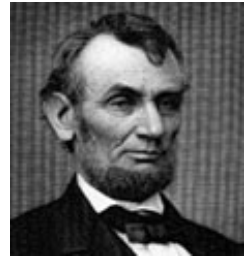




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting

Minutes for Monday, February 8, 2016

Lincoln Academy Student Center

6:30 p.m.

1. Preliminaries
 - a. Call to Order: President Doug Neely called the business meeting to order at 6:31 pm.
 - b. Welcome to Guests and Introductions:
 - i. LA staff members present were Larry Niemiec, Cindie Poulter, Corryn Voris and Robin Welsh.
 - ii. Additional guests present were LeAnn Fritzler, Aimee Lalone from Vanir Construction, Wendy Richie, Nina Sloan and Brian Weber from PacVan.
 - c. Roll Call: All directors were present: Jeff Baucum, Dan Burrows, Phil Courtney, Kristi Geisz, Janelle Johnson and Doug Neely.
 - d. Hearing of Persons: None at this time
2. Consent Agenda: The following items were approved by general consent:
 - a. Minutes of the last regular business meeting on 1/11/16
 - b. Tonight's agenda with minor amendment
3. Reports to Board
 - a. Review Modular
 - i. The Facilities Growth Committee presented a review and updates to the modular classroom proposals.
 - ii. There was much discussion.
 - b. Review BEST Grant
 - i. The Facilities Growth Committee presented updates to the BEST Grant application.
 - ii. There was much discussion.
 - c. Principal's Report: Janelle submitted her written report (see attached).
4. Old Business: Nominate Board Adjuncts: **Motion 15-02-2016**
Phil Courtney motioned to nominate 4 candidates (Adam Draeger, LeAnn Fritzler, Ashley Pinson and Nina Sloan) as potential Board adjunct members. Individual Board members voted for their top 2 candidates as follows:
 - Jeff Baucum – Adam Draeger and Nina Sloan
 - Dan Burrows – Nina Sloan
 - Phil Courtney - Adam Draeger and Nina Sloan
 - Kristi Geisz - Adam Draeger and Nina Sloan
 - Doug Neely - Adam Draeger and Nina Sloan

After receiving the majority of votes, nominees Adam Draeger and Nina Sloan were appointed as adjunct (non-voting) members. The motion was seconded and unanimously approved after discussion.

5. Committee Reports
 - a. Governance: No report
 - b. Facilities: No report
 - c. Facilities Growth Committee
 - i. Approve Negotiations: **Motion 16-02-2016**
Phil Courtney motioned that we move forward with negotiations on the purchase/lease of the 8-classroom modular as well as any additional costs associated with it. The motion was

To prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

- seconded and unanimously approved after much discussion.
- ii. Approve BEST Grant Application: **Motion 17-02-2016**
Dan Burrows motioned to authorize the Board president to sign the BEST Grant application as presented with minor immaterial changes. The motion was seconded and unanimously approved after much discussion.
 - d. Finance
 - i. Approve Form 990: **Motion 18-02-2016**
Jeff Baucum motioned to approve form 990 as submitted. The motion was seconded and unanimously approved after some discussion.
 - ii. Financial secretary, Cindie Poulter, reported that current financials on track (see attached documents).
 - e. School Accountability Committee
 - i. Kristi Geisz reported that the SAC meeting was rescheduled for Tuesday, February 16th because of the snow day.
 - ii. The Parent Survey will be reviewed and updated for Board approval at the March Board meeting.
 - f. Development: Chairman, Kristi Geisz, reported that work is still being done on the Anadarko matching grant.
6. Old Business: Board Training Modules and Core Knowledge: Board president, Doug Neely, led discussion.
7. New Business
- a. Fill Committee Positions: **Motion 19-02-2016**
The following Board members were nominated for committee chair positions:
 - Governance – Dan Burrows
 - SAC – Kristi Geisz
 - Development – Nina Sloan
 Kristi Geisz motioned to appoint committee chairs as nominated above. The motion was seconded and unanimously approved after some discussion.
 - b. Appoint Board Vice President: **Motion 20-02-2016**
Dan Burrows motioned to appoint Phil Courtney as Lincoln Academy Charter School Board vice president. The motion was seconded and unanimously approved after some discussion.
 - c. Board Classroom Visits: The board will be making informal visits to classrooms over the next month. These visits are done to learn more about our program and what is going on at our school in general, not to evaluate teachers or staff.
 - d. Principal Evaluation: Evaluations will be completed by each board member, results compiled, and discussed at the March meeting during executive session.
8. Board Lessons Learned and Action Items
- a. Lessons Learned: None at this time
 - b. Action Items
 - i. Send out principal evaluation to all – Doug
 - ii. Send committee descriptions to new members – Kristi
 - iii. Send training module info to Nina and Adam – Kristi
 - iv. Send survey to Nina – Kristi
 - v. Research when we must complete training modules by contract - Kristi
 - vi. Pass on Development Committee info – Kristi and Nina
 - vii. Teach new members how to upload files to the website - Kristi
 - viii. Core Knowledge Training: Read Chapters 3-4 of *The Schools We Need and Why We Don't Have Them* by E.D. Hirsch, Jr.
 - ix. Board Training Modules – Please review these modules prior to the next Board meeting:
 - Data Driven Decision Making

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- Board Assessment
- School Improvement Plans and Needs Assessment

9. Announcements

- a. Next PTO meeting – Tuesday, February 16th, 6:30 PM (Nina will attend)
- b. SAC meeting – Tuesday, February 16th, 6:30 PM (upstairs conference room)
- c. Next regular BoD business meeting – Monday, March 14th, 6:30 PM – Student Center

10. Adjourn: At 10:41 pm, the regular business meeting of the Lincoln Academy Charter School Board of Directors was adjourned via general consent.

Minutes respectfully submitted,
Kristi Geisz, Secretary
Lincoln Academy Charter School Board of Directors
Minutes approved 3/14/16