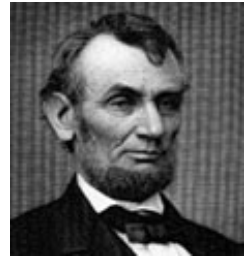




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting

Minutes for Monday, August 11, 2014

Lincoln Academy Student Center

6:30 p.m.

1. Preliminaries
 - a. Call to Order: President Doug Neely called the meeting to order at 6:32pm
 - b. Welcome to Guests and Introductions:
 - i. LA staff members present were Kurt Fritzler, Cindie Poulter, Lindsey Tomsick, and Andrew Weir.
 - ii. Additional guest present was Meg Tidd.
 - c. Roll Call: Directors present were Phil Courtney, Ben DeGrow, Kristi Geisz, Janelle Johnson, Derek Luyk, Doug Neely and Carrol Robinson. Jeff Baucum and Donna Randall were excused.
 - d. Hearing of Persons: None at this time
2. Consent Agenda: The following items were approved by general consent:
 - a. Minutes of the last regular business meeting on 6/9/14
 - b. Tonight's agenda: The agenda was approved after minor amendment.
3. Reports to Board
 - a. Staff Presentation – Meet new Assistant Principals
 - i. Mrs. Johnson introduced Lindsey Tomsick, Middle School AP, and Andrew Weir, Elementary AP.
 - ii. They each shared their backgrounds and goals for the year.
 - b. Staff Presentation – Facilities
 - i. Facilities Manager, Kurt Fritzler, gave a rundown of the list of tasks accomplished this summer.
 - ii. The playground will be installed at the end of August or first week of September.
 - c. Principal's Report
 - i. Janelle presented her written report (see attached).
 - ii. Decrease Budgeted FTE: **Motion 02-08-2014**
Derek Luyk motioned that we set a target for a budgeted FTE of 584.04 for the 2014-15 school year. The motion was seconded and unanimously approved with some discussion.
4. Committee Reports
 - a. Governance: Policy Review: Committee Structure and Principles
 - i. Form Facility Usage Committee: **Motion 03-08-2014**
Kristi Geisz motioned that the board form a committee, headed by Phil Courtney, starting September 2014 and to be disbanded upon submission of report in May 2015, to look at facility usage for the next 5 years due to planned expansion. The motion was seconded and unanimously approved with some discussion.
 - ii. Doug Neely proposed the formation of an IT committee. This was deferred pending discussion with Debbie McNutt, as she already has a committee in place that deals with school technology issues.
 - b. Facilities: Facilities Chairman, Carrol Robinson, reported that there has been flooding at the Newman Street house again due to rain. The committee is investigating.
 - c. Finance
 - i. Monthly Financials: In the absence of board treasurer, Jeff Baucum, business manager, Cindie Poulter submitted a written report (see attached).

To prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

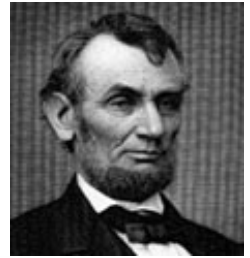
- ii. Financial books have not yet been closed for the 2013-14 school year, but the budget will end with a much larger positive margin than expected due to the persistent diligence of Lincoln Academy staff and administration.
- d. School Accountability Committee
 - i. There was no report due to chairman, Donna Randall's absence.
 - ii. Doug Neely reported that a SAC document, outlining the duties of the SAC, is available from the district.
- e. Development: Chairman, Kristi Geisz, presented her written report (see attached).
- 5. Old Business
 - a. Approve Revised Dress Code: **Motion 04-08-2014**
 - i. Principal, Janelle Johnson, reviewed the revised dress code (see attached).
 - ii. Ben DeGrow motioned to accept the dress code recommendations as modified by the principal. The motion was seconded and unanimously approved with some discussion.
 - b. Review Revised Principal Evaluation Process: The evaluation document was reviewed with changes made at the July board workshop (see attached).
 - c. Set September Workshop Date: A tentative date of Saturday, September 13th, was agreed upon pending verification with speaker Denise Mund.
- 6. New Business
 - a. Set Goals for Principal for Coming Year
 - i. Doug Neely led discussion of potential goals for the year.
 - ii. Setting of specific goals was deferred to next month pending further investigation into specific methods of goal measurement.
 - b. JCSC Meeting Review
 - i. Doug Neely outlined what was discussed at the last Jefferson Charter School Consortium (JCSC) meeting.
 - ii. Doug reported that Tim Matlick (former principal of Woodrow Wilson Academy) is the new district achievement director for charter schools. With the position having been made full time and his experience, charters are being included in more district conversations.
 - iii. The JCSC is a group of Jefferson County charter school leaders and administrators who meet to discuss specific charter school issues.
- 7. Board Lessons Learned and Action Items
 - a. Lessons Learned: None at this time
 - b. Action Items
 - i. Verify September 13th workshop date with Denise Mund – Doug
 - ii. Think of measurable items for principal goals – all
 - iii. Attend MS/Elementary Parent Academy – all available
- 8. Announcements
 - a. MS Parent Academy – Tuesday, August 19th – 6:00 PM
 - b. Elementary Parent Academy – Thursday, August 21st – 6:00 PM
 - c. Next regular BoD business meeting – Monday, September 8th, 6:30 PM – Student Center
 - d. Next PTO Meeting – Tuesday, September 9th, 6:30 PM
- 9. Adjourn: At 9:40 pm, the regular business meeting of the Lincoln Academy board of directors was adjourned via general consent.

Minutes respectfully submitted,
 Kristi Geisz, Secretary
 Lincoln Academy Board of Directors
 Minutes approved 9/8/14

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Lincoln Academy Board of Directors

Regular Business Meeting

Agenda for Monday, August 11, 2014

Lincoln Academy
Student Center
6:30 p.m.

	<u>Time Allotted(min)</u>	<u>Motion</u>
1. Preliminaries (Doug Neely)	5:00	
a. Call to Order		
b. Welcome to Guests and Introductions		
c. Roll Call		
d. Hearing of Persons		
2. Consent Agenda (Doug Neely)	1:00	
a. Approve Minutes of Last Board Meeting		
b. Approve Agenda		
3. Reports to Board		
a. Staff Presentation – Meet new Assistant Principals	10:00	
b. Principal's Report (Janelle Johnson)	10:00	
4. Committee Reports		
a. Governance (Derek Luyk)	10:00	
i. Policy Review: Committee Structure and Principles		
b. Facilities (Carrol Robinson)	5:00	
c. Finance (Doug Neely)	10:00	
i. Monthly Financials		
d. School Accountability Committee (Donna Randall)	5:00	
e. Development (Kristi Geisz)	5:00	

To prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

- 5. Old Business
 - a. Approve revised Dress Code (Janelle Johnson) 5:00
 - b. Review revised principal evaluation process (Doug Neely) 15:00
 - c. Set September Workshop Date (Doug Neely) 5:00
- 6. New Business
 - a. Set goals for Principal for coming year (Doug Neely) 20:00
 - b. JCSC Meeting Review (Doug Neely) 10:00
- 7. Board Lessons Learned and Action Items 5:00
- 8. Announcements 1:00
 - a. MS Parent Academy – August 19th – 6 PM
 - b. Elementary Parent Academy – August 21st – 6 PM
 - c. BoD Monday – September 8th – Student Center
- 9. Adjourn



Lincoln Academy Charter School

Office of the Principal

August 2014 Report to the Board

"Educating with Excellence"

Staff Theme for the Year

Make Every Moment Count!

Never give up. Do what you love. Be true to who you are. Make time to enjoy the simple things in life. Spend time with family. Forgive even when it's hard. Smile often. Be grateful. Be the change you wish to see in the world. Follow your dreams. Try new things. Work hard. Don't count the minutes count the laughs. Embrace change. Trust in yourself. Be thankful. Be nice to everyone. Be happy. Live for today. And above all...MAKE EVERY MOMENT COUNT!

Final Staffing Report

New teachers joining Lincoln include:

- All positions are filled at this time! Last year we hired 6 teachers and 7 EAs. This year we hired 4 teachers and 8 EAs. New staff joining the team:
- **PM Kindergarten—Betsy Smith** is returning to teaching and Lincoln after spending time at home with her 2 children. Betsy was a dynamic 1st grade and 3rd grade teacher at Lincoln and will bring her talent to kindergarten now. She loves the Lincoln community and is excited to return.
- **3rd Grade—Jennifer Brown** heard so many wonderful things about teaching at Lincoln from some other teachers here, she decided to pursue joining the team. After winning the interview team over with her dynamic lesson and interactions with the students, it was an easy decision to bring Jennifer on as a team member. Having graduated from a charter school in Colorado Springs, she is not unfamiliar with the high standards and community feel. She is making the change after teaching a couple of years in a Jeffco neighborhood school.
- **5th Grade—Corryn Voris** is very familiar with Lincoln Academy, having her 3 sons attend here as well as working last year as an Educational Assistant at Lincoln. She was so passionate about the mission and vision of Lincoln and ensuring all students have the best education that she decided to pursue her teaching license. Corryn is excited to join our award winning teaching team.
- **MS Math—Becky Furst** will be assisting Morgan Wilkinson in the instruction of middle school math. She comes to us from Two Roads Charter school having taught several years of middle school and high school math. She comes to Lincoln with a great attitude, enthusiasm and is known for her deep love of and concern for struggling students.

New Educational Assistants that will be providing support for teachers and students will include:

- **Kinder Full Day—**Keri Campbell
- **1st—**Misty Lewis
- **2nd—**Natalie Balderrama
- **3rd—**Amber Berscheid
- **4th—**Michelle Luft & Danielle Lucero
- **5th—**Monique Royball-Garcia
- **DSS—**Drenea Starbuck

We welcome all of our new staff members to the Lincoln family!

Enrollment Numbers*

Enrollment for 14-15	Projected Class Size	Currently Enrolled*	Total FTEs
K	88		51.04
1	88		
2	84		
3	84		
4	56		
5	56		
6	56		
7	56		
8	56		
	Budgeted FTEs = 591/adjusted budgeted FTEs =587.04		Total FTEs

*I will have an up to date report for you Monday night as these numbers are changing daily. Especially since registration just occurred on Thursday.

TCAP Information

Is embargoed until August 14th. I will send the board a report after that date.

Emergency Principal Succession Plan

- In the unforeseen event that I was not able to complete my position as principal, Andrew Weir and Lindsey Tomsick, would take over the role and responsibilities as the interim principal of Lincoln Academy until the Board of Directors was able to duly appoint a new principal.

Leadership Team Roles and Responsibilities

- To assist the board in better understanding the roles and responsibilities of the leadership team, attached you will find a document outlining the responsibilities of the team.

Principal	Elementary Assistant Principal	MS Assistant Principal	Instructional Coach
Board Relations	PTO Liaison	SAC Liaison	Dashboard Liaison
District Liaison	Elementary Academics & Curriculum Mgt.	MS Academics & Curriculum Mgt.	Supervise & Support
Supervise & Support	Supervise & Support	Supervise & Support	Pre K Program
Teachers	K-5 Teachers	6-8 Teachers	Pre K Teacher
Specials Teachers	K-5 Educational Assistants	6-8 Educational Assistants	Pre K Budget
Principal Secretary	B & A School Care Providers	Athletic Director	New Tchr Induction
School Secretary	Student Enrichment Programs	NJHS	Oversee/Manage
Business Manager	Science Fair/Minds at Work	State Assessments(CMAS)	Mentor Program
Nurse	NEHS	Oversee/Manage 6th-8th Grade	Peer Coaching
Pro. Asst./Clinic Aide	UIP Process	Discipline	Teacher Coaching
Facilities Manager	Oversee/Manage Kinder-5th Grade	504s	Master Schedule
DSS Director	Discipline	Truancy Issues	District Assessmts (DIBELS, DRA...)
Elem. AP	504s	EA hiring	Assist
MS AP	Truancy Issues	Athletic Program/Budget	Teachers
Instructional Coach	EA hiring	MS Scheduling	Staff Meetings
Charter Renewal	Assist	Outdoor Lab	Staff Appreciation
Oversee/Manage	Staff Meetings	Teacher Assistants	Professional Dvlpmt
Facilities	Staff Appreciation	Locker Assignments	Charter Renewal
Budget and Finances	New Elem Tchr Recruitment	Continuation	Complete
Waitlist	State & District Assessments (DRA, DIBELS,CMAS...)	MS Awards	Pre-K Tchr Contract
New Hire Recruitment	Master Schedule	Assist	Coordinate
Assist	Complete	Staff Meetings	Kinder Screening
Discipline	K-5 Teacher Observations	Staff Appreciation	New Std't Screening
UIP	UIP Process	New MS Tchr Recruitment	K-5 Testing Day
Staff Appreciation	K-5 Teacher Contracts	MS Field Day	School Wide Events
Complete	Elementary EA Contracts	Master Schedule	Facilitate
Teacher Observations	Facilitate	Complete	Staff Meetings
Employee Contracts	Staff Meetings	6-8 Teacher Observations	Professional Dvlpmt
Charter Renewal	Professional Development	6-8 Elect. Tchr Contracts	
Facilitate	K-5 Parent Communication & Relations	MS EA Contracts	
Staff Meetings	K-5 Student Connections	Facilitate	
Professional Development	School Response Team	Staff Meetings	
Parent Communication & Relations		Professional Development	
Student Connections		6-8 Parent Communication & Relations	
School Response Team		6-8 Student Connections	
		School Response Team	

Report to the Board August 11, 2014

13-14 Financials as of 6-30-14 presented by Cindie Poulter

During the 13-14 School Year there were Unbudgeted Revenues of \$27,000, these were reported in May and had brought our net margin to a positive \$19000. There is \$5300 in revenue that will have an offset expense in 14-15. (Purchase of iPads, grant and addl. pay for basketball camp during June)

Under Purchased Services there was a total of \$14,000 in savings from the established budget, E-rate funding helped on the tech side and \$3000 in fees will roll into the 14-15 school year.

Under Materials there was a \$30,000 savings in the budget. This school year the Lincoln staff only made purchases that were absolutely necessary no frills. Those staff members responsible for Purchasing worked very hard to find cost saving on all orders. There are about \$1,500 in orders that will roll into the 14-15.

The largest savings overall in the budget was in salaries of \$29,000 and benefits \$34,000. Lincoln received both Title II and Read Act Grants that paid some salary expenses. As we moved into April/May/June some of our paraprofessional staff had days off without pay, and we refrained scheduling addl. hours to help save too. Each one by itself was not large, but added together became a substantial savings. On the benefit side there were several errors in my logic and I did not make appropriate adjustments to the budget. When Salaries are lower PERA is also lower. I have been using old methods of calculating total PERA benefits which is slightly high. I also miss calculated Medical Benefits under Healthcare reform was accruing for July and should not have been. Each by itself was not terribly significant, but combined together made a significant impact.



Account		Prior Year			Current Year	Current Year	Current Year	Variance	Percent Spent
Number	Description	Total	Estimated Revenue	Budget	Operational Funds	Capital Funds	Total		
	Prior Year Carryforward	1,005,506.83			727,819.89	1,301,136.32	2,028,956.21		
401300	Vending Machines	441.85	284.00	0.00	374.03	-	374.03	(90.03)	132%
408000	Resale	-	8,000.00	0.00	8,184.12	-	8,184.12	(184.12)	102%
409000	Sales-Fund Raising	11,123.70	8,000.00	0.00	8,047.01	-	8,047.01	(47.01)	101%
415000	Earnings On Investments	88.08	-	0.00	-	91.45	91.45	(91.45)	n/a
416000	Proceeds Lease/Purchase	3,361,976.50	15,000.00	0.00	21,726.87	-	21,726.87	(6,726.87)	145%
419000	Other Revenue	-	12,000.00	0.00	18,643.30	-	18,643.30	(6,643.30)	155%
431100	Capital Lease Proceeds	7,791,000.00	-	0.00	-	-	-	-	n/a
433000	State Revenue - Other	44,360.76	53,800.21	0.00	-	53,800.21	53,800.21	-	100%
450000	Funding PPR/Mills/Performance/ECEA	3,319,855.39	3,860,802.24	0.00	3,860,802.29	-	3,860,802.29	(0.05)	100%
450000	Bond Transfers	242,916.65	462,273.59	0.00	-	462,271.17	462,271.17	2.42	100%
451000	Fees/Dues	63,576.27	69,795.00	0.00	67,971.06	-	67,971.06	1,823.94	97%
455000	Tuition from Individuals	59,071.20	95,000.00	0.00	94,897.05	-	94,897.05	102.95	100%
456000	Tuition-Extended Day Kdgn	60,453.00	120,000.00	0.00	129,448.00	-	129,448.00	(9,448.00)	108%
461000	Building Rental	3,420.00	5,500.00	0.00	3,256.00	-	3,256.00	2,244.00	59%
474000	Trans - Field Trips	26,394.46	30,500.00	0.00	32,385.75	-	32,385.75	(1,885.75)	106%
481000	Concession Revenue	27,925.76	36,372.00	0.00	17,555.32	-	17,555.32	18,816.68	48%
482000	Resale/Activity Revenue	26,304.45	16,000.00	0.00	19,032.10	-	19,032.10	(3,032.10)	119%
492000	Textbook Fees	2,727.50	2,500.00	0.00	1,265.00	-	1,265.00	1,235.00	51%
498000	Donations	598.51	29,000.00	0.00	29,388.67	-	29,388.67	(388.67)	101%
499000	Miscellaneous Revenue	4,212.29	500.00	0.00	592.98	-	592.98	(92.98)	119%
950500	State Intercept Bond Transfer	(233,916.65)	(462,273.59)	0.00	(408,470.96)	(53,800.21)	(462,271.17)	(2.42)	100%
950500	Bond R&R Payment	(9,000.00)	-	0.00	-	-	-	-	n/a
	Revenues	14,803,529.72	4,363,053.45	-	3,905,098.59	462,362.62	4,367,461.21	(4,407.76)	100%
	Available	15,809,036.55	4,363,053.45		4,632,918.48	1,763,498.94	6,396,417.42	(4,407.76)	147%
512100	Principal	85,171.04		81,362.00	81,349.04	-	81,349.04	12.96	100%
513100	Assistant Principal	66,744.00		69,198.00	69,198.12	-	69,198.12	(0.12)	100%
521100	Teacher	1,377,553.41		1,433,023.00	1,430,226.30	-	1,430,226.30	2,796.70	100%
521900	Substitute Teacher	18,386.00		24,890.00	28,584.00	-	28,584.00	(3,694.00)	115%
522100	Counselor	-		6,650.00	6,646.74	-	6,646.74	3.26	100%
522200	Teacher Librarian	34,483.20		34,780.00	34,780.08	-	34,780.08	(0.08)	100%
524200	Coordinator - Classified	8,850.00		10,000.00	8,362.50	-	8,362.50	1,637.50	84%
526500	Administrator	23,726.18		28,113.00	28,113.48	-	28,113.48	(0.48)	100%
529200	Occupational Therapist	10,600.00		14,688.00	14,577.84	-	14,577.84	110.16	99%
529400	Nurse	16,652.75		16,180.00	16,176.95	-	16,176.95	3.05	100%
529500	Psychologist	19,540.00		21,000.00	20,548.50	-	20,548.50	451.50	98%
529600	Social Worker	12,340.00		9,150.00	7,156.25	-	7,156.25	1,993.75	78%
529800	Speech Therapist	20,880.00		33,100.00	30,713.25	-	30,713.25	2,386.75	93%
552100	School Secretary	113,760.00		116,872.00	116,871.60	-	116,871.60	0.40	100%
557100	Paraprofessional	207,196.60		260,314.00	247,537.39	-	247,537.39	12,776.61	95%
591100	Custodian	52,252.79		99,999.00	96,254.58	-	96,254.58	3,744.42	96%
592250	Food Service Hourly Worker	-		0.00	-	-	-	-	n/a
599400	Unused Sick Leave	10,477.13		20,000.00	14,497.75	-	14,497.75	5,502.25	72%
599810	Additional Pay - Certificated	28,875.00		4,455.00	1,893.15	-	1,893.15	2,561.85	42%



Account		Prior Year			Current Year		Current Year	Current Year		Current Year		
Number	Description	Total	Estimated Revenue	Budget	Operational Funds	Capital Funds	Total	Variance	Percent Spent			
599820	Additional Pay-Classified	8,012.90		5,005.00	6,275.00	-	6,275.00	(1,270.00)	125%			
599830	Additional Pay-Administrative	2,775.00		2,055.00	675.00	-	675.00	1,380.00	33%			
	Salaries	2,118,276.00		2,290,834.00	2,260,437.52	-	2,260,437.52	30,396.48	99%			
699000	Employee Benefits	351,968.13		502,708.00	468,175.67	-	468,175.67	34,532.33	93%			
	Benefits	351,968.13		502,708.00	468,175.67	-	468,175.67	34,532.33	93%			
	Total Salaries and Benefits	2,470,244.13		2,793,542.00	2,728,613.19	-	2,728,613.19	64,928.81	98%			
701000	Mileage And Travel	360.89		1,000.00	440.60	-	440.60	559.40	44%			
702000	Employee Training & Conf	12,193.09		5,000.00	3,226.50	-	3,226.50	1,773.50	65%			
708000	Employee Background Verificatn	722.00		1,000.00	1,235.50	-	1,235.50	(235.50)	124%			
710000	Meals/Refreshments	4,059.78		6,000.00	4,228.06	-	4,228.06	1,771.94	70%			
713000	Student Transportation	3,688.96		5,500.00	5,930.79	-	5,930.79	(430.79)	108%			
715000	Student Admission/Entry Fees	28,816.75		31,780.00	29,276.06	-	29,276.06	2,503.94	92%			
717000	Athletic Trainers	3,558.28		0.00	-	-	-	-	n/a			
721000	Legal Fees	7,500.00		0.00	150.00	-	150.00	(150.00)	n/a			
723000	Printing	1,167.72		2,000.00	1,238.26	-	1,238.26	761.74	62%			
731000	Contracted Services	82,152.01		90,812.80	82,956.71	-	82,956.71	7,856.09	91%			
731000	Contracted Services Bond Project Fund 13-14	-		6,557.50	-	6,557.50	6,557.50	-	100%			
743000	Equipment Rental	640.00		2,000.00	3,211.35	-	3,211.35	(1,211.35)	161%			
745000	Contract Maint/Eq Repair	3,983.56		6,500.00	5,812.56	-	5,812.56	687.44	89%			
745500	Technology Services	11,186.05		10,000.00	5,866.23	-	5,866.23	4,133.77	59%			
746000	Const Maint/Repair-Bldg	17,389.25		21,788.23	14,150.08	-	14,150.08	7,638.15	65%			
747000	Software Purch/Lease	8,607.85		12,000.00	7,903.74	-	7,903.74	4,096.26	66%			
752000	Marketing - Advertising	763.43		1,000.00	1,210.00	-	1,210.00	(210.00)	121%			
760000	Telephone/Pagers/Modems	37.13		50.00	35.76	-	35.76	14.24	72%			
761000	Natural Gas	10,122.70		17,000.00	20,927.92	-	20,927.92	(3,927.92)	123%			
764000	Electricity	42,939.35		40,000.00	42,097.30	-	42,097.30	(2,097.30)	105%			
765000	Voice Communication Line	5,532.35		12,500.00	10,829.08	-	10,829.08	1,670.92	87%			
766000	Water & Sanitation	10,233.21		17,000.00	10,920.76	-	10,920.76	6,079.24	64%			
768000	Postage	387.86		500.00	352.78	-	352.78	147.22	71%			
769000	Permits/Licenses/Fees	330,943.28		33,000.00	28,960.13	1.00	28,961.13	4,038.87	88%			
770000	Risk Management Charges	7,627.00		30,000.00	28,976.00	-	28,976.00	1,024.00	97%			
770800	Unemployment Comp Insur	5,938.43		6,961.00	6,477.89	-	6,477.89	483.11	93%			
775000	Community Relations	-		500.00	-	-	-	500.00	0%			
781000	Lease Purch-Other-Principal	1,885,000.00		110,000.00	-	110,000.00	110,000.00	-	100%			
781000	Lease Purch-Other-Note 13-14	-		30,000.00	30,000.00	-	30,000.00	-	100%			
781500	Lease Purch-Other-Interest	246,354.41		274,250.71	-	274,250.73	274,250.73	(0.02)	100%			
950000	Transfers-District Services	449,074.16		507,890.71	507,890.69	-	507,890.69	0.02	100%			
	Purchased Services	3,180,979.50		1,282,590.95	854,304.75	390,809.23	1,245,113.98	37,476.97	97%			
803000	Subscriptions/Books	122.80		700.00	508.60	-	508.60	191.40	73%			
804000	Fund Raising	-		0.00	191.36	-	191.36	(191.36)	n/a			
805000	Materials/Supplies-Other	3,437.73		10,000.00	13,655.17	-	13,655.17	(3,655.17)	137%			
806000	Materials/Supplies Resale	13,859.59		24,000.00	13,196.91	-	13,196.91	10,803.09	55%			
810000	Office Material/Supplies	2,113.66		3,000.00	2,734.93	-	2,734.93	265.07	91%			
810001	Office Equipment - Under \$5K	2,602.55		19,000.00	19,223.19	-	19,223.19	(223.19)	101%			



Account		Prior Year		Current Year		Current Year	Current Year		Current Year	
Number	Description	Total	Estimated Revenue	Budget	Operational Funds	Capital Funds	Total	Variance	Percent Spent	
812000	Clinic Supplies/Materials	760.77		408.00	573.13	-	573.13	(165.13)	140%	
814000	Custodial Supplies	6,110.28		11,000.00	9,417.16	-	9,417.16	1,582.84	86%	
820000	Instructional Material/Supply	34,993.77		44,000.00	38,215.75	-	38,215.75	5,784.25	87%	
820001	Instructional Equip-Under \$5K	16,610.78		17,600.00	16,608.89	-	16,608.89	991.11	94%	
822000	Textbooks	20,558.89		17,000.00	5,630.80	-	5,630.80	11,369.20	33%	
823000	Copier Usage	19,391.86		18,000.00	18,847.90	-	18,847.90	(847.90)	105%	
824000	Testing Materials	1,440.29		1,000.00	894.74	-	894.74	105.26	89%	
826000	Graduation Materials	37.06		500.00	240.94	-	240.94	259.06	48%	
840000	Maint Materials/Supplies	12,918.23		20,000.00	18,532.50	-	18,532.50	1,467.50	93%	
870000	Library Materials	2,059.98		2,000.00	892.01	-	892.01	1,107.99	45%	
880000	Purchased Food	25,786.80		36,372.00	18,456.90	-	18,456.90	17,915.10	51%	
885000	Miscellaneous Expense	639.50		1,020.00	-	-	-	1,020.00	0%	
889000	Consumable Supplies	67.90		400.00	18.77	-	18.77	381.23	5%	
	Materials and Supplies	163,512.44		226,000.00	177,839.65	-	177,839.65	48,160.35	79%	
918000	Appliances/Comm Equip	-		8,211.77	20,203.61	-	20,203.61	(11,991.84)	246%	
930000	Building Improvements	279,344.27		9,187.20	12,687.22	-	12,687.22	(3,500.02)	138%	
930000	Building Improvements Bond Project Fund 13-14			619,709.35	-	619,709.35	619,709.35	-	100%	
931000	Site Acquisition	7,686,000.00		0.00	-	-	-	-	n/a	
	Capital Outlay	7,965,344.27		637,108.32	32,890.83	619,709.35	652,600.18	(15,491.86)	102%	
	Total Expenditures	13,780,080.34		4,939,241.27	3,793,648.42	1,010,518.58	4,804,167.00			
	Pre-Adjusted Carryforward	2,028,956.21			839,270.06	752,980.36	1,592,250.42			
	TABOR (school enters amount)			130,142.18						
	Adjusted Carryforward	2,028,956.21			839,270.06	752,980.36	1,592,250.42			
			LESS CARRY FORWARD		(727,819.89)					
					111,450.17	PROJECTED NET MARGIN				

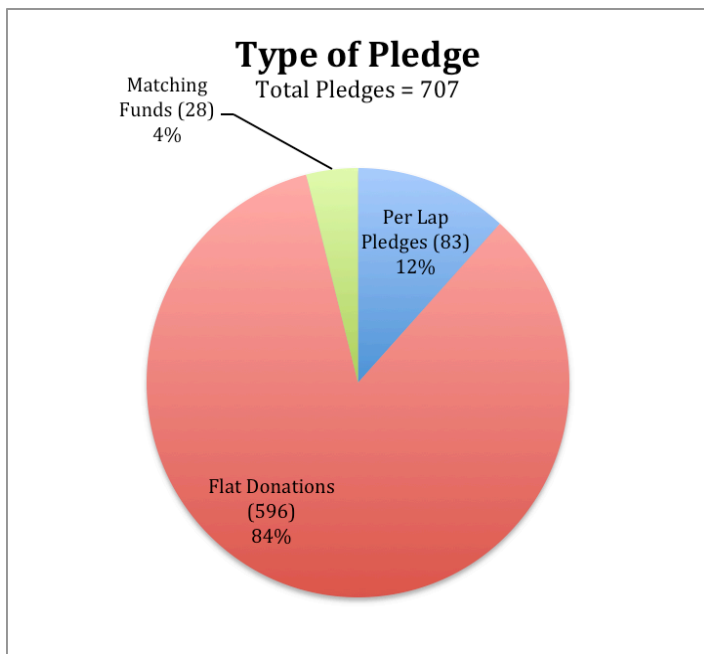
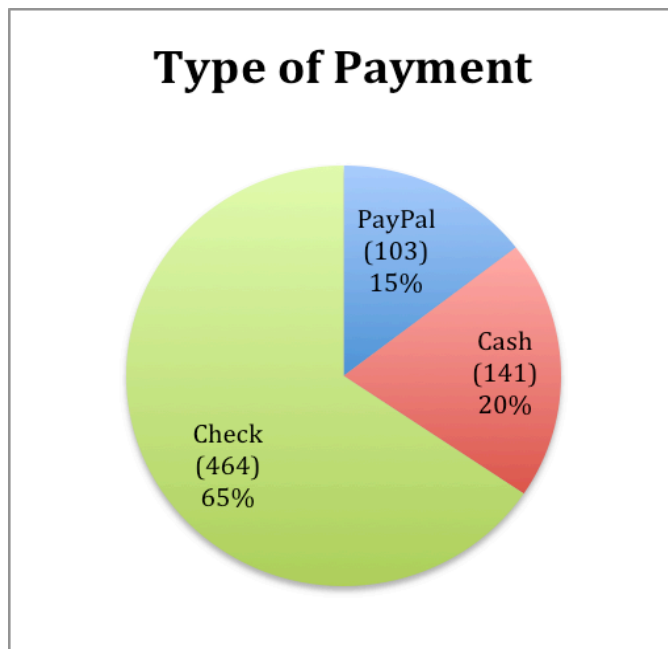
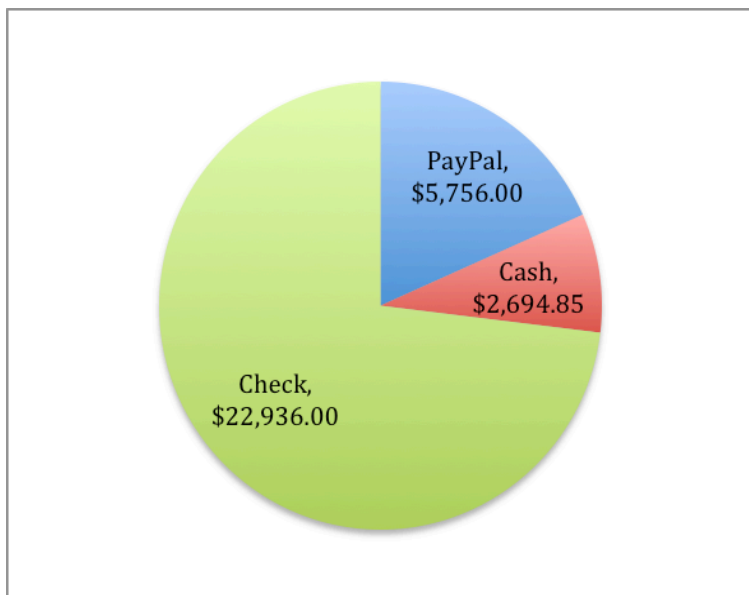
Lincoln Academy

Development Committee Report

August, 2014

LA Foundation/Laps for Education Summary

Total Raised = \$31,387



(The above number includes fulfilled per-lap pledges only. 25 per-lap pledges were unfulfilled.)

Lincoln Academy Dress Code Document

All clothing should be respectful, modest, and appropriate for our school environment. The following list, along with good common sense should be used by students and staff. This list is not exhaustive, and final determinations of appropriate dress will be determined by the staff and administration.

- All shirts must cover the mid-section of the body and entire chest. Visible cleavage is not allowed.
- Shorts and skirts must be 6 inches as measured up from the knee.
- Leggings and yoga pants may not be worn as pants and must be covered by a skirt or long shirt 6 inches as measured up from the knee
- All shirts and dresses must have a sleeve. No tank tops or racer back shirts.
- No excessively loose pants or shorts (sagging). No skin showing between pants and shirts while standing or sitting.
- No pajamas except on designated pajama days.
- No hats, bandannas or sunglasses may be worn in the building.
- Footwear is required and must be appropriate for classroom activities and must be worn at all times.
- No clothing or jewelry with inappropriate or offensive language (including graphics, words, phrases or pictures that can be perceived as representing drugs, alcohol, tobacco, firearms, gang affiliation, text or graphics of overt or implied sexual nature).

- Not trench coats, chains, studs, spikes or leather encrusted with metal.
- No costumes except for school activities.
- Appropriate undergarments must be worn at all times and must not be visible.

Lincoln Academy Principal Evaluation Process

The principal evaluation will be divided into three parts:

Part 1 - Metric Based Evaluation

This portion of the evaluation will constitute 50% of the overall evaluation scoring.

This consists of 11 different metrics that will be evaluated by the respective board committee.

Each metric is either a Pass/Fail (where all the points are earned or none of them are earned) or they are evaluated on a sliding scale. Each Committee will be asked to submit their scores prior to each evaluation period.

Part 2 - Goals Evaluation

This portion of the evaluation will constitute 30% of the overall evaluation scoring.

Working with the Board, the principal will set goals each year. Each goal will be given a mutually agreed upon scoring and needs to be clearly measurable.

Part 3 - Behaviors/Competency

This portion of the evaluation will constitute 20% of the overall evaluation scoring.

Each board member will evaluate the principal in various behavior and competencies.

The scores will be averaged across each item with a final score being a composite of all of the score averages.

Metric	Points Earned	Points Possible	Pass/Fail or Sliding	Scorer
Stayed within Board approved budget within 1%		10	Sliding	Finance Committee
Meets budgeted FTE		10	Sliding	Finance Committee
Principal Report with everything in Board Calendar		5	P/F	Governance
Parent Survey		5	Sliding	SAC
Evaluation of licensed staff (Instructional/admin) 3 times new, 1 times old		10	Sliding	SAC
Evaluation of classified staff (facilities, finance, secretaries)		15	Sliding	SAC
Professional Development 3 times		10	Sliding	SAC
Admin participation in district leadership meeting regularly (85%)		10	Sliding	SAC
Staff Retention (90%)		10	P/F	SAC
Student Retention (90%)		10	P/F	SAC
School maintains "Performance" on School Performance Framework		15	P/F	SAC
	0	110		

Goal	Points Assigned	Points Earned
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A score of 1: Strongly Disagree
A Score of 2: Disagree
A Score of 3: Maybe
A Score of 4: Agree
A Score of 5: Strongly Agree
NQ: Not Observed

AVG RATING:	AVG RATING:	Carrol	Derek	Donna	Doug	Jeff	Kristi	Ben	Phil	Janelle
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Supervises the day-to-day operations of the school.
Monitors the needs of the school program and solves problems promptly.

Comments: Derek:

Donna:

Doug:

Jeff:

Kristi:

Ben:

Phil:

Janelle:

:

Oversees income and expenses and ensures that the school remains within the approved budget.

Works with the Board to prepare the annual budget each year.

Comments: Derek:

Donna:

Doug:

Jeff:

Kristi:

Ben:

Phil:

Janelle:

:

Submit monitoring data as required by the board in a timely, accurate and understandable fashion.
Supports board policy and decisions.
Proposes effectual policies and changes.
Keeps board informed of relevant issues of the school.
Performs effectively on various sub-committees when required.
Follows and promotes the philosophy of the school.

Comments: Derek:

Donna:

Doug:

Jeff:

Kristi:

Ben:

Phil:

Janelle:

$$\vdots$$

Encourages frequent participation of parents within the school program.
Represents the school at parent and community groups as able.
Is available to meet with parents and other interested people.

Comments: Derek:
Donna:
Doug:
Jeff:
Kristi:
Ben:
Phil:
Janelle:

[illegible]

Comments: Derek:
Donna:
Doug:
Jeff:
Kristi:
Ben:
Phil:
Janelle:

[illegible]

Comments: Derek:
Donna:
Doug:
Jeff:
Kristi:
Ben:
Phil:
Janelle:

[illegible]

Comments: Derek:
Donna:
Doug:
Jeff:
Kristi:
Ben:
Phil:
Janelle:

			Enter ratings and comments in appropriate yellow boxes above ^^^
Representing LA. Oversees comprehensive re-enrollment initiatives. Encourages and coordinates enrollment of new students in the spring.	----	----	-----
		#DIV/0!	
		#DIV/0!	

[illegible]