SITE COUNCILS (IB)

1. Schools are required to have active Building Site Councils per Kansas Statute 72-6439 (d) and SMSD School Board Policy IB: School Site Councils.

2. Building Site Councils are made up primarily of non-employees of the school. Recommended Number of Members should be 10-15. It is critical to make sure that the Building Site Council represents the building's various demographic and stakeholder groups.

Membership must include:

- Principal
- Faculty Representatives: Certified and Classified
- Parents including representatives from PTA
- Student Representative
- Community members that represent business/industry

3. Building Site Councils must meet at least quarterly.

4. The focus of the Building Site Council is to provide input and feedback during every step of the School Improvement process including:

- Review student learning data
- Monitor goal area progress and implementation of the District's Strategic Plan
- Review school improvement goals and action plans
- Make recommendations regarding budgetary items and school building matters

5. Reporting Requirements - Site Council Forms and Due Dates
Below are the required submissions for Building Site Councils

- **Site Council Roster & Meeting Dates: Due End of August**
- **Quarter 1 Site Council Meeting Form: Due End of Quarter 1**
- **Quarter 2 Site Council Meeting Form: Due End of Quarter 2**
- **Quarter 3 Site Council Meeting Form: Due End of Quarter 3**
- **Quarter 4 Site Council Meeting Form: Due End of Quarter 4**
- **Site Council End of Year Report: Due End of May**