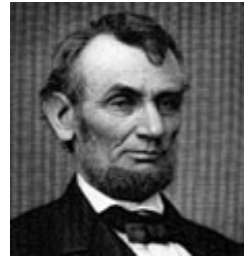




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting

Minutes for Monday, September 14, 2015

Lincoln Academy Student Center

6:30 p.m.

1. Preliminaries

- a. Call to Order: President Doug Neely called the business meeting to order at 6:30 pm.
- b. Welcome to Guests and Introductions:
 - i. LA staff members present were Jeannie Coyle and Cindie Poulter.
 - ii. Additional guests present were Jeff Adams, Dan Burrows, Julie Christopher, Jenell Deleon, LeAnn Fritzler, Brittany Kruger, Christina Meisel, Shila Trinkle and Lori Woods.
 - iii. The board of directors acknowledged the PTO for their great work at Back-To-School-Night and at each of the Parent Academies. Our PTO continues to do a spectacular job of supporting the Lincoln Academy community. Thank you!
- c. Roll Call
 - i. Directors present were: Jeff Baucum, Phil Courtney, Kristi Geisz, Janelle Johnson, Derek Luyk and Doug Neely.
 - ii. Ben DeGrow was excused.
- d. Hearing of Persons: None at this time

2. Consent Agenda: The following items were approved by general consent:

- a. Minutes of the last regular business meeting on 8/10/15
- b. Tonight's agenda with minor amendment

3. Reports to Board

- a. Staff Report: Brittany Kruger spoke about her new position as 3rd grade teacher.
 - i. She is adjusting well.
 - ii. She reported that she has received much support from LA staff and families and is pleased by the community at Lincoln Academy.
- b. Principal's Report
 - i. Janelle submitted her written report (see attached).
 - ii. There was discussion about enrollment data and student retention.
 - iii. Middle School Update:
 - Janelle reported on how things are working with the new 6th grade bridge program. It is being well received by students and staff and shows signs of being a great improvement to the middle school program.
 - There was also discussion about positive changes in middle school communication on the school website and elsewhere.

4. Committee Reports

- a. Governance
 - i. Policy Review: Board/Principal Linkage (p.9 *Ends Policy*)
 - ii. Committee chairman, Derek Luyk, reminded the board that the board speaks as one voice and has only one employee, the principal. The board does not instruct teachers or other staff but manages through policy, which the principal applies.
- b. Facilities: No report due to lack of a chairman at this time
- c. Facilities Growth Committee

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- i. Chairman, Phil Courtney, reported that Vanir and Wold are working on more detailed pricing estimates for upgrades to Building A.
 - ii. The next committee meeting will be on Monday, September 28.
 - iii. Board Recommendations for Review
 - There was much continued discussion of growth, building and finance options. The board reviewed the current student growth plan, which will continue, adding approximately 30 additional students each year for the next 4 years.
 - The committee was directed by the board to finalize building options for vote at the October meeting.
 - d. Finance (Jeff Baucum)
 - i. Board Treasurer, Jeff Baucum, acknowledged Lincoln Academy Financial Secretary, Cindie Poulter, for the excellent work she has done with our S&P bond review (which gave us a stable bond rating) and the annual financial audit. Thank you, Cindie!
 - ii. Preliminary Year End Financials: Jeff reported that current financials are on track, showing a projected positive margin of \$35,879.34 for the 2015-16 school year.
 - e. School Accountability Committee: No report due to chairman Ben DeGrow's absence.
 - f. Development: Chairman, Kristi Geisz, had nothing to report.
- 5. Old Business
 - a. Board Training Modules
 - i. Board president, Doug Neely, reminded the board that all members must complete all training modules this year according to our charter renewal contract. Kristi Geisz, Derek Luyk and Doug Neely have completed all modules in past years. Current board member progress will be reported in meeting minutes.
 - ii. This month's training modules:
 - Complete: Jeff, Phil, Kristi, Janelle, Doug
 - Incomplete: Derek
 - b. Approve CORA Request Document: The Lincoln Academy CORA (Colorado Open Records Act) request policy document was reviewed and will be posted to the school website.
- 6. New Business: Letter to Community: **Motion 05-09-2015**
 Phil Courtney moved to approve sending a letter to the Lincoln Academy community informing them of issues surrounding the upcoming Jefferson County district school board elections. The motion was seconded and unanimously approved after some discussion.
- 7. Board Lessons Learned and Action Items
 - a. Lessons Learned: None at this time
 - b. Action Items
 - i. Look up testing policies and report to Janelle – Kristi
 - ii. Develop financial/building options for vote by October 5 – Finance and FGC
 - iii. UIP update by December - Janelle
 - iv. Post CORA request to website – Kristi
 - v. Board Training Modules – Please review these modules prior to the next board meeting. - All
 - Charter Schools Act
 - Charter School Finance
 - Board Financial Oversight
- 8. Announcements
 - a. Next PTO meeting – Tuesday, September 22nd, 6:30 PM (Derek attends)
 - b. Next regular BoD business meeting – Monday, October 12th, 6:30 PM – Student Center
- 9. Adjourn to Executive Session: **Motion 06-09-2015**
As authorized by C.R.S. § 24-6-402(4)(f)(I)
 At 9:55 pm, Phil Courtney moved to adjourn to executive session for the purpose of legal consultation for an

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employment issue. The motion was seconded and unanimously approved via role call vote.

10. Adjourn: At 10:27pm, both the executive session and the regular business meeting of the Lincoln Academy Board of Directors were adjourned via general consent.

Minutes respectfully submitted,
Kristi Geisz, Secretary
Lincoln Academy Board of Directors
Minutes approved 10/12/15

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