

Lincoln Academy Board of Directors Calendar 2014 – 2015

June

†Foundation Meeting- Elect Officers
†Building Corp. Meeting - Elect Officers
†Property Corp. Meeting - Elect Officers
Policy Review: Board Code of Conduct
Sign Lease with Building Corp
ILP (Individual Literacy Plan) changes
Preliminary Staffing Report
Preliminary Retention Information
Wait List Numbers
Lexile Testing Results

August

Policy Review: Committee Structure and Principles
Preliminary State Standardized Test Results if available
Final Staffing Report
Emergency Principal Succession Plan
Establish Goals for Principal
Staff Presentation at Board Meeting
Review Administration Leadership Responsibilities
4th Quarter Financials
*Signed Minutes for 4th Quarter

September

†Foundation Meeting
Policy Review: Board/Principal Linkage
DRA 2 (Developmental Reading Assessment)
Final Retention Information
Final Wait List Numbers
Year Long Plan Overview
Official State Standardized Test Results?
† School Performance Framework
Student Presentation at Board Meeting
Preliminary Year End Financials
Review Financial Audit
PTO

October

Board Member Attends Staff Meeting
Board Visits Classrooms
FTE Count (Preliminary)
Parent Interactions (Treatment of Parents)
Staff Presentation at Board Meeting
MAP Testing Results
†Approve Current Year Budget
Assess current policies & create plan (Derek)
Consider first draft of dashboard (Derek)
Admin update in Principal's report (Janelle)
*Signed Minutes for 1st Quarter

November

1st Principal Evaluation
Policy Review: Board Meeting Procedures
Staff Interactions (Treatment of Staff)
Final October 1 count
Presentation of School UIP
Student Presentation at Board Meeting
New policies considered every other month (Derek)
Board data workshop (UIP) (Ben)
Update financial dashboard (Jeff)
1st Quarter Financials

December

Approve UIP
Student Interactions (Treatment of Students)
†Discipline Referrals/Suspension data
Staff Presentation at Board Meeting
Conduct board training needs assessment (Derek)
Approve Year End Financials- if ready
Pre-K Report

Color Code Legend:

Finance

Principal
Board of Directors

School Accountability (SAC)
Board Secretary

Strategic Plan

Lincoln Academy Board of Directors Calendar 2014 – 2015

January

Board Evaluation

† Approve Board Meeting Posting Notice Location

Policy Review: Governing Style

DIBELS (Dynamic Indicators of Basic Early Literacy Skills)

History of Student Enrollment Numbers

Student Presentation at Board Meeting

Develop board training plan (Derek)

Report from admin on writing curriculum (Janelle)

† Approve Current Fiscal Budget with Final FTE

Count

*Signed Minutes for 2nd Quarter

PTO

February

Board Visits Classrooms

Policy Review: Board Job Descriptions

Board Provide Principal Evaluation to Staff

Information Night Report

IEP (Individualized Education Plan) report

Approve SAC Parent Survey

~~Update (any issues?)~~

Enrollment Information

Student/Family Movement

Student Presentation at Board Meeting

March

† Approve School Calendar

Advertise for New Board Members

2nd Principal Evaluation

Principal Contract Renewal

*Approve Next Fiscal Budget

*District Buybacks/Purchased Services

State Standardized Testing Update (any issues?)

Enrollment Information

Student/Family Movement

Student Presentation at Board Meeting

April

‡ Board Election Procedures

Board Candidates Speak

Policy Review: President's Role

Approve Lease Agreement with Building Corp

Preliminary Enrollment Numbers

Preliminary Staff Retention Data

Announce Jeffco Public Schools Values Award

Staff Presentation at Board Meeting

UIP update

*Signed Minutes for 3rd Quarter

May

‡ New Board Members

‡ New Board Officer Elections

Review Board Calendar for coming year

DIBELS

BEAR (Basic Early Assessment of Reading)

~~TCAP - 3rd Grade Reading~~

Student Referrals/Suspension Data

Student Presentation at Board Meeting

3rd Quarter Financials

PTO

† - Required by law

‡ - Required by by-laws

*Required by Jeffco Contract

Additional Notes:

Calendar: By law, the proposed school calendar must be posted 30 days prior to adoption

C.R.S. 22-32-109-(1)(n)(II)(B)

Posting Location: C.R.S. 24-6-402(2)(c)

Signed Minutes are required by Jeffco Auditors

New Fiscal Year Budget is required to be submitted by May 1st according to our renewal contract.

Color Code Legend:

Finance

Principal
Board of Directors

School Accountability (SAC)
Board Secretary

Strategic Plan