

DISTRICT MURAL APPROVAL PROCESS

Approval of artwork	All artwork considered for murals needs to be approved by building administration and/or district administration. Please provide a concept and visual reference and rational for this work of art (what educational/SEL value does it provide?)
Approval of intended location	The desired location for the mural must be approved. Please include the dimensions of the artwork, desired location and rational for the location selection.
Submit work plan	To approve individual mural projects, the timeline, number of learners involved, and potential disruption of the school day may be taken into consideration. Please provide a timeline that indicates days and times during which learners and staff will be working on the mural. Indicate who will be helping (learners from art class, art club members, etc.) and an estimate of learners that will be helping total and at one time.
Submit cost of supplies	Please provide a budget for this project and describe how supplies will be purchased (can you use supplies you have? Will you need to order additional supplies? What will the total cost be?). To support visual art programming, the district will support modest spending but cannot pay artists (learners or staff) for their time.

Educators who want to request approval for a mural may contact the Director of Curriculum and Instruction and/or the Curriculum Coordinator assigned to support art.

The statements in this document are intended to provide guidance for daily procedures and practices in order to maintain order, efficiency, and continuity amongst our schools.