

BUSINESS MEETING MINUTES

A Business Meeting of the Springfield School District No. 19 Board of Education was held on December 11, 2023.

1. CALL MEETING TO ORDER, FLAG SALUTE AND LAND ACKNOWLEDGEMENT

Board Chair Jonathan Light called the Springfield Board of Education meeting to order at 7:03 p.m. and led the Pledge of Allegiance. Following the Pledge of Allegiance, Board Chair Jonathan Light read the following Land Acknowledgement:

We acknowledge that we are in the traditional homeland of the Kalapuya people, specifically the community that was known as Chifin, the area that we now call Springfield.

Kalapuya people, who have lived in this region since "[Time Immemorial](#)", were illegally dispossessed of their land and forcibly removed to what are now the Grand Ronde and Siletz reservations over several years, but most notably in treaties between 1851 and 1855.

The Kalapuya are now members of the [Confederated Tribes of the Grand Ronde](#) and the [Confederated Tribes of Siletz Indians](#), and members of the Kalapuya still live, work, study, and thrive in this area, and continue to make important contributions here in Springfield, across the land we now refer to as Oregon, and around the globe.

This information is shared out of a responsibility to honor the heritage and the humanity of all people and to promote unity within our school district.

Attendance

Board Members attending the meeting included Board Chair Jonathan Light, Board Vice Chair Kelly Mason, Director Ken Kohl, Director Nicole De Graff and Director Emilio Hernandez.

District staff and community members identified included Superintendent Todd Hamilton (attended virtually), David Collins, Dustin Reese, Brett Yancey, Martie Steigleder, Brian Richardson, Jeff Michna, Ame Beard, Whitney McKinley, Jose da Silva, Mindy LeRoux, Joan Bolls, Alexis DeLuna, Colton Petersen, Abigail Warren, Alana Strand, Sasha Chang, Kim Donahue, Joyce Johnson-Smith, Kari Isham, Kimberlee Pelster, Rebekah Jacobson, Katie Dawson, Michael Clint, Alreta Rand, Gracie, Quinton Hawkins, Amizone Holden, Italia Cared, Ja'von Spencer, Brian Megert, Jonathan Gault, Lesa Haley, Heather Murray, Taylor Graham, Emma Patrick-Busby, Bella Sexton, and Natalie Bell.

2. APPROVAL OF THE AGENDA

Chair Light asked for a motion to approve the December 11, 2023 agenda as presented.

MOTION: Vice Chair Mason moved, seconded by Director Kohl, to approve the December 11, 2023 agenda as presented.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they supported the motion in favor of approving the December 11 2023 agenda as presented: Director Hernandez – Yes, Director Kohl – Yes, Director De Graff– Yes, Director Mason – Yes and Chair Light – Yes.

Motion passed, 5:0.

3. PRESENTATIONS

A. Introduction of the Student Board Representatives

A3

Maelette (Mae) Brockman was not present.

Cameron Stratton was not present.

A written presentation was submitted by the Student Board Representatives of A3.

- Open to juniors and seniors, guest speakers explained the changes in the FAFSA application process and how to navigate through those changes.
- The first Arbitration of the year was held on Friday of last week.
- The December Arts and Discussion Night was held on December 8th, 5-8 p.m. Free community art classes are open to anyone interested. The December Guest Speaker was Alexander Lavake from Lane County Public Health Overdose Prevention.
- Confluence will be held December 12th and 13th.

Gateways High School

Alexis DeLuna shared:

- The all-school Awards Assembly was held to recognize student achievements.
- With the help of Quacker's Grill, fifty-seven Thanksgiving meals were provided to Gateway families in need.
- The Cosmetology program building was approved for use. Students have been practicing hair washing, blow drying and styling, manicures, nail painting, hand massage and the use of paraffin wax on classmates and or mannequins. Students took manicure and facial massage workshops and are becoming proficient in following disinfectant procedures, as well as learning about Oregon laws and rules. Guest speakers presented demonstrations and slideshows on products and business owners shared their knowledge and their experience.

Springfield High School (SHS)

ASB President, Colton Petersen shared:

- Winter sports have begun. The Girls Basketball team won their first game of the season.
- Sources of Strength continues the "We Belong" campaign, which includes the SOS Art Installation. Each student on campus contributed towards this.
- Leadership is currently having Wildcard Dress-Up Week.
- Students are planning for school-wide cleanup dates as part of their School Beautification project.
- The Interact Club completed their International Service projects, donating \$700 to help a Cambodian classroom purchase a whiteboard and flooring.
- Many school groups participated and contributed to the Springfield Christmas Parade on December 2, 2023.
- The play Urinetown will be presented in early February.
- The Choir held their annual Winter Concert on December 7, 2023.
- The Winter Orchestra Concert will be held this month in the school auditorium.
- The Winter Band Concert will be held December 12th in the Springfield High auditorium.
- Mariachi Del Sol is selling raffle tickets, for the chance to win a brand new car. Proceeds will help pay for their Washington D.C. trip on December 18, 2023.

- The AVID program held a Family Night on November 15th. Students have been participating in several field trips such as the Miller Integrated Nature Experience (MINE) program, the Habitat Team, the English Nine Honors and the College Now Chemistry. Seniors are preparing for the FAFSA testing.
- CJ and Kane, two keynote speakers, spoke on Black History at the local high schools and middle schools.

Thurston High School (THS)

ASB President, Abigail Warren shared:

- The THS CTE Culinary program used grant funds to add industrial stand mixers to their kitchens, which has helped the Catering class fill their many and varied orders.
- Students in the CTE classes have taken field trips in their career areas and the Anatomy and Physiology students attended the U of O's Cadaver Lab.
- The Winter Pep assembly was held on December 1, 2023. Student teams and groups were recognized for their achievements.
- Students and Community Partners, such as Quackers, Waypoint and others, donated Thanksgiving dinner food boxes to those in need, through the Family Resource Center.
- Over 400 cans of food were collected by students during the Fall Food Drive.
- Advisory classes and school clubs collected money for a local elementary student. The funds are used to purchase gifts, clothing items and necessary staples for the child and their family members.
- The fall play Apocalypse was a big success.
- The DECA - Spirit Box, a student-run business held a grand opening.
- *Campus Events:*
 - Day of Joy Shopping Trip - December 11th;
 - Band Concert - December 13th;
 - Orchestra Concert - December 14th and
 - The Choir Renaissance Feast - December 15th and 16th.

Willamette Leadership Academy (WLA)

Alana Strand shared:

- A fundraiser was held by the Junior and Senior class, for the Junior Prom.
- WLA held a Harvest Party fundraiser. A full-course turkey dinner was ordered and served by the students. Families donated new and gently used items for a raffle.
- The Color Guard team participated in the Springfield Christmas Parade and the Creswell Night Parade.
- The Promotions and Achievements Ceremony was held to recognize student successes.
- Students began a Christmas Food Drive, collecting non-perishable items, as well as hygienic products and lightly used clothing.
- A student-run salad bar was implemented. Many cadets received their Food Handlers card in order to operate and safely care for this real-life opportunity.
- Bravo, the Sophomore class was gifted tickets to the play, To Kill a Mockingbird, presented at the Hult Center. The students were extremely grateful for such a wonderful experience.

B. The Springfield High School Team Harmony

Chair of the Human and Civil Rights Committee for OEA and a Student Advisor, Linda Smart and SHS Digital Media and Arts Teacher, Rite of Passage Teacher, Black Student Union Facilitator/Advisor and SHS Student Chaperone, Michael Clint accompanied seven 4J students and four students from the Springfield School District on a life changing, educational journey to

attend the Action Institute in Tulsa, OK to learn about the Greenwood Massacre, also known as Black Wall Street. In May of 2023 Oregon students, along with over 300 students and teachers from around the country spent four days learning about the violent and devastating 1921 Tulsa race incident and its aftermath upon the Black Community.

- Students attended an interactive museum.
- Listened to guest speakers, made connections and spoke with those whose relatives were part of that devastating experience.
- Learned how to discuss difficult topics, to keep an open mind while listening to others and the importance of diversity.
- Found common ground in the differences of others and the need to display empathy, while embracing history.
- The Students were inspired to share with their communities all they had learned.
- Two internationally known World Artists returned to Oregon to speak in several schools.
- Upon their return, Team Harmony created a video to share, highlighting the impact these experiences have had on them. Their hope in sharing, is that it will provide for more similar student opportunities to be explored.

Many contributed to making this student/teacher opportunity possible: The Action Institute provided all room and boarding. OEA provided student transportation and 4J Equity Director, Larry Williams provided for adult transportation. Contributions were made from the Jewish Foundation and the Learning Foundation, through Jose Da Silva in providing for the SHS chaperone.

4. PUBLIC COMMENT

Chair Light read the following statement concerning public comment:

This is the portion of our agenda for public comment. The board provides three ways for community members to share public comment: written public comment, in person oral public comment and virtual public comment. Written public comment is received via email. Public comment received via email for this evening has been reviewed by the Board and has also been posted on the District's website. The deadline for submitting a request for oral public comment was today at 2pm. Those who requested an opportunity to speak this evening were notified by the board secretary about their request.

We encourage groups with a common purpose to designate a spokesperson. If your comments will be covered by a group spokesperson, please indicate so when your name is called. I want to remind those members of the public who have indicated a desire to make comments that our policy provides for a limitation of three (3) minutes per person.

The Board will not hear comments regarding any school personnel. We ask those speaking to refrain from using names and titles of school personnel. Any complaints regarding a particular employee must be processed through the procedure set forth in Board policy KL, which requires that complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues. A compliment involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.

Speakers are reminded that their public comments will be limited to three (3) minutes.

No requests were submitted to publicly speak.
No written statements were submitted.

(Five-Minute)

<<<<<< ————— **BREAK** ————— >>>>>>

5. ACTION ITEMS

A. Approve Consent Agenda

1. November 13, 2023 Board Meeting Minutes
2. November 13, 2023 Special Meeting Minutes
3. Financial Statement
4. Personnel Report, Resolution #23-24.025

Brett Yancy
Dustin Reese

MOTION: Director De Graff moved, Director Mason seconded the motion to approve the Consent Agenda, as presented.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they supported the motion in favor of approving the Consent Agenda: Director Hernandez – Yes, Director Light – Yes, Director Kohl – Yes, Director Mason – Yes and Director De Graff – Yes.

Motion passed, 5:0.

B. Action Related to Complaint

Vice Chair Mason

MOTION: Director Kohl moved, Director De Graff seconded to take the actions discussed in Executive Session and delegate authority to the Vice Chair, to draft a response to the complaint based upon the Boards discussion.

Director Mason asked if there was any discussion.

Vice Chair Mason called for a roll call vote. Vice Chair Mason asked each Board member: Director Hernandez – Yes, Director Light – Yes, Director Kohl – Yes, Director Mason – Yes and Director De Graff – Yes.

Motion passed, 5:0.

C. Accept High School Competitive Foods, Resolution #23-24.026.

Mindy LeRoux

It is recommended that the Board of Directors approve the Springfield High School and Thurston High School proposals to 1) sell foods in competition with the district’s lunch and breakfast programs during the respective meal periods, and 2) retain income from the sales.

MOTION: Director Kohl moved, Director Hernandez seconded the motion to accept the Springfield High School and Thurston High School proposals to 1) sell foods in competition with the district’s lunch and breakfast programs during the respective meal periods, and 2) retain income from the sales.

Chair Light asked if there was any discussion.

Director Hernandez asked how the students track the sales funds and how they will ensure the food items meet the nutritional standards.

Mindy LeRoux answered, the students work with the Finance Department, using a business program and Excel sheets to track and manage the funds. As to nutritional standards, both schools use a chart in Excel that allows them to enter the nutritional requirements of each food item, to ensure they meet the state guidelines.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they accept Springfield High School and Thurston High School proposals to 1) sell foods in competition with the district's lunch and breakfast programs during the respective meal periods, and 2) retain income from the sales: Director Hernandez – Yes, Director Light – Yes, Director Kohl – Yes, Director Mason – Yes and Director De Graff – Yes.

Motion passed, 5:0.

D. Approve Integrated Application Grant Agreement & SIA Annual Report, Resolution #23-24.017 *David Collins

It is recommended the Board approve It is recommended that the Board of Directors approve the Springfield Public Schools Integrated Applications Grant Agreement as presented.

MOTION: Chair Light moved, Director Kohl seconded the motion to approve Springfield Public Schools Integrated Applications Grant Agreement.

Chair Light asked if there was any discussion.

Director Kohl inquired into whether local optional metrics had been considered.

Dave Collins replied those metrics were created through a collaborative process with the State of Oregon as they were still developing. The Springfield School District did not elect for local options, but is something that can be added, moving forward.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they approve Springfield Public Schools Integrated Applications Grant Agreement: Director Hernandez – Yes, Director Light – Yes, Director Kohl – Yes, Director Mason – Yes and Director De Graff – Yes.

Motion passed, 5:0.

E. Approve Early Literacy Success Initiative, Resolution #23-24.027

Whitney McKinley & Jeff Fuller

It is recommended that the Board of Directors approve the Springfield Public Schools Early Literacy Success School District Grant application as presented.

MOTION: Director Kohl moved, Director De Graff seconded the motion to approve the Springfield Public Schools Early Literacy Success School District Grant application as presented.

Chair Light asked if there was any discussion.

Director Kohl asked if there was anything happening Pre-K and also if the District is allocating resources according to class sizes or teacher qualifications.

Whitney McKinley replied, this is specifically focused on kindergarten - third grade.

Dave Collins added, there are preschool opportunities happening within the Springfield School District, however they are not directly connected to this grant fund. In regard to allocating funds, the State has identified underserved student populations in some of the schools. Based on that data, the District will work with five of those targeted schools, their Principals and staff on how to best target that based on the student achievement outcomes of those buildings.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they approve the Springfield Public Schools Early Literacy Success School District Grant application as presented: Director Hernandez – Yes, Director Light – Yes, Director Kohl – Yes, Director Mason – Yes and Director De Graff – Yes.

Motion passed, 5:0.

**F. Accept Annual Comprehensive Financial Report and 2022-23 Audit,
Resolution #23-24.028** Brett Yancey/Joan Bolls

It is recommended that the Board of Directors accept the audited financial reports for 2022-2023 as presented by the firm of Pauly, Rogers and Co., PC.

MOTION: Director Kohl moved, Director Hernandez seconded the motion to accept the Annual Comprehensive Financial Report for 2022-2023 as presented by the firm of Pauly, Rogers and Co., PC.

Chair Light asked if there was any discussion.

Brett Yancy announced on behalf of the Board and the Management letter that there were no comments related to this audit, meaning that it is an absolutely clean audit.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they accept the Annual Comprehensive Financial Report for 2022-2023 as presented by the firm of Pauly, Rogers and Co., PC: Director Hernandez – Yes, Director Light – Yes, Director Kohl – Yes, Director Mason – Yes and Director De Graff – Yes.

Motion passed, 5:0.

G. Approve Long Term Care & Treatment, Esser Expenditure, Resolution #23-24.029
Brett Yancey

It is recommended that the Board of Directors approve the request for LTCT partners purchase and install commercial playgrounds at S.A.F.E. Center (\$90,000) and Jasper Mountain Center (\$86,378).

MOTION: Vice Chair Mason moved, Director De Graff seconded the motion to approve the request for LTCT partners purchase and install commercial playgrounds at S.A.F.E. Center (\$90,000) and Jasper Mountain Center (\$86,378).

Chair Light asked if there was any discussion.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if the request for LTCT partners purchase and install commercial playgrounds at S.A.F.E. Center

(\$90,000) and Jasper Mountain Center (\$86,378): Director Hernandez – Yes, Director Light – Yes, Director Kohl – Yes, Director Mason – Yes and Director De Graff – Yes.

Motion passed, 5:0.

6. REPORTS AND INFORMATION

A. Superintendent Communication

Superintendent Hamilton commented that he had nothing urgent to share, and would save his updates to share in January.

B. Board Communication and Comments

- **Board Committee Reports**

Chair Light acknowledged there was a large number of tremendous volunteer support that had made the Brigg's Thanksgiving Luncheon possible. He thanked Heather, who is in charge of the Nutrition Services. The Police and Fire Department were represented and many local businesses participated. The SEF Fundraiser was a huge success, with about \$200K raised. He asked Director Kohl to remind the Board when the Robotics Team would meet again in January. Chair Light remarked that the Business program had done a lot towards making the Spirit Box at Thurston High School happen and he was impressed by how well spoken the students were at the Grand Opening and ribbon cutting. The students participated in the Christmas parade, The Oldest and Coldest. SEA gave out books and Transportation gave out candy to the kids, while there were many different groups within the District that participated.

Director Hernandez thanked Brett Yancy and Staff for another great Financial Report.

Director De Graff shared that she had attended another board meeting with the Springfield Education Foundation (SEF). They have extended the time frame for teacher applications for the Grant Awards, which opened up December 1, 2023 and will be due by midnight on April 1, 2024. She was also able to attend the ribbon cutting for the Spirit Box, stating that it was a lot of fun. She is enjoying attending the various events and meeting all the new people.

Director Kohl shared that he had volunteered at the Robotics Meet and mentioned that he believed there would be another one held in January. Participating teams come from all over Oregon.

Vice Chair Mason shared that Director Light, Director De Graff and herself had volunteered at the Brigg's Thanksgiving Luncheon, in which she thoroughly enjoyed the day.

8. NEXT MEETINGS

January 8, 2024 - Business Meeting at 7:00 p.m.

January 22, 2024 - Work Session at 5:30 p.m.

Chair Light thanked everyone for attending.

9. ADJOURNMENT

With no other business, Chair Light adjourned the meeting at 8:40 p.m.

Minutes Recorded/Transcribed by Trenay Ryan (LCOG)