



To: Attendees

From: Aimee LaLone | AL

Date: April 5, 2016

Comm. No: 165010

Subject: Lincoln Academy Charter School Modular and BEST
April 4, 2016 Facilities Committee Meeting Minutes

Attendees:

Janelle Johnson, Principal	jaljohns@jeffco.k12.co.us
Phil Courtney, School Board	philcourtney@lincolnacademy.net
Larry Niemic, Middle School Science Teacher	lniemic@jeffco.k12.co.us
Trish Eshbaugh, Parent	trishinco@gmail.com
Kurt Fritzler, Facilities Manager	kfritzler@jeffco.k12.co.us
Cheryl Humann, Vanir	cheryl.humann@vanir.com
Bill Fielding, Vanir	bill.fielding@vanir.com
Aimee LaLone, Wold Architects and Engineers	alalone@woldae.com

Absentees:

Jeff Baucum, School Board	jeffbaucum@lincolnacademy.net
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Discussion Topics:

- A. Group introductions.
- B. BEST Grant Updates:
 - 1. One remaining question from Cheryl Honigsberg to respond to regarding capital outlay funding. Aimee and Janelle to review and Aimee to send to Cheryl Honigsberg.
 - 2. BEST Board presentation May 24-25, 2016. Group to discuss preparation for presentation at future meeting. Designate two people, plus two back-ups.
- C. Janelle to contact Bruce Huxley at Jeffco Facilities Planning about possible 2012 bond funds that could be used at LACS current facility. 2013 Bond funding was planned for the Pierce Street location and no funding was received after LACS relocated to Oak Street. Facility needs at Oak St. are very similar to what was needed at Pierce.
- D. Modular Project.
 - 1. Contract with PacVan currently in review with LACS attorney. Janelle to forward proposal, and reviewed contract when available, to Cheryl and Aimee, for review of scope provided by PacVan. Review for possible overlap or gaps in scope provided by PacVan vs. the school's contractor.



2. Survey: Cheryl to forward proposals/recommendation to Phil after Wednesday, April 6, 2016 in advance of April 11, 2016 Board meeting.
 3. Geotechnical RFQ/P to be issued after determining who is responsible for design of footing/foundations (either PacVan if in contract or A/E team structural engineer), for coordination of geotech testing needs.
 4. Xcel application to be submitted as soon as possible. Wold engineers preparing application. Kurt to be listed as school contact. Xcel schedule to be reviewed; we may need to explore temp power and occupancy possibilities.
 5. Wold/JVA/Vanir to meet with City of Arvada April 12, 2016 for courtesy review of project. Items to discuss are fire access, right-of-ways, future widening of 72nd Avenue. The project will be permitted through the Colorado Division of Fire Prevention and Control.
 6. Schedule pertaining to the "Newman Street" house/garage demolition:
 - a. Team was planning to issue RFQ/P for asbestos testing and AHERA report. Janelle/Doug have forwarded new docs on asbestos to Cheryl and Aimee, who will review. There is known asbestos at the house according to Doug.
 - b. Janelle to look for lease and forward to Vanir. After City meeting, Janelle should be able to notify tenants of need to vacate by end of May, or a date that aligns with lease dates. Review whether lease provides right to test premises/survey.
 7. Aimee to schedule programming/user meeting with Janelle for third or fourth week of April.
 8. Construction delivery: Group agreed the project would benefit from having CM/GC on board before final documents are issued. Subcontractor trades to be bid out competitively under CM/GC. Vanir to start RFQ/P process. Discussion about inviting four to five reputable contractors with experience with this project type.
- E. Next meeting: April 18, 2016, 4:30 – 6:00 p.m.

cc: Absentees
Design Team