

Dear Parents of Junior and Senior Students:

Please read the following information regarding open campus lunch.

As a parent, you set expectations for your son or daughter and decide whether you choose to permit him or her to leave school during lunchtime. Before you make your decision, please talk with your student(s) regarding these important parameters:

1. Junior and senior students may participate in open lunch only if they have permission of the parent/guardian. \*Students who have permission will be issued lunch passes. **Freshman and sophomore students are not permitted to leave campus during lunchtime.**
2. Students leaving for or returning from lunch will be asked to show their Student ID card and Open Lunch Pass to the security guard.
3. All students who leave for lunch should drive carefully and behave in the community with proper respect for restaurants and other drivers. Failure to do so will result in revoking the lunch pass for a specified period of time.
4. Students who receive a second truancy or a pattern of tardiness in a class may lose the open lunch privilege for a specified period of time during which they will be expected to demonstrate exemplary attendance.
5. Students may not take underclassmen off campus for lunch and will risk losing driving privileges.
6. Any violations of leaving without a pass or using another student's pass to leave without permission will result in disciplinary action.

We want to emphasize to students that the opportunity to leave campus at lunchtime is a privilege and not a right. It is our belief that it would be quite appropriate for parents, before granting permission for their children to have open campus, to take into consideration such factors as:

- His or her driving record;
- the quality of his or her decision making; and
- the degree to which the he or she regularly demonstrates responsible behavior within the family, school, and the greater community.

We appreciate your thoughtful consideration of the above information. Please discuss with your son or daughter the importance of safe driving habits before making the decision to permit him or her to leave during lunch. Together, we can make open campus at lunch safe and enjoyable for us all.

Sincerely,  
Administrative Team

***Permission Form must be completed and returned during Registration. Eligible students will be issued a lunch pass. This form will not be accepted unless all information is complete.***

**OPEN LUNCH PARENTAL PERMISSION FORM  
FOR JUNIORS AND SENIORS**

Open lunch is a privilege limited to juniors and seniors, with parental permission, that provides them the opportunity to leave school during their scheduled lunch period. Violation of any of the following policies governing open lunch will result in disciplinary action and/or suspension of the open lunch privilege.

1. Students are expected to attend all classes. Students are expected to be in class on time when returning from lunch.
2. Students with open lunch passes are not to influence or aid students who do not have an open lunch pass in leaving the campus during lunch.
3. Students must be prepared to stop as they exit the building and present their school ID with the open lunch pass to staff. Students may leave for lunch via approved student parking lot exits *ONLY*.
4. Student ID cards and open lunch passes are not transferable.
5. Students are not to visit other schools or participate in illegal activity while away from school for lunch. Students are expected to observe standards of common courtesy as representatives of in our community during the lunch hour.
6. Forgery of parent signature on "Open Lunch Parental Permission Form" will result in loss of privilege.

*I have read and understand the open lunch policy.*

\_\_\_\_\_

Print Student Name

\_\_\_\_\_

Grade

\_\_\_\_\_

Student Signature

*I give my student permission to have an open lunch.*

\_\_\_\_\_

Parent/Guardian Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Parent/Guardian Telephone Number

*Please bring a signed paper copy of this form to Registration. This form will not be accepted unless all information is complete.*