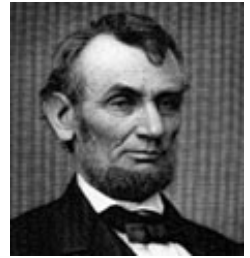




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting

Minutes for Monday, June 13, 2016

Lincoln Academy Admin Conference Room

6:30 p.m.

1. Preliminaries
 - a. Call to Order: President Doug Neely called the business meeting to order at 6:32 pm.
 - b. Welcome to Guests and Introductions
 - i. LA staff member present was Cindie Poulter.
 - ii. Additional guest present was LeAnn Fritzler.
 - c. Roll Call
 - i. Directors present were: Jeff Baucum, Dan Burrows, Phil Courtney, Kristi Geisz, Janelle Johnson, Doug Neely and Nina Sloan.
 - ii. Adam Draeger has submitted a letter of resignation from the LA Board of Directors.
 - d. Hearing of Persons: None at this time
2. Consent Agenda: The following items were approved by general consent:
 - a. Minutes of the last regular business meeting on 5/9/16
 - b. Minutes of the special board meeting on 5/21/16
 - c. Tonight's agenda with minor amendment.
3. Reports to Board: Principal's Report: Janelle submitted her written report (see attached) and there was much discussion.
4. Committee Reports
 - a. Governance
 - i. Board Code of Conduct: Agreements to be signed by board members before or at August meeting.
 - ii. Grievance Policy
 - a) Governance Committee chairman, Dan Burrows, submitted an updated version of the Lincoln Academy Grievance Policy (see attached).
 - b) Changes include:
 - Creating a clearer, more formalized process
 - Adding assistant principals to process
 - Establishing a clear direction when grievances involve the board of directors or principal
 - Biggest change: Stating that mutual agreement/resolution should be the goal but recognizing that this is not always possible.
 - iii. Mandatory Reporters: Doug informed us that we, as public school leaders, are required by law to report reasonable suspicions of child abuse at any time, any where – not just at school. We must report suspected abuse directly.
 - b. Facilities
 - i. Approve Lease with Building Corporation – This was done in April.
 - ii. Road base paving of parking areas is scheduled for July.
 - c. Facilities Growth Committee
 - i. Unfortunately, Lincoln Academy was not awarded funds from the BEST Grant. The Board would

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like to thank all involved with the process of this application on behalf of our school.

ii. Approve Funds from 2012 Mill Levy Override: **Motion 01-06-2016**

Dan Burrows moved that we approve up to \$240,000 from the 2012 3B bond funds, with the contingency that we do receive these funds, for fire alarm system repairs. The motion was seconded and approved (4 votes for, 1 against) after much discussion.

iii. Modular Project Update

a) Committee chairman, Phil Courtney, reported.

- The geotechnical and asbestos surveys have been completed.
- Bids are being obtained for a general contractor.

b) Approval of Funds: **Motion 02-06-2016**

Jeff Baucum motioned to approve an expenditure of funds for the modular project in an amount not to exceed \$150,000 for costs within the project budget. The motion was seconded and unanimously approved after much discussion.

d. Finance

i. Approve Loan Agreement with CSDC: **Motion 03-06-2016**

Jeff Baucum moved that the board approve up to \$1,350,000 in funds to support the purchase and installation of the 8-classroom modular building via the Building or Property Corporation (which corporation as deemed appropriate by legal counsel). The motion was seconded and unanimously approved after much discussion.

ii. Appropriation of Additional Expense Line for General Fund Reserves: **Motion 04-06-2016**

Pursuant to CRS 22-44-106, Jeff Baucum motioned to appropriate an additional expense line of \$1.531 million for fiscal year 2015-16. The motion was seconded and unanimously approved after discussion.

iii. Approve 16-17 Budget: **Motion 05-06-2016**

Jeff Baucum motioned that we approve the 2016-17 budget as presented. The motion was seconded and unanimously approved after some discussion.

e. School Accountability Committee: Committee chairman, Kristi Geisz, reported that the Parent Partner program is making preparations to reach out to new families for the upcoming school year.

f. Development

i. Committee chairman, Nina Sloan, submitted her written report (see attached).

ii. The committee is putting together a group to discuss why parents choose Lincoln and collect these highlights for marketing materials.

iii. Motion to Approve Funds: **Motion 06-06-2016**

Jeff Baucum motioned to approve \$8,000 to fund set up for the Tech Trek and Fall Festival. The motion was seconded and unanimously approved after some discussion.

5. Old Business: Board Training Modules and Core Knowledge: Discussion was once again waived due to time constraints.

6. New Business

a. Board Committee Assignments: **Motion 07-06-2016**

i. Current Lincoln Academy Building Corporation members: Ross Campbell, Phil Courtney, Suzanne Fries, Kristi Geisz, Troy Shrock.

ii. Current Lincoln Academy Property Corporation members: Carrol Robinson, Dean Yocum.

iii. Jeff Baucum motioned to appoint Doug Neely to the Lincoln Academy Property Corporation. The motion was seconded and unanimously approved after some discussion.

b. Jeffco Bond and Mill Levy: Janelle reported that the district is going to request a ballot measure for the November election seeking a Mill Levy override.

c. Review Board Calendar: Discussion was waived due to time constraints.

d. Foundation, Building and Property Corps Meetings: These entities need to meet at least once annually according to their bylaws.

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7. Board Lessons Learned and Action Items

- a. Lessons Learned: None at this time.
- b. Action Items
 - i. Send edits to Grievance Policy to Dan – All
 - ii. Update Grievance Policy and resend to all – Dan
 - iii. Send Board Code of Conduct to all – Kristi
 - iv. Sign Board Code of Conduct and return to Kristi – All
 - v. Research staff compensation. What do we value in our teachers? – Dan
 - vi. Proposal to Board for staff bonuses – Finance Committee
 - vii. Thank you to staff for great survey results – Doug
 - viii. Development meeting in July – Development
 - ix. Ask Carleen: Should Building or Property Corp take charge of modular project? – Doug
 - x. Board Training Modules – Please review these modules prior to the next board meeting:
 - Board Member Conduct
 - Board Structure and Responsibilities
 - Promoting the Vision and Mission
 - xi. Core Knowledge Training: Read Chapters 5-6 of *The Schools We Need and Why We Don't Have Them* by E.D. Hirsch, Jr.

8. Announcements

- a. No regularly scheduled Board meeting in July.
- b. Next JCSC meeting - August 3rd
- c. Next regular BoD business meeting – Monday, August 8th, 6:30 PM – Student Center

9. Adjourn to Executive Session: **Motion 08-06-2016**

As authorized by C.R.S. § 24-6-402(4) and JCSD Policy BE/BEA/BEB

At 12:03 am, Kristi Geisz moved to adjourn to executive session to discuss a matter subject to negotiations as authorized by C.R.S. § 24-6-402(4)(e). The motion was seconded and unanimously approved via roll call vote.

10. Adjourn: At 12:10 am, Tuesday, June 14th, 2016, both the executive session and the regular business meeting of the Lincoln Academy Charter School Board of Directors were adjourned via general consent.

Minutes respectfully submitted,
Kristi Geisz, Secretary
Lincoln Academy Charter School Board of Directors
Minutes approved 8/8/16

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