

**Human Resources**  
Maurene Stanton  
Executive Director of Human Resources

---

Date: November 23, 2021

To: Stanwood Camano School Board

From: Maurene Stanton

RE: Policy 3232 Parent and Student Rights in Administration of Surveys, Analysis or Evaluations

This is the first reading of the revised Student Policy 3232 Parent and Student Rights in Administration of Surveys, Analysis or Evaluations, which has been updated as recommended by the Washington State School Directors' Association (WSSDA).

This policy will come before the Board for second reading on December 7. If you have any questions regarding this policy, please contact me.

## PARENT AND STUDENT RIGHTS IN ADMINISTRATION OF SURVEYS, ANALYSIS OR EVALUATIONS

All instructional materials, including supplementary materials and teachers manuals, used with any survey, analysis or evaluation in a program or project supported by federal funds are available for inspection by parents and guardians.

No student will be required as part of any project or program supported by federal funds to submit to survey, analysis or evaluation that reveals information concerning the following without prior written consent of the students, if the students is an adult or an emancipated minor, or the student's parent:

1. Political affiliations or beliefs of the student or the student's parent;
2. ~~Potentially embarrassing m~~Mental or psychological problems of the student or the student's family;
3. Sexual behavior and attitudes;
4. Illegal, anti-social, self-incriminating or demeaning behavior;
5. Critical appraisals of of other individuals with whom the student has close family ~~relationships~~members;
6. Legally recognized Pprivileged or ~~analogous-similar~~ relationships such as those of lawyers, physicians, and ministers;~~or~~
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income, other than information necessary to establish eligibility for participation in a program or for receiving financial assistance under such program;~~without the prior consent of adult or emancipated students, or written permission of parents.~~

The district shall make arrangements to protect student privacy during the administration of surveys and the collection, disclosure or use of personal information for marketing, sales or other distribution purposes.

Legal References:

~~20 U.S.C. 1232h(c)~~  
34 CFR Parts 75, 76,  
and 98(1984)

~~No Child Left Behind Act of 2001~~  
Student rights in research,  
experimental activities and testing

Cross References:     3231 - Student Records

Management Resources:     Policy News, April 2003 Districts Required to Review Collection and Dissemination

of Information

Adoption Date: 05.20.03  
Stanwood-Camano School District  
Revised: 08.05.03

## Parent and Student Rights in Administration of Surveys, Analysis or Evaluations

### Right to Inspect

Parents, upon request, shall have the opportunity to inspect the following:

- A. Surveys created by a third party before the survey is administered or distributed by a school to students;
- B. Instructional material used as part of the educational curriculum; and
- C. Any survey document used to collect information from students.

### Notice

At the beginning of each school year the district shall provide the emancipated student or parent notification in writing of the district's continued use of pPolicy\_ 3232 and this procedure. This notice will include and the specific or approximate dates of any student survey, analysis or evaluation scheduled during the school year.

### Opt-Out

The notice will also offer parents and adult or emancipated minor students the opportunity to opt their children or themselves out of participating in the following activities: -notification shall include provisions to opt a student out of participating in:

- A. Any survey that reveals~~protected~~ information survey, regardless of funding described in policy 3232;
- B. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or selling to others; or
- C. ~~Involving a~~ any non-emergency, invasive physical examination or screening required as a condition of attendance, administered by the school, and not necessary to protect the immediate health and safety of a student.