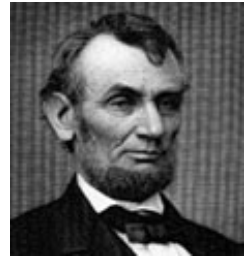




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting

Minutes for Monday, October 12, 2015

Lincoln Academy Student Center

6:30 p.m.

1. Preliminaries

- a. Call to Order: President Doug Neely called the business meeting to order at 6:31 pm.
- b. Welcome to Guests and Introductions:
 - i. LA staff members present were Karen Dwyer, Kurt Fritzler, Larry Niemiec, and Cindie Poulter, and Drenea Starbuck.
 - ii. Additional guests present were Jenell Deleon, Dan Dwyer, Trish Eshbaugh, LeAnn Fritzler, and Shila Trinkle.
- c. Roll Call: All directors were present: Jeff Baucum, Phil Courtney, Ben DeGrow, Kristi Geisz, Janelle Johnson, Derek Luyk and Doug Neely.
- d. Hearing of Persons: None at this time

2. Consent Agenda: The following items were approved by general consent:

- a. Minutes of the last regular business meeting on 9/14/15
- b. Tonight's agenda with minor amendment

3. Reports to Board

- a. Staff Report: 2nd grade teacher, Karen Dwyer, reported.
 - i. Karen gave us an update on the new year in 2nd grade.
 - ii. She also spoke about the first round of MAP testing.
- b. Principal's Report
 - i. Janelle submitted her written report (see attached).
 - ii. She discussed MAP testing and the benefits of having quick results.
 - iii. Janelle reported that she has had good feedback about Grandparents' Day. Small improvements made a big difference this year: golf carts, dividing food stations, police help with traffic, and Doug speaking about Jeffco elections.
 - iv. Janelle and the board of directors would like to thank the PTO for their spectacular job of organizing this huge event.

4. Committee Reports

- a. Governance: Committee chairman, Derek Luyk, had nothing to report.
- b. Facilities: No report due to lack of chairman
- c. Facilities Growth Committee
 - i. Board Recommendations for Review
 - Committee chairman, Phil Courtney, led discussion of building options.
 - Board treasurer, Jeff Baucum, led discussion of financial options (see attached PowerPoint document).
 - There was much discussion.

ii. **Motion 07-10-2015**

Derek Luyk motioned that we pursue temporary modular classroom space to accommodate future growth via a financial vehicle recommended by the Finance Committee in conjunction with the Facilities Growth Committee. The motion was seconded and approved after much

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discussion:

- Votes in favor of the motion – Ben DeGrow, Kristi Geisz, Derek Luyk, Doug Neely.
- Votes opposing the motion – Jeff Baucum, Phil Courtney.

d. Finance

- i. Financial secretary, Cindie Poulter, reported that current financials are on track.
- ii. Approve Audit: **Motion 08-10-2015**
Board treasurer, Jeff Baucum, motioned that the board of directors allow the Finance Committee to review and approve the audit before submission to DAC by October 28th. The motion was seconded and unanimously approved.
- iii. Jeff reported on our positive S&P bond report.

e. School Accountability Committee

- i. Committee chairman, Ben DeGrow, submitted his written report (see attached).
- ii. There was discussion about the school dashboard.

f. Development: Committee chairman, Kristi Geisz, had nothing to report.

5. Old Business: Board Training Modules

- a. Completed for this month: Jeff, Phil, Ben, Kristi, Janelle
- b. Incomplete: Derek, Doug

6. New Business

- a. Board legal training tomorrow evening at 5:30 pm at the Jeffco Ed Center in Golden.
- b. Board Visits to Classrooms: The board will be making informal visits to classrooms over the next month. These visits are done to learn more about our program and what is going on at our school in general, not to evaluate teachers or staff.
- c. Principal Evaluation: Evaluations will be completed by each board member, results compiled, and discussed at the November meeting during executive session.
- d. New Website
 - i. The new school website will be up mid-November.
 - ii. Kristi Geisz is working to transfer board of directors' data from the old to the new webpage.

7. Board Lessons Learned and Action Items

- a. Lessons Learned
 - i. In spring, revisit MAP testing for improvements in delivery, parent reaction, and meaningful data.
 - ii. Prepare list of school needs for Grandparents Day next year.
- b. Action Items
 - i. Send principal evaluation forms to all – Doug
 - ii. Return completed principal evaluations to Doug by 11/2 - All
 - iii. Look up testing policies and report to Janelle – Kristi
 - iv. UIP update by December - Janelle
 - v. Board Training Modules – Please review these modules prior to the next board meeting. – All
 - Sunshine law
 - Productive Board Meetings
 - Effective Committees

8. Announcements

- a. Next PTO meeting – Tuesday, October 20th, 6:30 PM (possibly Derek attends)
- b. Next regular BoD business meeting – Monday, November 9th, 6:30 PM – Student Center

9. Adjourn: At 10:42pm, the regular business meeting of the Lincoln Academy Board of Directors was adjourned via general consent.

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Minutes respectfully submitted,
Kristi Geisz, Secretary
Lincoln Academy Board of Directors
Minutes approved 11/9/15

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