



BOARD MEETING MINUTES

Board Members in Attendance:

- Ryan Cotterman, President
- Monique Taylor, Vice President
- Shon Mallory, Secretary
- Yuliya Morris, Treasurer
- Hassan Kingsberry
- Roland Lewis Jr.
- A. Monica Cutno, Chair Emeritus

Others in Attendance:

Dr. Charles Fuller, Geoff Gorski, Xavier Johnson, Katie Swarthout and Samantha Sanchez

I. Call to Order

- A. Board of Directors Annual Retreat was called to order at 10:05 AM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Work Session #1

- A. Reviewed board member terms and discussed succession plan, recruitment of new board members, ideal number of board members, characteristics of ideal candidate and skill set gaps currently on board.
- B. Discussed the officer positions for the 2024-2025 school year.
- C. Evaluated committee appointments and inclusion of ESA staff on each committee.
- D. Reminded board members to complete 2 hours of board professional development by June 30, 2023.
- E. Dr. Fuller provided a brief overview of the history of the weighted lottery, including the purpose of instituting it a couple of years ago, the performance against the school’s goals over the past two years and ideas for continuing the efforts to increase the school’s economically disadvantaged student base.
- F. There were no suggested edits or amendments to the School’s policies or bylaws as the administration did a great job of updating them when necessary throughout the school year.
- G. Reviewed the initial proposed budget for the 2024-2025 school year, as well as the 5-year forecast. Discussion ensued on the strategic goals of the school in the next several years and the areas within the budget that need to be closely managed.
- H. The Facilities Committee presented an updated on the various projects ongoing.
- I. Discussed the upcoming event celebrating the School’s 10-year anniversary.

Motion to approve the Royalwood quote to install the gym floor for up to \$125,000.

- Motion:** Hassan Kingsberry
- Second:** Ryan Cotterman
- Discussion:** None
- Conflict of Interest:** None
- Vote:** Unanimously Approved (6-0)

III. Work Session #2 (Breakout)

- A. The board separated into committees to work on segments of the strategic plan for the next 5 years. Discussion ensued within each committee and presentation of the actions from each committee will be shared at a future board meeting.

IV. Adjournment

- A. Board members signed and returned the required Code of Ethics and Conflict of Interest forms for the 2024-2025 school year.
- B. Next regular board meeting is on Monday, May 20, 2024, from 6:30 PM - 8:00 PM at 590 Traditions Grande Blvd., Wake Forest, NC 27587.
- C. Board retreat was adjourned at 2:05 PM.

Motion to adjourn the meeting.

Motion: Shon Mallory
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)