment – Farnsworth Aerospace Upper HVAC Replacement (Project # 1030-23-01)

Dr. Thein then welcomed Tom Sager, Executive Chief of Financial Services, to provide information on this item.

BF 33846 Minnesota Department of Education Review and Comment – Farnsworth Aerospace Upper HVAC Replacement (Project # 1030-23-01)

He noted that per Minnesota Statutes, section 123B.71, review and comment by the Minnesota Department of Education is required for school construction projects with an estimated cost of \$2M or greater using non-exempt funding sources. As has been described in previous Board of Education Gate Check approvals, this project contains capital improvements estimated to be in excess of \$2M to be funded through a nonexempt funding source. The District has received a positive review and comment from the Commissioner on this project. This agenda item satisfies the statutory requirement of holding a public meeting to discuss the Commissioner’s review and comment. The District will publish a summary of the commissioner’s review and comment for this project in the Saint Paul Legal Ledger at least 48 days, but not more than 60, days before the solicitation for bids. The project’s phase gate schedule was also noted.

The full board agenda item can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Allen requested clarification on the need for a replacement, with a number of HVAC systems installed in 2020 during the pandemic. Response: With this replacement, it is on cycle with other projects.
- Director Vue requested information on the rationale for this item not being on the consent agenda. The rationale for its placement on the agenda was based on the legal advise and counsel of attorneys.
- In the past, some consent agenda HVAC items were paid through ARP funds, but this will be paid through LTFM? Response: Yes, that is correct.

MOTION: Director Henderson moved that the Board of Education accept the Minnesota Department of Education’s Commissioner’s review and comment for the Farnsworth Aerospace Upper HVAC Replacement project (Project # 1030-23-01). Director Carrillo seconded the motion.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Absent

3. Fiscal Year 2023-2024 Revised Budget

BF 33847 Fiscal Year 2023-2024 Revised Budget

Chief Sager also presented information on this item. Details were shared on the revenue changes for all funds, expenditure changes for all funds, projected FY23-24 ending fund balances, and the recommendation and approval.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Carrillo requested clarification on the expected deficit figure of \$10.4M. Response: We were anticipating a deficit in FY24 by about \$34M, and it will be closer to \$24-25M. It is still a deficit, but it is included in the planning as prepared for the budget reductions and the FY25 budget. This will become part of the fund balance, and as part of the reserves.
- At what point in the budget process it is determined to be an expense for that fiscal year versus holding to put towards the upcoming year? Response: The demarcation as to when it will be in this fiscal year or next is more about when the expense is incurred – if it is on or prior to June 30th, it will be within the current fiscal year; after June 30th, it will be included on the next fiscal year. This remains true with expenses, and revenue as well.
- Director Franco also requested information on the new revenue to increase the balance, and the determination of additional expenditures this year based on the new revenue instead of continuing

to build the fund balance to spend in a future year. Response: The timing of that depends on the revenue and enrollment throughout the year. There are many variables, including the legislative session, and ensuring we are holding true to the expected revenue based on enrollment, including flexibility for budget and planning.

- Director Henderson requested information on the additional \$10.2M. Response: We have already accounted for those additional funds – without them, the current deficit would be around \$47M as opposed to \$37M.
- Interim Superintendent Thein provided additional details on the revenue portion. There is about 90% that is paid in the current fiscal year, and the other 10% is booked, but the value is unknown. It is a complicated process. The additional 10% is determined during the reconciliation process based on enrollment.

MOTION: Director Henderson moved approval of the Fiscal Year 2023-2024 Revised Budget as presented. Director Valliant seconded the motion.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Absent

10. INFORMATIONAL AGENDA ITEMS

A. Fiscal Year 2024-25 Draft Budget

Chief Sager and staff also presented the FY24-25 Draft Budget presentation. Within the presentation were details about:

- FY25 Budget Timeline and Budget Building Blocks
- Revenue – All Funds
- Expenditures – All Funds
- Projected FY25 Ending Fund Balances
- Summary of Main Points
- Next Steps: Summer Plans for Budget Engagement

The key drivers for school district budgets and key factors in SPPS budget allocations were reviewed, as well as the FY25 budget drivers and output. A summary showing All Funds – Revenue was shown, as well as a chart showing the FY25 Total Revenue by Source. The FY25 General Fund Revenue summary was shown, as well as the FY25 General Fund Revenue sources chart. Expenditure changes for all funds were also reviewed, as well as a chart showing the FY25 expenditures by fund. The FY25 General Fund Allocations summary and FY25 General Fund expenditures chart were also discussed.

Additional budget information available, including school allocations for 2024-2025 school year, district department allocations for FY24 and FY25, school allocation guidelines, and the FTE report comparing FY24 to FY25, were also reviewed.

The summary for All Funds – Fund Balance Budget was shown, and details on the fund balance for the FY25 budget, including the deficit spend of \$37.0M, the estimated FY25 ending fund balance of \$36.4M, and the 5.07% for the percent of operations.

Next steps include a budget update with a review of how allocations reflect the community values and summary of the legislative session and its impact on the budget at the June Committee of the Board meeting, followed by the June 18th Regular Meeting where the final FY25 budget will be presented for Board action.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Allen noted questions around communications with building leaders to ensure we are prioritizing our priorities, and that buildings are also prioritizing those items? Response: We have been talking with them about the changes from last year to this year, and shared in context of priorities and allocations. Each administrator understands and acknowledges the focus on literacy, connections, and foundational positions to run a building. We also talked about what is flexible versus not flexible.
- Director Allen went on to note concerns about the disconnect in engagement with communication, identification of priorities, the Board directs Administration, and then those priorities are not communicated to building leaders. She noted that important safety pieces are being cut such as restorative practices and SSLs, who provide vital safety and community partnerships. Chief Collins noted that buildings do have priorities in meeting certain criteria, such as literacy, but also need to make challenging decisions as many areas were funded by ARP. The allocations provided ensure the school can be opened and meet the programmatic commitments to the community and graduation standards, with the flexibility and identity for each school. We met with principals at the end of March to discuss the process, and to articulate that we are institution of teaching and learning, and the allocations and guidelines speak to that, as well as the contractual commitments and priorities and values.
- Director Allen noted that in alignment with the strategic plan, there are crucial items that are not prioritized – safety is also important, as well as positive school climate. Two years ago, there was a very serious incident, and we want our students to feel safe, and the safety of our students should be the number one priority – literacy is irrelevant if they do not feel safe, and have systems to keep them safe and feeling a sense of belonging. She noted concerns in this area that it doesn't feel like we are continuing to invest in that direction.
- She also noted questions about building leaders and creative ways to continue despite the budget deficits. Response: With 68 buildings and autonomy for choices, there are opportunities to collaborate on services, and there are many examples, including those with community partners.
- Administration also noted that safety does matter in our schools – it is the number one priority. We empower administrators and all staff to work diligently and the allocations in their control. We want to ensure we are empowering our administrators to do all they can within the budget and to keep our schools and students safe.
- Director Allen noted that there are different ways to achieve safety, there is the old way including PBIS, and there is the restorative way, which includes voice and belonging, so students feel like they can achieve in that space. Both ways do create safe buildings, but both do not include 100% of students.
- Chief Turner noted that one of the pillars about prioritization at the schools with safety is that SSLs are allocated centrally and staffing is funded centrally. We prioritized those allocations within SEM and many of the cuts were to departments and management. We are looking to support the team

of SSLs differently to prioritize their time in buildings. In addition to safety and a welcoming climate at schools, there are also budget allocations for positions such as counselors and intervention specialists, and social workers for a whole team approach and prioritized allocations based on contractual language. For culturally respectful environments, we ensured the continued support at the district level for cultural specialists and family engagement support to the schools. The team looked at what they could do to ensure they are providing support to families and reducing in other areas not necessarily tied to the cultural environment.

- Director Allen requested further information on the contract staffing for intervention specialists, RP coordinators, and cultural specialists. It was also noted that there are three RP positions within the SCSP group that are being cut. Further discussion included that positions are interchangeable and the importance of RP training and behavior intervention training. Director Allen noted that it aligned with the Equity area of the strategic plan, and in that, it should be mandatory. Discussion also included the supports for students includes a broader team of counselors, and social workers for a collective responsibility. Title funds were also allocated, and many sites used those funds for intervention specialists. We are also looking into grant opportunities to fund these positions.
- Director Carrillo noted questions about the budget website and the departmental budget comparisons and the site allocations and the dates each were updated. Are we going to receive updated preliminary figures, or only within the final budget presented? Response: This is a changing document, and when updated, that will be presented on the website and to the Board.
- Further discussion included the number of days for the Board to review these documents and the constraints on the team to update these documents. Chief Turner noted that the recommendation will include the funds of overall budgets and categories, instead of individual funds. The supporting documents lead to the one-page summary.
- Administration requested information from the Board about specific information to ensure there is clarity. Director Carrillo requested information on the fund balance budget, and the numbers that feed into that for departments and school allocations. He would like to be informed and able to tell community information about the budget – not looking to change it. He wants to have the information about reductions and have conversations about them in order to be transparent with the community.
- Chief Pratt-Cook noted that at a recent Committee of the Board meeting, there were departmental budgets shown which compared last year to this year, and also similar information for schools.
- Director Henderson noted that documents dated a week minimum to the vote would be helpful.
- Director Franco thanked the community for their communications regarding the budget impacts on their schools. He requested additional clarification of the impacts of ARP funds on the previously funded specialist positions at the elementary level, as well as a document that outlines the FTE reductions at each school. Administration noted that there is still an interview-and-select process, and meetings with unions. Chief Pratt-Cook also noted that a snapshot in time of comparisons for staffing will be difficult because of the staffing changes and allocations are different by site.
- Questions were also noted about the difference between Admin Support Services and Student and Services. Student and Support Services is about 83%, whereas it was at 78% last year. For Admin Support Services, it is currently at 9% compared to 8% last year. The majority of funds are spent in Student and Services for teachers, social workers, counselors, transportation, and any related service to instruction for students.
- Director Franco also requested the fund balances and the restricted and unrestricted funds.
- Director Vue requested information on the budget timeline from now to the date of action. There will be a Committee of the Board meeting on June 11th, where there will be a similar presentation, and then final adjustments will be made.
- Director Henderson wondered about the next budget cycle, and ways to be proactive, especially as we use fund balance reserves. Chief Sager noted that the team has been discussing the next

budget year and we will know more in late Fall. A large part of that planning will include the actions of the legislature in the Spring of 2025. There have been productive and engaging activities with our school communities to talk about budget challenges, hopes, dreams, and aspirations.

- Director Franco requested information on the program allocations and noted questions if positions are required by statute or contract. A document similar to the school allocations with best practices for staffing programs would be helpful.
- He also requested information on the fund balance for capital projects. It was noted that the bond market will impact this as well.

B. Policy Update

- a. FIRST READING: Policy 501.02: Student Vehicle Use: Parking on School Premises, Patrols, Inspections, and Searches

Laurie Olson, Director of Security and Emergency Management, then presented this First Reading. The rationale for the proposed update to this policy was reviewed, as well as the purpose, definitions of terms within the policy, and next steps, including the Second Reading at the June 18th Regular Meeting, and the Third Reading and Action at the July 16th Regular Meeting.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION: None

C. B.I.G.G.: Board Initiated Goals Governance

Chair Henderson provided an update on B.I.G.G: Board Initiated Goals Governance, including the engagement sessions with students, and upcoming plans for engagement with families and staff.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Franco thanked Director Valliant for ensuring that all 18 high school programs were included in the engagement sessions.
- Director Carrillo noted it was great to engage with students and listening to their experiences and stories. The data from these sessions will also be very important, and he is also looking forward to meeting the community.
- Director Valliant shared that this was a fun experience, and engaging with students is one of her favorite aspects of being a board member.
- Director Vue noted that this initiative is based on students, and that the Board does not talk about students enough; we need to discuss what the need and can do, and looks forward to this being integrated into regular meeting information and discussions.
- Director Allen noted it was amazing to be with students. While students at one school may be speaking about their experiences at the school and not having a certain item; at another school, they may be praising the items they do have. Across the board, students had the same desires, and it was a matter if it was offered to them. She also shared that a lot of students are excited about SEAB.
- Director Henderson noted that there are continued updates at the work sessions following Committee of the Board meetings, and data from this work will be incorporated into those updates and sessions.

13. BOARD OF EDUCATION

A. Information Requests/Responses and Items for Future Agendas

- Director Franco requested an update on safety, including a briefing on incidents in our buildings and actions to actively address and the responses.
- Director Henderson noted the additions of the tribal flags, as well as the new Minnesota state flag in the board room, and that there will be an official recognition of them at the June Regular meeting. She noted she is excited to have them, and it feels better and more welcoming to all those represented and seen here, and looks forward to that report.

B. Board of Education Reports/Communications

- Director Vue provided an update on the Txuj Ci long-term facilities planning work group, and their recent meeting with Executive Director Tom Parent.
- He also noted that May 14 is Hmong Special Guerilla Units Remembrance Day, and provided information about the importance of this day, and his personal and family experience. He noted that he is a veteran of the United States Army, and when he arrived home from a deployment to Iraq, he was met with a standing ovation and handshakes. But when his father arrived in the United States from fighting in the war, he had the opposite experience. He acknowledged the importance of this day of remembrance and in honor of all those who served.

14. ADJOURNMENT

Director Henderson moved to adjourn the meeting; Director Franco seconded the motion.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Absent

The meeting adjourned at 9:48 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**SPECIAL MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102**

June 11, 2024

4:00 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order by Halla Henderson, Chair, at 4:01 p.m.

II. ROLL CALL

Present:

Director Allen, Director Franco, Director Valliant, Director Henderson, Director Ward, Director Vue, Superintendent Thein

Director Carrillo arrived at 4:03 p.m.

Chuck Long, General Counsel; Sarah Dahlke, Board Secretary

III. APPROVAL OF THE AGENDA

MOTION: Director Henderson moved approval of the Order of the Agenda. The motion was seconded by Director Allen.

The motion was approved by roll call vote:

Director Allen	Yes
Director Carrillo	Absent
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

IV. NEW BUSINESS

Superintendent Thein then introduced Pat Pratt-Cook, Executive Chief of Human Resources, to provide information. She noted there are two groups of staff noted for non-renewal – individuals based on performance, and individuals based on budgetary reasons. There are a total of 85 licensed educators recommended for non-renewal, with 26 based on performance, 19 who have resigned prior to the recommendation to the Board, and 49 individuals who are recommended for non-renewal based on budgetary reasons.

She then provided the background on this item, including the annual process, PAR mentors, length of service for those identified teachers and demographics.

QUESTIONS/DISCUSSION:

- Director Allen requested information on the number of non-renewed teachers who were SUTR residents.
- Director Vue requested a breakdown of those non-renewed for performance, and those non-renewed due to budget.
- Director Carrillo requested information on comparative data and further details on resignations and the process.
- Chief Pratt-Cook noted that the team is working to ensure each vacancy is captured for a minimum disruption to buildings and employees, as well as the second round of the interview and select process. The team is also working to contact those individuals who are being recommended for non-renewal due to budget reductions. Director Henderson then requested information on the timeline for all individuals to receive that notification and the process for calling and contacting each, as well as principals. Chief Pratt-Cook also noted an overview of the number of positions slated for non-renewal when the process first started and the gradual reduction in that number, as well as the process for reapplication through the candidate pool for those released in good-standing.
- Director Franco requested information on the number of those from that gap from the initial number of non-renewals from natural attrition or resignations.
- Director Ward requested information on the process for meeting with the Board and Administration, and if the process for non-renewals is the same as for tenured teachers. Response: The recommended individuals for non-renewal do meet with assistant superintendents, whereas tenured teachers are granted rights to a hearing regardless of reason.
- Director Valliant requested details on the number of teachers leaving Hidden River and plans to replace them at that site.
- Director Vue requested information for those non-renewed due to performance issues and the process for them to possibly re-apply to SPPS.
- Director Allen provided her personal experience, and encouraged Administration to think about those educators who may be a better fit at a different school or program, as opposed to losing them to another district, and working with principals to find a better fit for that educator.
- Director Allen requested information on the process for applying to different positions and the layoff list. Chief Pratt-Cook also provided further details on the non-licensed staff whose positions were eliminated and terminations. She also noted there were 13 tenured teachers within different bargaining units who returned to the teacher ranks.
- Superintendent Thein noted this is a tough decision because every reduction is a person, and to have 3300 teachers and end with 1% of them on this list is a credit to Chief Pratt-Cook and her team.
- Director Vue directed a question to General Counsel if a vote was necessary since some staff had not been notified yet, and the vote will be the notice to those affected.

MOTION: Director Henderson moved to approve the Human Resources Transactions List for the Non-Renewal of Probationary Contract employees. The motion was seconded by Director Carrillo.

The motion was approved by roll call vote:

Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

V. **ADJOURNMENT**

MOTION: It was moved by Director Henderson to adjourn the meeting. It was seconded by Director Allen.

The motion was approved by roll call vote:

Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes

The meeting adjourned at 4:30 p.m.

Prepared and submitted by
Sarah Dahlke, Assistant Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**COMMITTEE OF THE BOARD MEETING
360 Colborne Street
Saint Paul, MN 55102**

**June 11, 2024
4:30 p.m.**

MINUTES

1. CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Vice Chair Ward.

2. ROLL CALL

Board of Education: U. Ward, H. Henderson, E. Valliant, J. Vue, C. Franco, Y. Carrillo, C. Allen

Staff: Superintendent Thein, C. Long, S. Dahlke, S. Gray Akyea, T. Parent, T. Sager, K. Thao, L. Olson, A. Collins, E. Wacker, J. Danielson, K. Morris, S. Schmitt de Caranza, H. Nistler, N. Páez, M. McHenry, K. Kimani, B. Schmidt, C. Green, D. Moser, P. Pratt-Cook, Y. Vang, C. Anderson, J. Grathwol, J. Pettigrew, A. Vreeland, B. Bergstrom, J. Elling

Community: M. Wall, P. Hendricks

3. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Ward moved approval of the Order of the Agenda. The motion was seconded by Director Henderson. It passed by acclaim.

4. SUPERINTENDENT'S ANNOUNCEMENTS

Superintendent Thein noted it has been an exciting week with the Monday as the last day of school full of excitement for the summer break.

5. POLICY 816 – ENVIRONMENTAL HEALTH AND SAFETY

Superintendent Thein welcomed members of the Facilities team to present this topic.

The objective was reviewed and included to provide the Board with an update on the administration of Policy 816 - Environmental Health and Safety and share emerging factors that inform the work.

Policy 816 – Environmental Health and Safety was reviewed in detail, as well as an overview of the Environmental Services Group. Details on indoor air quality were provided, including qualities of good indoor air quality (IAQ), IAQ management plan, annual IAQ assessments, Testing, Adjusting, and Balancing Program, COVID response, ARP and ESSER funding in IAQ.

The program for Radon was also highlighted, as well as information on Lead in Water with sampling and corrective action details and results, and statute changes. Emerging factors that the Environmental Services Group is also tracking were also reviewed, including ambient air quality issues, heat island effect and tree plantings, and sustainability.

The full presentation can found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Henderson requested further information on the threshold for indoor air quality as was noted in the chart in the presentation. Response: While the goal is to be at zero, there are mechanical systems that are not perfect and we are constantly working to catch and fix issues. While there are 3% that are not acceptable, there are 97% that are acceptable. We would be happy to see the numbers decrease, and will continue to work on lowering them.
- Does that mean 3% of our rooms are dangerous in terms of indoor air quality? Response: Many of the rooms are only slightly over the threshold. Higher levels are not harmful, but they may cause those in the room to become tired and can impact alertness if there is not enough ventilation, but it is not dangerous to health.
- Questions were also noted on the timeline for finding and fixing issues. It was also noted that if the initial draw of water is above the threshold, that flushing those fixtures will then cause the levels to be acceptable, and water movement and avoidance of stagnation is important. With corrective actions and automatic flushing system, levels will continue to decrease.
- Director Carrillo noted the coordination with Saint Paul Water Services for lead testing. While the City maintains the lead levels at the water main, we do care for the school lines. There is currently no SPPS site with lead service lines. There was further discussion on the residential lines. It is a coordinated effort between SPPS, our plumbers, and the regional water service.
- Discussion also focused on the issues of air quality and asthma rates near interstate corridors, and preventative measures both inside and outside of our buildings. There are well-documented issues of the environmental health impacts of the interstate system, and the lingering impacts of racial covenants and redlining. We are working to raise awareness and counteract those through partnerships, such as Great River Greening and the Tree Rust, as well as systems operations for indoor air quality for our students to learn in healthy environments. The site of Bruce Vento Elementary was noted that explicitly centered on the role of community health in the design and the urban forest. There are also great conversations with the City and neighbors.
- Director Allen noted questions on the timeline for the tree planting. Response: There were 30 trees planted at Rondo, with another 16 at Txuj Ci, and the partnership is ongoing. Great River Greening did receive a \$10M federal aware to focus on impacted communities in the area.
- Director Valliant requested further information on the impact on health once the trees have matured.
- Director Allen noted the asthma rates are due to the environment and the community around schools. The asthma rates at Capitol Hill and Maxfield may be different, because students who attend Capitol Hill attend from across the city, whereas at Maxfield, many of the students live in the community. It is a community issue beyond the responsibility of the school, and it's important to have a voice in that, especially with the new land bridge within Rondo.
- Director Valliant noted that whatever we do, we need to do now to intentionally protect our students, and not only be performative. We need to be planning, but also working to improve the environment for our students now and into the future.

6. 2024 LEGISLATIVE SESSION: UPDATE

Superintendent Thein then welcomed Jim Grathwol, District Lobbyist to present this report.

Objectives included a report of the bonding bill, supplemental budget bill, and policy initiatives.

The SPPS 2024 Legislative Agenda Overview included:

- VPK “fix” = A separate VPK seat allocation region for SPPS and MPS relieves administrative burden
- Compensatory “Hold Harmless” Extension
- School Resource Officers Revisions
- Clarify READ Act Definitions; Timelines and use of Appropriations
- Medicaid Reimbursement for School Related Health Services

Details were then provided on each of these overview items.

The SPPS Finance related 2024 Legislative Agenda provisions not adopted due to K-12 target were also highlighted, as well as the Forecast “Article” which included information on Chapter 81 – HF4518. Other highlights of the session were also reviewed including task forces and policies. Reports to the legislature and mandates were also highlighted.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- What is the cell phone policy? Response: It was discussed to provide more information on this item at the upcoming Policy Work Group, and it will be at the Board’s discretion.
- More information was also provided on the redesign to the compensatory education formula and Medicaid enrollment from DHS. It was also noted that school social workers will be helping to support students and families for the connections to be eligible for Medicaid reimbursement.
- Director Henderson requested further information about the VPK seats, with about 261 seats, which are funded at 0.6 ADM, as well as another 1000 seats for PreK students that are not funded, but attracts students and families to SPPS. It was noted that 60% of the VPK seats are funded by the State, with SPPS funding the remaining 40%.
- Is there an opportunity for the state to pay 100% of those seats? Response: Yes, we can have that as a legislative agenda item for 2025, as PreK is universally popular and effective, with data and families to support the program.
- Director Allen noted questions about the allocations for free school lunch. It is fully funded for SPPS. She went on to note that while other affluent districts are also receiving free school lunches, the State is still not fully funding PreK seats, and the school lunch program seems to benefit those middle and upper class families, because other students already had the FRL program. Our inner-city students are struggling with literacy, and it doesn’t feel like a big win to receive a free lunch. Mr. Grathwol noted that there will be better data of the participants, and feels the benefits will be visible for lower income students of color. This is also a topic of national interest, and other states are implementing similar programs. It was also noted that this program funds the basic meal, not a la carte options available. Ms. Koppen also noted that some families are just over the threshold for FRL, and only the full school lunch meal is covered at the free rate.
- Director Carrillo noted questions on the VPK seats into the upcoming budget. Response: No, those additional VPK seats are not included into this budget, but it is another variable that impacts the future budget revisions that are presented to the Board.

7. SPPS ADMINISTRATIVE RESPONSE TO THE 2023-2024 LATINO CONSENT DECREE (LCD) PARENT ADVISORY COUNCIL (PAC) ANNUAL REPORT TO THE SUPERINTENDENT AND BOARD OF EDUCATION

Superintendent Thein then introduced members of the LCD PAC and staff from Office of Family Engagement and Community Partnerships to present this report.

The definition of the Latino Consent Decree was reviewed and includes Latino Consent Decree (often referred as LCD) it is a legally binding court order (Garcia et al vs. Independent School District 625, May 5, 1976) that requires the Saint Paul Public Schools district to provide specific services for Latino/EL students.

Those responsible include the joint responsibility of the Superintendent of the Schools, the members of the Board of Education of Saint Paul Public Schools, their successors, and its employees.

Demographics of SPPS students were also reviewed with 5,026 (15%) of students who identify as Latino/Hispanic; 3,359 (10%); 3,359 (10%) of students with a home language of Spanish, and 2,599 (7%) of students who are LCD/EL eligible.

The SPPS Action Plan was also reviewed, including the LCD Stipulation: Latino/Hispanic Culture, and recommendations including:

- Revise the 2006 curriculum for Embedding Latino Culture in K-3 Social Studies
- Create a K-12 Latino/Hispanic Culture curriculum map that shows parents what, when, and how this content is taught in their children's classrooms
- Create a report detailing how much Latino/Hispanic culture is taught in the academic Social Studies content area from grades K to 12

Details were then provided on the work together, including the initial collaboration with LCD and Objective #1: To create an awareness of culturally responsive instruction (CRI). More information was also provided on Culturally Responsive Instruction. Objective #2 is to engage LCD parents in reflecting on the new first grade social studies standards (strand 1-Civics). Standards and benchmarks artifacts were also shared. The districtwide timeline by years for the standards was also shown.

Further information was then shared on the recommendations listed above, and examples of the elementary and secondary snapshots of the audit.

Phase 2 of coordination was also shared, including six-week updates and timeline, and SPPS administration response coordination and those staff who will be leading this work.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Carrillo noted questions on the benchmarks information provided. Response: Those are in response to the new benchmarks that were adopted in 2023, with the current older lessons from 2011.
- Is there a plan to rebuild our lessons to incorporate a wider gambit of understanding of the history of the people, as opposed to nations? Response: We are looking at the many connections with immigration, including programs, and the history of the people who have passed through and lives

here. As we work with parents and families, it's important to elevate the voice of the people and to work with them beyond the previously constructed framework of constrained history.

- Questions were also noted on the meeting schedule for recommendations. Response: We are meeting every six weeks to proceed with the most recent updates.
- Who is responsible for teaching the curriculum? Response: K-5 teachers are responsible with secondary teachers in Social Studies. Professional learning development will be provided for the upcoming school year for teachers to understand the expectations of the LCD and the connections to continue to develop this curriculum together.
- Director Franco requested information on the professional development provided for staff. Response: We will be providing the actual language of the LCD with teachers to inform them of the decree. During Opening Week, there will also be professional learning and sharing of expectations and information on the audit and timeline and direction. The metrics were developed collaboratively with the LCD PAC and OFECP, and will engage with them to provide data on the implementation. More information was also requested on the medium in which PD will be offered.
- Superintendent Thein noted that the work will begin now, and the Board will be kept up-to-date on updates as they move forward.
- It was also noted the PAC will also be informed and be partners in this work.
- Information was also requested on the implementation of the new curriculum and timeline. Response: For the 2026 curriculum, we will look at lessons related to the natural alignment with the new state standards, and are planning to work on elementary curriculum writing next summer with MDE timeline recommendations for the new state standards. Other grade levels will then follow.
- Families also requested information on the sustainable process to ensure there is continuous improvement. Response: We will be working closely with the PAC, and there may need to be subcommittees. It will continue to be updated and refreshed, as it must be reviewed by MDE every 10 years with a public comment period, and Administration will inform the PAC of these times. Families then requested to be information about the state standards and changes to occur and the timeline for those changes.
- For the teachers trained in cultural appreciations and Latin culture – will they know how to do it? Response: Yes, we do have a process for professional learned to provide specific and explicit teaching around the Latino/LatinX experience and ensure it is embedded into the new standards.
- Families also noted a suggestion for communication outside of their monthly PAC meetings, and more insights throughout the year. Response: Yes, we will find ways to communicate with families, especially for those who may not be able to make it to the monthly meetings.
- Director Carrillo thanked the parents and families for the participation and voice, and it's important to continue to work together.
- Director Vue noted questions to the LCD PAC about the presentation of the standards in terms of culture. Response: We believe the best way to address that is in the monthly LCD PAC meetings, which are once a month, and twice per month, and can meet more often as needed.
- A member of the PAC also noted that many families are from different countries within Latin America, and it will be relevant for students to talk about their individual cultures and for that relationship within the classroom to be represented and recognized.

8. FISCAL YEAR 2025 BUDGET UPDATE

Tom Sager, Executive Chief of Financial Services, was then introduced to present this report.

The presentation began with a review of the FY25 Budget Timeline, including that in June, the Budget will be acted upon by the Board. The FY25 budget building blocks, including school needs, requirements, community values and instruction, and essential services were also shown. Details were then provided on each building block.

Within building block 3: Community Values and Instructional Priority, details were shared on the engagement with stakeholders, a review of the 500+ commitments, and the three budget priorities. Programs aligned to Building Block 3: Community Values and Instructional Priority in the FY25 Budget were also presented – topics included Respectful and Reflective Schools, Literacy, and Safety and Sense of Belonging.

Details were also shared on the FY25 investments aligned to board parameters for the FY25 Budget, including:

- Increase expenditures related to early education investments to retain and prepare students for success through their elementary education and to meet third grade literacy standards.
- Include funding for efforts to increase enrollment, and monitor the impacts over the fiscal year.
- Expenditures related to increasing student engagement, decreasing absenteeism, and increasing academic outcomes for students showing areas of great concern as identified by the District, and will be monitored to identify the impacts of such investments.

The key drivers for school district budgets were also reviewed, including state and federal funding formula, student enrollment and demographics, employee contracts, local property taxes, and other economic drivers such as pandemic aid, recessions, housing market, inflation, and others.

The key factors in SPPS budget allocations were also highlighted, including legislative requirements and allowances, student enrollment and demographics, district and school allocation guidelines and procedures, public engagement with stakeholders about values, continued investments and alignment to the district's strategic plan, and compliance with Board policy 701.01 to maintain at least a 5% fund balance.

The FY25 budget drivers and output graphic were also displayed.

The FY25 General Fund revenue sources were reviewed and include:

- State Aid 69%
- Property Tax 21%
- Federal Aid 6%
- Other Revenue 4%

The FY24 to FY25 General Fund expenditures comparison was also shown, as well as additional budget information available.

Figures were then shown for the Summary All Funds – Fund Balance Budget and General Fund Balance for FY25 Budget.

Next steps include the June 18th Regular Meeting of the Board of Education with the presentation of the FY25 budget for Board action.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Ward noted questions on the enrollment board parameter, and there is \$75,0000 allocated to those efforts.
- Director Allen noted questions about the closing of the East Early Childhood Hub and the partnership with Head Start. We do have a partnership with Head Start, which has been working well, and we anticipate it to be stronger next year. Schools did see an increase in applications for kindergarten at those sites. In terms of enrollment, we anticipated enrollment for future years. There will be one consolidated hub for both programs at the former Galtier school, and the majority of students at the East Hub will now go to the program at Txuj Ci and other schools. We are saving money with the closure of that Hub, but the number of seats did not decrease, but will be embedded into other sites.
- Director Allen requested information on the Safety and Sense of Belonging as a value, and follow-up from the 2021 report from the Equity Committee, and what has been implemented since the report. Response: Administration noted that from the student convenings conducted, the idea of academic safety and safety in identify in the classroom and building was noted, and alliances and clubs have been expanded and solidified, as well as anti-racist practices by teachers. There has also been work with staff recruitment and retention through the SUTR program, and it was noted through the student convenings that students requested staff who look like them in educator roles, and the note about student equity development and leadership based on a student ambassador program in other nearby districts. The systemic equity plan for the district was also noted and to build upon and establish across the district of a new, different, and better understanding of educational academic safety in the classroom.
- Director Allen requested further information on the racial equity professional development, including those who have access to it, with responses about equity development trainings and development, as well as work with Dr. Tracy Benson, principals and assistant principals with training in New Educator Week. Director Allen also noted that isolated racial equity training can be dangerous and is concerning.
- Director Carrillo requested further information on the summary focus for the General Fund and the beginning fund balance of \$158M. Further details were then provided on the ending fund balance.
- Director Franco requested further information on the total number of PreK seats for FY24 and FY25. The Board then engaged in discussion about the board parameter related to this topic.
- Director Franco requested a way for the program budgets to align with the expense codes for easier tracking and understanding.
- He also requested more information for a better understanding of the Administration breakdown for the budget, including the line items for SELT and other administrative budgets.
- Administration noted the role of the UFARS standards in the budget reporting and presentation. More information was also provided on UFARS.
- Director Franco also noted questions about the budget documents and technical questions about the coding for expenses and allocation guidelines based on state of contracts, including percentages of wages and material costs.
- Administration and the Board want to ensure the Board has the information needed to feel comfortable in acting on the FY25 budget at the next Regular Meeting on June 18th.
- Director Carrillo noted questions about the 1:1 iPad support and the budget for that initiative, including expenditures and budgeting for the next year.
- Director Franco noted emails from the community about composite classrooms, music and art classes, and information that is provided to the Board about these issues, including the impacts to students, in order to actualize those issues to have conversations in community.

- Director Valliant requested information on the differences in expenses between iPads and textbooks. There was also further discussion on the topic of books versus iPads for students.
- Director Ward requested information on the board policy of at least a 5% fund balance, and the amount of funds that is 0.07% that will be included in the remaining fund balance of 5.07%.
- Director Vue requested information on the “select partnerships” within the community values information within the presentation. Director Henderson also noted questions about the sustainability and decreases of partnerships. Administration noted that staff will be working with our partners on the amounts offered and if they are workable for them. Director Henderson noted those conversations will be important because the reality of the future of the partnership and their infrastructure will be important to discussion with community partners, schools and families in order to prepare. Administration also noted that in meeting with partners in the ARP work, we encouraged them to work on grants and to prioritize themselves in the work.

9. ADJOURNMENT

Director Ward moved to adjourn the meeting. Director Henderson seconded the motion. It passed by acclaim.

The meeting adjourned at 8:28 p.m.

10. WORK SESSION

The Board then conducted a work session regarding B.I.G.G: Board Initiated Goals Governance.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke, Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

TOPIC: Future Meeting Schedule

2024 Regular Meeting Schedule

Time: 5:30 p.m. (unless noted otherwise)

Location: Conference Rooms A and B – 360 Colborne Street, Saint Paul, MN 55102 (unless noted otherwise)

- January 9, 2024 (Annual Organizational Meeting at 4:30 p.m.)
- January 23, 2024
- February 20, 2024
- March 19, 2024
- April 23, 2024
- May 21, 2024
- June 11, 2024 (Special Meeting – Non-Renewals) | 4:00 p.m. | Conference Room 5A
- June 18, 2024
- July 16, 2024
- August 20, 2024
- September 17, 2024
- October 22, 2024
- November 19, 2024
- December 17, 2024

2024 Committee of the Board Meeting Schedule

Time: 4:30 p.m.

Location: Conference Room 5A – 360 Colborne Street, Saint Paul, MN 55102

- January 9, 2024
- February 6, 2024
- March 6, 2024 - Wednesday
- April 3, 2024 - Wednesday
- May 7, 2024
- June 11, 2024
- August 7, 2024 – Wednesday
- September 10, 2024
- October 8, 2024
- November 6, 2024 – Wednesday
- December 3, 2024

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Acceptance of Gift from Horace Mann School PTA

A. PERTINENT FACTS:

1. \$19,826.99 was gifted to Horace Mann School at the end of the 2023-2024 school year to be added to 19-518-291-000-5096-U001.
2. Horace Mann School will use these funds to pay for student enrichments including field trips, supplies and materials, and hourly band instruction. The funds also support tutoring coordination to provide academic support and enrichment for students.
3. This project will meet the District Strategic Plan Focus Area of Effective and Culturally Responsive Instruction.
4. This item is submitted by Jim Litwin, Principal; Nancy Páez, Assistant Superintendent; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept the gift from Horace Mann School PTA.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Gift Acceptance from Eric Dahlberg

A. PERTINENT FACTS:

1. Murray Middle School would like to accept a monetary gift of \$5,000.00 from Eric Dahlberg.
2. Murray was designated to receive the gift because it was given by a former Murray educator.
3. Specific expenditure of this gift is to be used for:
 - \$1,000.00 to the Music Department
 - \$1,000.00 to the Art Department
 - \$1,000.00 to the Physical Education Department
 - \$1,000.00 to support Wolf Ridge
 - \$1,000.00 to the Unrestricted Account
4. This project will meet the District Strategic Plan Focus Area of Effective and Culturally Responsive Instruction.
5. This item is submitted by Jamin McKenzie, Principal; Kirk Morris, Assistant Superintendent; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to allow Murray Middle School to accept a monetary gift from Eric Dahlberg in the amount of \$5,000.00.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Open World Learning Community Parent Teacher Organization Donation

A. PERTINENT FACTS:

1. Open World Learning Community Parent Teacher Organization donation is to be used towards field work/fall retreat expenses. These expenses include, but are not limited to: buses, admission fees, supplies, and food/snack items.
2. This donation is for \$25,000.00, and is to be deposited into account 19-250-291-000-5096-U001.
3. This project will meet the District Strategic Plan Focus Area of Positive School and District Culture.
4. This item is submitted by David Gundale, Principal; Yeu Vang, Assistant Superintendent; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept the gift from Open World Learning Community Parent Teacher Organization.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: West St. Paul Commercial Club Class of 2024 Scholarship Gift

A. PERTINENT FACTS:

1. A donation in the amount of \$7,500.00 has been provided to fund student scholarships and is designated for the school scholarship fund.
2. The gift is designated by West St. Paul Commercial Club to support students who are pursuing a higher educational program.
3. All funds will be deposited into account 19-225-960-340-5096-S110.
4. All funds should be gifted to seniors in the graduating class of 2024.
5. Recipients will send a letter of thank you to the West St. Paul Commercial Club.
6. This project will meet the District Strategic Plan Focus Area of College and Career Readiness.
7. This item is submitted by Dr. Valerie Littles-Butler, Principal; Dr. Yeu Vang, Assistant Superintendent; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept the \$7,500.00 gift from the West St. Paul Commercial Club and provide a letter of appreciation for the gift.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Acceptance of Donation from Rev. Dr. Darcel Hill

A. PERTINENT FACTS:

1. CDF Freedom Schools would like to accept a gift of \$10,000.00 from Rev. Dr. Darcel Hill.
2. The monetary donation is for \$6,200.00 for MN STEM Partnership for CDF Freedom Schools; and \$3,800.00 for supplies for CDF Freedom Schools to be deposited to Revenue Code 19-005-505-321-5096-F450.
3. This donation will meet the district's strategic plan focus area of Program Evaluation and Resource Allocation.
4. This item is submitted by Kathryn Mommaerts, Community Programs and Education Supervisor; Anthony Walker, Director of Community Education, and Jackie Turner, Executive Chief of Administration and Operations.

B. RECOMMENDATION:

It is recommended that the Board approve the funds from Rev. Dr. Darcel Hill for MN STEM Partnership Program and Supplies for CFD Freedom Schools to code 19-005-505-321-5096-F45.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Request for Permission to Accept a Grant from the Sauer Family Foundation

A. PERTINENT FACTS:

1. The Sauer Family Foundation funds education grants for families and children in need, with a priority of funding applications that fall into priority points such as strengthening the emotional wellbeing of youth.
2. Focus Beyond Transition Services was awarded funds to transform a currently non-functional dance studio, with mirrored walls and significant echoes, into a flexible learning space for students to focus on self-regulation and emotional safety. This will also include creating accessible training materials for our staff and students to use the space. This will provide students with a multitude of equipment and learning experiences to support a wide range of sensory preferences such as therapeutic swings, visual and auditory interactive pieces, relaxation stations, and exercise equipment.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for \$40,000 over the 2024-25 school year.
4. This project will support the strategic focus areas of College and Career Readiness and Effective and Culturally Responsive Instruction.
5. This is a new grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Kelly Dietrich, Principal of Focus Beyond Transition Services; Heidi Nistler, Assistant Superintendent of Specialized Services; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Executive Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Executive Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept funds from the Sauer Family Foundation and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Request for Permission to Apply for Matching Funds from Literacy Minnesota

A. PERTINENT FACTS:

1. Literacy Minnesota has received a \$700,000 grant from AmeriCorps to fund 28 new AmeriCorps members as Digital Navigators to expand programming for digital literacy education.
2. Saint Paul Public Schools has prepared an application to have a new AmeriCorps staff member as part of the Digital Navigation Corps, funded by this AmeriCorps grant to Literacy Minnesota. This staff member will work at the Hubbs Center for Adult Basic Education, interacting directly with community members by assisting in the teaching of digital literacy classes, facilitating one-on-one and group support, and providing additional programming related to digital literacy. The navigator will also build the future capacity of the program by organizing, updating and adding to digital literacy lesson plans in the school's curriculum repository and creating or curating videos and screencasts addressing common digital literacy and technology issues. Finally, the navigator will research and make connections to community resources to increase student access to refurbished or new computers and broadband internet.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The program provides a staff member employed through AmeriCorps and requires a district match of \$8,000.
4. This project will support the strategic focus area of College and Career Readiness.
5. This is a new project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Anthony Walker, Director of Community Education; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to apply for matching funds from Literacy Minnesota; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Request for Permission to Submit a Grant to Allina Health

A. PERTINENT FACTS:

1. Allina Health accepts grant applications for projects that support student and staff mental health and wellness activities in Saint Paul Public Schools (SPPS).
2. SPPS is applying for funds to support various health and wellness initiatives across the school district. This includes training in the Present Teacher Restoration Project, the Office of School Support Annual Spring Professional Development Workshop, Safe Routes to School bike maintenance and repairs, the Naturethon program, school garden kits, and culturally relevant athletic equipment.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for approximately \$30,000 over fiscal year 2025.
4. This project will support the strategic focus area of Positive School and District Culture.
5. This is a continuing grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Heidi Nistler, Assistant Superintendent of Specialized Services; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to Allina Health; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Active Employee Life Insurance with Securian Financial

A. PERTINENT FACTS:

1. The School District provides basic life insurance coverage for approximately 6151 active employees in the following bargaining groups: AFSCME, ASAP, Bus Drivers, CCEA, Custodians, Machinists, Manual Maintenance Supervisors, Nutrition Services, Principals, PEA, SPSO, and Unrepresented. Additional life insurance, Spousal Life Insurance, Child Life Insurance, Accidental Death and Dismemberment (AD&D) for employee, and AD&D for Spouse are also available as voluntary benefits to employees in these groups. The last RFP for this insurance was completed in 2020 and was awarded to Securian, the current carrier, with a five-year agreement.
2. Two vendors submitted proposals for this RFP, including Securian (incumbent) and MetLife. All bidders quoted initial proposals to match the current plan design with Securian, and were presented with opportunities for a best-and-final-offer with any plan enhancements.
3. The District has selected Securian as the vendor, with a five year contract beginning January 1, 2025 through December 31, 2029. Securian was the most financially competitive, with decrease in the costs of basic life insurance, and frozen rates for employee-paid premiums. The SPPS portion of basic life and AD&D annually will be reduced approximately \$70,401.44, from approximately \$340,275.21 to \$269,873.77, while the employee-paid portions will remain at approximately \$887,638.40.
4. Securian also offered additional enhancements for the SPPS populations, including increasing the maximum coverage for employee additional life insurance to \$600,000 to keep up with salaries and inflation; increasing the child life insurance coverage from \$10,000 to \$20,000, and removing the reduction for children under 6 months of age. For the 2024 open enrollment, they are also offering a one-time open enrollment period for life insurance for employees of up to \$150,000 without evidence of insurability (EOI).
5. The Districts Benefit Labor Management Committee recommends acceptance of this contract.
6. This agreement supports the District's goal of aligning resource allocation to District priorities.
7. This item is submitted by Regina Carlson, Benefits Manager; Patty Norwig, Assistant Director of Total Rewards; and Patricia Pratt-Cook, Chief of Human Resources and Talent Acquisition.

B. RECOMMENDATION:

That the Board of Education approve a contract for employee life insurance coverage with Securian, effective January 1, 2025.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Active Employee and Early Retiree Health Insurance with HealthPartners

A. PERTINENT FACTS:

1. The School District provides health insurance coverage for approximately 1940 active employees and 192 early retirees in the following bargaining groups: AFSCME, ASAP, Bus Drivers, CCEA, Custodians, Machinists, Manual Maintenance Supervisors, Nutrition Services, Principals, PEA, SPSO, and Unrepresented. The last RFP for this insurance was completed in 2022 and was awarded to Medica, the current carrier, with a two-year agreement. In addition, the SPFE bargaining unit offers insurance to approximately 3995 active employees and 342 early retirees, which are currently covered under PEIP plans.
2. Five vendors submitted proposals for this RFP, including Blue Cross and Blue Shield of Minnesota (BSBS), HealthPartners, Medica (incumbent), United Health Care (UHC), and Innovo/PEIP. All bidders quoted initial proposals to match the current plan design with Medica, with the exception of Innovo/PEIP, which only quotes proposals to match their design.
3. All vendors were asked for two separate bids; one for the current group of Medica-covered employees, which includes the following bargaining groups: AFSCME, ASAP, Bus Drivers, CCEA, Custodians, Machinists, Manual Maintenance Supervisors, Nutrition Services, Principals, PEA, SPSO, and Unrepresented. The second bid requested was for the entire SPPS population, inclusive these groups and SPFE members.
4. Three bidders were selected to participate in the finalist phase, Blue Cross and Blue Shield of Minnesota, HealthPartners, and Medica. All vendors completed a thorough application, teleconference presentation, as well as negotiations and reference checks.
5. The District has selected HealthPartners as the vendor, with a two year contract beginning January 1, 2025 through December 31, 2026, with the option to renew for one (1) additional year. HealthPartners was the most financially competitive, with a 0% increase for the current Medica-only covered group, or a 1% reduction for the full SPPS population. The second year of the agreement would The District's estimated 2025 total premium cost is approximately \$17,250,000 for active employees and \$1,884,000 for early retirees.
6. The Districts Benefit Labor Management Committee recommends acceptance of this contract.
7. This agreement supports the District's goal of aligning resource allocation to District priorities.
8. This item is submitted by Regina Carlson, Benefits Manager; Patty Norwig, Assistant Director of Total Rewards; and Patricia Pratt-Cook, Chief of Human Resources and Talent Acquisition.

B. RECOMMENDATION:

That the Board of Education approve a contract for employee health insurance coverage with HealthPartners, effective January 1, 2025.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Active Employee Short-Term and Long-Term Disability Insurance with MetLife

A. PERTINENT FACTS:

1. The School District provides short-term and long-term disability insurance coverage for approximately 6151 active employees in the following bargaining groups: AFSCME, ASAP, Bus Drivers, CCEA, Custodians, Machinists, Manual Maintenance Supervisors, Nutrition Services, Principals, PEA, SPSO, and Unrepresented. The last RFP for this insurance was completed in 2020 and was awarded to National Insurance Services dba Madison National, the current carrier, with a five-year agreement.
2. Two vendors submitted proposals for this RFP, including Madison National (incumbent) and MetLife. All bidders quoted initial proposals to match the current plan design with Madison National, and were presented with opportunities to answer situational questions regarding their coverage based on pain points from employees, as well as a best-and-final-offer with any plan enhancements.
3. The District has selected MetLife as the vendor, with a three year contract beginning January 1, 2025 through December 31, 2027. MetLife rates were financially competitive, with a 10.40% decrease in costs. The SPPS portion of employer-paid long term disability annually will be reduced approximately \$65,293.72, from approximately \$1,081,874.75 to \$1,016,581.03, while the short term disability rates will be reduced \$93,892.24 annually from \$608,017.68 to \$514,125.44. MetLife also offered an additional enhancement for the SPPS population to have a one-time open enrollment with no pre-existing condition clause for the initial enrollment.
4. The Districts Benefit Labor Management Committee recommends acceptance of this contract.
5. This agreement supports the District's goal of aligning resource allocation to District priorities.
6. This item is submitted by Regina Carlson, Benefits Manager; Patty Norwig, Assistant Director of Total Rewards; and Patricia Pratt-Cook, Chief of Human Resources and Talent Acquisition.

B. RECOMMENDATION:

That the Board of Education approve a contract for employee disability insurance coverage with MetLife, effective January 1, 2025.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Active and Retiree Employee Dental Insurance

A. PERTINENT FACTS:

1. The School District provides dental insurance coverage for approximately 6151 active employees and 538 early retirees in the following bargaining groups: AFSCME, ASAP, Bus Drivers, CCEA, Custodians, Machinists, Manual Maintenance Supervisors, Nutrition Services, Principals, PEA, SPFE, SPSO, and Unrepresented. The last RFP for this insurance was completed in 2020 and was awarded to HealthPartners, the current carrier, with a four-year agreement.
2. Four vendors submitted proposals for this RFP, including Blue Cross and Blue Shield of Minnesota (BSBS), HealthPartners, Delta Dental, and MetLife. All bidders quoted initial proposals to match the current plan design with HealthPartners.
3. The District has selected MetLife as the vendor, with a three year contract beginning January 1, 2025 through December 31, 2027. MetLife was the most financially competitive, with a 2.8% increase in year 1 from current, and a 3.0% rate cap for year 2, and a 3.0% rate cap for year 3. The District's estimated 2025 total premium cost is approximately \$6,574,000 for active employees and \$1,884,000 for early retirees.
4. The Districts Benefit Labor Management Committee recommends acceptance of this contract.
5. This agreement supports the District's goal of aligning resource allocation to District priorities.
6. This item is submitted by Regina Carlson, Benefits Manager; Patty Norwig, Assistant Director of Total Rewards; and Patricia Pratt-Cook, Chief of Human Resources and Talent Acquisition.

B. RECOMMENDATION:

That the Board of Education approve a contract for employee dental insurance coverage with MetLife effective January 1, 2025.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Contract Amendment #7 for Cuningham Group Architects for the American Indian Magnet School Addition and Renovation (Project # 1160-19-01)

A. PERTINENT FACTS:

1. This agenda item seeks approval for additional services on the American Indian Magnet School Addition and Renovation project. Additional services include the following:
 - a. Additional construction administration for structural engineering associated with concrete restoration due to the exposed reinforcing and honeycombed concrete that was exposed above the first floor in the 1930 addition.
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	October 23, 2018
#2 – Project Charter	N/A – Gate check did not exist at the time
#3 – Project Budget	February 18, 2020
#4 – Contract Award	April 21, 2020
#5.1 – Project Close-Out	August 2024 (anticipated)
#5.2 – Final Project Summary	August 2025 (anticipated)

3. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$53,300,000	\$49,049,495	\$45,306,879	85%

4. The contract would be changed as follows:

	<u>Amount</u>	<u>% Change</u>
Original contract sum	\$3,444,022	-
Previous Amendments approved to date	\$208,823	6.1%
The contract sum prior to this Contract Amendment was	\$3,652,845	
Contract Amendment amount	\$7,673	0.2%
New contract sum including this Amendment	\$3,660,518	-

5. A summary of current and anticipated funding is as follows:

Funding Source	Amount
COP FY18-26*	\$53,300,000 ⁵⁴

6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize Amendment #7 for Cuningham Group Architecture in the amount of \$7,324 for the American Indian Magnet School Addition and Renovation project (Project #1160-19-01).

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Contract with Golden Grand Home Care LLC for 1:1 Nursing Services

A. PERTINENT FACTS:

1. Students with multiple or certain complex health issues may require 1:1 full time support and monitoring by a Registered Nurse (RN) or Licensed Practical Nurse (LPN) while at school to access Free Appropriate Public Education (FAPE).
2. This contract allows Golden Grand Home Care LLC to provide an RN or LPN to care for an identified student each day said student attends school. Nursing services will be provided subject to student availability of a qualified nurse. The services to be provided may include escorting student to and from school on the school bus and providing care to student during the school day.
3. The District agrees to compensate Golden Grand Home Care LLC at a rate of \$70.00/hour for RN services provided under this Agreement and \$60.00/hour for LPN services provided under this Agreement. The District will not compensate Golden Grand Home Care LLC for days the student does not attend school.
4. The agreement period is beginning on the date of signature and will remain in effect through the end of school year 2024-2025, to include summer programs.
5. The District may immediately terminate this Agreement at any time if the health, safety, and/or welfare of its students, staff, families, or community are at risk. Either party may terminate this Agreement, for any reason, upon thirty (30) days prior written notice.
6. This item is submitted by Rebecca Schmidt, Director, Health and Wellness; Heidi Nistler, Assistant Superintendent - Specialized Services; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorizes the Superintendent to enter into a contract with Golden Grand Home Care LLC for 1:1 Nursing Services

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: K-10 FASTBridge Reading Screener Renewal

A. PERTINENT FACTS:

1. FAST™ has been our current reading and math screener since 2016 for Kindergarten through 9th-grade students to provide online screening assessments, progress monitoring, and support for interventions in literacy.
2. The Minnesota Reading to Ensure Academic Development (READ) Act requires school districts and charters to adopt and implement a K-3 literacy screener from the Minnesota Department of Education (MDE) Approved Literacy Screening Tools list. FAST is on the approved list.
3. 27,000 students are currently rostered in FAST™ and have been screened. We would like to renew this contract with FAST™
4. State statute 120B.12 requires a district to administer a reading screener to kindergarten through grade 3 students. The district must also give the parent of each student who is not reading at or above grade level timely information about the student's reading proficiency as measured by a screener approved by the Department of Education.
5. The proposed agreement with FastBridge includes:
 - a. The FastBridge earlyReading assessment is an effective screening tool for schools to identify students who are at-risk readers, including those with dyslexia or other reading disabilities.
 - b. iPad-ready assessments that will reduce the assessment time for teachers and students as well as increase the reliability and validity of data gathered
 - c. Capture of all formative reading assessments, including screening and ongoing progress monitoring
 - d. Generate multiple data reports to help create a profile for each student for teachers to make instructional decisions and generate reports of student progress at the student, classroom, grade, and district level
 - e. Support personalized learning through differentiated small group instruction by having current and relevant data from the screener and progress monitoring

This will be funded through the 2023 American Rescue Funds. The total cost of the contract will not exceed \$205,000.

This purchase aligns with the SPPS Achieves Long-term Student Outcome to Increase Academic Growth in Reading and Math for all students by increasing our capacity to meet the instructional needs of each learner through culturally relevant instruction.

6. This item is submitted by Craig Anderson, Executive Director, Office of Teaching and Learning, Susan Braithwaite, K-5 Elementary Assistant Director; Office of Teaching and Learning; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

The Board of Education authorizes the Superintendent into a contract with Renaissance. The total cost for services will not exceed \$205,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Request to Sign Contract with Blazerworks for Contracted Special Education Staffing Support

A. PERTINENT FACTS:

1. Over the last few school years, SPPS has experienced many special education staff vacancies, and these vacancies have existed in almost every school within the district. The Office of Specialized Services has worked closely with Human Resources to increase recruitment efforts, but the staffing shortages have persisted. During the 23-24 school year, the district often had 10-20 special education teacher vacancies and at times had nearly 100 paraprofessional openings, including multiple vacancies at our setting IV special education schools that serve students with the highest levels of needs. Our top priority would be to fill positions with SPPS employees, and staff from Blazerworks would only be utilized if we are unable to fill all positions with SPPS employees.
2. Blazerworks has special education teachers, social workers, speech language pathologists, and paraprofessionals/Registered Behavior Technicians that could be assigned to SPPS schools for the 2024-25 school year if we are unable to fill all of our positions with staff hired directly as SPPS employees. Given our legal obligation to provide special education services to students, the district is seeking to contract with Blazerworks to provide special education staff to the district to ensure we are meeting the needs of students.
3. Blazerworks Therapy is a staffing agency that specializes in placing candidates in schools, and they often have staff who are seeking an urban district. We are requesting that the district sign a contract with Blazerworks Therapy so these positions can be filled for the 24-25 school year. At the end of the 2024-25 school year (or following the procedures for early termination of the contract with Blazerworks, which is 30 days), these positions would revert back to being filled as regular SPPS employees. Positions filled by Blazerworks would be considered special education teachers, social workers, speech language pathologists, paraprofessionals, and/or Registered Behavior Technicians.
4. This contract is currently planned for SY24-25 but may be needed for future school years if staffing shortages continue to be as severe.
5. Based on an analysis of vacant positions over the last three school years, and in anticipation of continued vacancies during the 24-25 school year in SPPS, the need for full-time paraprofessionals/RBTs and special education teachers may be needed for the entirety of the 24-25 school year. The rates per role can vary from year to year but the contract has a not to exceed amount of \$870,000.
6. This project will meet the District strategic plan focus area(s) of Program Evaluation and Resource Allocation and Positive School and District Culture.
7. This item is submitted by Heidi Nistler, Assistant Superintendent of Specialized Services; Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve this contract.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Request to Sign the Contract between SPPS and Ramsey County Workforce Solutions – Correction

A. PERTINENT FACTS:

1. This agreement details the partnership between Ramsey County Workforce Solutions and SPPS pertaining to the Earn As You Learn program. Due to the success of the program, we would like to renew the partnership through June 30, 2024. This is a correction from the previous April BAI which incorrectly stated June 30, 2025.
2. The role of Ramsey County Workforce Solutions in this partnership is to provide processing and payroll support for students in Earn As You Learn. Ramsey County charges an 8% administrative fee. This addendum will allow us to process up to an additional \$75,000 in student stipends. Funding is provided through ARP funds.
3. Students in the Earn as You Learn program have the opportunity to earn a \$300 stipend while exploring career interests, working on industry certificates, preparing for the workplace, and learning financial literacy. Students can complete the work that is at a time convenient to them. SPPS students in grades 9-12 are eligible to participate. Students are accepted into the program on a first-come, first served basis.
4. This programming aligns with the District's long-term outcome of preparing all graduates for college, career and life.
5. This item is submitted by Carita Green, Executive Director, Office of College and Career Pathways and Student Supports, and Andrew Collins, Executive Chief of Schools & Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Contract between Saint Paul Public Schools and Ramsey County Workforce Solutions.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: RFB A24-4728-A – Playground Services

A. PERTINENT FACTS:

1. This request for bid provides for all labor, materials, equipment and services necessary for, and incidental to, playground repairs, playground maintenance, play equipment installation, excavation services, site concrete and playground inspections for a three-year period beginning July 1, 2024 and ending June 30, 2027 with an option to renew for two (2) – one (1) year extensions.
2. The solicitation announcement was advertised per statutory requirements and District policy.
3. Proposals were evaluated by a committee and scored based on criteria including: Manufacturer Installation Certification, Certified Playground Inspector Accreditation, Ability to Supply Critical Heavy Equipment, Project Experience, and Price Proposal.
4. The District received a proposal from the following vendor:

E3 Services
5. E3 Services was selected and is estimated at an annual cost of \$600,000. The estimated contract value is based on a variety of factors, including but not limited to: annual volume of unscheduled repairs, new playground installation projects, scheduled repairs and maintenance and other site projects.
6. The proposal will be reviewed by Brian Cihacek, Purchasing Manager.
7. Funding will be provided through Long-Term Facility Maintenance (LTFM) budget and/or specific SPPS Builds project budgets.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration, and Jackie Turner, Executive Chief of Administration and Operations.

B. RECOMMENDATION:

That the Board of Education authorize the award of Request for Bid No. A24-4728-A contract for playground services for a three year period beginning July 1, 2024 to E3 Services for an estimated annual cost of \$600,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Procore Technologies Contract Amendment #1

A. PERTINENT FACTS:

1. Procore is a web-based project management tool and related support, training, and implementation services. This resource centralizes and streamlines information sharing, transactional workflows and data capture for construction projects associated with SPPS Builds, the District’s capital improvement and deferred maintenance program.
2. The District entered into a two-year contract with Procore Technologies for a value of \$169,738 for the first year and \$171,165 for the second.
3. This agenda item seeks approval for additional support hours for application development guidance.

4. The contract would be changed as follows:

	<u>Amount</u>	<u>% Change</u>
Original contract sum	\$340,903	-
Previous Amendments approved to date	\$0	
The contract sum prior to this Amendment was	\$340,903	
Contract Amendment amount	\$7,590	2.2%
New contract sum including this Amendment	\$348,493	-

5. Funding will be provided from Capital Bonds and Long-Term Facilities Maintenance.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of Amendment #1 for Procore Technologies in the amount of \$7,590.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Annual Renewal of Oracle ERP, Database, and Cloud Services Agreements with Collier IT, and Vendor Related Products and Services

A. PERTINENT FACTS:

1. The District currently uses Oracle Corporation's PeopleSoft applications for its Enterprise Resource Planning system. These applications are utilized for the District's Finance and Human Resource operations, which includes payroll. Associated with these applications are other vendor related products and services for production support, technical support, system enhancements, and solutions engineering.
2. Collier IT, acting agent for Oracle Corp., and all accompanying vendors have submitted contracts for annual renewal of their products and services. These contracts have been reviewed by Tom Sager, Executive Chief of Financial Services, and members of the Financial Services team.
3. Funding for the annual renewal of products and services is currently planned and budgeted in the District's Enterprise Resource Planning budget. The total annual contract expense for FY25 is **\$2,156,480**. In comparison, prior year budgets were: FY24 \$2,193,589, FY23 \$2,129,119 and FY22 \$2,125,399.
4. This item meets the District's Strategic Plan Focus Area of Program Evaluation and Resource Allocation for the District's ERP system.
5. This item is submitted by Tom Sager, Executive Chief of Financial Services.

B. RECOMMENDATION:

That Board of Education authorizes District administration to enter into product and service renewal agreements, as presented, for a period of 12 months in the amount of **\$2,156,480** for FY25, beginning July 1, 2024.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Request to Sign the Contract between Minnesota State and Saint Paul Public Schools (SPPS) pertaining to PSEO by Contract Courses offered at the 3M Advanced Training Center

A. PERTINENT FACTS:

1. Request to approve the contract between Minnesota State Colleges and Universities and SPPS pertaining to PSEO by Contract Courses offered at the 3M Advanced Training Center on the Saint Paul College Campus.
2. The Districtwide Career Pathways Program (DCPP) offers SPPS students equitable access to: college courses, industry certifications, career readiness, and work-based learning experiences. The advanced nature of these courses and opportunities cannot be sustained at each individual high school, so they are accessible to all students through the DCPP at the 3M Advanced Training Center. Students complete core classes at their home high school in the morning and then attend the center in the afternoon. Foundational Career Pathway courses are offered at SPPS home high schools.
3. PSEO by Contract courses are college courses that are taught by college faculty to a classroom of only SPPS students. These courses are implemented through a contract between a school district and postsecondary partner(s), and do not impact the ADM (Average Daily Membership).
4. 3M provides the funding for these PSEO by Contract courses including: course fees, faculty cost, books, and materials.
5. This item is submitted by Carita Green, Executive Director of the Office of College and Career Pathways and Student Supports and Andrew Collins, Executive Chief of Schools & Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve the request to sign the contract between Minnesota State and SPPS pertaining to PSEO by Contract classes offered at the 3M Advanced Training Center.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: Tuesday, June 18, 2024

TOPIC: Contract between SPPS and Achieve Twin Cities

A. PERTINENT FACTS:

1. The Office of College and Career Readiness seeks to continue our collaboration with Achieve Twin Cities for the operation of Career Pathway Centers. This contract is for year six of an agreement previously approved in SY 19-20, SY 20-21, SY 21-22, SY 22-23 and SY 23-24.
2. SPPS is committed to increasing academic achievement for all students and to ensuring that every student who graduates from SPPS is college and career ready. Achieve Twin Cities will partner in this work by providing a Career Pathway Center staff who will:
 - a. support students and families through planning for post-secondary options, including completing applications, the financial aid process, and post-secondary testing
 - b. support college access partners to identify and serve prospective students
 - c. coordinate opportunities for students and families to connect with representatives, including but not limited to 2-year college, 4-year college/university, certificate, apprenticeship, employment, and military options.
 - d. promote and support students to visit post-secondary education/training opportunities
 - e. coordinate career and college exposure opportunities
3. This contract will expire on July 31, 2025.
4. Career Pathway Centers will be available at the following SPPS high schools: Central, Como Park, Harding, Highland Park, Humboldt, Johnson, and Washington. In SY24-25, there is no cost to SPPS for this partnership.
5. This collaborative project will meet the District strategic goal of preparing all students for college, career and life.
6. This item is submitted by Carita Green, Executive Director of College and Career Pathways and School Supports; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve the contact between SPPS And Achieve Twin Cities for the 2024-25 school year.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Approval of an Employment Agreement with United Association of Steamfitters, Pipefitters, and Service Technicians, Local Union No. 455, to Establish Terms and Conditions of Employment for 2024-2027

A. PERTINENT FACTS:

1. New Agreement is for the three-year period May 1, 2024 through April 30, 2027.
2. Contract changes are as follows:

Wages: Wage and benefit changes reflect prevailing wage for the industry. The first-year total increase is \$3.20 for Journeyman, \$3.45 for Lead Pipefitter and \$3.70 for General Lead; and the second and third year will be a reopener for wages only.
3. The remaining language provisions of the previous contract remain essentially unchanged, except for necessary changes to dates and outdated references.
4. The District has nine (9) regular F.T.E. in this bargaining unit.
5. The estimated total of all new costs (including wage adjustment, insurance and pension adjustments) for this agreement has been calculated as follows:
 - in the 2023-24 budget year (May 1, 2024 –June 30, 2024): \$9,179
 - in the 2024-25 budget year (July 1, 2024 – June 30, 2025): \$27,315
6. This item will meet the District's target area goal of alignment.

This request is submitted by Patricia Pratt-Cook, Chief of Human Resources and Talent Management; Daniel Wells, Assistant Director of Employee and Labor Relations.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom United Association of Steamfitters, Pipefitters, and Service Technicians, Local Union No. 455, is the exclusive representative; duration of said Agreement is for the period of May 1, 2024 through April 30, 2027.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Request to Sign Student Teaching Agreement with Minnesota State University, Mankato

A. PERTINENT FACTS:

1. Request to sign Student Teaching Agreement with Minnesota State University, Mankato. This formal agreement will meet the District strategic plan of recruitment and retention.
2. SPPS is one of the largest school districts in the state of Minnesota. SPPS strives to hire teachers who are representative of our SPPS students and larger community, and partnerships with colleges and universities to provide student teaching experience are an important part of this process.
3. There is no cost to SPPS for this partnership. This will be an ongoing partnership with a similar request in future years.
4. This agreement is a multi-year agreement and will end on May 31, 2029.
5. This item is submitted by Cia Bear, Assistant Director , Talent Acquisition and Patricia Pratt-Cook, Executive Chief Human Resources.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Student Teaching Agreement between Saint Paul Public Schools and Minnesota State University, Mankato.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: District Rooftop Lease (Cell Tower) at Global Arts Plus Lower Campus

A. PERTINENT FACTS:

1. Dish Wireless, LLC desires to establish a cell tower Lease Agreement with the District at Global Arts Plus Lower Campus at 1023 Osceola Avenue.
2. The Administration is agreeable to the cell tower Lease Agreement with Dish Wireless, LLC.
3. Terms and conditions of the Lease Agreement include the following:
 - a. The lease term will be (10) years commencing on the date of execution of the Lease Agreement with one (1) – five (5) year extension.
 - b. Annual rent for the first year will be Twenty-Nine Thousand Five Hundred Dollars (\$29,500) with a 5% increase annually. Revenue will be applied to debt service.
4. This project will meet the District Strategic Plan goals by aligning resource allocation to District priorities.
5. This item is submitted by Tom Parent, Executive Director of Operations and Administration, and Jackie Turner, Executive Chief of Administration and Operations.

B. RECOMMENDATION:

That the Board of Education authorize the execution of the Lease Agreement between the District and Dish Wireless, LLC for the (10) year term, with annual rent for the first year of Twenty-Nine Thousand Five Hundred Dollars (\$29,500), subject to all other terms and conditions of said agreement.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Memorandum of Understanding between Bethel University and Saint Paul Public Schools (Harding High School)

A. PERTINENT FACTS:

1. This MOU serves as an agreement detailing the partnership between SPPS (Harding High School) and Bethel University. This agreement allows us to provide the following Bethel courses to eligible students: CHL110 Introduction to Healthcare, PHI110 Introduction to Ethics, COM209 Healthcare Communication and ASN281 Individualized Internship.
2. These courses are rigorous, college level courses that are part of the Medical Careers Pathway at Harding High School. Enrolled students will have the opportunity to earn college credit upon successful completion of the course(s).
3. Bethel will provide a credentialed, Bethel instructor to teach students.
4. The course fees will be paid for by a grant received by Bethel University. The Office of Higher Education grant will cover the cost of instruction for all of these courses. The grant will also cover course materials up to \$1500 across all courses. Bethel agrees further that it will not otherwise charge a fee to SPPS students or seek reimbursement for PSEO for this contract. There is no charge (or exchange of funds) to SPPS except for bussing costs over \$500.
5. This programming aligns with the District's long-term outcome of preparing all graduates for college, career and life.
6. This item is submitted by Carita Green, Executive Director of College and Career Pathways and Student Supports; and Andrew Collins, Executive Chief of Schools & Learning.

B. RECOMMENDATION:

That the Board of Education approve this MOU and authorize the Superintendent (or designee) to execute the Memorandum of Understanding between Bethel University and Saint Paul Public Schools.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: 06/18/2024

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area of goals alignment and sustainability.
4. This item is submitted by Tom Sager, Executive Chief of Financial Services.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and electronic transfers for the period April 1, 2024- April 30, 2024

(a) General Account	#772671-773711	\$67,949,448.16
	#0005221-0005257	
	#7005168-7005204	
	#0010060-0010253	
(b) Construction Payments	- 0 -	\$5,952,026.19
(c) Debt Service	- 0 -	<u>\$1,500.00</u>
		\$73,902,974.35

Included in the above disbursements are two payrolls in the amount of \$46,596,653.67 and overtime of \$279,287.12 or 0.60% of payroll.

(d) Collateral Changes

Released:

None

Additions:

None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Worker's Compensation Law falling within the period ending October 31, 2024

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Recommendations for Exclusion of Students Non-Compliant with Minnesota Statute 121A.15 Health Standards: Immunizations

A. PERTINENT FACTS:

1. Minnesota immunization law (M.S. 121A. 15 Health Standards for Immunizations) requires that in order for a child to enroll in child care, early education programs, or school a parent must show they have received immunizations or an exemption.
2. Immunizations help protect children against disease or reduce the impact from that disease.
3. There are students in the District who are not in compliance with M.S. 121A.15 Health Standards for Immunizations. Noncompliant lists are reviewed and updated regularly.
4. Parents/guardians with a noncompliant student have been informed of required missing immunizations. They are provided information about immunization law, immunization resources and have been informed about medical or conscientious exemption options. Contacts are made via mail, phone and email and in home languages. Parents/guardians have had a minimum of 30 days to comply with the law after they are informed that their child is non-compliant.
5. Once in compliance (required immunization received or proof of meeting exemption requirement is provided) then students are allowed to return to school and programming.
6. This project will meet the District target area goals by ensuring high academic achievement for all students.
7. Requested by Rebecca Schmidt, Interim Director, Health and Wellness, and Heidi Nistler, Assistant Superintendent of Specialized Services.

B. RECOMMENDATION:

That the Board of Education exclude noncompliant student(s) from school(s) effective June 26, 2024, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

HUMAN RESOURCE TRANSACTIONS**May 1, 2024 – May 31, 2024****June 18, 2024****NEW APPOINTMENT**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Harter, M.	Classroom Teacher	08/10/2024	\$35.18	Hidden River Middle
Hrkac-Budzisz, A.	Classroom Teacher	08/10/2024	\$39.16	Colborne Admin Offices
Ostrow, R.	Classroom Teacher	08/10/2024	\$51.24	Colborne Admin Offices
Ravenwald, C.	Classroom Teacher	08/10/2024	\$60.34	Colborne Admin Offices
Englebert, V.	Education Assistant	05/04/2024	\$23.80	1780 West 7th St
Lopez, T.	Education Assistant	08/10/2024	\$29.04	Colborne Admin Offices
McConnell, T.	Custodian	05/04/2024	\$28.52	Battle Creek Middle
Kopera, K.	Plumber	05/18/2024	\$52.60	Como Service Center

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Chlebeczek, A.	Principal Career Progression	06/29/2024	\$77.17	Harding Senior High
Hutcheson-Downwind, J.	Principal Career Progression	07/01/2024	\$73.11	American Indian Magnet
Mohamed, H.	Principal From: Assistant Principal	07/01/2024	\$66.51	Highland Park Middle
McInerney, E.	Superintendency From: Central Administrator	05/18/2024	\$70.07	Federal Program Offices
Norton, K.	Education Assistant Career Progression	08/03/2024	\$33.63	Colborne Admin Offices
Tamrakar, E.	Professional Employee From: Supervisory	05/18/2024	\$38.06	Colborne Admin Offices

TEMPORARY APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Blegen, J.	Classroom Teacher	08/24/2024	\$37.28	Open World Learning

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Jones, J.	Assistant Principal	05/28/2024	Washington Tech Middle
Hoelscher, M.	Central Administrator	05/10/2024	Como Service Center
Atchison, J.	Classroom Teacher	08/26/2024	Murray Middle
Atkinson, J.	Classroom Teacher	08/26/2024	Murray Middle
Budin, J.	Classroom Teacher	05/07/2024	St Anthony Park Elem
Gehrman, N.	Classroom Teacher	08/26/2024	Bruce F Vento Elem
Isabel, J.	Classroom Teacher	05/31/2024	Maxfield Elem

HUMAN RESOURCE TRANSACTIONS**May 1, 2024 – May 31, 2024****June 18, 2024****LEAVE OF ABSENCE**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Joyce, D.	Classroom Teacher	05/23/2024	271 Belvidere Bldg
Lunda, M.	Classroom Teacher	05/09/2024	Johnson Senior High
McQuade, A.	Classroom Teacher	05/09/2024	Farnsworth Aerospace Lwr
Nichols, J.	Classroom Teacher	04/25/2024	Global Arts Plus - Lwr
Radcliff, T.	Classroom Teacher	04/17/2024	Humboldt Secondary
Selnes, E.	Classroom Teacher	05/13/2024	Hidden River Middle
Shoberg-Hill, C.	Classroom Teacher	05/23/2024	Eastern Heights Elem
Sivanich, C.	Classroom Teacher	05/10/2024	Highland Park Middle
Talus, L.	Classroom Teacher	09/23/2024	Maxfield Elem
Talus, L.	Classroom Teacher	05/16/2024	Maxfield Elem
Thoreson, N.	Classroom Teacher	08/26/2024	Maxfield Elem
Orozco, F.	Classroom Teacher	05/04/2024	Four Seasons A+
Sauve, L.	Classroom Teacher	05/04/2024	Washington Tech Middle
Moore, D.	Classroom Teacher	05/02/2024	Daytons Bluff Achievement Plus
Veglia Young, C.	Classroom Teacher	05/08/2024	Benjamin Mays/Museum
Xiong, W.	Classroom Teacher	05/15/2024	Harding Senior High
Johnson, A.	Classroom Teacher	05/06/2024	Eastern Heights Elem
Richter, E.	Classroom Teacher	05/03/2024	Como Park Elem
Escobar, G.	Education Assistant	04/18/2024	Creative Arts Secondary
Rime, L.	Education Assistant	04/16/2024	Focus Beyond (18-Adult)
Vang, J.	Education Assistant	05/22/2024	1780 West 7th St
Wonderful, E.	Education Assistant	04/26/2024	Farnsworth Aerospace Upr
Huerta, R.	Teaching Assistant	08/26/2024	Wellstone Elem
Kenney, A.	Teaching Assistant	05/24/2024	Maxfield Elem
Vang, M.	Teaching Assistant	05/11/2024	Farnsworth Aerospace Lwr
Allen, G.	Nutrition Services	05/23/2024	Rondo Education Center
Catarra, S.	Nutrition Services	04/25/2024	Hidden River Middle
Vazquez, E.	Nutrition Services	05/02/2024	Cherokee Hts

HUMAN RESOURCE TRANSACTIONS

May 1, 2024 – May 31, 2024

June 18, 2024

SABBATICAL LEAVE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Keller, N.	Classroom Teacher	08/26/2024	E-STEM Middle

MILITARY LEAVE OF ABSENCE (WITHOUT PAY)

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Paquette, K.	Classroom Teacher	05/14/2024	Nokomis Montessori North

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Cylkowski, J.	Custodian	04/27/2024	\$30.25	Bruce F Vento Elem

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Atkinson, J.	Classroom Teacher	04/29/2024	Murray Middle
Clardy, M.	Classroom Teacher	05/23/2024	Como Service Center
Currie, A.	Classroom Teacher	05/31/2024	Central Senior High
Nichols, J.	Classroom Teacher	05/20/2024	Global Arts Plus - Lwr
Otter, R.	Classroom Teacher	05/06/2024	Nokomis Montessori North
Pankow, M.	Classroom Teacher	05/06/2024	1780 W. 7th Street
Radcliff, T.	Classroom Teacher	04/29/2024	Humboldt Secondary
Arnosti, E.	Classroom Teacher	05/31/2024	International Academy - LEAP
Boyd, S.	Classroom Teacher	05/17/2024	Highland Park Elem
Brown, M.	Classroom Teacher	05/22/2024	Groveland Park Elem
Veglia Young, C.	Classroom Teacher	05/29/2024	Benjamin Mays/Museum
Marass, L.	Classroom Teacher	05/14/2024	Harding Senior High
Beshah, E.	Education Assistant	04/29/2024	Global Arts Plus - Lwr
Eguia Montalvo, B.	Education Assistant	05/20/2024	Humboldt Secondary
Rime, L.	Education Assistant	05/06/2024	Focus Beyond (18-Adult)
Daye, W.	Clerical	05/08/2024	Battle Creek Middle
Farah, A.	Nutrition Services	04/22/2024	Como Park Elem
Ortega Castro, A.	Nutrition Services	05/09/2024	E-STEM Middle

RECISION OF RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Pejsa, L.	Classroom Teacher	06/22/2024	\$42.40	1780 W. 7th Street

HUMAN RESOURCE TRANSACTIONS**May 1, 2024 – May 31, 2024****June 18, 2024****CHANGE IN TITLE**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Poitra, A.	Classroom Teacher From: Central Administrator	08/24/2024	\$57.67	American Indian Magnet
Vang Swanson, M.	Classroom Teacher From: Central Administrator	08/24/2024	\$56.81	Txuj Ci HMong (Upr)

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Clemmons, E.	Assistant Principal	08/10/2024	Gordon Parks High - ALC
Andersen, D.	Classroom Teacher	06/15/2024	Groveland Park Elem
Bothun, P.	Classroom Teacher	06/15/2024	Harding Senior High
Johnson, T.	Classroom Teacher	06/15/2024	Harding Senior High
Overlien, S.	Classroom Teacher	06/15/2024	St. Paul Music Academy
Prom, K.	Classroom Teacher	06/15/2024	Murray Middle
Reiman-Knee, J.	Classroom Teacher	06/15/2024	Battle Creek Elem
Hargadine, M.	School / Community Professional	11/02/2024	Farnsworth Aerospace Lwr
Dockendorf, C.	Education Assistant	06/15/2024	Washington Tech Middle
Lyfoung, T.	Education Assistant	05/14/2024	Central Senior High
Darling, K.	Teaching Assistant	06/15/2024	Battle Creek Middle
Janssen, C.	Teaching Assistant	08/01/2024	Battle Creek Elem
Olson, B.	Teaching Assistant	08/20/2024	Txuj Ci HMong (Lwr)
Thoma, D.	Teaching Assistant	06/12/2024	Como Park Elem
Cobb, S.	Clerical	06/08/2024	Farnsworth Aerospace Upr
Fries, T.	Clerical	08/11/2024	American Indian Magnet
Bentson, C.	Custodian	05/11/2024	Colborne Admin Offices

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Jones, J.	Assistant Principal	06/29/2024	Washington Tech Middle
Keleny, M.	Central Administrator	07/25/2024	271 Belvidere Bldg
Windham, D.	Central Administrator	06/08/2024	Como Service Center
Augustin, K.	Classroom Teacher	05/25/2024	Four Seasons A+
Bettin, G.	Classroom Teacher	06/15/2024	Frost Lake Elem

HUMAN RESOURCE TRANSACTIONS**May 1, 2024 – May 31, 2024****June 18, 2024****RESIGNATION**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Boulton, T.	Classroom Teacher	06/15/2024	Washington Tech High
Brock, L.	Classroom Teacher	06/15/2024	Hazel Park Preparatory Academy
Busta Ferreira, E.	Classroom Teacher	06/15/2024	Creative Arts Secondary
Cannon, J.	Classroom Teacher	05/28/2024	Benjamin Mays/Museum
Daniel, A.	Classroom Teacher	06/15/2024	Hidden River Middle
Ducatman, S.	Classroom Teacher	06/15/2024	Como Park Senior High
Fernandez, R.	Classroom Teacher	06/15/2024	Riverview Dual Immersion
Graham, J.	Classroom Teacher	06/15/2024	East African Elem Magnet
Gruebele, C.	Classroom Teacher	06/15/2024	Highland Park Elem
Heller, F.	Classroom Teacher	06/15/2024	Cherokee Hts
Jaap, B.	Classroom Teacher	06/15/2024	Como Park Elem
Jenkins, K	Classroom Teacher	06/23/2024	Washington Tech High
Johnson, S	Classroom Teacher	06/15/2024	Early Learning Hub - East
Kodesh, A	Classroom Teacher	06/15/2024	American Indian Magnet
McDonald, S.	Classroom Teacher	06/15/2024	Maxfield Elem
Moeckel, B.	Classroom Teacher	06/15/2024	Wellstone Elem
Moran, N.	Classroom Teacher	06/15/2024	Cherokee Hts
Nelson, E.	Classroom Teacher	06/15/2024	Global Arts Plus - Lwr
Nelson, P.	Classroom Teacher	06/15/2024	Virtual Learning - Middle
Nguyen, K.	Classroom Teacher	06/15/2024	Global Arts Plus - Lwr
Noor, Z.	Classroom Teacher	05/02/2024	Capitol Hill Magnet
Olson, S.	Classroom Teacher	06/15/2024	Como Park Senior High
Ramerth, T.	Classroom Teacher	06/15/2024	Farnsworth Aerospace Upr
Sherman, K.	Classroom Teacher	06/15/2024	Global Arts Plus - Upr
Thor, J.	Classroom Teacher	06/15/2024	Frost Lake Elem
Troske, M.	Classroom Teacher	08/24/2024	Crossroads Montessori
Warner, K.	Classroom Teacher	06/15/2024	Gordon Parks High - ALC
Welke, A.	Classroom Teacher	06/22/2024	Central Senior High
Wozniak, J.	Classroom Teacher	06/15/2024	Washington Tech Middle

HUMAN RESOURCE TRANSACTIONS**May 1, 2024 – May 31, 2024****June 18, 2024****RESIGNATION**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Bertrand, M.	Classroom Teacher	06/15/2024	Washington Tech High
Chellsen, K.	Classroom Teacher	06/15/2024	Battle Creek Middle
Lowther, A.	Classroom Teacher	06/15/2024	Battle Creek Middle
Von Wald, N.	Classroom Teacher	06/15/2024	Cherokee Hts
Barre, A.	Classroom Teacher	06/15/2024	Wellstone Elem
Beachy, C.	Classroom Teacher	06/15/2024	Focus Beyond (18-Adult)
Cornelius, C.	Classroom Teacher	06/15/2024	Creative Arts Secondary
Grote, J.	Classroom Teacher	06/15/2024	Cherokee Hts
Iwaszek, C.	Classroom Teacher	06/15/2024	JJ Hill Montessori Magnet
Lor, P.	Classroom Teacher	06/15/2024	Open World Learning
Merritt, M.	Classroom Teacher	06/15/2024	Battle Creek Middle
Amundsen, S.	Classroom Teacher	06/15/2024	Highland Park Elem
Anderson, B.	Classroom Teacher	06/15/2024	International Academy - LEAP
Arel, C.	Classroom Teacher	06/15/2024	Highland Park Senior High
Bauert, E.	Classroom Teacher	06/15/2024	Highland Park Elem
Bautista, N.	Classroom Teacher	06/15/2024	Bruce F Vento Elem
Beck, E.	Classroom Teacher	06/15/2024	Harding Senior High
Bodnar, M.	Classroom Teacher	06/15/2024	Crossroads Montessori
Boivin, A.	Classroom Teacher	06/15/2024	Farnsworth Upr
Chadwick, M.	Classroom Teacher	06/15/2024	Eastern Heights Elem
Cooper, M.	Classroom Teacher	06/15/2024	Farnsworth Lwr
Donahoe, S.	Classroom Teacher	06/15/2024	Washington Tech
Duda, C.	Classroom Teacher	06/15/2024	Frost Lake Elem
Duggan, P.	Classroom Teacher	06/15/2024	Capitol Hill

HUMAN RESOURCE TRANSACTIONS**May 1, 2024 – May 31, 2024****June 18, 2024****RESIGNATION**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Dulak, S.	Classroom Teacher	06/15/2024	Washington Tech
Duronio, J.	Classroom Teacher	06/15/2024	Highland Middle
Engler, J.	Classroom Teacher	06/15/2024	Farnsworth Upr
Englin, N.	Classroom Teacher	06/15/2024	St. Paul Music Academy
Erickson, A.	Classroom Teacher	06/15/2024	E-STEM
Erickson-Chycota, B.	Classroom Teacher	06/15/2024	Mississippi Creative Arts Elem
Everett, D.	Classroom Teacher	06/15/2024	Capitol Hill Magnet
Foster Walters, N.	Classroom Teacher	06/15/2024	Hamline
Gavin, M.	Classroom Teacher	06/15/2024	Hidden River
Gee, M.	Classroom Teacher	06/15/2024	Virtual Learning 9-11
Green, M.	Classroom Teacher	06/15/2024	Harding Senior High
Kraabel, S.	Classroom Teacher	06/15/2024	Highland Park Senior High
Lafleur, C.	Classroom Teacher	06/15/2024	Humboldt Secondary
Langlie, S.	Classroom Teacher	06/15/2024	Hidden River Middle
Larson, A.	Classroom Teacher	06/15/2024	Hidden River Middle
Larson, C.	Classroom Teacher	06/15/2024	Hazel Park Preparatory Academy
Lor, P.	Classroom Teacher	06/15/2024	Early Learning Hub - East
Martin, A.	Classroom Teacher	06/15/2024	Wellstone Elem
Michaud, S.	Classroom Teacher	06/15/2024	Central Senior High
Minette, S.	Classroom Teacher	06/15/2024	East African Elem Magnet
Oien, A.	Classroom Teacher	06/15/2024	American Indian Magnet
Pine, S.	Classroom Teacher	06/15/2024	Crossroads Science
Prasad, E.	Classroom Teacher	06/15/2024	Horace Mann
Ranweiler, C.	Classroom Teacher	06/15/2024	Hazel Park Preparatory Academy

HUMAN RESOURCE TRANSACTIONS
May 1, 2024 – May 31, 2024
June 18, 2024

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Rentz, E.	Classroom Teacher	06/15/2024	Johnson Senior High
Ripley, I.	Classroom Teacher	06/15/2024	Harding Senior High
Robelia, B.	Classroom Teacher	06/15/2024	Virtual Learning 9-11
Rosno, C.	Classroom Teacher	06/15/2024	The Heights Community
Schlomka, S.	Classroom Teacher	06/15/2024	Eastern Heights Elem
Selnes, E.	Classroom Teacher	06/15/2024	Hidden River Middle
Shafer-Mayhew, A.	Classroom Teacher	06/15/2024	Creative Arts Secondary
Shepard, J.	Classroom Teacher	06/15/2024	Battle Creek Middle
Spano, N.	Classroom Teacher	06/15/2024	Hidden River
Stendahl, J.	Classroom Teacher	06/15/2024	Frost Lake Elem
Stephens, K.	Classroom Teacher	06/15/2024	HUB
Storms, E.	Classroom Teacher	06/15/2024	Expo for Excellence Elem
Strait, J.	Classroom Teacher	06/15/2024	E-STEM
Toegel, A.	Classroom Teacher	06/15/2024	Battle Creek Middle
Torrance, E.	Classroom Teacher	06/15/2024	Battle Creek Middle
Tremaine, D.	Classroom Teacher	06/15/2024	Frost Lake Elem
Venne, A.	Classroom Teacher	06/15/2024	Early Learning Hub - East
Warden, P.	Classroom Teacher	06/15/2024	Capitol Hill Magnet
Wathum-Ocama, Q.	Classroom Teacher	06/15/2024	Maxfield Elem
Willis, A.	Classroom Teacher	06/15/2024	Murray Middle
Xiong, K.	Classroom Teacher	06/15/2024	Txuj Ci HMong (Upr)

HUMAN RESOURCE TRANSACTIONS**May 1, 2024 – May 31, 2024****June 18, 2024****RESIGNATION**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Xiong, P.	Classroom Teacher	06/15/2024	Central
Xiong, S.	Classroom Teacher	06/15/2024	Harding Senior High
Yang, Z.	Classroom Teacher	06/15/2024	Wellstone Elem
Yost, E.	Classroom Teacher	06/15/2024	Harding Senior High
Young, K.	Classroom Teacher	06/15/2024	Bruce F Vento Elem
Adegeye, A.	School / Community Professional	06/01/2024	Murray Middle
Sanders, R.	School / Community Professional	06/12/2024	Washington Tech High
Blakely, L.	Education Assistant	06/15/2024	Early Learning Hub - West
Graf, R.	Education Assistant	06/15/2024	Brittanys Place
Huff, Y.	Education Assistant	05/18/2024	Washington Tech Middle
Pflugh, S.	Education Assistant	06/14/2024	Humboldt Secondary
Beyene, G.	Teaching Assistant	06/08/2024	Expo for Excellence Elem
Christopherson, H.	Teaching Assistant	04/13/2024	Nokomis Montessori North
Mitchell, L.	Teaching Assistant	05/01/2024	Battle Creek Middle
Moroz, K.	Teaching Assistant	06/11/2024	Groveland Park Elem
Sheikh, F.	Teaching Assistant	05/19/2024	Battle Creek Middle
Taylor, M.	Teaching Assistant	04/13/2024	The Heights
Thao, C.	Teaching Assistant	06/11/2024	Frost Lake Elem
Thao, C.	Teaching Assistant	06/07/2024	Murray Middle
Vang, D.	Teaching Assistant	06/11/2024	Txuj Ci HMong (Upr)
Brazil, A.	Clerical	05/25/2024	271 Belvidere Bldg
Fleming, L.	Clerical	04/27/2024	Expo for Excellence Elem
Klajbor, T.	Clerical	06/15/2024	Colborne Admin Offices
Lopez Maldonado, C.	Clerical	05/05/2024	Colborne Admin Offices
Zetterlund, J.	Clerical	05/16/2024	Global Arts Plus - Upr
Bauer, Cheryl L.	Custodian	05/25/2024	Early Learning Hub - West
Cha, E.	Custodian	05/18/2024	The Heights

HUMAN RESOURCE TRANSACTIONS

May 1, 2024 – May 31, 2024

June 18, 2024

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Cylkowski, T.	Custodian	06/08/2024	Murray Middle
Kanthak, J.	Custodian	06/04/2024	Rondo Education Center
Manning, C.	Custodian	04/24/2024	Adams Spanish Immrsn Magnet
Puckett, Jabari V.	Custodian	06/12/2024	Rondo Education Center
Escobar Rivera, E.	Nutrition Services	05/30/2024	Highland Park Senior High
Lachowitz, S.	Nutrition Services	05/23/2024	Harding Senior High
Van Valin, L.	Nutrition Services	06/11/2024	Randolph Heights Elem
Smith, A.	Professional Employee	06/01/2024	Colborne Admin Offices
Gillespie, T.	Supervisory	04/20/2024	Colborne Admin Offices

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
J., A.	Teaching Assistant	05/17/2024
J., L.	Teaching Assistant	04/27/2024
M., A.	Teaching Assistant	05/25/2024
N., H.	Teaching Assistant	05/04/2024
E., T.	Clerical	05/23/2024
T., D.	Custodian	05/04/2024
A., A.	Nutrition Services	05/11/2024
N., R.	Nutrition Services	04/13/2024
B. E.	Professional Employee	05/21/2024

DISCHARGE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
F., D.	Supervisory	05/25/2024

TERMINATION OF TEMPORARY EMPLOYMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
V., A.	Classroom Teacher	06/15/2024
S., K.	Classroom Teacher	06/15/2024

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Approval to Create a Cooperative Sponsorship between St. Paul Como Park and St. Paul Washington Technology Magnet

A. PERTINENT FACTS:

1. Since the Pandemic, Como Park football participation numbers has declined. In addition, Washington and Johnson football Co-Op agreement dissolved in 2013. Washington has been without a football team for twelve years. This Co-Op agreement will provide access for Como Park and Washington student athletes to participate in football.
2. This Cooperative Sponsorship Agreement will provide a positive, safe and equitable experience for student athletes.
3. This Cooperative Sponsorship Agreement will be reviewed and evaluated in 2 years.
4. The cost will be divided appropriately.
5. This project will meet the district strategic plan focus area of positive school and district culture.
6. This item is submitted by Jesse McCann (Washington, Athletic Director) and Koua Yang (Como Park, Athletic Director); and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve the Cooperative Sponsorship for Football with St. Paul Como Park and St. Paul Washington Technology Magnet.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Approval to Create a Cooperative Sponsorship between St. Paul Johnson and St. Paul Harding for the Girl's Swimming Program

A. PERTINENT FACTS:

1. In 2024, St. Paul Johnson and St. Paul Como Park swimming programs agreed to dissolve the Cooperation agreement. St. Paul Johnson will have a cooperative sponsorship with St. Paul Harding instead due to both programs having low participation numbers.
2. This Cooperative Sponsorship Agreement will provide a positive, safe and equitable experience for student athletes.
3. This Cooperative Sponsorship Agreement will be reviewed and evaluated in 2 years.
4. The cost will be divided appropriately.
5. This project will meet the district strategic plan focus area of positive school and district culture.
6. This item is submitted by Don Bross (Johnson, Athletic Director), and Otto Kraus (Harding, Athletic Director); and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize Chief Collins to approve the Cooperative Sponsorship for Girl's Swimming with St. Paul Johnson and St. Paul Harding.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Designation of an Identified Official with Authority (IOwA) for Education Identity Access Management

A. PERTINENT FACTS:

1. The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system.

The Identified Official with Authority (IOwA) is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority (IOwA) will authorize user access to Minnesota Department Education (MDE) secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

2. This item is submitted by Elizabeth McInerney, Director, Office of Title I Federal Programs and Stacey Gray-Akyea, Executive Chief, Equity, Strategy, and Innovation.

B. RECOMMENDATION:

That the Board of Education authorize Superintendent John Thein as the Identified Official with Authority (IOwA) for Saint Paul Public Schools and Elizabeth McInerney as the Proxy Identified Official with Authority (IOwA) for Saint Paul Public Schools ISD 625.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Facilities Department FY25 Purchases over \$175,000

A. PERTINENT FACTS:

1. In the normal course of work, the Facilities Department must establish purchases with vendors that may incur costs in excess of \$175,000 throughout the fiscal year.
2. The following list indicates said purchases:

Vendor	Description	Amount	State Contract ID Or Bid Number
ARI	Fleet leasing	\$300,000	060618-ARI Sourcewell
Dalco	Custodial supplies, equipment repair and a work loading data program	\$1,500,000	R211301 OMNIA Partners
E3 Services	Playground repair	\$300,000	Bid #A24-4728-A**
Egan	Inspection and maintenance of fire alarm systems / smoke dampers	\$2,100,000*	F-556(5) / F-547(5)
Flagship	Playground equipment	\$200,000	P-949(5)
Davey Group	Stormwater repair, installation and excavation services	\$263,214	A-22-2612A
Grainger	PPE / Fire Marshal Orders / safety boots	\$460,000*	T-572(5)
IEA	Abatement, fit testing, radon testing, and lead in water testing	\$780,000*	#PR00002476
KFI	Assistance with BAS integration	\$633,000	A21-1417-A
Mavo	General services for environmental abatement and remediation	\$1,005,000*	#CM00000524
MEI	Annual elevator inspections	\$256,200	E-120 (5)
Nasseff	Fire suppression systems inspection and repair	\$350,000*	U of M 01-444-15- 0914.CF
RAK	Corrections to kitchen and fire code violations / safety installations	\$325,000*	MN02D-121614- RA
Trane	HVAC chiller-boiler inspections / chemicals and services	\$450,000	3341 ONMIA Partners
Republic Services	Waste, recycling and organics	\$1,100,000	Bid #A21-1516-A

*The demands on these services fluctuate based on the needs of the District's environmental health and safety program. As such, we anticipate coming back to the Board with a mid-year revision to the anticipated baseline expenditures to reflect the needs of this fiscal year.

**This multi-year contract is under separate concurrent review by the Board as part of this month's agenda.

3. The purchases will be reviewed by Brian Cihacek, Purchasing Manager.
4. Funding will be provided from the approved Facilities Department Fiscal Year 2025 budget, with the baseline amounts indicated here monitored and adjusted throughout the year as needed.
5. The purchases meet the District Strategic Plan goals by aligning Program Evaluation and Resource Allocation to District priorities.

6. This item is submitted by Tom Parent, Executive Director of Operations & Administration, Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the purchases listed for the Facilities Department anticipated to be over the \$175,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Phase Gate Approval of FY23 A/V Replacement Program at Central High School and LEAP at John A. Johnson (Project # 0680-23-01): Gate #5.2 – Project Final Fiscal Close-out

A. PERTINENT FACTS:

1. This agenda item seeks acceptance of report for the FY23 A/V Replacement Program at Central High School and LEAP at John A. Johnson at the following gate check(s):
 - a. Gate #5.2 – Project Final Fiscal Close-out
2. This project is complete and all associated contracts have been paid in full.

Project Milestone	Dates
Design Start	February 2023
Bidding / Procurement	April 2023
Construction Start	June 2023
Substantial Completion (Occupancy)	September 2023
Final Close-Out	June 2024

3. As all financial obligations for the project are now met, the final cost of the project is established. To sum, this project was completed approximately 52% below the Board approved project budget.
4. The Project gate schedule is:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	Not Applicable
#3 – Project Budget	March 21, 2023
#4 – Contract Award	April 18, 2023
#5.1 – Project Close-Out	Not Applicable
#5.2 – Final Project Summary	June 18, 2024

* The close-out period for smaller, less complex projects is typically relatively brief and, therefore, does not necessitate the interim Gate # 5.1 report.

5. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$2,500,000	\$0	\$1,202,436	100%

6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
Capital Bonds FY23-24	\$1,202,436

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education accept the report provided for FY23 A/V Replacement Program at Central High School and LEAP at John A. Johnson (Project # 0680-23-01) at Phase Gate Check #5.2 – Project Final Fiscal Close-out.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Phase Gate Approval of the Hamline Elementary Secure Entry, Heating and Plumbing Replacement Project (Project #4160-25-01): Gate #2 – Project Charter

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Hamline Elementary Secure Entry, Heating and Plumbing Replacement project at the following phase gate(s):
 - a. Gate #2 – Project Charter
2. Phase Gate #2 is the establishment of the scope and intent of the project.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	July 18, 2023
#2 – Project Charter (Predesign)	June 18, 2024 (current)
#3 – Project Budget	June 2025 (anticipated)
#4 – Contract Award	August 2025 (anticipated)
#5.1 – Project Close-Out	September 2026 (anticipated)
#5.2 – Final Project Summary	September 2027 (anticipated)

4. A summary of the current project budget is as follows:

Rough Order of Magnitude Estimate	Current Obligations	Invoiced to Date	Percent Invoiced
\$11,700,000 – 12,700,000	\$0	\$0	0%

5. A summary of funding for preliminary design expense:

Funding Source	Amount
Capital Bonds FY25-28	\$3,050,000
LTFM FY25-28	\$9,150,000

6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the Hamline Elementary Secure Entry, Heating and Plumbing Replacement project (Project #4160-25-01) at Phase Gate Check #2 – Project Charter.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Phase Gate Approval of the Humboldt Senior High Kitchen HVAC (Project # 2142-25-01): Gate #3 – Project Budget

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Humboldt Senior High Kitchen HVAC project at the following phase gate(s):
 - a. Gate #3 – Project Budget / Proceed to Bidding
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	July 18, 2023
#2 – Project Charter (Predesign)	Not applicable
#3 – Project Budget	June 18, 2024 (current)
#4 – Contract Award	June 18, 2024
#5.1 – Project Close-Out	October 2024 (anticipated)
#5.2 – Final Project Summary	October 2025 (anticipated)

3. A summary of the current project budget is as follows:

Proposed Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$849,000	\$0	\$0	0%

4. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY24-26	\$837,836
Capital Bonds FY24-26	\$11,164

5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the Humboldt Senior High Kitchen HVAC project (Project # 2142-25-01) at Phase Gate Check #3 – Project Budget; setting the final project budget at \$849,000 and indicating direction to proceed with construction bidding.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Phase Gate Approval of the Theater and Stage Equipment Upgrades at Harding Senior High, Open World Learning, Washington Technology Magnet, and Highland Park Senior High (Project # 0925-22-01): Gate #5.2 – Project Final Fiscal Close-out

A. PERTINENT FACTS:

1. This agenda item seeks acceptance of report for the Theater and Stage Equipment Upgrades at Harding Senior High, Open World Learning, Washington Technology Magnet, and Highland Park Senior High at the following gate check(s):
 - a. Gate #5.2 – Project Final Fiscal Close-out
2. This project is complete and all associated contracts have been paid in full.

Project Milestone	Dates
Design Start	January 2022
Bidding / Procurement	November 2022
Construction Start	June 2023
Substantial Completion (Occupancy)	February 2024
Final Close-Out	May 2024

3. As all financial obligations for the project are now met, the final cost of the project is established. To sum, this project was completed approximately 8% below the Board approved project budget.
4. The Project gate schedule is:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	Not Applicable
#3 – Project Budget	April 19, 2022
#4 – Contract Award	November 15, 2022
#5.1 – Project Close-Out	Not Applicable
#5.2 – Final Project Summary	June 18, 2024 (current)

* The close-out period for smaller, less complex projects is typically relatively brief and, therefore, does not necessitate the interim Gate # 5.1 report.

5. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$2,354,000	\$0	\$2,150,682	100%

6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY22-24	\$1,592,288
Capital Bonds FY22-24	\$558,394

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education accept the report provided for Theater and Stage Equipment Upgrades at Harding Senior High, Open World Learning, Washington Technology Magnet, and Highland Park Senior High (Project # 0925-22-01) at Phase Gate Check #5.2 – Project Final Fiscal Close-out.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION SAINT
PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Rights & Responsibilities Handbook Revisions for SY2024-25

A. PERTINENT FACTS:

1. This recommendation reflects updates made to the Rights & Responsibilities Handbook.
2. The review process and updates:

Committee Members

Lynn Bourgoyne, Assistant Principal

Peirre Conwell, Assistant Principal

Jodi Danielson, Director, Division of Schools and Learning

Farrah Gidding, Management Assistant, Division of Schools and Learning

Carita Green, Executive Director, Office of College and Career Pathways and School Supports

Benjamin Harri, Director, Transportation

Kathy Kimani, Director, Office of School Support

Jill Knudsen, Assistant Principal

Adam Kunz, Assistant Superintendent, Division of Schools and Learning

Charles Long, General Counsel

Hibaq Mohamed, Assistant Principal

Tamiko Montgomery, Assistant Principal

Kirk Morris, Assistant Superintendent, Division of Schools and Learning

Laurie Olson, Director, Security and Emergency Management

Nancy Paez, Assistant Superintendent, Division of Schools and Learning

Desireé Payne, Ombudsperson & Title IX Coordinator, Office of Family Engagement

Cindy Porter, Research Analyst, Department of Research, Evaluation and Assessment

Laura Ramsborg, Assistant Principal

Annie Ross, Management Assistant, Division of Schools and Learning

Devon Smith, Assistant Principal

Nikki Staab, Assistant Principal

Yeu Vang, Assistant Superintendent, Division of Schools and Learning

Jada Wollenzien, Program Manager, Leadership Development and Policy –
Committee Facilitator

Changes Made to the Handbook

Updates:

- Cover page with Board members
- New introduction letter from the Superintendent
- Grammar and punctuation throughout; made verbiage more clear
- Various website URLs
- On pages 16 and 17, updated a few of the examples of interventions and responses:
 - Replaced “restitution” with “restoration”
 - Reason: Restitution implies students paying for damages, for example. Per statute, districts can’t require students to pay fees/damages without Board approval. “Restoration” is a more fitting term.
 - Replaced “restorative circles” with “community building circles”
 - Reason: Although restorative circles can still occur, community building circles are a more practical response for a Level 1 violation than restorative circles.
 - Replaced “change in schedule” with “conversation with admin about change in schedule.”
 - Reason: Teachers do not have authority to change a student’s schedule without administration approval
- Updated the behavior violation of “Alcohol, Possession/Use/Under the influence” to also include “soliciting and selling.” The behavior violation is now: “Alcohol, Possession/Use/Under the Influence/Soliciting/Selling”
- Updated the behavior violation definition of “Physical Aggression to Staff” to include the verbiage, “It includes, but not limited to, pushing, slapping, intimidation and spitting.”
 - Reason: There was not consistency on how administrators coded and responded to, for example, spitting on a staff person. By putting these specific behaviors under “physical aggression to staff”, there should now be consistency among administrators across all buildings in terms of responses.
- Updated the behavior violation definition of “Physical Contact (No Bodily Harm)” to include “spitting” and “horseplay.” Full definition is now: Students engage in inappropriate physical contact, such as pushing, spitting, horseplay and intimidation.”
 - Reason: There was not consistency on how administrators coded and responded to student on student spitting and horseplay.
- Renamed “Bus suspension” to “Loss of Bus Privilege”
 - Reason: To emphasize that riding the bus is a privilege, not a right
- On page 30, updated the process so that “the principal reviews the Student Response Team recommendations and makes the final determination” on how to move forward. Prior to making this change, it originally stated that the SRT makes the final determination.
- Included the most up-to-date version of the MN Pupil Fair Dismissal Act in the appendix

Removals:

- Removed the behavior violation “Criminal Act Against a Staff Member”
 - Reason: There is already a violation called “Criminal Act.” It is redundant to have both violations in the handbook.

Additions:

- On page 5, under “The following factors must be considered prior to developing interventions or assigning disciplinary responses,” added “intention” to the first bullet point/list of factors so it reads: “The student’s age, maturity, intention, and understanding of the impact of the behavior.”
- Added a new behavior violation: “Cannabis, Possession/Use/Soliciting/Selling/Under the influence” as a Level 4 violation
 - Reason: MDE is requiring school districts to report the possession/use/soliciting/selling of cannabis separate from other drugs.

- Added “snaps-pop-its” to the definition of the violation, “Other Prohibited Items, Possession.”
 - Reason: When students were getting caught with snaps-pop-its, administrators were coding it as a “Pyrotechnic Device” violation which carries a higher level of response than “Other Prohibited Items.” Snaps-pop-its do not combust; therefore, it should not be coded under Pyrotechnic Device.
- Added “that can cause combustion” to the definition of the violation, “Pyrotechnic Devices, Possession and/or Detonation.” The full definition of this violation is now: A firework or firecracker that can cause combustion.
 - Reason: Wanted to clearly define that pyrotechnic devices have to be able to cause combustion. Related to the reason above for adding “snaps-pop-its” to “other prohibited items” violation.
- Added a definition for “horseplay” to the glossary since it was included as an example in the “Physical Contact (No Bodily Harm)” violation.
- Added “manifestation determination” to the glossary. This term is used throughout the handbook but was never defined in the glossary.
- Added “Procedures for Discipline Complaint” as Appendix III.
 - Reason: Per statute, the district created a discipline complaint procedure that stakeholders may use to file a complaint and seek corrective action when they believe the implementation of behavior and discipline policies are not being implemented appropriately or are being discriminatively applied. The procedures state that they will appear in the Rights & Responsibilities Handbook.

Next Steps

- Send updated Handbook to Translations by end of June, if approved by the Board.
 - Continue planning for training/professional development around the Handbook for principals and assistant principals.
 - Work with TS/ODAE to get Handbook on each student’s iPad at the start of the school year
 - When the updated Handbook becomes available online, families will be notified. Parent(s)/guardian(s) will be asked to sign off on the handbook through the Campus Parent portal.
 - All handbooks (translated versions) should be updated on SPPS website by first week of school in September.
3. Budgeted \$500 for translation costs.
 4. This Handbook will meet the District strategic plan for Positive School and District Culture.
 5. This item is submitted by Jada Wollenzien, Program Manager, Leadership Development and Policy; Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve the proposed revisions made to the Rights & Responsibilities Handbook for SY24-25.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Approval of Pay Equity Implementation Report

A. PERTINENT FACTS:

1. The Local Government Pay Equity Act, M.S. 471.991 - 471.999 and Minnesota Rules, Chapter 3920 require school districts to provide a Pay Equity Implementation Report every three years to demonstrate compliance with these rules. The report is public data under Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. The report is available to anyone requesting this information.
2. The Salary Range Test is a comparison of the average number of years required for both male and female classes to reach maximum salary and are contractual per each union's bargaining agreement. Previous reports have been in compliance.
3. The District last reported in July 2023 for the 2022 calendar year. In July 2023, the District received a notice of non-compliance in the area of Salary Range Testing for the prior calendar year. Compliance is achieved at a ratio of 80.0% or higher and the District reported at 75.70%. The District subsequently submitted a Reconsideration of Pay Equity Non-Compliance and were granted additional time to work toward compliance until July 1, 2024.
4. On May 13, 2024, the District resubmitted an updated pay equity report reflective of the full year of 2023 to the State of Minnesota Office of Management and Budget. The Salary Range Test improved to 78.27% based on results from adjustments to salary schedules discussed during bargaining unit negotiations.
5. The District received a notice of non-compliance and has requested a second Reconsideration for Pay Equity Non-Compliance as salary schedules continue to be addressed during bargaining unit negotiations. The District will plan to follow up with the State of Minnesota Office of Management and Budget as requested with the next review deadline set as January 31, 2026.
6. There is no cost associated with the submission of this report.
7. This report will meet the District strategic plan goal of alignment.
8. This item is submitted by Patricia Pratt-Cook, Executive Chief, Human Resources.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve the Pay Equity Implementation Report and Request for Reconsideration of Pay Equity Non-Compliance submitted to the State of Minnesota Office of Management and Budget.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Payment of Annual Property and Liability Insurance Premiums

A. PERTINENT FACTS:

1. The school district property and liability insurance policies renew annually on July 1.
2. The total premium amount for the school district's coverage is \$3,500,000. This amount is an eight percent increase from the prior year, which is less than the overall increases to market trends for this coverage.
3. These premiums cover property, general liability, builders risk insurance, school leaders errors and omissions, crime insurance, commercial auto insurance, excess liability, and cyber liability policies.
4. This project will meet the District strategic plan focus area(s) of Program Evaluation and Resource Allocation. The budget for this insurance coverage falls in the area of District-Wide Support Services.
5. This item is submitted by Tom Sager, Executive Chief of Financial Services.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to authorize the payment of up to \$3,700,000 in insurance premiums for fiscal year 2025.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Minnesota Department of Transportation (“MN DOT”) Proposal to Purchase Rights to District Property – Farnsworth Lower

A. PERTINENT FACTS:

1. In September 2023, MN DOT sent correspondence to the District outlining their intent to acquire interests in property needed for improvements to State Trunk Highway 61 (Arcade Street) and State Trunk Highway 5 (7th Street East), which include resurfacing, new street lighting, curb/gutters, adding a pedestrian bike lane, and adding some new sidewalks, in the form of a temporary easement and in a fee taking of part of Farnsworth Lower.
2. Farnsworth Lower is located at 1290 Arcade Street, St Paul, MN 55106.
3. The terms of the temporary easement affecting Farnsworth Lower shall be effective from the date the temporary easement is signed to December 1, 2027.
4. In exchange for the temporary easement affecting Farnsworth Lower, MN DOT will pay the District, as full compensation, the amount of Fifteen Thousand Eight Hundred Ten and 00/100 Dollars (\$15,810.00).
5. The property that will be conveyed to MN DOT contains approximately 1,841 square feet.
6. In exchange for the sale of the portion of the Farnsworth Lower parcel, MN DOT will pay the District, as full compensation, the amount of Eight Thousand Eight Hundred Ninety and 00/100 Dollars (\$8,890.00).
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration, and Jackie Turner, Executive Chief of Administration and Operations.

B. RECOMMENDATION:

That the Board of Education execute and approve MN DOT’s proposal to purchase property and temporary easement and construction rights to a portion of the District property located at and around 1290 Arcade Street, St Paul, MN 55106 in the amount of \$24,700.00 for improvements to State Trunk Highway 61 and State Trunk Highway 5r around the District’s property.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Minnesota Department of Transportation (“MN DOT”) Proposal to Purchase Rights to District Property - Johnson

A. PERTINENT FACTS:

1. In September 2023, MN DOT sent correspondence to the District outlining their intent to acquire interests in property needed for improvements to State Trunk Highway 61 (Arcade Street) and State Trunk Highway 5 (7th Street East), which include resurfacing, new street lighting, curb/gutters, adding a pedestrian bike lane, and adding some new sidewalks, in the form of a temporary easement and in a fee taking of part of Johnson Senior High School.
2. Johnson Senior High School is located at 1349 Arcade Street, St Paul, MN 55106.
3. The terms of the temporary easement affecting Johnson Senior High School shall be effective from the date the temporary easement is signed to December 1, 2027.
4. In exchange for the temporary easement affecting Johnson Senior High School, MN DOT will pay the District, as full compensation, the amount of Fifty-Six Thousand Nine Hundred Thirty-Five and 00/100 Dollars (\$56,935.00).
5. The property that will be conveyed to MN DOT contains approximately 8,735 square feet.
6. In exchange for the sale of the portion of the Johnson Senior High School parcel, MN DOT will pay the District, as full compensation, the amount of Ten Thousand Six Hundred Fifteen and 00/100 Dollars (\$10,615.00).
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration, and Jackie Turner, Executive Chief of Administration and Operations.

B. RECOMMENDATION:

That the Board of Education execute and approve MN DOT’s proposal to purchase property and temporary easement and construction rights to a portion of the District property located at 1349 Arcade Street, St Paul, MN 55106 in the amount of \$67,550.00 for improvements to State Trunk Highway 61 and State Trunk Highway 5r around the District’s property.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Change Order #5 for Camacho Contractors for the Bruce Vento Elementary - New Construction Project (Project # 1020-22-01)

A. PERTINENT FACTS:

1. This change order provides all labor, material, equipment and services necessary for the following items:
 - a. Changes to roof assembly for wind speed building code requirement and clarification on extents of fully adhered roof assembly layers.
2. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$89,900,000	\$70,221,142	\$16,425,719	18.3%

3. The contract would be changed as follows:

	<u>Amount</u>	<u>% Change</u>
The original contract sum was	\$2,779,370	-
Previous Change Orders approved to date	-\$35,430	-1.3%
The contract sum prior to this Change Order was	\$2,743,940	-
This Change Order amount	\$309,400	11.1%
The new contract sum including this Change Order will be	\$3,053,340	

4. A summary of current and anticipated funding to accommodate the budget revision is as follows:

Funding Source	Amount
COP FY23-27	\$89,900,000

5. Project cash flow schedule has been reviewed and approved by the District Finance Office.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent, Superintendent's Designee, or Executive Director of Administration and Operations to sign Change Order #5 for Camacho Contractors for the Bruce Vento Elementary – New Construction project (Project # 1020-22-01) for the amount of \$309,400.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Change Order #2 for General Sheet Metal Company for the Bruce Vento Elementary - New Construction Project (Project # 1020-22-01)

A. PERTINENT FACTS:

1. This change order provides all labor, material, equipment and services necessary for the following items:

a. Supplying and installing louvers and natural gas piping.

2. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$89,900,000	\$70,221,142	\$16,425,719	18.3%

3. The contract would be changed as follows:

	<u>Amount</u>	<u>% Change</u>
The original contract sum was	\$9,222,700	-
Previous Change Orders approved to date	\$46,070	0.5%
The contract sum prior to this Change Order was	\$9,268,770	-
This Change Order amount	\$188,880	2.1%
The new contract sum including this Change Order will be	\$9,457,650	

4. A summary of current and anticipated funding to accommodate the budget revision is as follows:

Funding Source	Amount
COP FY23-27	\$89,900,000

5. Project cash flow schedule has been reviewed and approved by the District Finance Office.

6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent, Superintendent's Designee, or Executive Director of Administration and Operations to sign Change Order #2 for General Sheet Metal Company for the Bruce Vento Elementary – New Construction project (Project # 1020-22-01) for the amount of \$188,880.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: June 18, 2024

TOPIC: Fiscal Year 2024-2025 Proposed Budget

A. PERTINENT FACTS:

1. Each year, as part of the budget cycle, the District provides a proposed/preliminary budget for the upcoming fiscal year that begins on July 1. Minnesota statute requires that school districts approve a preliminary budget for the next fiscal year by June 30. This proposed budget takes into account such variables as state and federal funding allowances, enrollment, property tax levies, employment contracts, inflation, purchased services, and programming goals and initiatives.
2. The FY25 total expense budget for all funds (General, Food Service, Community Service, Construction, and Debt Service) is \$1,037,035,565. In addition to the General Fund, another key driver to arrive at this total is the Capital Projects Fund at \$204.4 million. These funds will be used to continue construction projects that are part of the SPPS Builds initiative, which addresses the ongoing need to replace or renovate aging infrastructure and outdated school spaces.
3. For FY25, the General Fund balance is anticipated to decrease by \$37.0 million to a total of \$707,485,812. This includes all reserved accounts in the General Fund. The District's unassigned fund balance will stay in compliance with school board policy 701.01 of maintaining a minimum of 5.0 percent unassigned fund balance.
4. The Food Service Fund balance is expected to increase slightly by \$63,599 to \$1.86 million. This represents 6.3 percent of its total operational expense. The Community Service fund balance is expected to decrease by \$2.9 million in FY25. Despite this decrease, this fund balance remains relatively healthy at 27.2 percent of total operational expenses.
5. All specific details of the FY25 proposed budget can be found in the presentation that was provided at the Committee of the Board Meeting on June 11 and at the Board of Education meeting on June 18. Further details and specifics located in the Budget Book will be available to Board members and posted to the district's website upon approval of the budget.
6. The proposed revenue, expenditure and fund balance summary found in this Budget Book on page 14 and the Board presentation tonight are the recommendations for school board approval. All other data and information contained within the Budget Book and presentations is supporting documentation for these summary pages, and are a direct result of school district budget work accomplished and communicated starting in September 2023.
7. American Rescue Plan (ARP) federal funds expire in September 2024. The SPPS FY24 budget included \$128 million in ARP funds. The expiration of these funds and state aid allowances that have not kept pace with inflation for the past two decades are resulting in significant reductions and program realignments in the FY25 budget. The District is making an intentional decision to allow deficit spending in FY25 by drawing down its fund balance to maintain as many programs and services as possible. Nonetheless, further adjustments may need to be made for the FY26 budget. Future adjustments will depend on many factors, including actual financial results from FY24, fall enrollment in October 2024 (the District has now experienced two consecutive years of enrollment stabilization, after several years of enrollment decline), and the 2025 Minnesota legislative session, where updates to the school funding formula allowances will be determined.

B. RECOMMENDATION:

District Administration recommends School Board approval and adoption of the Fiscal Year 2024-2025 Adopted Budget as presented.

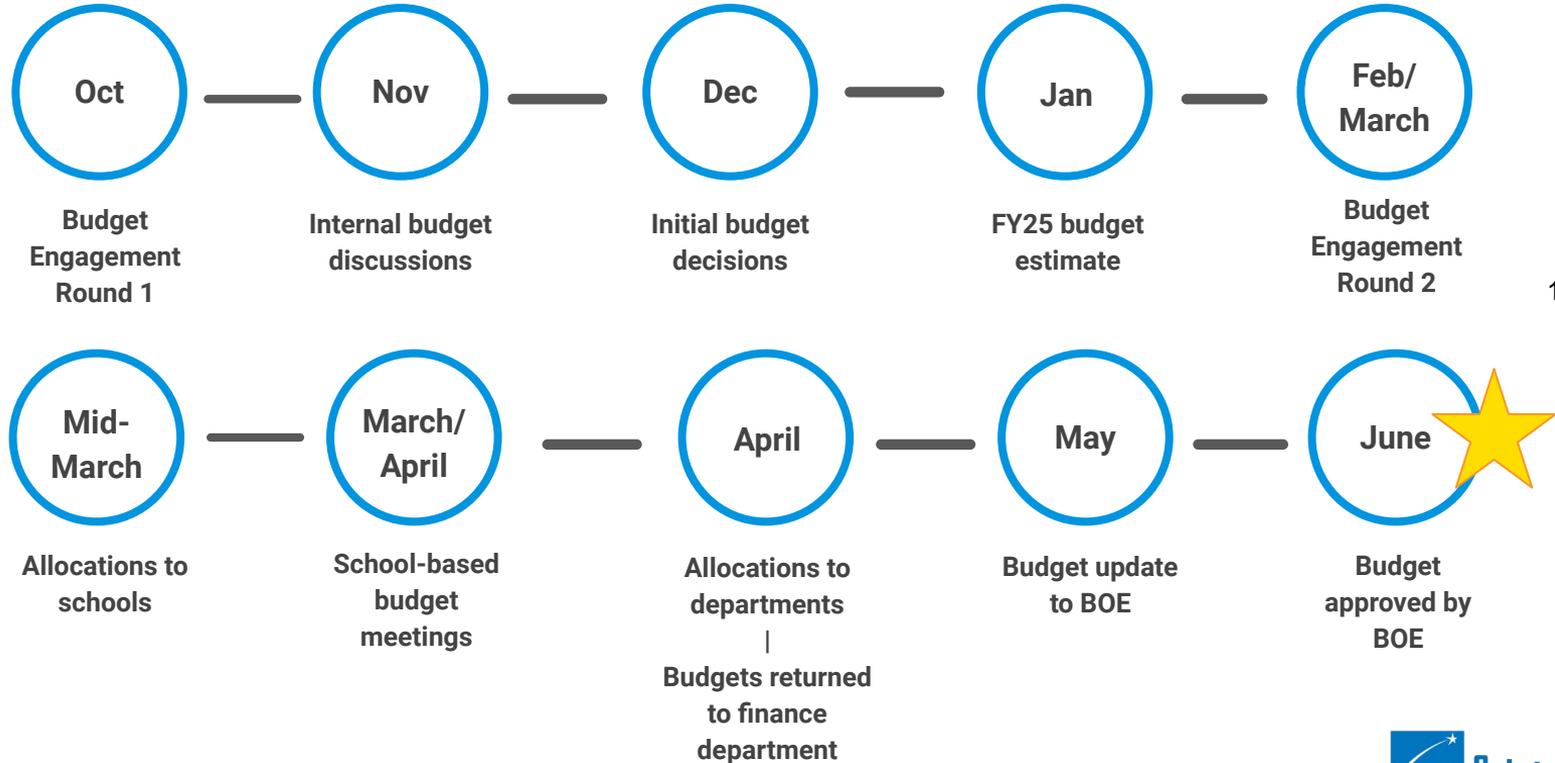


Saint Paul
PUBLIC SCHOOLS

FY25 Budget Update

Board of Education
June 18, 2024

FY25 Budget Timeline



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Where We Started



FALL 2023

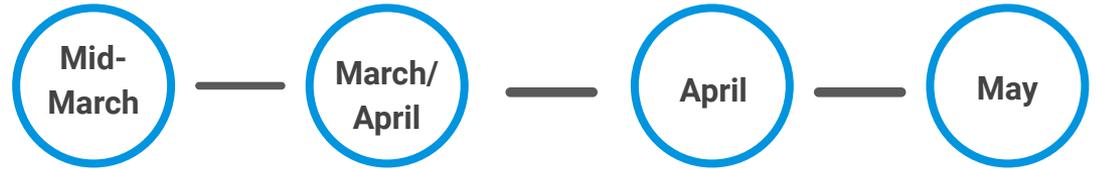
- Due primarily to expiring American Rescue Plan funds, increased costs and declining enrollment, SPPS projected a **shortfall of \$150.3 million** for FY25
- State funding formula remained **\$1,356 per pupil below inflation**
- **Community engagement** around what students, families and staff value in their education reached **10,739 stakeholders**

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WINTER 2023-24

- Top two community values and instructional priority identified
- District commitments reviewed based on **effectiveness, cost, and alignment** with community values and instructional priority
- **Initial decisions** made about what commitments to sustain
- **Board budget parameters** established

How We Got Here



SPRING 2024

- Budget reduction target updated to **\$107.5 million**
- Additional decisions made about what commitments to stop, reducing the budget gap to **\$36.2 million**
- Budget allocations sent to schools in line with school allocation guidelines
- Budget allocations sent to departments with updated budget targets
- Additional adjustments made to budget reduction target
- Schools held **budget information meetings** for their families and staff
- Staff reductions identified, two rounds of **interview and select** held for displaced teachers, resume and career support services offered by Human Resources and DEED

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Where We Are Now

June

JUNE 2024

- Budgetary staffing reductions and layoffs finalized
- Departments planning for service changes and impacts for SY24-25
- Proposed FY25 general fund budget of **\$707.4 million**
- FY25 **deficit spend of \$37 million** proposed to close remaining budget gap₁₀

Budget Reduction Target Progress

Description of Reductions and Savings	Reduction Amount	Shortfall Running Total	Date
Estimated FY25 Budget Shortfall	-	-\$150.3M	Fall 2023
FY24: New revenue, unemployment insurance savings FY25: ARP one-time expenses, additional state aid, additional compensatory aid	\$42.8M	-\$107.5M	January 2024
Discontinuation/reduction of ARP and non-ARP funded programs and staff, supplemental pay savings, school allocation savings	\$71.3M	-\$36.2M	Feb/March 2024
Additional reductions in district staff and services	\$7.3M	-\$28.9M	April 2024
Adjustments to school budgets, transportation, technology, utilities	-\$8.1M	-\$37.0M	May 2024
Estimated FY25 Deficit Spend	-	-\$37.0M	June 2024

FY25 Budget Building Blocks



FY25 Budget Drivers & Output

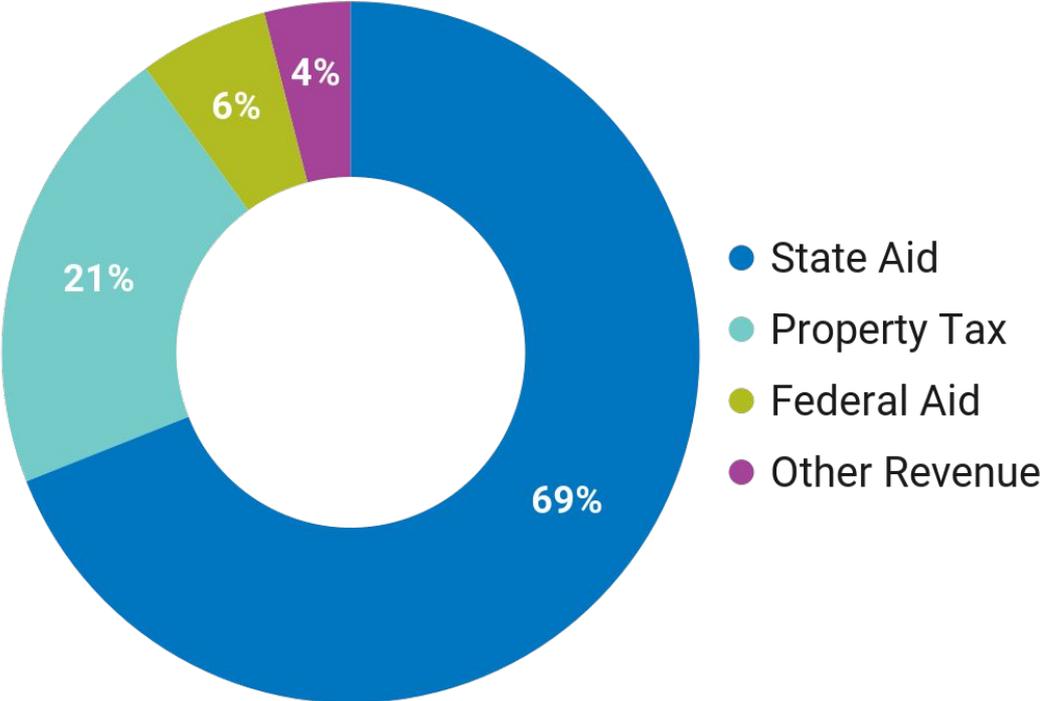
Strategic plan Property taxes
Student enrollment Federal funding/ARP
Economic drivers Employee contracts Board parameters
Community values State funding



Fiscal Year 25 Budget

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FY25 General Fund Revenue Sources



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FY24 to FY25 General Fund Expenditures Comparison

	FY24 Budget (in Millions)	FY24 Percent of Budget	FY25 Budget (in Millions)	FY25 Percent of Budget
Schools and Student Services	\$656.8	79.9%	\$589.5	83.3%
Administrative and Districtwide Support Services	\$66.0	8.0%	\$60.3	8.5%
Maintenance, Facilities and Equipment	\$99.3	12.1%	\$57.6	8.1%
Total	\$822.1		\$707.4	

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Schools and Student Services: Teachers, counselors, social workers, principals, clerks and other school staff

Administrative and Districtwide Support Services: School Board, district leadership and department staff, severance, employee benefits, property and liability insurance

Maintenance, Facilities and Equipment: Custodial, utilities, property maintenance, district-owned vehicles

Summary All Funds - Fund Balance Budget

	Beginning Fund Balance	FY25 Proposed Revenue Budget	FY25 Proposed Expenditure Budget	Projected Ending Fund Balance
General Fund	\$158,114,318	\$670,482,201	\$707,485,812	\$121,110,706
Food Service Fund	\$1,796,896	\$29,341,329	\$29,277,730	\$1,860,495 ₁₁₆
Community Service Fund	\$11,842,137	\$29,814,803	\$32,721,660	\$8,935,279
Capital Projects Fund	\$130,850,545	\$82,500,000	\$204,381,880	\$8,968,665
Debt Service Fund	\$24,204,387	\$67,368,948	\$63,168,483	\$28,404,852
Total – All Funds	\$326,808,283	\$879,507,280	\$1,037,035,565	\$169,279,998

Fund Balance for FY25 Budget

Description	Amount
Estimated FY25 Deficit Spend	\$37.0M
Estimated FY25 Ending Fund Balance	\$36.4M
Percent of Operations	5.07% (18 days of operating expense)

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NOTE: Without additional revenue, additional budget reductions are likely for FY26, depending on the outcomes of the factors listed on the previous slide

FY25 Budget for Board Approval

	Beginning Fund Balance	FY25 Proposed Revenue Budget	FY25 Proposed Expenditure Budget	Projected Ending Fund Balance
General Fund	\$158,114,318	\$670,482,201	\$707,485,812	\$121,110,706
Food Service Fund	\$1,796,896	\$29,341,329	\$29,277,730	\$1,860,495 ₁₁₈
Community Service Fund	\$11,842,137	\$29,814,803	\$32,721,660	\$8,935,279
Capital Projects Fund	\$130,850,545	\$82,500,000	\$204,381,880	\$8,968,665
Debt Service Fund	\$24,204,387	\$67,368,948	\$63,168,483	\$28,404,852
Total – All Funds	\$326,808,283	\$879,507,280	\$1,037,035,565	\$169,279,998

Recommendation

That the Board of Education approve the Saint Paul Public Schools Fiscal Year 2025 Budget as presented

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Saint Paul
PUBLIC SCHOOLS

2nd Reading - Board Policy 501.02: Student Vehicle Use: Parking on School Premises, Patrols, Inspections, and Searches

Regular Board of Education Meeting | June 18, 2024

Policy 501.02 Student Vehicle Use

Why are we updating this policy?

- Current policy is too general and lacks clear guidelines for student vehicle use on school district property
- Transparency. We want our students to be aware of the expectations and responsibilities they assume when driving and parking a vehicle on school district property.
- The proposed policy will strengthen uniformity across all schools; schools will adhere to the same general guidelines (whereas our current one-sentence policy allows for inconsistent practices across schools)

Policy 501.02 Student Vehicle Use

View draft policy [here](#).

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Overview of Policy 506.02 Student Vehicle Use

Purpose of policy: To provide clear guidelines and expectations for student vehicle use on school district property.

Definitions: “Contraband,” “Reasonable Suspicion,” “Reasonable Scope,” and “School District Location” definitions are aligned with our SPPS Policy 506.06 Search of Student Lockers, Desks, Personal Possessions and Student’s Person. 123

Contraband means any unauthorized item possession of which is prohibited by district policy and/or law. It includes, but is not limited to, weapons, firearms, “look-alikes” and replicas, alcohol, and controlled substances.

Overview Cont.

Student Use: Generally can't use their vehicles during the school day; there are exceptions. Students are not to visit their vehicles during the school day unless given permission from school administration.

Student Parking: It is a privilege, not a right. Students must adhere to the parking rules or the privilege to park may be taken away.

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Patrols, Inspections, and Searches: Proactive patrols of lots may be conducted to prevent theft. Patrol may include a visual inspection of interior. Internal searches conducted by school personnel only when reasonable suspicion is present. Student and/or their parent/guardian are present to provide access to the vehicle

Directives and Guidelines: The district is currently creating directives and guidelines as it relates to specific regulations (permits, safe vehicle operation, etc.)

Questions & Next Steps

- Next Steps:
 - 3rd Reading and Vote - July 16

- Questions?

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**501.02 STUDENT VEHICLE USE: PARKING ON SCHOOL PREMISES,
PATROLS, INSPECTIONS, AND SEARCHES**

~~Students who drive vehicles to school may park their vehicles in designated student parking areas.~~

I. PURPOSE

The purpose of this policy is to provide guidelines for use and parking of motor vehicles by students in school district locations, to maintain order and discipline in the schools, and to protect the health, safety, and welfare of students and school personnel.

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to allow the limited use and parking of motor vehicles by students in school district locations. The position of the school district is that a fair and equitable district-wide student motor vehicle policy will contribute to the quality of the student's educational experience, will maintain order and discipline in the schools, and will protect the health, safety, and welfare of students and school personnel. This policy applies to all students in the school district.

III. DEFINITIONS

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes, but is not limited to, weapons and "look-alikes," **and replicas**, alcoholic beverages, controlled substances ~~and "look-alikes," overdue books and other materials belonging to the school district,~~ and stolen property.
- B. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent, or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- C. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm, or destruction of evidence), and the age of the student.

- D. "School district location" means property that is owned, rented, leased, or borrowed by the school district for school purposes.

IV. STUDENT USE OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

- A. Students may drive to and from school but generally are not permitted to use motor vehicles during the school day in any school district location.
- B. Students are not allowed to visit their vehicle between class periods unless permission has been granted to the student by the school principal or designee.
- C. Students may use motor vehicles during the school day only if:
 - 1. The student needs to attend an off-campus college course.
 - 2. The student is participating in school-related activities to which school-sponsored transportation is not provided (i.e. internships).
 - 3. There is an emergency and permission has been granted to the student by the principal or designee to use a motor vehicle.
 - 4. There is a specific situation or circumstance (i.e. medical appointment, funeral) and permission has been granted to the student by the principal or designee to use a motor vehicle.

V. STUDENT PARKING OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

- A. Students are permitted to park in a school district location as a matter of privilege, not of right. Students driving a motor vehicle to a school campus may park the motor vehicle in the parking lot designated for student parking only. Students will not park vehicles in driveways, on private property, or in parking lots designated for use only by staff or by the general public.
- B. When there are unauthorized vehicles parked on school district property, school officials may:
 - 1. require the driver or other person in charge of the vehicle to move it off school district property; or
 - 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school district property.

VI. PATROLS, INSPECTIONS, AND SEARCHES

School officials may conduct routine patrols of school district locations and routine inspections of the exteriors of the motor vehicles of students. In addition, the interiors of motor vehicles of students in school district locations may be searched when school officials have a reasonable suspicion that the search will

uncover a violation of law and/or school policy or rule.

A. Patrols and Inspections

School officials may conduct routine patrols of student parking lots and other school district locations and routine inspections of the exteriors of the motor vehicles of students. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.

B. Search of Interior of Student Motor Vehicle

The interiors of motor vehicles of students in school district locations, including glove or trunk compartments, may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule. The search **by school staff** will be reasonable in its scope and intrusiveness **and will only occur when the student and/or their parent/guardian is present to provide access to the vehicle, unless an immediate search is necessary due to an imminent threat to student, staff, or community members' life and/or safety and the student and/or their parent/guardian cannot or will not consent to the search.** A student will be subject to withdrawal of parking privileges and to discipline if the student refuses to open a locked motor vehicle under the student's control or its compartments upon the request of a school official.

C. Prohibition of Contraband and Interference with Patrols, Inspections, Searches, and/or Seizures

A violation of this policy occurs when students store or carry contraband in motor vehicles in a school district location or interfere with patrols, inspections, searches, and/or seizures as provided by this policy.

D. Seizure of Contraband

If a search yields contraband, school officials will seize the item and may turn it over to legal officials for ultimate disposition when appropriate.

E. Dissemination of Policy

A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate.

VII. DIRECTIVES AND GUIDELINES

The superintendent **or their designee** is granted authority to develop reasonable directives and guidelines which address specific needs of the school district related to student use and parking of motor vehicles in school district locations, such as a permit system and parking regulations. These directives and guidelines shall be attached as an addendum to this policy.

VIII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to withdrawal of parking privileges and/or to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion. In addition, the student may be referred to legal officials when appropriate.

Legal References: U. S. Const., amend. IV
Minn. Const., art. I, §10
Minn. Stat. § 123B.02, Subds. 1 and 5 (General Powers of Independent School Districts)
Minn. Stat. § 123B.38 (Hearing)
New Jersey v. T.L.O., 469 U.S. 325 (1985)

Cross References: SPPS Policy 413.01 Chemical Use and Abuse
SPPS Policy 413.00 Drug-Free Workplace
SPPS Policy 504.00 Drug-Free Schools
SPPS Policy 903.00 Dangerous Weapons, Firearms
SPPS Policy 506.06 Search of Student Lockers, Desks, Personal Possessions, and Student's Person
SPPS Policy 506.00 Student Discipline
SPPS Policy 506.02 Student Discipline: Expulsion & Exclusion
SPPS Policy 506.03 Student Discipline: Suspension

BIGG

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Board-Initiated Goals Governance

Engagement Sessions

We have debriefed our student engagement sessions. We believe they were largely successful but are taking the lessons we learned from this round to set practices for the next round of student engagement next school year.

We have begun to hold engagement sessions with staff. These have been positive and productive.

We will continue to seek out opportunities to engage the public through sessions or by joining existing community meetings throughout the Summer months.

Survey

We have discussed the development of an online survey for people who cannot attend engagement sessions. We plan to have two different surveys throughout this process. The first one, which will be made available sometime during the Summer, will be very broad. We will take the responses from that survey, combined with the feedback from engagement sessions, to develop our first draft of our BIGG Goals in September. The next survey (and round of engagement) will ask community members about the quality of our draft goals and whether we should keep or change them.

Questions?