



Board of Trustees' Meeting
April 23, 2024; 6:00 p.m.

MEETING MINUTES

Closed Session: 5:45 p.m.
Open Session: 6:00 p.m.

Voting Members

Jack Souders, President
Patricia Singer, Vice President
Gina Clayton-Tarvin, Clerk
Morgan Westmoreland, Trustee (absent)
Norm Westwell, Trustee

Administration

Michael Conroy, Ed.D., Superintendent
Julianne Hoefer, Ph.D., Deputy Superintendent, Human Resources
Keith Farrow, Assistant Superintendent, Administrative Services
Alice Lee, Ed.D., Assistant Superintendent, Educational Services

A. Call to Order

The Regular Meeting of the Board of Trustees was called to order at 5:45 p.m. by President Jack Souders.

B. Roll Call

Members present: Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

Member absent: Morgan Westmoreland

C. Agenda Adoption- Regular Board of Trustees' Meeting of April 23, 2024

Dr. Conroy requested that Agenda Item I.1 (Spring View Middle School: Student Presentation) be moved to after Agenda Item I.2 (Vista View Middle School: Student Presentation).

Trustee Westwell requested Agenda Item M.4 (Purchase Orders) be pulled from the Consent Calendar for individual consideration.

Motion by Clerk Clayton-Tarvin, seconded by Vice President Singer, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve the Agenda, moving Agenda Item I.1 (Spring View Middle School: Student Presentation) to after Agenda Item I.2 (Vista View Middle School: Student Presentation), and moving

Agenda Item M.4 (Purchase Orders) to before O. New Business for individual consideration.

D. Closed Session

Clerk Clayton-Tarvin read aloud the items listed under Closed Session.

- 1. Government Code Section 54957: Public Employment - Titles: Coordinator, Student Services; Principal**
- 2. Government Code Section 54957: Public Employee Discipline/Dismissal/Release**
- 3. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Michael Conroy, Ed.D., Superintendent; Employee Organizations: CSEA and OVTA**
- 4. Government Code Section 54956.8: Conference with Real Property Negotiators: Property: 1) Robinwood Site, 5172 McFadden Avenue, Huntington Beach, CA; 2) Glen View Site, 6621 Glen Drive, Huntington Beach, CA; Agency Negotiator: Michael Conroy, Ed.D., Superintendent; Negotiating Parties: 1) Grace Lutheran Schools; 2) Bright Star Learning Center and Ready 2 Learn ABA (Sublease) Under negotiation: Terms and conditions of agreement.**

There being no one present wishing to speak on these matters, the Board of Trustees moved to Closed Session at 5:47 p.m.

E. Reconvene in Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:03 p.m. The following actions were taken in Closed Session:

Motion by Patricia Singer, seconded by Gina Clayton-Tarvin, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve the employment of Tim Biland as Coordinator, Student Services, effective July 1, 2024.

Substitute Motion by Patricia Singer, seconded by Gina Clayton-Tarvin, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve the appointment of Sue Broderson as Director/Principal of Village View Elementary School, effective July 1, 2024.

Mr. Biland thanked the Board of Trustees for the opportunity to serve in Ocean View School District as the new Coordinator of Student Services and is looking forward to joining the Ocean View team.

Mrs. Broderson expressed appreciation to the Board for her appointment as Director/Principal of Village View Elementary School, noting she is excited to serve the Village View students, staff, parents, and community.

F. Pledge of Allegiance

President Souders led the Pledge of Allegiance.

G. Introductions: None.

H. Minutes

1. Regular Board of Trustees' Meeting Minutes, April 9, 2024

Motion by Norm Westwell, seconded by Patricia Singer, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve as submitted.

I. Time Certain

1. 6:10 p.m. Spring View Middle School: Student Presentation

Spring View Middle School Principal Isis Ortiz introduced the Spring View News Group, composed of some of the students in the Leadership class elective. The News Group produces a weekly news video, incorporating recurring messages from the Principal and Assistant Principal, sports news, and upcoming events. Students Riley Neves, Jonah Banegas, and Violet Ensley highlighted the process used in production, including brainstorming and evaluating ideas, identifying potential hurdles, and refining the final product through rigorous critique to ensure continuous improvement. A short video was presented that showcased the News Group's use of production equipment that was recently purchased with support from the Board of Trustees.

2. 6:20 p.m. Vista View Middle School: Student Presentation

Vista View Middle School Principal Dr. Rasheedah Gates shared information about how the school fosters inclusion and unity through poetry and unified sports. She noted that the unified sports program breaks down barriers and brings students together, regardless of ability or background, and promotes camaraderie, mutual support, and a sense of belonging. Student Max Hagelmann read aloud a poem about inclusion, and student Nareg Papirian spoke about the unified sports program in which both students participate with PE teacher Janessa Wood.

3. 6:30 p.m. Food and Nutrition Services Department: Presentation and Demonstration

Jim Riner, Director, Food and Nutrition Services, narrated a PowerPoint presentation that provided highlights about the national and state school meals program. He shared information about the Central Kitchen personnel, and presented photographs of the delicious scratch-made dishes enjoyed by students at the school sites. He noted that the meals served at all sites are the same; the difference is in the packaging and service style. Future plans and projects include recipe development, bulk meal service, "Taste of OVSD", market and promotion, nutrition education, and culinary classes.

The Board of Trustees and the public had the opportunity to sample current and upcoming menu items prepared by the District's Food and Nutrition Services' staff.

J. Public Comment

The following people spoke regarding the Dual Language Immersion (DLI) Program at Harbour View School, with focused comments on the need for additional instructional support; deterioration of program implementation; lack of communication and transparency from the school regarding instruction, discipline, and safety issues; request for a leadership position, i.e., Director or Teacher on Special Assignment to support the Program; competitive compensation for bilingual teachers and aides; Spanish After School Program; Spanish Summer School Program; clear benchmarks and assessment results; and clarity on GATE clusters:

Roshel Graham, parent;
Dena Duong, parent;
Katie Estes, parent;
Stephen Phan, parent;
Brina Romero Montano, parent;
Patrick Foo, parent;
Merin Yoshida, parent;
Lilliam Alicea Rodriguez, parent;
Margarita Vasquez, parent;
Amar Chana, parent;
Elizabeth Hall, parent;
Johana Flores, parent;
Christina Flowers, parent;
Yonas Zemuy, parent; and
Becky Markel, parent.

K. Communications

1. Written Communications to the Board

President Souders advised that the following correspondence had been submitted online:

1. Email from Jeanette Nash dated April 18, 2014, regarding the Special Education Program at Harbour View.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

2. Board/Committee Reports: None.

3. Personnel Commissioner Report (Three Minutes)

Bob Ewing, Chair, Personnel Commission, updated the Board on the latest recruitment efforts, including participation in two job fairs, and other staffing matters; expressed support of the upcoming Agenda Item on the new classification and job description of Executive Director, Human Resources.

4. Trustees' Communications (Three Minutes per Board Member)

Clerk Clayton-Tarvin thanked the Vista View students and staff for sharing information about inclusion and their unified sports program; appreciated the interesting presentation by the Spring View News Group students; acknowledged the public speakers' comments regarding the District's Dual Language Immersion (DLI) Program; mentioned that she recently met a second time with a group of concerned parents regarding this matter, noting that Vice President Singer was able to join her at the first meeting, and they plan to meet again at a future date; thanked Principal Francesca Ligman and the teachers at Harbour View who are doing their best to support the DLI Program; attended Spring View's fundraiser at *Eat At Joes* Restaurant; attended Mesa View's Band Concert and thanked Mr. Nicolisi for his leadership in the District's Music Program; pleased to support the music program through the purchasing of new instruments.

Vice President Singer thanked the students and staff for their presentations tonight; thanked Director Jim Riner, Chef Natalie, and the Central Kitchen staff for the delicious food provided for the Board and community to sample; attended the first DLI meeting where concerns were expressed by parents, and acknowledged Dr. Conroy and his staff for the steps already taken to address many of the issues; appreciated the parent advocacy for the DLI Program and is confident the Program will be successful.

President Souders commented on the moving presentations from students at both Vista View and Spring View Middle Schools; thanked Director Jim Riner and his staff for the delicious culinary dishes shared tonight, noting he is pleased that the students are receiving quality food choices at their school sites.

5. Superintendent's Communications

Dr. Conroy shared some of the outstanding accomplishments of District staff members, as they continue to make important connections.

Star View's second grade teacher, Denise Kakimoto, recently took part in a commercial photoshoot with SchoolsFirst Federal Credit Union. A decade ago, Ms. Kakimoto was featured in her first shoot for SchoolsFirst, alongside her family and students. The campaign focused on showcasing how the credit union supports families in financing, saving for college, and promoting education. The credit union approached her for an update to the campaign, which will include new photos on SchoolsFirst's walls and website. This is an example of the wonderful partnership between SchoolsFirst Credit Union and the District.

Special thanks to Communications and Public Information Officer Julie St. Cyr who recently conducted in-person workshops that focused on effective social media management. Over 25 participants gained valuable insights into best practices, while receiving guidance on optimizing their presence and interaction across different platforms, along with understanding the algorithms influencing content visibility. Following the workshops, numerous school sites have already

started applying the shared concepts, and we are excited to see the future impact of these initiatives as we continue to grow the District's online presence.

Ocean View librarians supported the California Young Reader Medal Program to promote recreational reading among OVSD students by allowing them to read and vote on a selection of books. Books receiving the most votes included Chez Bob in the elementary category, and Alone in the Middle School category. State winner announcements will be made in May. Through this process, the program fosters a love of reading and helps young people engage with literature.

Lorena Aceves, Human Resources Specialist, and Diana Flores, Personnel Technician, participated in the Huntington Beach Adult School Job Fair and the Golden West College Job Fair. Both were extremely well attended, and District representatives had the opportunity to share postings, explain the application process, and answer questions.

Ms. Aceves worked with Human Resources Technician Alexis Buelnas to host the first Substitute Teacher Ice Cream Social. On Friday, April 19, teacher substitutes came to the District Office to enjoy an ice cream cone and connect with one another, sharing stories and strategies. A huge thank you to Lorena for coming up with the idea and Alexis for creating the decorations, invites, and scooping the ice cream.

The Human Resources Division is in the midst of hiring new staff - everyone from the Coordinator of Student Services to Dual Language Immersion teachers to Principals. This takes a great deal of coordination from the entire team; we appreciate the hard work done on a daily basis by Lorena Aceves, Blake Barton, Alexis Buelnas, and Janet Worley.

6. **PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes):** None.
7. **Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association)**

Elizabeth Carr, CSEA President, thanked CSEA's negotiations team for their strong commitment and collaborative work with the District to reach a tentative agreement; highlighted Sarah Bruce, School Office Clerk at College View School, as CSEA's Unsung Hero Award recipient, acknowledging Sarah's diligent work behind the scenes to support our classified employees, as well as serving as CSEA's Treasurer this year.

Heidi Webb, OVTA President, noted her term as President will end after this school year, and elections for new officers will open shortly; expressed support for Spring View's teachers who are moving to other sites, as well as all teachers affected by declining enrollment, and thanked them for their adaptability and resiliency; plans on attending the upcoming Administrative Transfer Meeting to support these teachers; commented on the upcoming November election and the annual OVTA leadership assessment.

- L. **Reports:** None.

M. Consent Calendar

- 1. Administrative Services: Agreement for Special Services - Fiscal and Management Information Services Between Ocean View School District of Orange County and School Services of California, Inc. (Renewal)**

Motion by Gina Clayton-Tarvin, seconded by Patricia Singer, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve as submitted.

- 2. Administrative Services: Gifts to the District**

Motion by Gina Clayton-Tarvin, seconded by Patricia Singer, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve as submitted.

- 3. Administrative Services: Payroll Check Registers from March 11, 2024, through April 10, 2024**

Motion by Gina Clayton-Tarvin, seconded by Patricia Singer, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve as submitted.

- 4. Administrative Services: Purchase Orders for all Funds from March 28, 2024, through April 11, 2024**

This item was previously pulled from the Agenda by Trustee Westwell.

Trustee Westwell advised that the questions he had regarding this item had been answered by Dr. Conroy.

Clerk Clayton-Tarvin advised she will be abstaining from voting on this matter due to a conflict of interest, stating that her property is adjacent to the Mesa View Middle School site.

Motion by Patricia Singer, seconded by Norm Westwell, and carried by a majority of the Trustees present (Clerk Clayton-Tarvin abstaining; Trustee Westmoreland absent) to approve as submitted.

- 5. Administrative Services: School District Check Registers from March 29, 2024, through April 11, 2024**

Motion by Gina Clayton-Tarvin, seconded by Patricia Singer, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve as submitted.

- 6. Educational Services: Listing of Conferences, Meetings Workshops and Consultants**

Motion by Gina Clayton-Tarvin, seconded by Patricia Singer, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve as submitted.

7. Human Resources: Certificated Employee Personnel Activity List - March 26, 2024, through April 9, 2024

Motion by Gina Clayton-Tarvin, seconded by Patricia Singer, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve as submitted.

8. Human Resources: Classified Employee Personnel Activity List - March 26, 2024, through April 9, 2024

Motion by Gina Clayton-Tarvin, seconded by Patricia Singer, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve as submitted.

N. Old Business: None.

O. New Business

1. Administrative Services: Acceptance of Apparent Bid Results and Award of Contract with Value Engineering for the Relocatable Classroom Project (Action)

Motion by Norm Westwell, seconded by Patricia Singer, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve as submitted.

2. Administrative Services: Services Agreement between Ocean View School District of Orange County and Health and Human Resource Center, Inc. (dba Aetna Resources for Living) Employee Assistance Program (EAP) (Action)

Motion by Patricia Singer, seconded by Gina Clayton-Tarvin, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve as submitted.

3. Educational Services: Dual Language Immersion (DLI) Program (Information)

Dr. Julianne Hoefler, Deputy Superintendent, Human Resources; Dr. Alice Lee, Assistant Superintendent, Educational Services; Francesca Ligan, Principal, Harbour View School; and Trisha Field, Curriculum Specialist, shared a presentation on the District's Dual Language Immersion (DLI) Program. Areas highlighted included the Program's journey from Kindergarten to Fifth Grade with corresponding language model; the District's three-year DLI Professional Development Plan; 2023-24 DLI Program Updates, including recruitment efforts, District Office instructional support, and DLI Advisory Committee Meetings; and 2024-25 DLI Program Vision, to include DLI Summer School,

weekly Spanish language extension and homework support, the addition of a fifth grade cohort, increased instructional aide support, and various areas of DLI teacher and Program support. It was announced that Mesa View Middle School will house the Spanish DLI Program in 2025-26, when the Program expands to the middle school level.

4. Educational Services: Independent Contractor Agreements between Boys and Girls Club of Huntington Valley to Provide After School Childcare and Enrichment Programs for the 2024-25 School Year (Action)

Motion by Gina Clayton-Tarvin, seconded by Patricia Singer, and carried by a majority of the Trustees present (Trustee Westmoreland absent; Norm Westwell in opposition) to approve as submitted.

5. Human Resources: Approval of New Classification and Job Description - Executive Director, Human Resources (Action)

Motion by Gina Clayton-Tarvin, seconded by Patricia Singer, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to approve as submitted.

6. Human Resources: Resolution No. 26:2324 - A Resolution of the Board of Trustees of the Ocean View School District of Orange County to Implement Certificated Layoff (Terminating Services of Certificated Employees as a Result of the Reduction or Discontinuation of Particular Kinds of Services) (Action)

Motion by Norm Westwell seconded by Patricia Singer, and carried by a majority of the Trustees present (Trustee Westmoreland absent; Clerk Clayton-Tarvin in opposition) to approve as submitted.

P. Any Other Public Comments to the Board of Trustees: None.

Q. Future Agenda Items (As Requested by Board Members)

Trustee Westwell:

-Board discussion regarding prohibiting DEI (Diversity, Equity, and Inclusion) policies in the District

R. Board of Trustees' Roundtable

Clerk Clayton-Tarvin disagreed with prohibiting DEI policies, as she supports inclusion and diversity for all students; attended the City of Huntington Beach Community Services Commission meeting, where she expressed her strong opposition to privatizing library services, noting how such an action may lead to other public services being outsourced to private agencies.

Vice President Singer thanked everyone for attending the meeting; thanked the Harbour View parents who shared their concerns tonight about the DLI Program and is confident that by working together, changes can be made for the betterment of all

District students; appreciated the presentation about the District's Spanish DLI Program and thanked President Souders for agendizing this important update.

President Jack Souders thanked the Food and Nutrition Services staff for the delicious food samples provided tonight; mentioned his desire to look into providing civics instruction to young students to increase their understanding of how government works.

S. Closed Session (if needed)

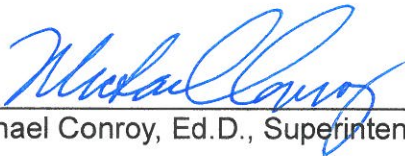
The Board of Trustees returned to Closed Session at 9:12 p.m. to continue discussion of items previously announced. Any reports of Closed Session action will be made from the Board Room - Building A.

T. Reconvene in Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 9:29 p.m. There were no Closed Session actions to report.

U. Adjournment

Motion by Norm Westwell, seconded by Patricia Singer, and unanimously carried by the Trustees present (Trustee Westmoreland absent) to adjourn at 9:30 p.m.



Michael Conroy, Ed.D., Superintendent



Gina Clayton-Tarvin, Clerk

May 14, 2024
Date