

FAIRVIEW HIGH SCHOOL
PRE-ARRANGED ABSENCE

(Back of form must be completed and form turned in 2 days prior to absence.)

Student's Name: _____ Attendance Rate: _____

Date(s) of requested absence: _____

Period(s) of requested absence: 1 2 3 4 5 6 7 8

Reason: _____

- The goal is that all students attend school 95% or greater. Attendance percentage is found on the IC tab. **If the attendance rate is below 95%, you will need to contact your student administrator/counselor.**
- Please note: Pre-arranged absences will show as EXCUSED absences.
- While acknowledging that a variety of learning experiences take place outside of the classroom, the faculty at Fairview believes that regular attendance in classes is very important for steady, effective learning. As outlined in the Boulder Valley School District Policy, teachers will help a student with missed work that can be easily replicated, such as assigning readings from a textbook. However, many of the learning experiences that are offered in class at Fairview cannot be easily replicated, recreated, or made up when a student misses class because of an extended absence. When a student chooses (or is required) to miss class, certain learning opportunities are given up. It may not be possible for teachers to reconstruct these opportunities for individual students when they return from extended absences. When there is a conflict between absence and attending regularly scheduled classes, it is the student's responsibility to choose carefully and accept whatever academic consequences may result from that choice.

I have read and understand the above:

Student's Signature

Date

Parent's Signature

Date

Office use only

Date turned in to the Attendance office: _____ Administrator's Approval _____



Course	Period	Current Grade	Teacher's Comments and Signature	Comments/Concerns/Reason for not signing
	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			