

Lincoln Academy Facilities Growth Committee

Minutes – December 7, 2015

I. Attendees

Present at the meeting: Phillip Courtney (Board of Directors), Janelle Johnson (Principal), Kurt Fritzler (LA Staff and Parent), Trish Eshbaugh (Parent), Larry Niemiec (LA Staff), Andy Stewart (Vanir).

II. Discussion and Action Items

BEST Grant Application

- Andy Stewart of Vanir provided a list of items where Lincoln needs to provide more detail for the application – Janelle will be the main point of contact for Lincoln, and will ensure answers are provided to Vanir by the first week of January.
- Andy reviewed the typical line items for a BEST project budget. Hard Construction costs (materials, equipment, construction) are being refined by JHL contractors. Vanir and Wold will help us determine soft costs such as design fees, project management, permits, etc.
- Timeline – Final Draft of application to be completed by end of January for Board of Directors review and approval at the February meeting.
 - Submittal date to CDE is no later than February 26, 2016

Temporary Classroom Space

- Items to complete by January 4
 - Visit the temporary buildings at Jefferson Academy that will be coming available – Janelle to set up time, and anyone on the committee who is able can attend.
 - Obtain price quote for temporary classrooms from at least two other vendors
 - American Portable – Phil
 - ModSpace - Trish
- Trish has already obtained pricing for an 8 classroom building that will be available in 2016. Andy Stewart indicated this is not a common building set up.
- Phil has discussed with Vanir a scope of work to assist with project management and design of the site prep work that will be required.
- Goal is to formulate a recommendation for the Board of Directors at the next committee meeting in January.

III. Key Dates upcoming

- January 4, 2016 – 4:30 p.m. – Next committee meeting at Lincoln Academy