



TO: BOARD OF DIRECTORS

FROM: RYAN OVENELL, EXECUTIVE DIRECTOR OF HUMAN RESOURCES

SUBJECT: Memorandum of Understanding for creation of an Early Childhood Assessment Team and preschool calendar

DATE: August 16, 2022

TYPE: Action Required

In order to maximise the student contact time with preschool students, the calendar for preschool students will be changed over two years to reflect that of the kindergarten students. In addition, an Early Childhood Assessment Team will be formed to complete referrals and evaluations for incoming students.

Recommendation: We recommend that the board move to approve the attached Memorandum of Understanding.

Memorandum of Understanding between Stanwood-Camano School District and Stanwood-Camano Education Association

This Memorandum of Understanding is supplemental to the 2021-2024 Collective Bargaining Agreement (the "Agreement") by and between Stanwood-Camano School District (the "District") and the Stanwood-Camano Education Association (the "Association").

The District and the Association hereby agree to the following:

Section 7.1.0 shall be modified to include the first and last student day of preschool as follows:

2022-23 First day: September 13th Last day: June 13th

2023-24 First day: September 8th Last day: June 13th

A new Section will be added as follows:

SECTION 7.15 PRESCHOOL

In order to facilitate the Preschool program, the District and Association agree to the following:

1. Beginning with the 2023-24 school year, the first day of school for preschool students will be the fourth day of the school year. When the fourth day of the school year is a Wednesday, the first day for preschool students will be on the fifth day of the school year.
2. The last day of school for preschool students will be the day before the last day of the school year. When the last day of the school year is a Thursday, the last day for preschool students will be the Tuesday prior to the last day of the school year.
3. The District will establish an Early Childhood Assessment Team (ECAT) which will consist of one classroom teacher, one SLP, one OT and one psychologist. Certificated preschool staff may choose whether or not to be on the team. In the event there are more interested certificated preschool staff than there are positions on the team, the team will be established utilizing seniority, with the most senior preschool certificated staff person in each position having the right of first refusal to a position on the team, followed by the next-senior, and so on.
4. The Early Childhood Assessment Team will:
 - a. Conduct initial evaluations on upcoming preschool students whose birthdays fall between June 1st and September 15th.
 - b. Conduct the process for completing referrals that were started in the spring and are due to be completed by September 15th.
5. Individuals on the Early Childhood Assessment Team will be compensated at their per diem rate of pay. They shall complete and turn in individual records for extra time for the time spent on associated team duties outside of contracted time.



Stanwood-Camano School District

7/28/22

Date



Stanwood-Camano Education Association

7/31/22

Date