



### NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 5/4/2023

Individuals/Group Involved Stanwood HS FBLA Chapter Number of Students 13

Activity National FBLA Conference

Destination Atlanta, GA

Departure Date 6/25/2023 Return Date 7/1/2023

Accommodations: Hilton Atlanta

Source of Revenue: CTE Funds and FBLA ASB Account

Fundraising Activities Assist TSA w/ Plaques, Donations,

Individual Student Cost \$1839 Total Group Cost \$3678

How was this activity/trip available to any interested and/or eligible student(s) Students that qualified from the state conference were provided information about the trip and expectations.

How was this trip promoted to all interested/eligible students? Students that qualified from the state conference were provided information about the trip and expectations.

Will any student(s) be excluded from this trip due to the inability to pay? No


Insurance (special coverages) Not required

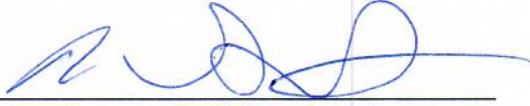
Purpose of Trip (include the educational value) For students to continue the demonstration/development of their technical and leadership skills. Meet the the CTE standards for extended student leadership.

Has this trip been previously taken? Yes If yes, when? Last year

**List of chaperones and students MUST be attached to this form.** (Chaperones must be of each gender if students of each gender are attending.)

1. Additional information needed: \_\_\_\_\_
2. Insurance coverage to be arranged through the insurance office.
3. Parent permission and medical authorization forms go to the principal.
4. All district employees need to submit a travel request form.
5. Notify the school nurse.

  
Signature of Initiator

  
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on \_\_\_\_\_  
Approved

Superintendent or Designee Signature

Date