

**MINUTES**  
**LASALLE-PERU TOWNSHIP HIGH SCHOOL DISTRICT #120**  
**FINANCE COMMITTEE MEETING**  
**TUESDAY, MAY 14, 2024, 4:15 P.M.**

**CALL TO ORDER**

Mr. Merboth, Committee Chair, called the meeting to order at 4:15 p.m.

**ROLL CALL**

**PRESENT:** Mr. Matt Merboth, Committee Chair, Mrs. Sally Taliani, and Mrs. Carol Alcorn

**ABSENT:**

**OTHERS IN ATTENDANCE:** Dr. Steven Wroblewski, Superintendent, Mrs. Jennifer Does, Business Manager, and Mrs. Jennifer Riva, Board Secretary

**REVIEW/APPROVE THE MEETING MINUTES FROM THE APRIL 9, 2024, COMMITTEE MEETINGS**

**MOTION** by Mrs. Taliani, seconded by Mrs. Alcorn, to accept to recommend the Board of Education approve the meeting minutes from April 9, 2024, as presented. Voting Aye: Mrs. Taliani, Mrs. Alcorn, and Mr. Merboth. Voting Nay: None. **The motion carried.**

**MONTHLY FINANCIALS**

Dr. Wroblewski presented the Revenue and Expenditure reports. We are 83.3% through the year and reports are in line with last year's bond sale and current monthly business: Revenue is at 92.95% and Expenditures are 82%. Mrs. Does discussed Cash and Investments. The district is in good financial standing. Dr. Wroblewski and Mrs. Does performed a financial analysis and determined that a budget amendment will not be required.

**ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE THE MONTHLY FINANCIALS AS PRESENTED**

**MOTION** by Mrs. Alcorn, seconded by Mrs. Taliani, to approve the Monthly Financials as presented. Voting Aye: Mrs. Alcorn, Mrs. Taliani, and Mr. Merboth Voting Nay: None. **The motion carried.**

**TAX YEAR 2023 EXTENSION UPDATES**

Dr. Wroblewski provided a brief update on the 2023 tax year extensions for LaSalle and Bureau counties.

**LaSalle County** – Awaiting the county to release the 2023 extension.

**Bureau County** – The taxable EAV came in lower than the county projected. Waiting for information from LaSalle County to determine the final EAV evaluation. More information will be presented next month.

**HEALTH /DENTAL/EYE INSURANCE COSTS FOR 2024-2025**

Dr. Wroblewski and Mrs. Does reviewed the EBC 2024-2025 health insurance increase with the committee. The district will see a 12.3% increase. The adjustment returns us to the level of the 2019-2020 rates when L-P was self-funded. Dental and Vision have a 0% increase. Recommendation to approve the insurance premiums for 2024-2025.

**ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE THE 2024-2025 DISTRICT INSURANCE PREMIUMS AS PRESENTED**

**MOTION** by Mrs. Alcorn, seconded by Mrs. Taliani, to approve the Monthly Financials as presented. Voting Aye: Mrs. Alcorn, Mrs. Taliani, and Mr. Merboth Voting Nay: None. **The motion carried.**

#### 2024-2025 TEMPORARY SUMMER WORKERS RECOMMENTION

Dr. Wroblewski shared the recommendation to hire summer school personnel, additional Building and Grounds help, and technology support with the committee.

#### ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE 2024-2025 TEMPORARY SUMMER WORKERS RECOMMENTION

MOTION by Mrs. Taliani, seconded by Mrs. Alcorn, to accept to recommend the Board of Education approve the 2024-2025 temporary summer workers recommendation, as presented. Voting Aye: Mrs. Taliani, Mrs. Alcorn, and Mr. Merboth. Voting Nay: None. **The motion carried.**

#### LET BID REQUEST

Sip-N-Savor - Dr. Wroblewski requested authorization to solicit bids for the proposal to renovate the shared space between the transition students and the Booster Club concession Stand to fulfill the Sip-N-Savor needs.

#### ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE TO LET BIDS FOR THE SIP N SAVOR SPACE REMODEL

MOTION by Mrs. Taliani, seconded by Mrs. Alcorn, to accept to recommend the Board of Education approve to let bids for the Sip N Savor space remodel, as presented. Voting Aye: Mrs. Taliani, Mrs. Alcorn, and Mr. Merboth. Voting Nay: None. The motion carried.

#### L-P SPORTS COMPLEX PHASE II UPDATE

Dr. Wroblewski updated the committee on the following:

- Press Box Windows: We are still awaiting a quote from Koolmaster for installation of at least one sliding window in each press box. Work will commence this summer.
- Discus: Byrne and Jones will be providing three different safeguard options to ensure spectator safety: 1. Relocation of the throwing pit, 2. Install higher poles/netting to the current footings, and 3. Secure netting to the back of the bleachers. In the interim, visitors are not allowed to sit in the bleachers during the discus competition.
- Pitching Cage Security: Byrne and Johnes will be providing a quote on additional safety precautions to the bullpens to protect athletes and spectators from errant balls during warmups.

#### SPRING/SUMMER 2024 FACILITY PROJECTS UPDATE

- Howard Fellows Stadium Renovation: Dr. Wroblewski, Mr. Tomminello, Mr. Kmetz and Mrs. Does had a preconstruction meeting with Vissering Construction on May 9<sup>th</sup> to review data and preliminary set-up. Work will begin after graduation.
- Counseling Office/PE Coach's Office Renovation: Brownfield Environmental detected asbestos in piping of the PE coach's bathroom and mechanical room. Brownfield solicited proposals. Valor Technologies was the lowest bidder at \$12,950. The amount falls under the threshold of \$15,000 therefore bid letting is not required. Dr. Wroblewski executed the contract to meet the IDPH window for abatement to occur on May 28<sup>th</sup> and Vissering to begin work on June 3<sup>rd</sup>.

#### ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE THE CONTRACT WITH VALOR TESCHNOLOGIES FOR \$12,950

MOTION by Mrs. Taliani, seconded by Mrs. Alcorn, to accept to recommend the Board of Education approve the contract with Valor Technologies for \$12,950, as presented. Voting Aye: Mrs. Taliani, Mrs. Alcorn, and Mr. Merboth. Voting Nay: None. **The motion carried**

#### KOWALSKI SUPPORTED PROJECTS UPDATE

- Health Occupations Classroom (Dolan Building): Mr. Kmetz and the design team continue to

- work on drawings and preparing bid documents. This will be a project for the summer of 2025.
- Early Childhood Playground: Dr. Wroblewski updated committee that he will be requesting authority to submit a building permit application to the ROE for this project at the regular Board meeting on May 15<sup>th</sup>.

#### COPY MACHINE RFP UPDATE

Dr. Wroblewski and Mrs. Does inform the committee about the receipt of proposals from Marco and Impact. They also recommended awarding Marco the contract from 2024-2029 for a multifunction copier lease with maintenance and managed print services.

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE THE CONTRACT WITH MARCO: MOTION by Mrs. Alcorn, seconded by Mrs. Taliani, to accept to recommend the Board of Education approve to let bids for the 2024-2025 contracts as presented. Voting Aye: Mrs. Alcorn, Mrs. Taliani, and Mr. Merboth. Voting Nay: None. **The motion carried.**

#### BID UPDATE

Mrs. Does provided an update on the bid openings on May 14, 2024:

- Milk: A rebid for the contract will be posted, and a recommendation presented next month
- Pizza: Dominos and Pizza Hut submitted proposals. Recommendation to award Dominos the pizza contract for 2024-2025.
- Bread: A rebid for the contract will be posted, and a recommendation presented next month

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE TO AWARD DOMINOS THE PIZZA CONTRACT for 2024-2024: MOTION by Mrs. Alcorn, seconded by Mrs. Taliani, to accept to recommend the Board of Education approve to award Dominos the pizza contract for 2024-2025, as presented. Voting Aye: Mrs. Alcorn, Mrs. Taliani, and Mr. Merboth. Voting Nay: None. **The motion carried.**

#### OTHER

Dr. Wroblewski shared that our PSIC property casualty and workman's compensation insurance rates are increasing 16% next year; \$255,743.61 to \$296,492.49. This will be an action item in June. Payment will be sourced solely from Tort.

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE THE PSIC 2024-2025 PROPERTY CASUALTY AND WORKMANS COMPENATION RATES: MOTION by Mrs. Alcorn, seconded by Mrs. Taliani, to accept to recommend the Board of Education approve the PSIC Property Casualty and Workman's Compensation rates for 2024-2025, as presented. Voting Aye: Mrs. Alcorn, Mrs. Taliani, and Mr. Merboth. Voting Nay: None. **The motion**

#### ADJOURNMENT

Motion by Mrs. Taliani, seconded by Mrs. Alcorn, to adjourn. Voting Aye: Mrs. Taliani, Mrs. Alcorn, and Mr. Merboth. Voting Nay: None. **The motion carried. Time 4:51 p.m.**



Mr. Matt Merboth  
Committee Chair



Mrs. Jennifer Riva  
Board Secretary