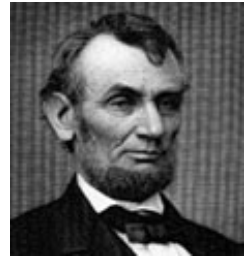




*The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.*



## **Lincoln Academy Board of Directors**

### **Regular Business Meeting**

**Minutes for Monday, November 9, 2015**

Lincoln Academy Student Center

6:30 p.m.

#### **1. Preliminaries**

- a. Call to Order: President Doug Neely called the business meeting to order at 6:32 pm.
- b. Welcome to Guests and Introductions:
  - i. LA staff members present were Cindie Poulter and Jessica Tanguma.
  - ii. Additional guests present were Dan Dwyer, Laurie and Dennis Frederickson, Leann Fritzler, Candice Pineda, Carrol Robinson, and Jason Wennen.
- c. Roll Call:
  - i. Directors present were: Jeff Baucum, Ben DeGrow, Kristi Geisz, Janelle Johnson, Derek Luyk and Doug Neely.
  - ii. Phil Courtney was excused.
- d. Hearing of Persons: None at this time

#### **2. Consent Agenda: The following items were approved by general consent:**

- a. Minutes of the last regular business meeting on 10/12/15
- b. Tonight's agenda with minor amendment

#### **3. Reports to Board**

- a. Healthy Schools
  - i. Jessica Tanguma, Lincoln Academy's new Instructional Coach, is working with PM Kindergarten teacher, Betsy Smith, and other staff members to start a Healthy Schools program at Lincoln Academy (see attached presentation).
  - ii. We have received a \$1000.00 grant from Jefferson County Schools for the Healthy Schools program.
  - iii. They have been implementing "Brain Breaks" during the school day, to refocus and energize students and staff.
  - iv. They will survey students and staff in May to determine the success of these Brain Breaks.
- b. Principal's Report
  - i. Janelle submitted her written report (see attached). There was some discussion.
  - ii. Janelle reported that Maria Jelinek, one of our 1<sup>st</sup> grade teachers, has been recognized for the "My Teacher, My Hero" award from the Jefferson Foundation. Only 3 teachers are chosen from the district each year. This award is given for extraordinary character, leadership and strength. Maria is the 2<sup>nd</sup> teacher at Lincoln to win this award (Larry Niemiec was the first). She will be honored on November 18<sup>th</sup>.

#### **4. Committee Reports**

- a. Governance: Board Meeting Procedures (See *Lincoln Academy Board Policy* document, pp. 14 & 15): Committee chairman, Derek Luyk, led some discussion.

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- b. Facilities (): No report
- c. Facilities Growth Committee (Phil Courtney)
  - i. See committee chairman, Phil Courtney's, written report (attached).
  - ii. Janelle Johnson gave further details on the BEST Grant application process and the modular classroom building research.
- d. Finance (Jeff Baucum)
  - i. Financial secretary, Cindie Poulter, reported that current financials are on track with the budget \$43,904.09 in the black.
  - ii. Approve Current Year Budget - deferred
  - iii. Approve Financial Audit: **Motion 09-11-2015**  
 Jeff Baucum motioned that we approve the final 2014-15 Financial Audit as submitted.  
 The motion was seconded and unanimously approved.
- e. School Accountability Committee: Committee chairman, Ben DeGrow, reviewed the committee's current version of the school dashboard (see attached).
- f. Development: Committee chairman, Kristi Geisz, reported that the Lincoln Academy Foundation has received two donations for which we are very thankful:
  - i. A \$250.00 donation from Boy Scout Troop 476
  - ii. A donation of \$2,500 from a Lincoln Academy family, which is eligible for a matching grant from Anadarko Petroleum Corporation.
- 5. Old Business: Board Training Modules
  - a. Doug Neely led discussion of the current modules.
  - b. Each member reported on his or her progress with completion of the modules.
- 6. New Business: Board Member Recruitment
  - a. The Lincoln Academy Board of Directors will soon be losing two members. Ben DeGrow (who has served on the Board for 2 years) and Derek Luyk (who has served for 7 years) are relocating for new jobs and will be greatly missed. We would like to thank them for the many hours they have dedicated in diligent service to our school.
  - b. A notice will be sent out via email seeking members from the Lincoln Academy community.
- 7. Board Lessons Learned and Action Items
  - a. Lessons Learned: None at this time
  - b. Action Items
    - i. Get LA Foundation tax info from Derek – Kristi
    - ii. Advertise for new board members – Kristi and Doug
    - iii. Look up testing policies and report to Janelle – Kristi
    - iv. UIP update by December - Janelle
    - v. Board Training Modules – Please review these modules prior to the next board meeting.  
– All
      - 1. Waivers
      - 2. Legal and Policy Issues
      - 3. Policy Development
- 8. Announcements
  - a. Next PTO meeting – Tuesday, November 17<sup>th</sup>, 6:30 PM (Phil attends)
  - b. Next regular BoD business meeting – Monday, December 14<sup>th</sup>, 6:30 PM – Student Center
- 9. Adjourn to Executive Session: **Motion 10-11-2015**  
*As authorized by C.R.S. § 24-6-402(4) and JCSD Policy BE/BEA/BEB*

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At 8:42 pm, Derek Luyk motioned that we move into executive session for the purpose of conducting a principal evaluation as authorized C.R.S. § 24-6-402(4)(f)(I). The motion was seconded and unanimously approved via roll call vote.

10. Adjourn: At 9:10 pm, both the executive session and the regular business meeting of the Lincoln Academy Charter School Board of Directors were adjourned via general consent.

Minutes respectfully submitted,  
Kristi Geisz, Secretary  
Lincoln Academy Board of Directors  
Minutes approved 12/14/15