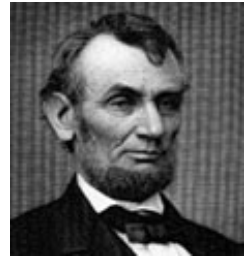




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting

Minutes for Monday, March 14, 2016

Lincoln Academy Student Center

6:30 p.m.

1. Preliminaries

- a. Call to Order: President Doug Neely called the business meeting to order at 6:34 pm.
- b. Welcome to Guests and Introductions:
 - i. LA staff members present were Rohe Eshbaugh, Cindie Poulter, Barbara Robinson, and Matt Spahn.
 - ii. Additional guests present were LeAnn Fritzler, Randy Kady, Kristie Kidder, Jack and Katherine Plummer, Carrol Robinson, Dorothea Stankiewicz, and Lori Woods.
- c. Roll Call: All directors were present: Jeff Baucum, Dan Burrows, Phil Courtney, Adam Draeger, Kristi Geisz, Janelle Johnson, Doug Neely and Nina Sloan.
- d. Hearing of Persons
 - i. Rohe Eshbaugh addressed the Board regarding temporary classroom alternatives.
 - ii. Kristie Kidder addressed the Board regarding a middle school literature elective.
 - iii. Matt Spahn addressed the Board regarding a middle school literature elective.

2. Consent Agenda: The following items were approved by general consent:

- a. Minutes of the last regular business meeting on 2/8/16
- b. Tonight's agenda with minor amendment

3. Reports to Board: Principal's Report: Janelle submitted her written report (see attached) and there was some discussion.

4. Committee Reports

- a. Governance: Committee chairman, Dan Burrows, reported that he would like to look into updating the school bylaws and policy documents.
- b. Facilities: No report
- c. Property Corporation Report: Carrol Robinson presented his written report (see attached).
- d. Facilities Growth Committee: Approve Modular Location: **Motion 21-03-2016**
 - i. Committee chairman, Phil Courtney, presented the 8-classroom modular study (see attached).
 - ii. Phil motioned to approve option 5 as outlined in the modular study as the preferred location for the modular building pending final due diligence by the Facilities Growth Committee. The motion was seconded and passed 3-2 after much discussion.
- e. Finance
 - i. Approve District Buy Backs: **Motion 22-03-2016**
Jeff Baucum motioned that we approve the 2016-17 purchased services as presented. The motion was seconded and unanimously approved after some discussion.
 - ii. Financial secretary, Cindie Poulter, reported that current financials are on track (see attached documents).
- f. School Accountability Committee: Approve Parent Survey: **Motion 23-03-2016**
 - i. Committee chairman, Kristi Geisz, presented a draft of the survey.
 - ii. Dan Burrows motioned to approve the survey as submitted with the addition of questions as discussed. The motion was seconded and unanimously approved after some discussion.

To prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

- g. Development: Committee chairman, Nina Sloan, presented her written report (see attached) and there was some discussion.
5. Old Business
- a. Fill Committee/Board Positions: **Motion 24-03-2016**
Kristi Geisz motioned to appoint members of the Lincoln Academy board of directors to positions as stated below. The motion was seconded and unanimously approved after some discussion.
- Facilities Committee Chairman – Adam Draeger
 - Lincoln Academy Building Corporation representative – Phil Courtney
 - Lincoln Academy Property Corporation representative – Adam Draeger
 - Lincoln Academy Foundation representative – Nina Sloan
- b. Board Training Modules and Core Knowledge: Discussion was waived due to time constraints.
6. New Business
- a. Approve School Calendar: **Motion 25-03-2016**
Phil Courtney moved to approve the 2016-17 school calendar as presented. The motion was seconded and unanimously approved after some discussion.
- b. Board Election Process
- i. Board president, Doug Neely, briefly outlined the history of board elections.
 - ii. The Governance Committee will conduct additional research on board elections.
7. Board Lessons Learned and Action Items
- a. Lessons Learned: None at this time
- b. Action Items
- i. Update parent survey and send out – SAC
 - ii. Send board member profile agreements and conflict of interest certification forms to Dan, Adam and Nina – Kristi
 - iii. Sign board member profile agreements and conflict of interest certification forms by April meeting – Dan, Adam, Nina.
 - iv. Review of non-core curriculum approval methods for April agenda – Doug
 - v. Thank you to Vanir and Wold for BEST Grant submission (on school letterhead) – Kristi
 - vi. Send list of our asks for Jeffco bond to all – Doug or Janelle
 - vii. Send list of all charter school asks for Jeffco bond to all – Doug or Janelle
 - viii. Prepare for group photo at April meeting – all
 - ix. Compose 2-3 sentence biography (3rd person voice) for Board webpage by April – all
 - x. Send board module completion certificate to Kristi – all
 - xi. Send board election info to Dan – Doug
 - xii. Research board election process – Governance (Dan)
 - xiii. Board Training Modules – Please review these modules prior to the next board meeting:
 - Grant Writing
 - Fundraising Resources
 - Capital Improvements
 - xiv. Core Knowledge Training: Read Chapters 3-4 of *The Schools We Need and Why We Don't Have Them* by E.D. Hirsch, Jr.
8. Announcements
- a. Next PTO meeting – Tomorrow, Tuesday, March 15th, 6:30 PM – Student Center (Jeff will attend)
- b. Next regular BoD business meeting – Monday, April 11th, 6:30 PM – Student Center
9. Adjourn to Executive Session: **Motion 26-03-2016**
As authorized by C.R.S. § 24-6-402(4) and JCSD Policy BE/BEA/BEB
- a. At 10:14 pm, Phil Courtney motioned that we move into executive session for the purpose of conducting a principal evaluation as authorized by C.R.S. § 24-6-402(4)(f)(I). The motion was seconded and unanimously approved via roll call vote.

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- b. At 10:43 pm, the executive session was adjourned and the regular business meeting of the Lincoln Academy Board of Directors was resumed via general consent.
- 10. Approve Employment Agreement With Janelle Johnson for 2016-17: **Motion 27-03-2016**
 - a. Jeff Baucum motioned that we extend the employment agreement for principal of Lincoln Academy Charter School as it stands to Janelle Johnson for the 2016-17 school year. The motion was seconded and unanimously approved after some discussion.
 - b. Dan Burrows motioned to table discussion of compensation pending discussion of the budget in May. The motion was seconded and unanimously approved after discussion.
- 11. Adjourn to Executive Session: **Motion 28-03-2016**

As authorized by C.R.S. § 24-6-402(4) and JCSD Policy BE/BEA/BEB

At 10:56 pm, Phil Courtney moved to adjourn to executive session to discuss a matter subject to negotiations as authorized by C.R.S. § 24-6-402(4)(e). The motion was seconded and unanimously approved via roll call vote. At 11:14 pm, the executive session was adjourned via general consent.
- 12. Adjourn to Executive Session: **Motion 29-03-2016**

As authorized by C.R.S. § 24-6-402(4) and JCSD Policy BE/BEA/BEB

At 11:17 pm, Kristi Geisz moved to adjourn to executive session to discuss property negotiations as authorized by C.R.S. § 24-6-402(4)(a). The motion was seconded and unanimously approved via roll call vote.
- 13. Adjourn: At 11:37 pm, both the executive session and the regular business meeting of the Lincoln Academy Charter School Board of Directors were adjourned via general consent.

Minutes respectfully submitted,
Kristi Geisz, Secretary
Lincoln Academy Charter School Board of Directors
Minutes approved 4/11/16