



Contact:

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TO: Board of Directors

FROM: Ruth Floyd, Executive Director of Business Services

SUBJECT: Second Reading Policy 6114 Gifts or Donations

DATE: June 20, 2023

TYPE: Action Required

This is the second reading of the updated Management Support Policy 6114 Gifts or Donations. The revised policy is in line with the Washington State School Directors Association (WSSDA) model policy and consistent with board practice of approving gifts and donations \$500 and over. Donations between \$100 and \$500 will continue to be recognized during the superintendent's report.

If you have any questions regarding the policy, please contact me.

Recommendation: That the board approve the second reading of revised Policy 6114 Gifts or Donations.

Every student is empowered to learn in an inclusive setting
and is prepared for the future of their choice

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GIFTS or Donations

The board recognizes that individuals and organizations in the community may wish to contribute additional supplies or equipment to enhance or extend the instructional program.

Any gift or donation to the district of real property can be accepted only by board approval. Additionally, any gift or donation to the district or to an individual school or department of money, materials or equipment having a value of \$~~100.00~~500.00 or greater shall-will be subject to board approval. ~~In no event shall any commitment be made by a staff member or other individuals in return for any gift to the district or to a school or department without the board's authorization.~~

The board shall-will not authorize acceptance of gifts that are inappropriate, which carry with them unsuitable conditions, or which shall-will obligate the district to future expenditures from the general fund, or which are out of proportion to the value of the gift. All gifts shall-will become district property and shall-will be accepted without obligation relative to use and/or disposal.

The superintendent shall-will establish criteria to be met in the acceptance of all gifts or donations to the district, regardless of whether they are solicited or unsolicited.

Unsolicited Gifts or Donations to the District

Money or additional supplies and equipment donated by booster clubs or other groups or patrons to support specific teams or extra-curricular activities are not to result in unacceptable levels of disparity of allocation favoring one team or gender.

Solicited Gifts or Donations to the District

Certificated staff seeking donations for their classroom must obtain prior approval from the building principal. -Other staff or administrators seeking donations to benefit an entire school or the district as a whole must obtain prior approval from the Superintendent or his/her designee. In no event will any commitment be made by a staff member or other individuals in return for any gift to the district or to a school or department without the board's authorization.

Gifts to Staff

The board recognizes that students and/or parents may wish to express their appreciation to school staff by giving gifts. -In recognition of the fact that not all families can afford to show their appreciation with gifts, the board encourages the giving of letters of appreciation instead.

Cross References: Policy 3515 Student Incentives
Policy 6100 Revenues from Local, State and Federal
Sources

Legal References: RCW 28A.320.030 Gifts, conveyances, etc., for scholarship and student aid purposes, receipt and administration
WAC 392-190-025 Recreational and athletic activities

Management Resources: 2015 – June Policy Issue

Adoption Date: 03.18.03
Stanwood-Camano School District
Revised: 05.03.16