



TO: BOARD OF DIRECTORS

FROM: RYAN OVENELL, EXECUTIVE DIRECTOR OF HUMAN RESOURCES

SUBJECT: Memorandum of Understanding between SCEA and SCSD concerning Remote Learning during class, school or district closure

DATE: February 1, 2022

TYPE: Action Required

Due to the impact of COVID-19, we have reached the attached Memorandum of Understanding (MOU) with SCEA related to Remote Learning during class, school or district closure for the 2021 and 2022 school year.

Recommendation: We recommend that the board move to approve the attached Memorandum of Understanding with SCEA related to Remote Learning during class, school or district closure for the 2021 and 2022 school year.

**Memorandum of Understanding between The
Stanwood-Camano School District
and The Stanwood-Camano Education Association**

**Agreement Regarding Terms of Employment and Delivery of District
Services Impacted by the COVID-19 Crisis Under Conditions of All-Remote
Instruction**

The District and Association agree upon this Memorandum amidst the COVID-19 pandemic in order to resolve questions regarding employment and District services in this unprecedented time.

The Stanwood-Camano Education Association and the Stanwood-Camano School District hereby agree to the following for the 2021-2022 school year.

In the event that the health district (or another governing body) determines that a school is in an outbreak status and must revert to all remote instruction, or in the event staffing shortages precipitate a closure, the following provisions shall occur. Staff may work from their work station or remotely.

1. Remote Model Elementary
 - a. General Provisions
 - i. The schedule will follow the Wednesday schedule every day with students doing independent work between 9:00 and 10:20 on M, T, Th, & F mornings, which will be teacher-directed time. Wednesday mornings will follow the established PDW collaboration/meeting schedule.
 - ii. Students will be provided with assignments or independent work during non-class times.
 - iii. Students confirmed by the District to be without internet access will be provided Instructional materials to work on at home.
 - iv. Certificated staff will have their contractual preps as designated each day, outside of the 9:00-10:20 period.
 - b. Instructional Provisions
 - i. Teachers will hold 3 virtual sessions per day via Google Meet (Monday-Friday). Each Meet should be approximately 25 minutes for planned instruction, which will include math and reading/writing along with other whole-group activities at the discretion of the teacher, such as morning announcements, morning meeting, read aloud time, SEL activities, and or additional academic instruction and activities. Teachers will remain on Meets for 15 additional minutes if students choose to stay for academic support.
 - ii. Specialists will hold 25-minute Google Meets. If specialists desire, they may collaborate with principals and specialist teams to combine remote sections as needed in order to get to the same length of continuous prep time minutes as homeroom teachers.

II. Remote Model Secondary

a. General Provisions

- i. The schedule will follow the Wednesday bell schedule every day with students doing independent work between 7:40 and 9:00 on M, T, Th, & F mornings, which will be teacher-directed time. Wednesday mornings will follow the established PDW collaboration/meeting schedule.
 1. Individual schools may adjust the bell schedules (maintaining the same start and end times) to include plans for advisory on no more than one day per week so long as minimum preps for Wednesdays are adhered to.
 2. Additionally, if advisory reduces the length of classes, the expected time for Google Meets will be adjusted similarly (i.e. If each class is reduced by five minutes, the approximate Google Meet length would become 20 minutes).
- ii. Students will be provided with assignments or independent work during non-class times.
- iii. Students confirmed by the District to be without internet access will be provided Instructional materials to work on at home.
- iv. Certificated staff will have their contractual preps as designated each day, outside of the 7:40-9:00 period.

b. Instructional Provisions

- i. Google Meets for each class include planned instruction for approximately 25 minutes. Teachers will remain on Meets for an additional 15 minutes if students choose to stay for academic support.

This MOU is not precedent-setting and is intended to address the specific and unprecedented COVID crisis. This Memorandum applies to all SCEA represented employees. All matters arising under this Memorandum shall be governed by and construed under and in accordance with the laws of the State of Washington. If any part of this Memorandum is invalid or unenforceable, the remaining provisions shall continue to be valid and enforceable. Disputes relating to this Memorandum will be subject to the grievance and arbitration provisions of the Collective Bargaining Agreement.

This Memorandum of Understanding will remain in place for the duration of the 2021-2022 year or the end of the declared COVID state of emergency, whichever comes first. All other provisions of the Collective Bargaining Agreement remain in full effect. Given the evolving nature of the issues arising during this crisis, the parties will bargain the impact of changes to terms and conditions of employment either addressed or not yet addressed in this MOU as necessary.

Stanwood-Camano Education Association

By: 

Date: 4/18/22

Stanwood-Camano School District

By: 

Date: 1/18/22